

**DOCKET**

**BOARD OF VISITORS**

**University of Virginia**

**Regular Meeting**

**June 16, 2001**

DOCKET  
BOARD OF VISITORS  
JUNE 16, 2001

CONSENT ITEMS

1. APPROVAL OF REAPPOINTMENT TO THE UNIVERSITY  
OF VIRGINIA INVESTMENT MANAGEMENT COMPANY BOARD

WHEREAS, the policies of the Board of Visitors authorize appointment of up to four public members to the University of Virginia Investment Company, who shall be alumni of the University, to serve as non-voting members in staggered initial terms not to exceed four years, and the aforesaid policies further provide that no member shall be eligible to serve more than two successive four-year terms.

RESOLVED that Mr. Matthew G. Thompson of Richmond is reappointed to serve as a public member of the University of Virginia Investment Management Company Board for a term of four years beginning July 1, 2001.

2. CONFLICT OF INTEREST EXEMPTION (AVIR, LLC)

WHEREAS, the School of Engineering and Applied Science wishes to enter into a sponsored research contract with Avir, LLC, to develop a prototype of a remote chemical sensor for chemical agents; and

WHEREAS, Gabriel Laufer has disclosed in advance that his equity interests in Avir, LLC, exceed 3 percent; and

WHEREAS, the School of Engineering and Applied Science's entry into a research agreement with Avir, LLC, would thereby expose Mr. Laufer to violation of the Virginia Conflict of Interests Act unless approved by the Board as permitted by §2.1-639.6(c) (7) of the *Code of Virginia*;

RESOLVED that the conflict of interest of Gabriel Laufer is approved by the Board of Visitors in order to permit the University to enter into an agreement with Avir, LLC, for research funding to investigate remote chemical sensing; provided, as required by the law, Mr. Laufer files the required

annual disclosure statement of personal interests in Avir, LLC, the University files the required annual report concerning the contracts with the Secretary of the Commonwealth, and the relevant department chair vigilantly oversees application of University resources in the best interests of the University and in accordance with policy.

3. CONFLICT OF INTEREST EXEMPTION (VIRGINIA DIODES, INC., PART A)

WHEREAS, the School of Engineering and Applied Science has entered into a sponsored research contract with Virginia Diodes, Inc., to pursue basic research in the area of high frequency barrier diodes; and

WHEREAS, Mr. Jeffrey Hesler has recently acquired an equity interest in Virginia Diodes, Inc.; and

WHEREAS, Mr. Jeffrey Hesler has recently joined the faculty in the Department of Electrical Engineering; and

WHEREAS, the School of Engineering and Applied Science's research agreement with Virginia Diodes, Inc., would thereby expose Mr. Hesler to violation of the Virginia Conflict of Interests Act unless approved by the Board as permitted by §2.1-639.6(c) (7) of the *Code of Virginia*;

RESOLVED that the conflict of interest of Mr. Jeffrey Hesler is approved by the Board of Visitors in order to permit the University to continue the research agreement with Virginia Diodes, Inc., to investigate high frequency barrier diodes; provided, as required by the law, Mr. Hesler files the required annual disclosure statement of personal interests in Virginia Diodes, Inc., the University files the required annual report concerning the contracts with the Secretary of the Commonwealth, and the dean and department chair vigilantly oversee application of University resources in the best interests of the University and in accordance with policy.

4. CONFLICT OF INTEREST EXEMPTION (VIRGINIA DIODES, INC., PART B)

WHEREAS, the School of Engineering and Applied Science wishes to enter into a sponsored research contract with Virginia Diodes, Inc., to pursue basic research in the area of high frequency barrier diodes; and

WHEREAS, Mr. Thomas Crowe, Mr. William Bishop, and Mr. Jeffrey Hesler have equity interests in Virginia Diodes, Inc., which exceed 3 percent; and

WHEREAS, the School of Engineering and Applied Science's research agreement with Virginia Diodes, Inc., would thereby expose Mr. Crowe, Mr. Bishop, and Mr. Hesler to violation of the Virginia Conflict of Interests Act unless approved by the Board as permitted by §2.1-639.6(c) (7) of the Code of Virginia;

RESOLVED that the conflict of interest of Mr. Thomas Crowe, Mr. William Bishop, and Mr. Jeffrey Hesler are approved by the Board of Visitors in order to permit the University to continue the research agreement with Virginia Diodes, Inc., to investigate high frequency barrier diodes; provided, as required by the law, Mr. Crowe, Mr. Bishop, and Mr. Hesler each file the required annual disclosure statement of personal interests in Virginia Diodes, Inc., the University files the required annual report concerning the contracts with the Secretary of the Commonwealth, and the dean and department chair vigilantly oversee application of University resources in the best interests of the University and in accordance with policy.

5. CONFLICT OF INTEREST EXEMPTION (SETAGON, INC.)

WHEREAS, the School of Engineering and Applied Science wishes to enter into a sponsored research contract with Setagon, Inc., to pursue basic research in the area of microfabrication of medical devices; and

WHEREAS, Mr. Michael Reed and Mr. Whye-Kei Lye have equity interests in Setagon, Inc., which exceed 3 percent; and

WHEREAS, the School of Engineering and Applied Science's research agreement with Setagon, Inc., would thereby expose Mr. Reed and Mr. Lye to violation of the Virginia Conflict of Interests Act unless approved by the Board as permitted by §2.1-639.6(c) (7) of the *Code of Virginia*;

RESOLVED that the conflict of interests of Mr. Michael Reed and Mr. Whye-Kei Lei are approved by the Board of Visitors in order to permit the University to enter into a research agreement with Setagon, Inc., to conduct research on the microfabrication of medical devices to prevent restenosis in cardiac patients; provided, as required by the law, Mr. Reed and Mr. Lye each file the required annual disclosure statement of personal interests in Setagon, Inc., the University files the required annual report concerning the contracts with the Secretary of the Commonwealth, and the dean and department chair vigilantly oversee application of University resources in the best interests of the University and in accordance with policy.

#### 6. CONFLICT OF INTEREST EXEMPTION (ALGLUTAMINE, LLC)

WHEREAS, the School of Medicine wishes to enter into sponsored research contracts with AlGlutamine, LLC, for developing glutamine derivatives to be used in oral hydration and nutrition therapy; and

WHEREAS, Richard Guerrant, M.D., and Timothy Macdonald, Ph.D., have disclosed in advance their equity interests of 22.82% and 19.02, percent, respectively, in AlGlutamine, LLC; and

WHEREAS, the University's entry into research agreements with AlGlutamine, LLC, would thereby expose Drs. Guerrant and Macdonald to violation of the Virginia Conflict of Interests Act unless approved by the Board as permitted by §2.1-639.6(c)(7) of the *Code of Virginia*;

RESOLVED that the conflict of interest of Richard Guerrant, M.D., and Timothy Macdonald, Ph.D., is approved by the Board of Visitors in order to permit the University to enter into agreements with AlGlutamine, LLC, for research

funding for the development of glutamine derivatives to be used in oral hydration and nutrition therapy; provided, as required by the law, Dr. Guerrant and Mr. Macdonald file the required annual disclosure statement of personal interests in AlGlutamine, LLC, the University files the required annual report concerning the contracts with the Secretary of the Commonwealth, and the relevant department chair vigilantly oversees application of University resources in the best interests of the University and in accordance with policy.

7. APPROVAL TO RENAME THE THOMAS JEFFERSON MEMORIAL FOUNDATION PROFESSORSHIP IN ARCHITECTURE TO THE THOMAS JEFFERSON FOUNDATION PROFESSORSHIP IN ARCHITECTURE

RESOLVED that the Thomas Jefferson Memorial Foundation Professorship in Architecture be renamed the Thomas Jefferson Foundation Professorship in Architecture.

8. APPROVAL TO RENAME THE THOMAS JEFFERSON MEMORIAL FOUNDATION PROFESSORSHIP IN HISTORY TO THE THOMAS JEFFERSON FOUNDATION PROFESSORSHIP IN HISTORY

RESOLVED that the Thomas Jefferson Memorial Foundation Professorship in History be renamed the Thomas Jefferson Foundation Professorship in History.

9. APPROVAL TO RENAME THE THOMAS JEFFERSON MEMORIAL FOUNDATION LECTURESHIP TO THE THOMAS JEFFERSON FOUNDATION LECTURESHIP

RESOLVED that the Thomas Jefferson Memorial Foundation Lectureship be renamed the Thomas Jefferson Foundation Lectureship.

10. APPROVAL OF ARCHITECT SELECTION FOR THE CAMPBELL HALL ADDITION

RESOLVED that SMBW Architects, P.C. of Richmond, is approved for the performance of architectural and engineering services for the Campbell Hall Addition project.

11. APPROVAL OF ARCHITECT SELECTION, 1000 CAR PARKING STRUCTURE

RESOLVED that Hartman Cox Architects of Washington, D.C., is approved for the performance of architectural and engineering services for the 1000 car parking structure project to be built on Ivy Road.

12. APPROVAL OF ARCHITECT SELECTION FOR A TERM CONTRACT FOR SCHOOL OF MEDICINE LABORATORIES AND SUPPORT SPACES

RESOLVED that FPW Architects of Charlottesville is approved for the performance of architectural and engineering services for projects initiated under the term contract for School of Medicine laboratories and support spaces.

13. APPROVAL OF ARCHITECTURAL DESIGN GUIDELINES, HOSPITAL EXPANSION

RESOLVED that the architectural design guidelines, dated June 16, 2001, prepared by the Architect for the University, for the Hospital Expansion project are approved; and

RESOLVED FURTHER that the project will be presented for further review at the schematic design level of development.

14. APPROVAL TO REMOVE FOUR FARM BUILDINGS AT BLANDY FARM

WHEREAS, the University owns a machine shed (FAACS Building Number: 207-8053), a feed barn (FAACS Building Number: 207-8055), a corncrib (FAACS Building Number: 207-8057), and shade barn (FAACS Building Number: 207-8057) at Blandy Farm in Clarke County; and

WHEREAS, these structures are no longer needed and are in poor condition; and

WHEREAS, the Governor of Virginia delegated to the Board of Visitors, pursuant to Executive Order Number Thirty-Four (98), dated November 10, 1998, the authority of the Governor to approve the removal of buildings on state property, with the advice and counsel of the Art and Architectural Review Board, and the review of the Department of Historic Resources;

RESOLVED that the removal of the buildings at Blandy Farm, 207-8053, 207-8055, and 207-8057, is approved by the Board of Visitors pending approval by the Art and Architecture Review Board and the Department of Historic Resources; and

RESOLVED FURTHER that the Executive Vice President and Chief Operating Officer is authorized to execute any and all documents pertaining to the removal of the aforementioned buildings, and that the said officer ensure that the required report regarding the buildings' removal is sent to the Department of General Services.

## ACTION ITEMS

### 15. APPROVAL OF THE 2001-2002 OPERATING BUDGET FOR THE ACADEMIC DIVISION

RESOLVED that the 2001-2002 Operating Budget for the Academic Division is approved, as recommended by the President and the Chief Financial Officer;

RESOLVED FURTHER that the Board of Visitors approves a short-term loan of up to \$20 million for a term of nine years for the purpose of providing short-term financing associated with the Integrated Systems Project; and

RESOLVED FURTHER that the Executive Vice President and Chief Operating Officer is authorized to execute all necessary documents to affect the loan.

16. APPROVAL OF THE 2001-2002 OPERATING BUDGET FOR THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE

RESOLVED that the 2001-2002 Operating Budget for the College at Wise is approved, as recommended by the President and the Chief Financial Officer.

17. APPROVAL OF THE 2001-2002 OPERATING AND CAPITAL BUDGET FOR THE UNIVERSITY OF VIRGINIA MEDICAL CENTER

RESOLVED that the 2001-2002 Operating and Capital Budget for the University of Virginia Medical Center, which includes a hospital room and ancillary service rate increase in a range of seven to fifteen percent based on market, is approved, as recommended by the President and the Chief Financial Officer.

18. APPROVAL OF PRATT FUND DISTRIBUTION FOR 2001-2002

RESOLVED that the budget for the expenditure of funds from the Estate of John Lee Pratt be approved to supplement appropriations made by the Commonwealth of Virginia for the School of Medicine and Departments of Biology, Chemistry, Mathematics and Physics in the College of Arts and Sciences. The normal allocations, not to exceed \$2.6 million for 2001-2002, are suggested by the department chairs and recommended by the dean of each school. The special distributions are not to exceed \$1.2 million for 2001-2002. To the extent the annual income from the endowment is not adequate to meet the recommended distribution, the principal of the endowment will be disinvested to provide funds for the approved budgets.

19. APPROVAL OF POLICY ON SIGNATORY AUTHORITY

WHEREAS, the Board has traditionally delegated authority for signing certain contracts and other documents to designated University officials;

WHEREAS, the 1982 policy on delegated signatory authority requires updating as a result of title changes and the addition of a Vice President for Finance;

WHEREAS, the 1982 policy on signatory authority has been amended three times, and is difficult to understand; and

WHEREAS, the authority to sign contracts with the Virginia College Building Authority is an ongoing authority that should be included in the signatory authority policy;

RESOLVED that the attached Policy on Signatory Authority is approved, and shall supercede all previous signatory authority resolutions and policies for the areas covered by the policy; and

RESOLVED that the President is authorized to sign the Policy on Signatory Authority and disseminate it as a University Policy. The President is also authorized, without prior Board approval, to make non-substantive updates and revisions to the Policy as required.

20. APPROVAL OF AUDIT SCHEDULE

RESOLVED that the Audit Schedule for Fiscal Year 2001-2002, is approved as recommended by the Audit Committee.

21. APPROVAL OF THE APPOINTMENTS TO THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE BOARD

RESOLVED that Mr. Paul D. Buchanan be appointed to The University of Virginia's College at Wise Board, to replace Mr. Thomas K. Henritze, for a term ending June 30, 2005; and

RESOLVED FURTHER that Messrs. Kenneth P. Asbury, Joe Tom Howard, and Don R. Pippin be re-appointed to The University of Virginia's College at Wise Board for a term ending June 30, 2005, in accordance with the terms of its bylaws.

2001-2002 PRATT FUND ALLOCATIONS

## ARTS AND SCIENCES - \$1,300,000

Biology -- With the May 2001 allocation of \$325,000, the Biology Department has a basic account balance of \$325,000. The department proposes to allocate \$180,405 to fund fellowships, to support entering Ph.D. students, to provide two months of summer support for eight students, to cover tuition and fees (in part or in full) of nine students and to supplement two presidential fellowships. The department proposes to allocate \$79,595 to provide partial support of the salaries of the director and associate director of the Mountain Lake program and to support a joint hire in a new field made by the departments of Biology and Physics. The department requests a transfer of \$36,139 from the Biology Pratt Equipment to Biology Faculty Salaries. Finally, the department requests that \$65,000 be transferred to the Arts and Sciences Pratt Special Account in partial repayment of the funds made available in 1998-1999 in support of the hiring of Janis Antonovics as the Lewis and Clark Professor of Biology.

Chemistry -- The Chemistry Department proposes that \$100,000 be allocated to provide fellowship support and tuition differentials to continuing graduate students and initial fellowship support to eleven graduate students. The department requests that an additional \$15,000 be allocated to provide matching funds required for a National Science Foundation (NSF) summer undergraduate research award. The department proposes to allocate \$80,000 to provide summer salary for new professors Lin Pu, Sergei Egerov, James Landers and Milton Brown; summer salary to the director of the Research Experience for Undergraduates program, James Demas; summer salary for two co-directors of the NSF's Integrated Graduate Education Research Training program, Ian Harrison and Brooks Pate; and summer salary for Robert Bryan for laboratory experiment development. The department requests that \$25,000 be transferred to the Arts and Sciences Pratt Special Account in partial repayment of the funds made available in 1998-1999 in support of the hiring of Janis Antonovics as the Lewis and Clark Professor of Biology.

The department proposes to allocate \$75,000, which in combination with Equipment Trust Fund (ETF) reimbursements, will be used for faculty start-up commitments and equipment matching commitments. The remaining \$30,000 is to be left in the basic account, reducing the deficit from (\$60,000) to (\$30,000) in accordance with the agreement approved by the Arts & Sciences Pratt Committee in May 1992, by which the department will

reduce the basic account deficit by at least \$30,000 yearly until the basic account has again achieved a positive balance (no later than 2003-2004).

Mathematics -- The Mathematics Department proposes to allocate \$154,076 for the following purposes: \$121,076 to provide partial academic year salary and one month of summer wages for five Whyburn instructors in 2001-2002, and \$33,000 for salary support for post doctoral visitor and short term visiting faculty. The department proposes to allocate \$12,000 to purchase additional and replacement equipment for the department's computer laboratories. The department also proposes to allocate \$133,924 for graduate fellowships. Finally, the department requests that \$25,000 be transferred to the Arts and Sciences Pratt Special Account in partial repayment of the funds made available in 1998-1999 in support of the hiring of Janis Antonovics as the Lewis and Clark Professor of Biology.

Physics -- The Physics Department proposes to allocate \$44,820 to provide salary for a postdoctoral fellow in support of new Assistant Professor Despina Louca. The department proposes to allocate \$255,180 to provide start-up funds for equipment for Professor Gordon Cates and the new Condensed Matter faculty hire. Finally, the department requests that \$25,000 be transferred to the Arts and Sciences Pratt Special Account in partial repayment of the funds made available in 1998-1999 in support of the hiring of Janis Antonovics as the Lewis and Clark Professor of Biology.

SCHOOL OF MEDICINE – \$1,300,000 (\$126,209 unallocated at this time.)

*Centralized Research Support Facilities are supported predominantly by user fees. The Pratt endowment subsidy keeps costs low and provides financial stability.*

The Biomolecular Research and Mass Spectrometry Facility provides a wide array of highly specialized services including protein and DNA sequencing, peptide synthesis, amino acid and carbohydrate analyses, X-ray film processing, protein chemistry and mass spectrometry. The in-house availability of these services, which require expensive, sophisticated instrumentation and operating expertise, has contributed significantly to the spectrum of ongoing investigation at the University as well as reducing

research costs. The facility's 2001-2002 operating budget is approximately \$1,323,292. Pratt funds (\$155,107) award for 2001-2002 will subsidize user fees and allow for the development of new techniques related to the provided services.

The Fluorescence-Activated Cell Sorter (FACS) Facility is a research support facility providing investigators with the technology to study biological processes at the single cell level as well as isolating specific cell populations for detailed investigation. The Facility also provides advanced flow cytometric analyses. Researchers from more than 20 University departments rely on this facility, and individual laboratories equipped with similar instrumentation consult with FACS Center staff on problems or receive instruction in using their equipment. As with other core facilities, the FACS Facility generates a portion of its \$126,176 operating budget through user fees. Pratt support will be \$15,542.

Small Animal Multimodality Imaging Core (SAMMIC) was established in 1991 to provide magnetic resonance imaging capabilities for biomedical applications. It handles samples larger than those suitable for the Nuclear Magnetic Resonance (NMR) facility in Chemistry and smaller than the clinical facility, and thus is suitable for small animals and other research applications. A growing number of investigators in clinical departments as well as engineering and related fields are applying this technology to their research. In addition, the facility provides instruction for students, fellows and faculty in the basic theoretical and practical aspects of magnetic resonance imaging and related techniques. Pratt funds (\$20,000) are awarded to subsidize the lab's operating budget (\$81,575) in 2001-2002; user fees and departmental funds make up the balance.

The Tissue Culture Facility began as a Diabetes Center service, but has become an important service for the wider medical school research community. It provides custom services as well as support services to meet the need for cell culture and growth media. The budget for the facility for 2001-2002 is projected to be \$271,357, with \$28,731 coming from the Pratt endowment.

Tissue Procurement Facility As the Health System becomes increasingly focused on translational research, the availability of specific human tissues for research purposes becomes increasingly important. This facility provides for protocol-driven collection of diseased and normal tissue, and the storage, culturing, analysis and distribution of these materials. The Pratt endowment provides \$20,632.

Transgenic Mouse Core Facility This core facility was established in 1992 to support genetics research. The facility is equipped to produce transgenic and gene knock-out mice for use in studies of normal gene function and altered gene expression as well as in developing animal models for human diseases. It is a multi-user core facility with an operating budget of \$208,898 in 2001-2002 Pratt funds (\$28,684) are awarded as a subsidy to enhance the availability of this important technology to investigators throughout the University.

The Centralized Electron Microscope Core facility continues to provide excellent service to a substantial number of investigators throughout the School of Medicine. It offers unique facilities that include two transmission electron microscopes, a scanning electron microscope and a confocal microscope. In addition, the Core provides expertise in the preparation of a wide variety of types of samples to be used with these microscopes. It has maintained a strong user base for over 20 years and has an excellent record of cost recovery. In year 2001-2002 this is projected to be approximately 85 percent. In addition to the Pratt contribution (\$37,816) for the overall operating costs of the core, a one-time expenditure of \$72,274 is provided for purchase of a new ultraviolet laser. This is an important instrumentation upgrade to a machine that is now eight years old, but with this upgrade will be perfectly functional for many additional years.

A new core facility, the Mouse Genetics Core, will be initiated. It will be directed by Marcia McDuffie, M.D. The goal of this core is to provide expertise and facilities for the manipulation of the genetic background of mice that have been genetically engineered through the University's transgenic and knock-out mouse facility, or have been provided to University investigators from other sources. This initiative represents an expansion of an activity that has functioned for several years as a portion of an National Institutes of Health (NIH)-sponsored program project in systemic lupus erythematosus. The Core Facility will interface closely with the Transgenic Mouse Core and the Biomolecular Resource Core. The initial establishment of this core will begin with a Pratt commitment of \$50,000.

## FELLOWSHIPS AND SCHOLARSHIPS

Graduate Research Assistantships funded by the Pratt allocation are an important component of the school's research training program in the basic medical sciences. Students are compensated during the final years of their training, when primarily engaged in individual research projects. In addition, students receive support while on summer research rotations. The Pratt funds allocation of \$245,000 represents approximately 13 percent of the 2001-2002 total program budget of \$1.9 million.

Postdoctoral Fellowship Support The major recipients are expected to be postdoctoral fellows in the basic sciences that have received peer-reviewed external fellowships, which need supplementation to bring salary support to a competitive level. These supplements will be administered through the office of the Associate Dean for Graduate Studies. Support was awarded at \$24,000 for the first year, with funding for the second year rising to \$48,000, \$72,000 for 2000-2001 and \$72,000 for 2001-2002. No further increments in this amount are anticipated.

\$428,005 will be provided for research training to support the M.D./Ph.D. Program. This program plays a vital role in the School of Medicine by providing future physicians with extensive research training that shapes their subsequent careers. This program had been funded by NIH for 21 years and experienced a funding hiatus. The program will again receive NIH funding with a phasing-in period, and will therefore continue to need Pratt funding for the next several years. This support will maintain this valuable program until external support is established.

## SPECIAL DISTRIBUTION

The School of Medicine requests a special distribution from the Pratt fund in the amount of \$200,000 in each of three years beginning in 2001-2002 to support in the hiring of a critical faculty member in the field of combinatorial chemistry -- a joint appointment in the Departments of Chemistry and Pharmacology.

UNIVERSITY POLICY ON SIGNATORY AUTHORITY

1. Authority of President, Executive Vice President and Chief Operating Officer, Vice President for Finance and Assistant Vice President for Finance to Execute Certain Documents and Contracts

The President, Executive Vice President and Chief Operating Officer (who is an Officer of the Board) and Vice President for Finance of the University are hereby authorized, jointly and separately, subject to the limitations in Paragraph 3 hereof, to execute in the name of and on behalf of the University any or all documents in whatever form and for whatever purpose, including, but not limited to, the following:

Deeds, leases, contracts, certificates, receipts including gift receipts, deeds of trust, promissory notes, bonds, checks, tax returns and reports, claims for refund, releases, waivers, bills of sale, stock certificates, proxies, security agreements, financing statements, affidavits, pleadings and responses to interrogatories.

Such employees are authorized to execute any or all of such documents which they, jointly or separately, determine in their sole discretion should be executed in the best interest of the University, and such discretion may be exercised without any necessity of prior approval, or ratification, by the Board of Visitors or any Committee thereof, except that such employees may only execute the documents specified in Paragraph 3 with the prior approval of the Board of Visitors, or the Executive Committee thereof, and shall execute such documents as directed by such Board or Committee.

2. Delegation

The President, the Executive Vice President and Chief Operating Officer and the Vice President for Finance of the University are hereby authorized, jointly and separately, to delegate to other University employees any or all of the authority to execute any documents described in Paragraph 1, above, subject to the following:

- (a) Each delegation shall be in writing and shall be to a named individual; and
- (b) Each delegation shall specify the types of documents that may be executed, including any applicable dollar limitation.

Delegations by the Assistant Vice President for Finance prior to the effective date of this policy are hereby ratified and continue in effect until amended or rescinded by the President, Executive Vice President and Chief Operating Officer or the Vice President for Finance.

3. Authority to Execute Certain Documents and Contracts With the Prior Approval of the Board of Visitors.

With the prior approval of the Board of Visitors, or the Executive Committee thereof, The President, Executive Vice President and Chief Operating Officer and Vice President for Finance are authorized to execute in the name of and on behalf of the University, the following documents:

- (a) Deeds, contracts and any other documents by which the University conveys, or contracts to convey, any of its real estate or interest in real estate, excluding leasehold interests;
- (b) Contracts and any other documents by which the University acquires, or contracts to acquire, any real estate, or real estate interest, excluding leasehold interests;
- (c) Contracts and any other documents by which the University acquires, or contracts to acquire, goods or services for which more than \$5,000,000 will be paid by the University in any one year.

4. Approval and Reporting to the Board of Visitors

The President, the Executive Vice President and Chief Operating Officer and the Vice President for Finance are authorized to approve the following types of transactions and report them to the Board of Visitors at its next meeting following the action:

- (a) The write-off of bad debts and free service for the Medical Center, and the write-off of bad debts for the Academic Division and University of Virginia at Wise;
- (b) The allocation of funds for debt service, capital outlay and other purposes from unrestricted quasi-endowment income;
- (c) Acceptance of the financial report pertaining to expenditure of funds from the Pratt Estate; and
- (d) Establishment of summer conference rates for housing facilities and for meals, overnight accommodation rates for the Birdwood Pavilion, and room rates for the International Center.

5. Authority to sign contracts with the Virginia College Building Authority for Leased Equipment.

The Executive Vice President and Chief Operating Officer and the Vice President for Finance are authorized to execute and deliver, on behalf of the Board of Visitors, such future leases in substantially the form of the 1994 Lease with such changes, insertions or omissions as may be approved by the Executive Vice President and Chief Operating Officer or the Vice President for Finance, whose approval shall be evidenced exclusively by the execution and delivery of such future leases and:

Any and all other documents, instruments or certificates as may be deemed necessary in the future to consummate the University's participation in the Equipment Financing Program as may be authorized by the General Assembly of Virginia and to further carry out the purposes and intent of this policy in the future, it being the intent of the Board of Visitors that no further action on behalf of the Board of Visitors shall be necessary to empower the Executive Vice President and Chief Operating Officer and the Vice President for Finance to execute and deliver such future leases and other documents as may be deemed necessary in order for the Institution to further participate in the Equipment Financing Program.

6. Authority of the Secretary and Assistant Secretary of the Board of Visitors

The Secretary and the Assistant Secretary of the Board of Visitors are authorized, jointly and separately, to affix the corporate seal of the University to any or all of the documents described in this Signatory Policy, to attest such seal and to execute certificates concerning the continued effectiveness of this or any other resolution of the Board, or any amendment thereto, and such authority may be exercised, jointly or separately, in their sole discretion without any necessity of prior approval, or ratification, by the Board of Visitors or any committee thereof.

7. Rescission of Prior Signatory Policies

The above policy supercedes the following Board resolutions on signatory authority:

- Signatory Authority Resolution dated January 30, 1982.
- Signatory Authority for Lease of Real Estate dated November 15, 1996.
- Amendment to University Policy on Signatory dated September 20, 1996.
- Authorization to sign contracts with the Virginia College Building Authority for Leased Equipment Not Exceeding \$4.38 Million, dated November 11, 1993.
- Delegation of Authority to Approve Certain Transactions to the Executive Vice President and Chief Financial Officer dated February 6, 1993.

University Policy on Signatory Authority adopted by the Board of Visitors on June 16, 2001.

Signed:

  
John T. Casteen III, President