

**COMMITTEE SUMMARIES
BOARD OF VISITORS' MEETING
UNIVERSITY OF VIRGINIA
MAY 29-31, 2003**

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
AUDIT & COMPLIANCE COMMITTEE
Friday, May 30, 2003
1:00 - 1:15 p.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: The Committee will discuss its mission given that the responsibilities of the Committee have changed from "Audit" to "Audit & Compliance." The discussion will include reviews of current materials pertaining to the Committee, the various compliance functions, as well as the Audit Department's Charter and the Audit Department's follow-up program. The Audit schedule for Fiscal Year 2003-2004 and the Compliance Schedule for 2003-2004 will be presented and discussed as well.

II. RECOMMENDATION:

- APPROVAL OF AUDIT SCHEDULE

RESOLVED that the Audit Schedule for Fiscal Year 2003-2004 is approved as recommended by the Audit Committee.

III. EXECUTIVE SESSION

That the Audit & Compliance Committee of the Board of Visitors of the University of Virginia go into Executive session to consider with General Counsel the Director of Audits and Compliance Officers' evaluations of University departments and programs, which will necessarily involve discussion and evaluation of the performance of specific managers and University personnel, as well as proprietary business information pertaining to Medical Center operations and its regulatory compliance, as provided for in Section 2.2-3711 (A) (1) , (7) , and (23) of the Code of Virginia.

IV. ACTION REQUIRED: Approval by the Audit Committee and by the Board of Visitors

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
BUILDINGS AND GROUNDS COMMITTEE
Friday, May 30, 2003
1:15 - 1:30 p.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: The Buildings and Grounds Committee met on May 23, 2003, to review 1) the architect selection for the Studio Art Building, 2) the engineer selection for the Main Heating Plant project, 3) an easement with the City of Charlottesville for a natural gas line on Whitehead Road, 4) an easement with the University of Virginia Real Estate Foundation and Midmont Lane Land Trust for a storm water swale on the Midmont property, 5) a dedication to public use for the City of Charlottesville for right turn lanes on Ivy Road, 6) the schematic design for the Rouss Hall Renovation and Commerce School, 7) the schematic design for the Crockett Hall Renovation at the College at Wise, 8) the architectural design guidelines for the Performing Arts Center, 9) the architectural design guidelines for the Drama Building Addition and Renovation at the College at Wise, 10) the architectural design guidelines for the new residence hall at the College at Wise, and 11) the policy statement for the General Fund Capital Outlay Pilot Program. The Committee also received reports on Varsity Hall and the Swing Space Buildings.

Listed as a matter of record are the resolutions approved by the Buildings and Grounds Committee that do not require action by the Full Board.

A. APPROVAL OF SCHEMATIC DESIGN FOR THE ROUSS HALL RENOVATION AND COMMERCE SCHOOL PROJECT

RESOLVED that the schematic design, dated May 23, 2003, and prepared by Hartman-Cox Architects of Washington D.C., for the Rouss Hall Renovation and Commerce School project is approved for further development and construction.

B. PRESERVATION AND RELOCATION OF VARSITY HALL

RESOLVED, that Varsity Hall be saved and that staff find a suitable site for its relocation.

C. APPROVAL OF SCHEMATIC DESIGN FOR THE CROCKETT HALL RENOVATION AT THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE

RESOLVED that the schematic design, dated May 23, 2003, and prepared by Mitchell/Matthews, Architects & Planners of Charlottesville, for the Crockett Hall Renovation at the University of Virginia's College at Wise is approved for further development and construction.

D. APPROVAL OF ARCHITECTURAL DESIGN GUIDELINES FOR THE PERFORMING ARTS CENTER

RESOLVED that the architectural design guidelines, dated May 23, 2003, and prepared by the Architect for the University, for the Performing Arts Center, are approved; and

RESOLVED FURTHER that the project will be presented for further review at the schematic design level of development.

E. APPROVAL OF ARCHITECTURAL DESIGN GUIDELINES FOR THE DRAMA BUILDING ADDITION AND RENOVATION AT THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE

RESOLVED that the architectural design guidelines, dated May 23, 2003, and prepared by the Architect for the University, for the Drama Building Addition and Renovation at The University of Virginia's College at Wise, are approved; and

RESOLVED FURTHER that the project will be presented for further review at the schematic design level of development.

F. APPROVAL OF ARCHITECTURAL DESIGN GUIDELINES FOR THE NEW RESIDENCE HALL AT THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE

RESOLVED that the architectural design guidelines, dated May 23, 2003, and prepared by the Architect for the University, for the New Residence Hall at The University of Virginia's College at Wise, are approved; and

RESOLVED FURTHER that the project will be presented for further review at the schematic design level of development.

Six of the resolutions approved by the Buildings and Grounds Committee require action by the Full Board. The first is an architect selection for the Studio Art Building. The second is

an engineer selection for the Main Heating Plant project. The third is an easement on Whitehead Road for the City of Charlottesville for a natural gas line, which will replace the gas line disrupted by the Materials Science Engineering and Nanotechnology project. The fourth is an easement on the Midmont property with the University of Virginia Real Estate Foundation and the Midmont Lane Land Trust for a storm water swale that is needed for the National Radio Astronomy Observatory Addition. The fifth is a dedication to public use for the City of Charlottesville for right turn lanes that will be constructed on University land at the Ivy Road entrance to the Emmet Street Parking Garage. The final resolution approves the expansion of The University of Virginia Policy Statement Governing Exercise of Post-Appropriation Autonomy for Certain Non-General Fund Capital Projects to include state general fund and state-supported debt projects.

II. RECOMMENDATIONS:

A. APPROVAL OF ARCHITECT SELECTION FOR STUDIO ART BUILDING

RESOLVED that Schwartz/Silver Architects Inc., of Boston, Massachusetts, is approved for the performance of architectural and engineering services for the Studio Art Building.

B. APPROVAL OF ENGINEER SELECTION FOR MAIN HEATING PLANT MODIFICATIONS PROJECT

RESOLVED that RMF Engineering, Inc., of Baltimore, Maryland, is approved for the performance of architectural and engineering services for the Main Heating Plant Modifications project.

C. APPROVAL OF A PERMANENT EASEMENT FOR THE CITY OF CHARLOTTESVILLE FOR A NATURAL GAS LINE ON WHITEHEAD ROAD

RESOLVED that the granting of a permanent easement, dated May 23, 2003, to the City of Charlottesville for a natural gas line on Whitehead Road on property owned by The Rector and Visitors of the University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said dedication and easement.

D. APPROVAL OF A PERMANENT EASEMENT FOR THE UNIVERSITY OF VIRGINIA ACROSS THE MIDMONT PROPERTY OWNED BY THE UNIVERSITY OF VIRGINIA REAL ESTATE FOUNDATION AND THE MIDMONT LANE LAND TRUST

RESOLVED that the request, dated May 23, 2003, to the University of Virginia Real Estate Foundation and the Midmont Lane Land Trust for a storm water easement across the Midmont property located at 200 Midmont Lane is authorized; and

RESOLVED FURTHER that appropriate officers of the University are authorized to request said dedication and easement.

E. APPROVAL OF DEDICATION TO PUBLIC USE OF A STRIP OF UNIVERSITY LAND FOR RIGHT TURN LANES AT THE IVY ROAD ENTRANCE TO THE EMMET STREET PARKING GARAGE

RESOLVED that the Dedication to Public Use to the City of Charlottesville, dated May 23, 2003, for a strip of land on the north side of Ivy Road at the entrance to the Emmet Street Parking Garage for the purpose of allowing City maintenance of the right turn lanes that will be constructed for the garage, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said dedication.

F. APPROVAL OF EXPANSION OF THE UNIVERSITY OF VIRGINIA POLICY STATEMENT GOVERNING EXERCISE OF POST-APPROPRIATION AUTONOMY FOR CERTAIN NON-GENERAL FUND CAPITAL PROJECTS TO INCLUDE GENERAL FUND PROJECTS

WHEREAS the General Assembly of Virginia, during the 2003 Session, enacted legislation providing a pilot program for the delegation of autonomy to the University in relation to post-appropriation review and approval for certain general fund projects at the University of Virginia as provided in Section 4-5.08f of Chapter 1042-2003 Acts of Assembly; and

WHEREAS this delegation provides that the authority delegated to the University may not be exercised until the Board of Visitors adopts an appropriate system of policies, procedures, reviews, approvals and guidelines pursuant to which University officials will be guided in their exercise of the delegated autonomy; and

WHEREAS the Board of Visitors' policies adopted in relation to University general fund capital projects are subject to a requirement in the enabling legislation that those policies be submitted to the Secretary of Finance and the Secretary of Administration for their approval by August 1, 2003; and

WHEREAS the Board of Visitors on June 14, 1996 approved a "Policy Statement Governing Exercise of Post-Appropriation Autonomy for Certain Non-General Fund Capital Projects," for the two-year pilot program for post-appropriation review for non-general fund projects, as enacted by the General Assembly during the 1996 Session, and continued by subsequent legislative action; and

WHEREAS the system of reviews, approvals, policies, procedures and guidelines included in the "Policy Statement Governing Exercise of Post-Appropriation Autonomy for Certain Non-General Fund Capital Projects" has provided for the efficient and businesslike administration of non-general fund capital projects subsequent to completion of the appropriation process; and

WHEREAS, the 1996 "Policy Statement Governing Exercise of Post-Appropriation Autonomy for Certain Non-General Fund Capital Projects" has been revised to include general fund projects, and is now titled "Policy Statement Governing Exercise of Post-Appropriation Autonomy for General Fund and Non-General Fund Capital Projects;"

RESOLVED that the "Policy Statement Governing Exercise of Post-Appropriation Autonomy for General Fund and Non-General Fund Capital Projects" is approved as shown in the Docket for the May 31, Regular Board meeting; and

RESOLVED FURTHER that the President be delegated the authority (1) to implement the Policy Statement in the manner he deems most appropriate; (2) to delegate further to his designee the administrative responsibility to implement and assure compliance with the Policy Statement; (3) to take such steps as he may deem necessary and reasonable to secure approval of the Secretaries of Finance and Administration for those portions of the Policy Statement relating to general fund capital projects; and (4) to approve any minor changes in the Policy Statement where necessary to secure the foregoing approvals, which changes, if any, shall be reported to the Board of Visitors.

III. ACTION REQUIRED: Approval by the Buildings and Grounds Committee and by the Board of Visitors

IV. MISCELLANEOUS REPORTS

- A. Major Projects
- B. Professional Services Contracts
- C. Pavilions

MAJOR PROJECT STATUS REPORT
 University of Virginia Academic Division / Agency 207
May 30, 2003

Project	Budget	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Clark Hall Renovation and Addition Architect: Ellenzweig Associates Address: Cambridge, MA Contract Date: February 18, 1997 Construction Manager: Barton Malow Address: Charlottesville, VA	\$39,432,000	Jan-98	Apr-98	May-99	Aug-00	Jun-03	Construction on renovation is 92% complete. The Addition to Clark Hall is 100% complete.
Special Collections Library Architect: Hartman-Cox Address: Washington, DC Contract Date: October 17, 1997 Contractor: Skanska USA Building Inc. Address: Richmond, VA	\$26,000,000	May-98	May-99	Sep-99	Feb-02	Mar-04	Construction is 54% complete.
Rouss Hall / Commerce School Architect: Hartman-Cox Architects Address: Washington, DC Contract Date: TBD Contractor: Address:	\$43,000,000	Dec-02	May-03	N/A	Jan-04	May-06	Concept planning continues.
Medical Research Building (MR-6) Architect: Henningson, Durham & Richardson Address: Alexandria, VA Contract Date: January 11, 2000 Contractor: Address:	\$60,800,000	Jun-00	Feb-01	Sept-02	TBD	TBD	Original design complete. Design documents being updated for NIH grant proposal.
NRAO Addition and Renovation Architect: Vesar, Inc. Address: Lynchburg, VA Contract Date: July 15, 1999 Contractor: Martin/Horn, Inc. Address: Charlottesville, VA	\$8,900,000	May-99	Sept-99	Nov -99	May -03	Oct-04	Construction contract awarded March 19, 2003 and notice-to-proceed issued April 18, 2003. Contractor providing submittals and ordering long-lead materials.

N/A = Design Review Not Required

(As of April 24, 2003)

Project	Budget	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Environmental Science Field Station Architect: Bushman Dreyfus Architects Address: Charlottesville, VA Contract Date: March, 1998 Engineer: MSA Engineers Address: Norfolk, VA Contract Date: June, 2000 Contractor: Address:	\$3,200,000	Jun-98	Jan-01	Jan-01	Pier and Dock Dec-02 Phase I TBD	Pier and Dock Jun-03 Phase I TBD	Pier and Dock 70% complete. Phase I (Lab and Housing) on "hold" due to funding issues.
Observatory Hill Dining Architect: Dagit-Saylor Architects Address: Philadelphia, PA Contract Date: July 20, 2001 Contractor: Branch & Associates Address: Roanoke, Virginia	\$22,000,000	Oct-01	Oct-01	Oct-01	Feb-03	Jul-04	Early construction of new access roads and 16" water line relocation 70% complete. Next phase for construction fence, temp, boiler, and footings initiated in May.
Campbell Hall Addition Architect: SMBW, P.C. Address: Richmond, VA Contract Date: August 10, 2001 Contractor: Address:	\$5,000,000	May-02	Ju-02 South	Jul-02 South	TBD	TBD	Design of South Addition approved July 2002.
			Apr-03 East	Apr-03 East	TBD	TBD	Design of East Addition approved February 2003.
South Lawn – Arts and Sciences Building Architect: Polshek Partnership Architects Address: New York, NY Contract Date: Predesign Contract: 3/26/02 Contractor: Address:	\$83,600,000	Jun-02	TBD	N/A	TBD	TBD	B&G Committee expressed preference for one of the Concept Design options, with the hope of reaching funding goals by spring. Architectural design is on hold. Architectural programming 90% complete.
Fayerweather Hall Renovation Architect: Dagit - Saylor Architect Address: Philadelphia, PA Contract Date: September 28, 1999 Contractor: TBD Address:	\$5,400,000	Oct-99	Nov-99	Nov-99	Jan-04	Jul-05	Construction documents were completed in January 2002. Project is on hold pending release of GOB funds.

N/A = Design Review Not Required

(As of April 24, 2003)

Project	Budget	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Studio Art Building Architect: TBD Address: TBD Contract Date: TBD Contractor: Address:	\$12,500,000	April-03	Oct-03	N/A	Apr-05	Dec-06	Architect selection process has been completed. Approval of architect selection will be considered by B&G Committee at its May 23 rd meeting.
Grounds Walk, Phase I (Emmet Street Bridge) Architect: Ammann & Whitney/Ayers Saint Gross Address: Baltimore, MD Contract Date: June 1, 2001 Contractor: Hammond-Mitchell, Inc. Address: Covington, VA	\$3,200,000	N/A	Oct -01	Oct-01	Mar-03	Dec-03	Notice to Proceed issued March 3, 2003. Mobilization in progress.
Aquatic & Fitness Center Addition Architect: Hughes Group Address: Sterling, VA Contract Date: December, 2000 Contractor: Nielsen Builders Inc. Address: Harrisonburg, VA Contractor – Chiller: TBD	\$10,400,000	1994	Jan-01	Oct-01	Gym Jul-02	Gym Jan-04	Construction is 30% complete for addition and chiller shell in basement.
Materials Research Science & Engineering Center Architect: VMDO Architects Address: Charlottesville, VA Contract Date: April, 2001 Contractor: Barton Malow Address: Charlottesville, VA	\$38,900,000	Oct -01	Feb - 02	May-02	Feb-03	Dec-05	The Site Utilities Package bid was opened on May 1, 2003. The Electrical Ductbank Package bid received on May 6, 2003. The Shoring and Excavation Package bid is due June 3, 2003.
Emmet Street Parking Structure Architect: Hartman-Cox Address: Washington, DC Contract Date: June 28, 2001 Contractor: Donley's Address: Cleveland, Ohio	\$17,500,000	Oct-01	Dec-01	Apr-02	Sept-02	Sept-03	Construction is 65% complete (including completed precast components stored off site). Precast erection started in March. Traffic mitigation scope was decided March 21 st .

N/A = Design Review Not Required

(As of April 24, 2003)

Project	Budget	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Cocke Hall Renovation Architect: Schwartz Silver Address: Boston, MA Contract Date: TBD Contractor: Address:	\$6,000,000	Oct-02	N/A	N/A	Jun-04	Dec-05	Initial planning study has been completed. Schematic design phase in progress. Construction schedule adjusted to meet release of GOB funds. *No Change to Building Exterior except HC access.
Health System Parking Garage Architect: Walker Parking Consultants Address: Wayne, Pennsylvania Contract Date: October 18, 2001 Contractor: Address:	\$8,260,000	Sept-02	Feb-03	Feb-03	Jul-03	Jun-04	Construction Documents scheduled for May delivery.
New Basketball Arena and Parking Architect: VMDO Architects, P.C. Address: Charlottesville, VA Contract Date: October 2, 2001 Contractor: Barton Malow Address: Charlottesville, VA	\$129,800,000	Apr-02	May-02	Sept-02	Nov-02	Jun-06	Construction on the early site package started April 14, 2003.
Farm Vivarium Facility Architect: FPW Architects Address: Charlottesville, VA Contract Date: TBD Contractor: Address:	\$4,000,000	TBD	TBD	TBD	TBD	TBD	Evaluation of available site utilities is underway.
Main Heating Plant Environmental Compliance Architect: TBD Address: Contract Date: TBD Contractor: Address:	\$50,000,000	N/A	Sept-03	N/A	Apr-05	Feb-08	Engineer selection process has been completed. Approval of engineer selection will be considered by B&G Committee at its May 23 rd meeting.
Performing Arts Center Architect: TBD Address: Contract Date: TBD Contractor: Address:	\$47,000,000	May -03	TBD	N/A	Dec -04	Jan 07	Advertised for A/E in April 2003

N/A = Design Review Not Required

(As of April 24, 2003)

University of Virginia Medical Center / Agency 209

Project	Budget	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Hospital Expansion Architect: RTKL Address: Baltimore, MD Contract Date: August 21, 2000 Contractor: Skanska USA Building Inc. Address: Atlanta, GA	\$65,600,000	Jun-01	May-02	May-02	Jan-03	Feb-06	Project consists of an addition and renovation. Construction on the addition started January 2003. The addition is 6% complete. The total project is 3% complete.

N/A = Design Review Not Required

(As of April 24, 2003)

University of Virginia's College at Wise / Agency 246

Project	Budget	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Student Center Architect: VMDO Address: Charlottesville, VA Contract Date: October 1, 1998 Contractor: Powell Building Group Address: Nashville, TN	\$10,000,000	May-98	May-99	Sep-99	Jun-01	Jul-03	Construction is 90% complete.
Football Stadium Architect: Thompson + Litton Address: Wise, VA Contract Date: May, 2002 Contractor: Quensenberry's, Inc. Address: Big Stone Gap, VA	\$3,000,000				May-02	Sept-03	Construction of Phase I (Grandstand and Field Lighting) complete. Phase II (Fieldhouse and toilets) CD's in progress. On schedule.
Crockett Hall Architect: Mitchell Mathews Address: Charlottesville, VA Contract Date: TBD Contractor: TBD Address: TBD	\$4,750,000	Nov-02	May-03	N/A			Schematic design phases in progress.
Drama Building Architect: TBD Address: TBD Contract Date: TBD Contractor: TBD Address: TBD	\$7,475,000	May -03	TBD	N/A	TBD	TBD	
New Residence Hall Architect: TBD Address: TBD Contract Date: TBD Contractor: TBD Address: TBD	\$5,900,000	May -03	TBD	N/A	TBD	TBD	

N/A = Design Review Not Required

(As of April 24, 2003)

**PROFESSIONAL SERVICES CONTRACTS
UNIVERSITY OF VIRGINIA
May 30, 2003**

CONTRACTS	1997-1998	1998-1999	1999-2000	2000-2001	2001-2002	2002-2003 through 04-21-2003	Total 5 years 8-months	Percent for each category
Virginia Architects	66	89	104	105	65	26	455	35%
Virginia Engineers	100	86	124	106	62	20	498	39%
Total of Virginia Firms	166	175	228	211	127	46	953	74%
Out-of-State Architects	43	37	59	41	20	13	213	17%
Out-of-State Engineers	7	21	36	38	11	7	120	9%
Total of Out-of-State Firms	50	58	95	79	31	20	333	26%
Total All Firms	216	233	323	290	158	66	1286	100%

FEES	1997-1998	1998-1999	1999-2000	2000-2001	2001-2002	2002-2003 through 4-21-2003	Total 5 years 8-months	Percent for each category
Virginia Architects	\$ 4,069,784	\$ 4,823,076	\$ 5,366,602	\$ 6,348,738	\$22,507,827	\$1,895,835	\$45,011,862	49%
Virginia Engineers	\$ 800,855	\$ 672,573	\$ 1,314,589	\$ 1,543,621	\$ 1,054,858	\$ 479,419	\$ 5,865,915	6%
Total Virginia Firms	\$ 4,870,639	\$ 5,495,649	\$ 6,681,191	\$ 7,892,359	\$23,562,685	\$2,375,254	\$50,877,777	55%
Out-of-State Architects	\$ 7,066,488	\$ 6,920,954	\$ 2,913,020	\$ 4,862,015	\$13,641,786	\$2,743,629	\$38,147,892	41%
Out-of-State Engineers	\$ 97,704	\$ 73,553	\$ 771,744	\$ 1,253,928	\$ 776,303	\$ 297,228	\$ 3,270,460	4%
Total Out-of-State Firms	\$ 7,164,192	\$ 6,994,507	\$ 3,684,764	\$ 6,115,943	\$14,418,089	\$3,040,857	\$41,418,352	45%
Total All Firms	\$12,034,831	\$12,490,156	\$10,365,955	\$14,008,302	\$37,980,774	\$5,416,111	\$92,296,129	100%

Pavilion Occupancy Report						
Pavilion	Occupants	Assigned	Vacancy Status			Comments (Renovation Work)
			Available	Renovation Period	Projected Re-occup.	
I	David W. Breneman & Donna Plasket	July 1998				
II	B. Jeanette & Wade Lancaster	July 1991				
III	William W. & Beverly Harmon	Aug. 1994				
IV	Larry J. Sabato	Oct. 2002	Spring 2008			
V & Annex	Gene D. & Carol Block	Oct. 2001	Winter, 2007			
VI	Robert M. & Theodora Carey	May 1991				
VII	Colonnade Club					
VIII	Cristina Della Coletta & Michael Thrift	May 1998	June 2004			
VIII Terrace Apartment	Arthur Garson, Jr.	Aug. 2002	Aug. 2003			
IX	Karen Van Lengen & James Welty	Aug. 1999	Aug. 2006			
X	Carl P. & Charlotte Zeithaml	Mar 2001	Summer, 2006			
Montebello	Richard W. & Robin Miksad	Aug. 1994				

May 30, 2003

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
EDUCATIONAL POLICY COMMITTEE
Friday, May 30, 2003
1:30 - 1:45 p.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: The Provost highlighted several academic issues of importance at the May 29, 2003, meeting of the Educational Policy Committee. Despite the cancellation of several study abroad programs this spring and summer, the number of students studying abroad has increased from 465 last year to 480 this year. He summarized the University's current and planned efforts to ensure that we are well prepared to handle any occurrence of SARS in Charlottesville.

The Provost reported on efforts to expand the Transition Program to better serve students at-risk. A pilot summer program will be offered this year to incoming first-year Transition Program students. The Provost has appointed a Transition Program Review Committee to recommend long-term strategies for preparing these students to succeed at the University.

Dr. Charles E. Hamner, Jr., Chairman of the Board of Directors of the University of Virginia Patent Foundation, briefed the Committee on technology commercialization activities at the University. Dr. Hamner reported that the average annual income to the Foundation for the past five years was \$6 million. Dr. Hamner provided an overview of the patenting process and shared some early recommendations regarding ways in which the University might utilize technology commercialization to increase its return on investment in research activities. Establishing Spinner Technologies as a for-profit subsidiary of the Patent Foundation is a first important step toward this end. Mr. Block will present the recommendations of a Task Force on Technology Commercialization to the Board this fall.

Mr. Edward L. Ayers, Dean of the College and Graduate School of Arts and Sciences, led a discussion with the Committee on course availability the College. The Dean's Office monitors demand for courses through discussions with departmental chairs, close attention to course enrollment data, and contact with students and parents.

The Dean noted the importance of departments distributing their teaching efforts equitably so that adequate numbers of

year to ensure this is the case. When demand for courses exceeds the capacity of a department, the College utilizes funds from a variety of sources, including the College Foundation, the Alumni Association, President Casteen, and the Provost's Office, to hire qualified temporary faculty to meet immediate needs. Critical areas of need include the departments of Economics, Psychology, and Politics, among others. Hiring permanent replacement faculty in the coming year (30 new hires currently budgeted) will help address these needs. The College is also utilizing technology to complement faculty teaching, as with lower-division Spanish courses, where computerized tutoring programs have increased the efficiency of faculty classroom instruction. Collaboration with the School of Continuing and Professional Studies is making it possible for students to complete lower-division language courses at UVA regional centers around the state during the summer, decreasing the demand on resources during the academic year while still meeting the educational needs of our students. Dean Ayers also discussed ongoing efforts to increase the efficacy of courses we offer in statistics by increasing coordination and reducing duplicative efforts among departments and schools that require basic study in statistics.

President Casteen observed that the long-range strategy to secure adequate funding in Arts and Sciences will involve using the momentum of the South Lawn project to build an operating endowment that supports activities in the College. The Board's tuition policies will also have a major impact on the financial stability in the College, as well as in other schools.

Dean Ayers emphasized that hiring permanent faculty is the best permanent solution to ensure the quality and accessibility of undergraduate education at the University.

Dr. R. Ariel Gomez, Interim Vice President for Research and Graduate Studies, provided an overview of federal funding opportunities for research, focusing primarily on the National Institutes for Health.

Although the NIH supports its own set of research activities, 84% of its budget is dedicated to funding competitive research outside the NIH. Dr. Gomez highlighted ways in which the University has positioned itself well so that its strategic research priorities, including bioinformatics, nanotechnology, aging, and information technology, correspond with those of the NIH.

The Committee discussed the importance of setting strategic areas of excellence and providing adequate support for the leadership that will help us build those strengths across schools and disciplines. The Committee briefly discussed the University's practice of concentrating its efforts on competitively funded federal research rather than designated funding (earmarking). The Committee also recognized the critical need for adequate research space if the University is to attract top scientists.

Mr. J. David Smith, Provost and Senior Vice Chancellor at The University of Virginia's College at Wise, shared with the Committee the College's new mission statement and highlighted areas of academic growth. The College is working to maintain and strengthen its liberal arts education while expanding the number of majors it offers in the arts, humanities, natural sciences, and social sciences. The College anticipates a growing interest in and demand for specialized programs in teacher education, business, and nursing. The College has formed a commission to study the feasibility of an engineering program to meet the economic demand in Southwest Virginia, and preliminary discussions indicate that it is advisable to move toward an engineering program through strengthening programs in math, science, and computer technology. Chancellor Kaplan will address the full Board on Friday regarding new engineering programs at the College.

The Provost recognized Mr. Michael J. Smith for his outstanding service as Chair of the Faculty Senate during the past academic year.

II. RECOMMENDATIONS:

The Educational Policy Committee approved the following resolutions at its meeting on May 29, 2003, and recommends to the full Board for approval.

A. CONFLICT OF INTEREST EXEMPTION (Margaret Tarpley)

WHEREAS, the University of Virginia wishes to finalize a consulting contract with Ms. Margaret Tarpley for educational research and evaluation; and

WHEREAS, University faculty member, Mr. Donald W. Ball, as the spouse of Ms. Tarpley, has disclosed an economic interest in the consulting contract; and

WHEREAS, the grantor of the research contract, the National Aeronautics and Space Administration, was made aware of the relationship and the scope of work expected; and

WHEREAS, the University of Virginia's entry into a contract with Ms. Tarpley would expose Mr. Ball to violation of the Virginia Conflict of Interests Act unless approved by the Board as permitted by §2.2-3106(c) (7) of the Code of Virginia;

RESOLVED that the conflict of interest of Mr. Donald W. Ball is approved by the Board of Visitors in order to permit the University to enter into a consulting agreement with Ms. Margaret Tarpley; provided, as required by the law, Mr. Ball files the required annual disclosure statement of personal interests, the University files the required annual report concerning the contracts with the Secretary of the Commonwealth, and the Chair of the Department of Leadership, Foundations and Policy of the School of Education monitors the consulting contract in order to protect the interests of the University and to ensure compliance with policy.

B. PROFESSORSHIP NAME CHANGE: LILLIAN T. PRATT DISTINGUISHED PROFESSORSHIP IN ORTHOPAEDIC SURGERY

WHEREAS, the Lillian T. Pratt Professorship in Orthopaedics was established by the Board of Visitors in May 1976; and

WHEREAS, the endowment has now reached a level to be named a "distinguished" professorship;

RESOLVED that the Board of Visitors changes the name of the Lillian T. Pratt Professorship in Orthopaedics to the Lillian T. Pratt Distinguished Professorship in Orthopaedic Surgery. This professorship is held in the School of Medicine.

C. ELECTION OF MILLER CENTER COUNCIL MEMBERS

RESOLVED that Mr. Milton T. Edgerton, Mr. Daniel K. Frierson, Mr. Leigh B. Middleditch, Jr., and Ms. Sylvia M. Mathews, be re-elected to the Governing Council of the Miller Center for three years. Their terms of office shall expire at the conclusion of the Spring Governing Council meeting in 2006.

D. ESTABLISHMENT OF THE CAROLYN M. BARBOUR PROFESSORSHIP
IN RELIGIOUS STUDIES

WHEREAS, Carolyn M. Barbour of Charlottesville, Virginia, was a friend of the University; and

WHEREAS, Ms. Barbour died on September 13, 1960, leaving a bequest to the College and Graduate School of Arts and Sciences for the establishment of a professorship in religious studies; and

WHEREAS, the endowment has now reached a funding level to establish a professorship in the College and Graduate School of Arts and Sciences;

RESOLVED that the Board of Visitors establishes the Carolyn M. Barbour Professorship in Religious Studies, to be held in the College and Graduate School of Arts and Sciences, in memory of Ms. Barbour.

EXECUTIVE SESSION - Faculty Personnel Actions

III. ACTION REQUIRED: Approval by the Educational Policy Committee and by the Board of Visitors

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
EXTERNAL AFFAIRS
Friday, May 30, 2003
1:45 - 2:00 p.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: The External Affairs Committee agenda included three areas of discussion. The first topic addressed was the new format for committee meetings and the corresponding new role for the committee. Committee members discussed the structure and function of the committee, including areas of inquiry and oversight and an assessment of priorities and goals of the External Affairs Committee. The second topic of consideration was a report by the Senior Vice President on philanthropic cash flow progress and trends in philanthropy in general. The third topic to be considered was to be the University's efforts to engage and involve alumni, parents, and friends in the life of the University. This topic was largely set aside for specific focus at an upcoming meeting.

II. RECOMMENDATION: None

III. ACTION REQUIRED: None

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
FINANCE COMMITTEE
Friday, May 30, 2003
2:00 - 2:15 p.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: At its May 30, 2003, meeting, the Finance Committee will consider an action allowing the University to provide short-term financing for the new parking facility at the Health Science Center and the addition to the National Radio Astronomy Observatory facility through the University's commercial paper program.

The Finance Committee will consider the 2003-2004 operating budget for the Academic Division, The University of Virginia's College at Wise and the Medical Center. Included in the budget will be a document outlining the allocation of the Pratt Fund distribution.

The Finance Committee will consider authorizing the Executive Vice President and Chief Operating Officer to approve and execute the necessary documents to acquire environmental and nutritional services for the Medical Center before the next Board meeting.

The Finance Committee will hear a report on the market value and performance of the endowment under the control of the Rector and Visitors as of April 30, 2003, as well as a report on the May 21, 2003, actions of the UVIMCO Board.

There are several miscellaneous financial reports to be provided to the Finance Committee at this meeting, including the report on endowment by school/foundation and the Integrated Systems Project Status Report.

II. RECOMMENDATIONS:

A. APPROVAL OF PARTICIPATION OF THE HEALTH SCIENCE CENTER GARAGE AND THE ADDITION TO THE NATIONAL RADIO ASTRONOMY OBSERVATORY BUILDING IN THE UNIVERSITY'S COMMERCIAL PAPER PROGRAM

WHEREAS, the University intends to undertake the Health Science Center Garage and the National Radio Astronomy Observatory Addition (the "Projects") with bonds as a financing source; and

WHEREAS, the United States Department of the Treasury has promulgated final regulations in Section 1.150-2 of the Treasury Regulations (the "Regulations") governing when the allocation of bond proceeds to reimburse expenditures previously made by a borrower shall be treated as an expenditure of the bond proceeds; and

WHEREAS, the University officially declared its intentions to issue debt in accordance with the Regulations in October 2001 and March 1999, respectively; and

WHEREAS, the Commonwealth of Virginia has granted authority for debt financing for each of these in the following legislation:

- a. Health Science Center Garage (207-16559): Initial Authorization 2001, Chapter 1073, Item Number 4-4.01m; Supplemental Authorization 2002-2004, Chapter 899, Item C-40
- b. National Radio Astronomy Observatory (207-16280): Initial Authorization 1999, Chapter 935; Supplemental Authorization 1998-2000, Chapter 1072; and

WHEREAS, the University may be required to provide short-term financing to the Projects prior to issuing long-term debt in order to implement an efficient and timely construction schedule; and

WHEREAS, if the University arranges short-term financing for a particular project, and if the project is not ultimately completed, or if the project utilizes funding sources other than bonds, then the appropriate school or unit remains responsible for refunding the short-term obligation;

RESOLVED that, pursuant to the Regulations and prior Board actions, the University of Virginia may utilize its existing commercial paper program to provide short-term financing to these two projects under the following conditions:

1. This resolution confirms the prior declarations of official intent under Section 1.150-2 of the Regulations, in October 2001, and March 1999;
2. The Commonwealth of Virginia has authorized these projects with:
 - a. Health Science Center Garage (207-16559): Initial Authorization 2001, Chapter 1073, Item Number 4-4.01m; Supplemental Authorization 2002-2004, Chapter 899, Item C-40
 - b. National Radio Astronomy Observatory (207-16280): Initial Authorization 1999, Chapter 935; Supplemental Authorization 1998-2000, Chapter 1072; and
3. The applicant projects must submit a comprehensive and detailed financial plan;
4. The Executive Vice President and Chief Operating Officer, the Vice President for Finance, the Vice President for Management and Budget and the appropriate area Vice President will approve the financial plan;
5. Short-term financing shall not exceed twenty-four months in maturity for each of these projects;
6. The school or unit remains responsible for any debt obligation incurred regardless of the status of the capital project or whether or not a bond issuance actually occurs.

B. APPROVAL OF THE 2003-2004 OPERATING BUDGET

APPROVAL OF THE 2003-2004 OPERATING BUDGET FOR THE ACADEMIC DIVISION

RESOLVED that the 2003-2004 Operating Budget for the Academic Division is approved, as recommended by the President and the Chief Financial Officer.

APPROVAL OF THE 2003-2004 OPERATING BUDGET FOR THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE

RESOLVED that the 2003-2004 Operating Budget for The College at Wise is approved, as recommended by the President and the Chief Financial Officer.

APPROVAL OF THE 2003-2004 OPERATING AND CAPITAL BUDGET FOR THE UNIVERSITY OF VIRGINIA MEDICAL CENTER

RESOLVED that the 2003-2004 Operating and Capital Budget for the University of Virginia Medical Center is approved, as recommended by the President, the Chief Financial Officer and the Medical Center Operating Board.

APPROVAL OF PRATT FUND DISTRIBUTION FOR 2003-2004

RESOLVED that the budget for the expenditure of funds from the Estate of John Lee Pratt be approved to supplement appropriations made by the Commonwealth of Virginia for the School of Medicine and Departments of Biology, Chemistry, Mathematics and Physics in the College of Arts and Sciences. The normal allocations, not to exceed \$2.6 million for 2003-2004, are suggested by the department chairs and recommended by the dean of each school. The special distributions are not to exceed \$4.7 million for 2003-2004. To the extent the annual income from the endowment is not adequate to meet the recommended distribution, the principal of the endowment will be disinvested to provide funds for the approved budgets.

C. APPROVAL OF PROCUREMENT OF ENVIRONMENTAL SERVICES

WHEREAS, the University of Virginia Medical Center desires to contract with a vendor for the provision of environmental services at an estimated cost of \$6.5 million per year for a five year period with the University's option to renew the contract for an additional five year period. During this period, the vendor shall provide all environmental services, including but not limited to, housekeeping (custodial) services and waste management, throughout the Medical Center. This contract shall become effective October 1, 2003 and will replace an existing contract; and

WHEREAS, the Medical Center, through a competitive process, will select a firm to provide these environmental services;

RESOLVED that the Executive Vice President and Chief Operating Officer of the University is authorized to execute a contract for environmental services for the Medical Center upon the recommendation of the Vice President and Chief Executive Officer of the Medical Center and approval of the Office of the General Counsel.

D. APPROVAL OF PROCUREMENT OF NUTRITION SERVICES

WHEREAS, the University of Virginia Medical Center desires to contract with a vendor for the provision of nutrition services at an estimated cost of \$6 million per year for a five year period with the University's option to renew the contract for an additional five year period. During this period, the vendor shall provide all nutrition services, including dining and related services, at the Medical Center for patients, visitors, employees, clinical staff and others. This contract shall become effective October 1, 2003, and will replace an existing contract; and

WHEREAS, the Medical Center, through a competitive process, will select a firm to provide these nutrition services;

RESOLVED that the Executive Vice President and Chief Operating Officer of the University is hereby authorized to execute a contract for nutrition services for the Medical Center upon the recommendation of the Vice President and Chief Executive Officer of the Medical Center and approval of the Office of the General Counsel.

III. ACTION REQUIRED: Approval by the Finance Committee and by the Board of Visitors

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
MEDICAL CENTER OPERATING BOARD
Friday, May 30, 2003
2:15 - 2:30 p.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: The Medical Center Operating Board met on May 8, 2003, and considered a number of action items. First, it reviewed the proposed Fiscal Year 2004 operating budget for the Medical Center and unanimously endorsed and recommended it to the Finance Committee for approval. In addition, the Medical Center Operating Board approved a resolution for temporary delegation of authority to Dr. Vaughan, as Chair of the Board, to appoint and reappoint clinicians to the Clinical Staff and to grant appropriate clinical privileges to those Clinical Staff members and certain other healthcare professionals to practice within the Medical Center.

Dr. Vaughan presented the schedule for the meetings of the Medical Center Operating Board during Fiscal Year 2004: September 11 and December 4, 2003, and February 19 and May 3, 2004. Mr. Howell reported that the strong demand for patient care continues, and that the Medical Center and School of Medicine recently were hosts for Congressional legislative aides for Project Medical Education. The Finance report was included as part of the budget presentation, but Mr. Fitzgerald presented the write-offs and bad debt report. Mr. Howell reviewed the current Medical Center capital projects.

The Medical Center is using the interest earnings from the Ward Buchanan Endowment to provide seed funding for unique, clinically differentiating programs, and the first four new clinical programs have been selected. Dr. William Steers, Chair of the Department of Urology, presented one of these new clinical initiatives, the Surgical Minimal Approach with Robotic Technology.

Dean Garson gave an overview of the Decade Plan, the major current joint planning effort of the Medical Center, the School of Medicine and the Health Services Foundation, with the stated goal of achieving top academic health center status by 2012.

Dr. Thomas Massaro, the Associate Dean for Graduate Medical Education, reported on graduate medical education, including recent changes in requirements. Dr. George Beller commented on several current activities involving the Medical Center Clinical Staff, and presented for approval the recommendations of the Clinical Staff Executive Committee for the appointment, reappointment, resignation, and credentialing of specific Clinical Staff and health care professionals.

II. RECOMMENDATION: The Medical Center Operating Board endorsed the Fiscal Year 2004 Medical Center operating budget.

III. ACTION REQUIRED: Approval by the Finance Committee and by the Board of Visitors

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
STUDENT AFFAIRS AND ATHLETICS COMMITTEE
Saturday, May 31, 2003
8:30 - 8:45 a.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: At the Committee meeting on May 21st, the Vice President for Student Affairs and the Director of Athletics reviewed their respective division's and department's priorities that are expected to require attention from the Board of Visitors during the next three to five years.

Student Affairs' priorities include:

- (1) The Student Experience, encompassing:
 - a. Residential Life/Student Housing
 - b. Envisioning Integrity, and
 - c. Diversity Initiatives;
- (2) Space planning and expansion to support the student experience;
- (3) Funding to ensure financial resources support framework for the student experience; and
- (4) Refinement of Policies, Procedures and Communication to manage crisis situations.

Athletics' priorities include:

- (1) Integrity of student-athletes and all constituent groups, including coaches, University staff, Department of Athletics personnel, and alumni;
- (2) Finances, Funding and Expectations.

The Director of Athletics also reported on the recently completed review of academic services for student-athletes.

In addition, the President of the Young Alumni Council reported on progress with plans to provide support to the University's Greek System, as previously requested by the Board. The Committee agreed that accountability of the Council and its efforts to support the Greek System will rest with the Vice President for Student Affairs.

II. RECOMMENDATION: None

III. ACTION REQUIRED: None

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
DIVERSITY COMMITTEE
Saturday, May 31, 2003
8:45 - 9:00 a.m., Board Room, The Rotunda

II. COMMITTEE SUMMARY: The Committee met on May 15th for the first time and discuss its charge to review and evaluate the University's efforts to promote diversity among students, faculty and administrators as well as with residents of the city of Charlottesville and Albemarle County. As a sequel to its discussion, the Committee will establish objectives and outcomes for its work.

II. RECOMMENDATION: None

III. ACTION REQUIRED: None

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE
Saturday, May 31, 2003
9:00 - 9:15 a.m., Board Room, Rotunda

I. COMMITTEE SUMMARY: The Executive Committee and the full Board of the College have recommended a revision to the Board's Bylaws changing the terms of the Board officers and the make up of the Executive Committee.

Chancellor Steve Kaplan appointed a Commission on Science and Engineering to study the feasibility of developing new degree programs in such areas as computer, environmental, software, and systems engineering. Mr. Kaplan will report on the progress of the Commission.

II. RECOMMENDATION: Revision of Section V. of Bylaws of The University of Virginia's College at Wise Board, changing the terms of the Board officers and the make up of the Executive Committee.

III. ACTION REQUIRED: Approval by the Committee on The University of Virginia's College at Wise and by the Board of Visitors