May 30, 2002

MEMORANDUM

TO: The Board of Visitors:

John P. Ackerly, III, Rector
Thomas J. Bliley, Jr. Don R. Pippin
Thomas F. Farrell, II Terence P. Ross
Charles L. Glazer Thomas A. Saunders, III
William H. Goodwin, Jr. Warren M. Thompson
T. Keister Greer Elizabeth A. Twohy
Elsie Goodwyn Holland E. Darracott Vaughan, Jr., M.D.
Mark J. Kington H. Timothy Lovelace, Jr.

FROM: Alexander G. Gilliam, Jr.

SUBJECT: Orientation of New Members

An orientation session for the new Members of the Board was held, in Open Session, from 2:45 to 4:05 p.m. on Thursday, May 30, 2002, in the Lower West Oval Room of the Rotunda. All five new Members were present: Mark J. Kington, Don R. Pippin, Warren M. Thompson, E. Darracott Vaughan, Jr., M.D., and H. Timothy Lovelace, Jr., the Student Member. The Rector, John P. Ackerly, III, and the President, John T. Casteen, III, presided; Leonard W. Sandridge, Gene D. Block, Paul J. Forch and Alexander G. Gilliam, Jr. participated.

The orientation was conducted according to the following Agenda:

1. Overall view of the Board, its Committee structure and its workings (Mr. Ackerly)

2. The Organization Table of the University: How the University works and who the players are (Mr. Casteen)

3. An overview of the University’s Budget (Mr. Sandridge)
4. The University and State Appropriations  
   (Mr. Casteen and Mr. Sandridge)

5. The University's overall rankings in comparison with its peers; the determining factors and the Board's role  
   (Mr. Casteen with comments by Mr. Block)

6. The duties and workings of the Board in the context of the Virginia Freedom of Information Act  
   (Mr. Forch)

7. A brief miscellany of Board housekeeping matters  
   (Mr. Gilliam)

AGG:lah  
Copies to:  Mr. John T. Casteen, III  
           Mr. Leonard W. Sandridge