UNIVERSITY OF VIRGINIA
BOARD OF VISITORS
MEETING OF THE
AUDIT COMMITTEE
JUNE 15, 2001

AUDIT COMMITTEE
(Open Session)

Friday, June 15, 2001
11:30 a.m. – 12:00 noon
Board Room, The Rotunda

Committee Members:

Elizabeth A. Twohy, Chair	Benjamin P.A. Warthen
Timothy B. Robertson	John P. Ackerly, III, Ex Officio

AGENDA

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ACTION ITEM (Ms. Deily)	
• Audit Schedule, 2001 - 2002	1

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

BOARD MEETING: June 15, 2001

COMMITTEE: Audit

AGENDA ITEM: Audit Schedule

BACKGROUND: Ms. Deily will present the proposed audit schedule for the 2001-2002 Fiscal Year. This schedule has been developed based on information risk assessment models, knowledge of new systems implementations, and analyses of work performed in prior years.

ACTION REQUIRED: Approval by the Audit Committee and by the Board of Visitors.

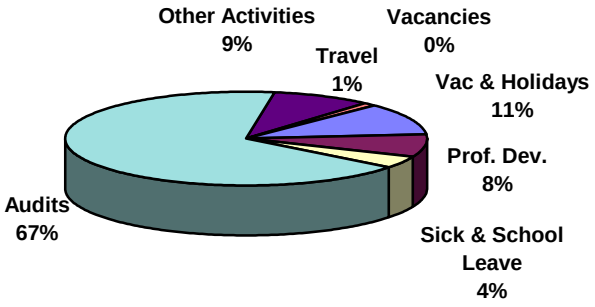
APPROVAL OF AUDIT SCHEDULE

RESOLVED that the Audit Schedule for Fiscal Year 2001-2002, is approved as recommended by the Audit Committee.

UNIVERSITY OF VIRGINIA
Audit Department

Determination of Hours Available for 2001- 2002 Audit Projects

	Total
Total Hours Available	27,040
Less: Vacancies	0
Sub-Total	27,040
Professional Development	2,128
Vacations and Holidays	3,116
Sick & School Leave	1,036
Travel	206
Other Activities • Office and Personnel administration • Committee & council meetings	 1,953 451
Hours Available for Audit Projects	18,150



UNIVERSITY OF VIRGINIA
Audit Department

Allocation of Hours Available for Audit Projects

Fiscal Year 2001 - 2002	Total
Hours Available for Audit Projects	18,150
Less:	
Wrap-up of FY 00 - 01 Audit Schedule	430
Unscheduled Audits/Special Requests	1,795
DSIA Hotline Projects	889
Systems Development & Consulting	324
Process Simplification/ Operational Services	100
Board Preparation & Mtgs	272
IT Support of Projects/ Activities	340
General Project Support/ Supervision	1,115
Hours Available for Scheduled Audit Projects	12,885

UNIVERSITY OF VIRGINIA
Audit Department

2001 - 2002 Audit Schedule

UNIVERSITY

DEPARTMENT/DIVISION	BUDGETED HOURS
PROVOST ACTIVITIES	
Admissions	300
Center for University Programs	300
University Press	300
ADMINISTRATION & SUPPORT SERVICES	
Oracle Field Testing	1,500
Procurement Services	800
Bookstore Operations	500
Bursar's Office/Account Receivable	300
Follow Up Audits	100
INFORMATION TECHNOLOGY	
Oracle Security	700
ATHLETICS	
NCAA Compliance	300
Game Settlements – Football	40
PHYSICAL INVENTORIES	
University Bookstore/Cavalier Computers-FY 01	200
University Bookstore/Cavalier Computers-FY 02	60
UNIVERSITY TOTAL	5,400

UNIVERSITY OF VIRGINIA
Audit Department

2001 - 2002 Audit Schedule

HEALTH SYSTEM

DEPARTMENT/DIVISION	BUDGETED HOURS
PATIENT CARE ACTIVITIES	
Emergency Medical Services	750
Musculosketal Services	500
Orthopaedics	600
Urology	400
ADMINISTRATION & SUPPORT SERVICES	
Charge Description Master	400
Collection Agencies	400
Credentialing Office	300
Infection Control	400
Outpatient – Medicare Bill Review	400
Pathology	600
Pharmacy	600
Provider Based Clinics	500
INFORMATION TECHNOLOGY	
Payroll TACS Upgrade Consulting	75
HSC Computing Services Security & Business Operations	400
Integrated Systems Project Consulting	150
SMS Upgrade Consulting	350
OTHER ACTIVIES	
Corporate Compliance Office	500
Central Sterile Inventory	80
Pharmacy Inventory	80
HEALTH SYSTEM TOTAL	7,485
UNIVERSITY & HEALTH SYSTEM TOTALS	12,885

Mr. Rector, I move that the Audit Committee of the Board of Visitors of the University of Virginia go into Executive session for the purpose of discussing and considering with General Counsel reports and Recommendations of the University Auditor related to the recently completed performance evaluations of certain University departments and programs, where performance of employees and proprietary business related data of the Medical Center will be discussed, as permitted by Section 2.1-344 (A) (1), (7) and (23) of the Code of Virginia.