

**COMMITTEE SUMMARIES  
BOARD OF VISITORS' MEETING  
UNIVERSITY OF VIRGINIA  
OCTOBER 2-4, 2003**

UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS COMMITTEE SUMMARY  
EDUCATIONAL POLICY COMMITTEE

Friday, August 29, 2003

1:30 - 3:30 p.m., Lower East Oval Room, The Rotunda

COMMITTEE SUMMARY: See the attached Minutes of the August 29<sup>th</sup> meeting of the Committee, shown as Attachment A. The Provost highlighted several academic issues of importance at the August 29, 2003, meeting of the Educational Policy Committee.

The Committee approved three resolutions and recommended them to the full Board for approval. These are listed in the Minutes. The Committee also recommends approval of the listing of faculty personnel actions, which will be presented in Executive Session.

UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS COMMITTEE SUMMARY  
MEDICAL CENTER OPERATING BOARD  
Thursday, September 11, 2003  
2:00 - 5:00 p.m., Fontaine Medical Office Building

COMMITTEE SUMMARY: See the Minutes of the Medical Center  
Operating Board meeting of September 11th, shown as Attachment B.

UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS COMMITTEE SUMMARY  
AUDIT & COMPLIANCE COMMITTEE

October 2, 2003

11:00 a.m. - 12:00 noon, Board Room, The Rotunda

COMMITTEE SUMMARY: The Committee received reports from the Corporate Compliance Officer on the status of the Health System's agreement with the Office of Inspector General, and from the Director of Audits on completed audits and other accomplishments of the Audit Department during Fiscal Year 2002-03.

In Executive Session, the Committee considered evaluations of University departments and programs from the Director of Audits, as well as reports from the Compliance Officer on the compliance plan.

UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS COMMITTEE SUMMARY  
SPECIAL COMMITTEE ON DIVERSITY  
Thursday, October 2, 2003  
12:00 - 12:30 p.m., Board Room, The Rotunda

COMMITTEE SUMMARY: The Committee reviewed its mission statement, which was approved with minor revisions by the Board of Visitors at its July 2003, Retreat.

The Committee heard a report from Mrs. Angela M. Davis and Mr. Michael J. Smith, co-chairs of the President's Commission on Diversity and Equity, on the status of the Commission and its first meeting held September 5, 2003.

UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS COMMITTEE SUMMARY  
EXTERNAL AFFAIRS COMMITTEE  
Thursday, October 2, 2003  
12:30 - 2:30 p.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: The External Affairs Committee agenda included one consent item, one action item, and three areas for committee review and discussion. The consent agenda item, presented by Ms. Yoke San Reynolds, was a resolution approving the Board representatives to the University-Related Foundations. The action item was a resolution approving the creation of a foundation for the School of Architecture. The Committee approved both of these and recommended them to the full Board for approval.

The Senior Vice President for Development and Public Affairs introduced three areas for discussion. In the first, he examined philanthropic cash flow data, as well as operational achievements for Fiscal Year 2003 and goals for Fiscal Year 2004. The second topic, campaign planning, assessed progress on the upcoming campaign, specifically recruitment of the Campaign Executive Committee, nucleus fund prospects, and key campaign themes. The last topic considered was the University's effort to engage and involve alumni through initiatives such as the Alumni Relations Task Force and the Women in Philanthropic Project.

II. RECOMMENDATIONS: The following resolutions were approved by the Committee and recommended to the full Board for approval:

A. APPROVAL OF THE BOARD OF VISITORS REPRESENTATIVES TO THE GOVERNING BOARDS OF UNIVERSITY-RELATED FOUNDATIONS

RESOLVED that the following persons be ratified or confirmed as representatives of the Board of Visitors to the Governing Boards of the following University-Related Foundations:

<u>Foundation</u>	<u>Board of Visitors Representative</u>	<u>Term Ending</u>
Alumni Association of the University of Virginia	John O. Wynne	06/30/07*
Alumni Board of Trustees of the University of Virginia Endowment Fund	Robert V. Hatcher, Jr.	12/31/04
The College Foundation of the University of Virginia	Timothy B. Robertson	12/31/04

<u>Foundation Ending</u>	<u>Board of Visitors Representative</u>	<u>Term</u>
The University of Virginia's College at Wise Alumni Association and Foundation	Don R. Pippin	06/30/07*
Curry School of Education	Thomas A. Saunders, III	06/30/06
Darden School Foundation	Lemuel E. Lewis	12/31/04
Foundation of the State Arboretum at Blandy Experimental Farm	Rebecca D. Kneedler	12/31/04
Healthcare Partners, Inc.	E. Darracott Vaughan, Jr., M.D.	06/30/06
University of Virginia Health Services Foundation	Harry J.G. van Beek	12/31/04
Historic Renovation Corporation	David W. Carr	12/31/04
Law School Alumni Association and Foundation, University of Virginia	Gordon F. Rainey, Jr.	12/31/04
McIntire School of Commerce Foundation	Georgia M. Willis	06/30/07*
Medical School Alumni Association 12/31/04 and Foundation, University of Virginia	Charles M. Caravati, Jr., M.D.	
Miller Center Foundation	Gordon F. Rainey, Jr.	06/30/07*
Patent Foundation, University of Virginia	Terence P. Ross	06/30/07*
University of Virginia Foundation and University Real Estate Foundation	John P. Ackerly, III	06/30/04
University of Virginia Host Properties, Inc. (subsidiary of the UVA Foundation)	Robert G. Butcher, Jr.	12/31/04
University of Virginia Health Foundation	E. Darracott Vaughan, Jr., M.D.	06/30/07*
Virginia Ambulatory Surgery, Inc.	John B. Hanks, M.D.	06/30/07*
Virginia Engineering Foundation	James E. Ryan, Jr.	12/31/04
Virginia Urologic Foundation	William D. Steers, M.D.	12/31/04
Virginia Athletic Foundation	Craig K. Littlepage	12/31/05
Virginia Tax Foundation, Inc.	Joseph E. Gibson	12/31/04

\* Denotes ratification required by the Board of Visitors

B. APPROVAL OF THE CREATION OF THE UNIVERSITY OF VIRGINIA  
SCHOOL OF ARCHITECTURE FOUNDATION.

WHEREAS, The University Policy on University-Related Foundations requires that all new University-Related Foundations receive approval of the Board of Visitors; and

WHEREAS, the Senior Vice President for Development and Public Affairs recommends that the Board of Visitors approve the creation of a University-Related Foundation for the School of Architecture; and

WHEREAS, this new Foundation will adhere to the University's Policy on University-Related Foundations;

RESOLVED that the creation of a University-Related Foundation for the School of Architecture is approved.

UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS COMMITTEE SUMMARY  
BUILDINGS AND GROUNDS COMMITTEE  
Tuesday, September 2, 2003  
9:00 a.m., Telephonic Meeting  
Thursday, October 2, 2003  
2:30 - 3:30 p.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: The Buildings and Grounds Committee met on Tuesday, September 2, (the Minutes of this meeting are shown as Attachment C), and again on Thursday, October 2. At the September 2<sup>nd</sup>, meeting the Committee considered 1) the architect selection for the Drama Building Addition and Renovation at the College at Wise, 2) an easement for Virginia Electric and Power Company for an electric line at the Millmont Street Transportation Building, 3) easements for Virginia Electric and Power Company, Sprint, Adelphia, and NTelos for existing utility lines that will be disrupted by the Emmet Street Bridge, 4) easements for Virginia Electric and Power Company and NTelos for existing utility lines that will be disrupted by the Emmet Street Parking Garage, and 5) easements for the University with the owners of the properties adjacent to the Ivy Road-Rothery Road intersection for traffic improvements constructed in support of the Emmet Street Parking Garage.

II. RECOMMENDATIONS FROM THE SEPTEMBER 2nd, MEETING: These require approval by the full Board.

A. ARCHITECT SELECTION, DRAMA BUILDING ADDITION AND RENOVATION AT THE COLLEGE AT WISE

RESOLVED that Bushman Dreyfus Architects, of Charlottesville, is approved for the performance of architectural and engineering services for the Drama Building Addition and Renovation project at The University of Virginia's College at Wise.

B. APPROVAL OF A PERMANENT EASEMENT FOR VIRGINIA ELECTRIC AND POWER COMPANY FOR A POWER LINE ON UNIVERSITY PROPERTY AT THE MILLMONT STREET TRANSPORTATION BUILDING

RESOLVED that the granting of a permanent easement to Virginia Electric and Power Company for a power line at the Millmont Street Transportation Building on property owned by The Rector and Visitors of The University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said easement.

C. APPROVAL OF PERMANENT EASEMENTS FOR VIRGINIA ELECTRIC AND POWER COMPANY, SPRINT, ADELPHIA, AND NTELOS FOR UTILITY LINES ON UNIVERSITY PROPERTY ON THE WEST SIDE OF EMMET STREET AT THE EMMET STREET BRIDGE

RESOLVED that the granting of permanent easements to Virginia Electric and Power Company, Sprint, Adelphia, and NTElos for utility lines on the west side of Emmet Street at the Emmet Street Bridge on property owned by The Rector and Visitors of The University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said easements.

D. APPROVAL OF PERMANENT EASEMENTS FOR VIRGINIA ELECTRIC AND POWER COMPANY AND NTELOS FOR UTILITY LINES ON UNIVERSITY PROPERTY AT THE IVY ROAD ENTRANCE TO THE EMMET STREET PARKING GARAGE

RESOLVED that the granting of permanent easements to Virginia Electric and Power Company and NTelos for utility lines on the north side of Ivy Road at the Emmet Street Parking Garage on property owned by The Rector and Visitors of the University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said easements.

E. APPROVAL OF PERMANENT EASEMENTS FOR THE UNIVERSITY OF VIRGINIA AT THE IVY ROAD - ROTHERY ROAD INTERSECTION ON PROPERTIES ADJACENT TO THE INTERSECTION

RESOLVED that the requests to the owners of the properties adjacent to the Ivy Road - Rothery Road intersection for easements for improvements to the intersection are authorized; and

RESOLVED FURTHER that appropriate officers of the University are authorized to request said easements.

III. MISCELLANEOUS REPORTS: The Committee was given miscellaneous reports, copies of which follow on pages 11-18, on major construction projects, professional services contracts and on Lawn Pavilion occupancies.

**MAJOR PROJECT STATUS REPORT**  
**University of Virginia Academic Division / Agency 207**  
**October 3, 2003**

Project	Budget (Authorization)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
<b>Clark Hall Renovation and Addition</b> <b>Architect: Ellenzweig Associates</b> <b>Address: Cambridge, MA</b> <b>Contract Date: February 18, 1997</b> <b>Construction Manager: Barton Malow</b> <b>Address: Charlottesville, VA</b>	\$39,432,000 (\$39,432,000)	Jan-98	Apr-98	May-99	Aug-00	Jun-03	Construction on renovation is substantially complete. Resolution of punch list items is in progress. The Addition to Clark Hall is 100% complete.
<b>Special Collections Library</b> <b>Architect: Hartman-Cox</b> <b>Address: Washington, DC</b> <b>Contract Date: October 17, 1997</b> <b>Contractor: Skanska USA Building Inc.</b> <b>Address: Richmond, VA</b>	\$26,000,000 (\$29,322,000)	May-98	May-99	Sep-99	Feb-02	Apr-04	Construction is 75% complete. Progress delayed due to adverse weather.
<b>Rouss Hall / Commerce School</b> <b>Architect: Hartman-Cox Architects</b> <b>Address: Washington, DC</b> <b>Contract Date: TBD</b> <b>Contractor: Gilbane</b> <b>Address:</b>	\$43,000,000 (\$43,000,000)	Dec-02	May-03	Nov-03	Jan-04	May-06	Preliminary Design is well underway.
<b>Medical Research Building (MR-6)</b> <b>Architect: Henningson, Durham &amp; Richardson</b> <b>Address: Alexandria, VA</b> <b>Contract Date: January 11, 2000</b> <b>Contractor:</b> <b>Address:'</b>	\$60,800,000 (\$60,035,000)	Jun-00	Feb-01	Sept-02	TBD	TBD	Original design complete. Design documents being updated for NIH grant proposal. 95% design documents, which reflect N.I. H. revisions due November 2003.
<b>NRAO Addition and Renovation</b> <b>Architect: Vesar, Inc.</b> <b>Address: Lynchburg, VA</b> <b>Contract Date: July 15, 1999</b> <b>Contractor: Martin/Horn, Inc.</b> <b>Address: Charlottesville, VA</b>	\$8,900,000 (\$8,900,000)	May-99	Sept-99	Nov -99	May -03	Oct-04	Construction is 18% complete.



Project	Budget (Authoriza- tion)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
<b>Environmental Science Field Station</b> <b>Architect: Bushman Dreyfus Architects</b> <b>Address: Charlottesville, VA</b> <b>Contract Date: March, 1998</b> <b>Engineer: MSA Engineers</b> <b>Address: Norfolk, VA</b> <b>Contract Date: June, 2000</b> <b>Contractor:</b> <b>Address:</b>	\$3,200,000 (\$2,600,000)	Jun-98	Jan-01	Jan-01	Pier and Dock Dec-02	Pier and Dock Nov-03	Pier and Dock 80% complete. Progress delayed to correct engineer evaluation error. Resolution is proceeding. Phase I (Lab and Housing) is on hold until additional funding is identified.
<b>Observatory Hill Dining</b> <b>Architect: Dagit-Saylor Architects</b> <b>Address: Philadelphia, PA</b> <b>Contract Date: July 20, 2001</b> <b>Contractor: Branch &amp; Associates</b> <b>Address: Roanoke, Virginia</b>	\$22,000,000 (\$23,500,000)	Oct-01	Oct-01	Oct-01	Feb-03	Jul-04	Early construction of new access roads and 16" water line relocation is complete. Construction fence, temp, boiler, and footings complete. Steel erection and concrete walls and slabs are underway.
<b>Campbell Hall Addition</b> <b>Architect: SMBW, P.C.</b> <b>Address: Richmond, VA</b> <b>Contract Date: August 10, 2001</b> <b>Contractor:</b> <b>Address:</b>	\$8,500,000 (\$5,000,000)	May-02	Ju-02 South	Jul-02 South	TBD	TBD	Design of South Addition approved July 2002.
<b>South Lawn – Arts and Sciences Building</b> <b>Architect: Polshek Partnership Architects</b> <b>Address: New York, NY</b> <b>Contract Date: Predesign Contract: 3/26/02</b> <b>Contractor:</b> <b>Address:</b>	\$83,600,000 (\$3,000,000)	Jun-02	TBD	N/A	TBD	TBD	B&G Committee expressed preference for one of the Concept Design options, with the hope of reaching funding goals by spring. Architectural design is on hold until funding issues are resolved. Architectural programming 100% complete.
<b>Fayerweather Hall Renovation</b> <b>Architect: Dagit - Saylor Architect</b> <b>Address: Philadelphia, PA</b> <b>Contract Date: September 28, 1999</b> <b>Contractor: TBD</b> <b>Address:</b>	\$5,400,000 (\$5,400,000)	Oct-99	Nov-99	Nov-99	Jan-04	Jul-05	Construction documents were completed in January 2002. Project was on hold pending approval of the GOB referendum.

N/A = Design Review Not Required

As of August 29, 2003)

Project	Budget (Authorization )	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
<b>Studio Art Building</b> Architect: Schwartz/Silver Architects, Inc. Address: Boston, MA Contract Date: TBD Contractor: Address:	\$12,500,000 (\$12,500,000)	April-03	Jan-04	N/A	Apr-05	Dec-06	Predesign phase is 95% complete.
<b>Grounds Walk, Phase I (Emmet Street Bridge)</b> Architect: Ammann & Whitney/Ayers Saint Gross Address: Baltimore, MD Contract Date: June 1, 2001 Contractor: Hammond-Mitchell, Inc. Address: Covington, VA	\$3,200,000 (\$8,500,000)	N/A	Oct -01	Oct-01	Mar-03	Dec-03	Construction 50% complete.
<b>Aquatic &amp; Fitness Center Addition</b> Architect: Hughes Group Address: Sterling, VA Contract Date: December, 2000 Contractor: Nielsen Builders Inc. Address: Harrisonburg, VA Contractor – Chiller: TBD	\$10,400,000 (\$10,400,000)	1994	Jan-01	Oct-01	Jul-02	Feb-04	Construction is 53% complete for addition and chiller shell in basement. Weather conditions slowed the work earlier in the year. Pace has recovered in recent weeks.
<b>Materials Research Science &amp; Engineering Center</b> Architect: VMDO Architects Address: Charlottesville, VA Contract Date: April, 2001 Contractor: Barton Malow Address: Charlottesville, VA	\$38,900,000 (\$38,900,000)	Oct -01	Feb - 02	May-02	Feb-03	Dec-05	The Site Utilities Package bid was opened on May 1, 2003. The Electrical Ductbank Package work is nearing completion. The Shoring and Excavation Package work is scheduled to begin in Sept. 2003. Structural Bids received 6-23-03. Mechanical Bids received 8-12-03. All remaining major packages scheduled to be bid before January 2004.
<b>Emmet Street Parking Structure</b> Architect: Hartman-Cox Address: Washington, DC Contract Date: June 28, 2001 Contractor: Donley's Address: Cleveland, Ohio	\$15,750,000 (\$18,500,000)	Oct-01	Dec-01	Apr-02	Sept-02	Jan-04	Construction is 95% complete. Construction of traffic mitigation measures started in July.

N/A = Design Review Not Required

(As of August 29, 2003)

Project	Budget (Authoriza- tion)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Cocke Hall Renovation Architect: Schwartz Silver Address: Boston, MA Contract Date: TBD Contractor: Address:	\$6,000,000 (\$6,000,000)	Oct-02	N/A	N/A	Jun-04	Dec-05	Schematic design in progress. Design review not required. The handicap access ramp is the only change to the building exterior.
Health System Parking Garage Architect: Walker Parking Consultants Address: Wayne, Pennsylvania Contract Date: October 18, 2001 Contractor: Doneley's Inc. Address: Cleveland, Ohio	\$8,260,000 (\$13,050,000)	Sept-02	Feb-03	Feb-03	Sept-03	Aug-04	Construction started September 2003.
New Basketball Arena and Parking Architect: VMDO Architects, P.C. Address: Charlottesville, VA Contract Date: October 2, 2001 Contractor: Barton Malow Address: Charlottesville, VA	\$129,800,000 (\$129,800,000)	Apr-02	May-02	Sept-02	Nov-02	Jun-06	Construction on the early site package started April 14, 2003.
Farm Vivarium Facility Architect: FPW Architects Address: Charlottesville, VA Contract Date: TBD Contractor: Address:	\$4,000,000 (\$4,000,000)	TBD	TBD	N/A	TBD	TBD	Project is on hold.
Main Heating Plant Environmental Compliance Architect: RMF Engineering, Inc. Address: Baltimore, MD Contract Date: TBD Contractor: Address:	\$50,000,000 (\$2,000,000)	N/A	Jan-04	N/A	Apr-05	Feb-08	Schematic Design now underway. Preliminary Design will be the basis for a Design/Build solicitation.
Performing Arts Center Architect: TBD Address: Contract Date: TBD Contractor: Address:	\$47,000,000 (\$47,000,000)	May -03	Mar-04	N/A	Dec -04	Jan-07	Pre-design studies started in June and July 2003.

N/A = Design Review Not Required

(As of August 29, 2003)

University of Virginia Medical Center / Agency 209

Project	Budget (Authoriza- tion)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Hospital Expansion Architect: RTKL Address: Baltimore, MD Contract Date: August 21, 2000 Contractor: Skanska USA Building Inc. Address: Atlanta, GA	\$65,600,000 (\$65,600,000)	Jun-01	May-02	May-02	Jan-03	Feb-06	Project consists of an addition and renovation. Construction on the addition started January 2003. The addition is 25% complete. The total project is 13% complete.

N/A = Design Review Not Required

(As of August 29, 2003)

**University of Virginia's College at Wise / Agency 246**

Project	Budget (Authorization)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
<b>Student Center</b> Architect: VMDO Address: Charlottesville, VA Contract Date: October 1, 1998 Contractor: Powell Building Group Address: Nashville, TN	\$10,000,000 (\$10,500,000)	May-98	May-99	Sep-99	Jun-01	Oct-03	Occupancy of the fitness center area has been achieved. About 4 weeks delay completing remaining areas due to error by carpet supplier.
<b>Football Stadium</b> Architect: Thompson + Litton Address: Wise, VA Contract Date: May, 2002 Contractor: Quensenberry's, Inc. Address: Big Stone Gap, VA	\$3,000,000 (\$9,000,000)				May-02	Sept-03	Construction of Phase I (Grandstand and Field Lighting) complete. Phase II (Fieldhouse and toilets) construction substantially complete.
<b>Crockett Hall</b> Architect: Mitchell Mathews Address: Charlottesville, VA Contract Date: TBD Contractor: TBD Address: TBD	\$4,750,000 (\$7,133,000)	Nov-02	May-03	N/A			Preliminary design phase is in progress.
<b>Drama Building</b> Architect: Bushman Dreyfus Architects Address: Charlottesville Contract Date: Pending Contractor: TBD Address: TBD	\$7,475,000 (\$7,475,000)	May -03	Jan-04	N/A	TBD	TBD	A/E Selection is complete.
<b>New Residence Hall</b> Architect: Ken Ross Architects, Inc. Address: Johnson City, TN Contract Date: Pending Contractor: TBD Address: TBD	\$5,900,000 (\$7,000,000)	May -03	Jan-04	N/A	TBD	TBD	Schematic Design in progress.

N/A = Design Review Not Required

(As of August 29, 2003)

**PROFESSIONAL SERVICES CONTRACTS  
UNIVERSITY OF VIRGINIA  
October 3, 2003**

<b>CONTRACTS</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>2001-2002</b>	<b>2002-2003</b>	<b>2003-2004 through 08-22-03</b>	<b>Total 5 years 2-months</b>	<b>Percent for each category</b>
Virginia Architects	89	104	105	65	40	9	412	37%
Virginia Engineers	86	124	106	62	25	9	411	37%
<b>Total of Virginia Firms</b>	<b>175</b>	<b>228</b>	<b>211</b>	<b>127</b>	<b>65</b>	<b>17</b>	<b>823</b>	<b>74%</b>
Out-of-State Architects	37	59	41	20	13	4	174	16%
Out-of-State Engineers	21	36	38	11	7	1	114	10%
<b>Total of Out-of-State Firms</b>	<b>58</b>	<b>95</b>	<b>79</b>	<b>31</b>	<b>20</b>	<b>5</b>	<b>288</b>	<b>26%</b>
<b>Total All Firms</b>	<b>233</b>	<b>323</b>	<b>290</b>	<b>158</b>	<b>85</b>	<b>22</b>	<b>1111</b>	<b>100%</b>

  

<b>FEES</b>	<b>1998-1999</b>	<b>1999-2000</b>	<b>2000-2001</b>	<b>2001-2002</b>	<b>2002-2003</b>	<b>2003-2004 through 08-22-03</b>	<b>Total 5 years 2-months</b>	<b>Percent for each category</b>
Virginia Architects	\$ 4,823,076	\$ 5,366,602	\$ 6,348,738	\$22,507,827	\$2,769,654	\$ 560,603	\$42,376,500	48%
Virginia Engineers	\$ 672,573	\$ 1,314,589	\$ 1,543,621	\$ 1,054,858	\$ 511,737	\$ 87,834	\$ 5,185,212	6%
<b>Total Virginia Firms</b>	<b>\$ 5,495,649</b>	<b>\$ 6,681,191</b>	<b>\$ 7,892,359</b>	<b>\$23,562,685</b>	<b>\$3,281,391</b>	<b>\$ 648,437</b>	<b>\$47,561,712</b>	<b>54%</b>
Out-of-State Architects	\$ 6,920,954	\$ 2,913,020	\$ 4,862,015	\$13,641,786	\$3,099,618	\$4,390,143	\$35,827,536	41%
Out-of-State Engineers	\$ 73,553	\$ 771,744	\$ 1,253,928	\$ 776,303	\$ 297,228	\$ 902,106	\$ 4,074,862	5%
<b>Total Out-of-State Firms</b>	<b>\$ 6,994,507</b>	<b>\$ 3,684,764</b>	<b>\$ 6,115,943</b>	<b>\$14,418,089</b>	<b>\$3,396,846</b>	<b>\$5,292,249</b>	<b>\$39,902,398</b>	<b>46%</b>
<b>Total All Firms</b>	<b>\$12,490,156</b>	<b>\$10,365,955</b>	<b>\$14,008,302</b>	<b>\$37,980,774</b>	<b>\$6,678,237</b>	<b>\$5,940,686</b>	<b>\$87,464,110</b>	<b>100%</b>

<b>Pavilion Occupancy Report</b>						
<b>Pavilion</b>	<b>Occupants</b>	<b>Assigned</b>	<b>Vacancy Status</b>			<b>Comments (Renovation Work)</b>
			<b>Available</b>	<b>Renovation Period</b>	<b>Projected Re-occup.</b>	
<b>I</b>	<b>David W. Breneman &amp; Donna Plasket</b>	<b>July 1998</b>				
<b>II</b>	<b>B. Jeanette &amp; Wade Lancaster</b>	<b>July 1991</b>				
<b>III</b>	<b>William W. &amp; Beverly Harmon</b>	<b>Aug. 1994</b>				
<b>IV</b>	<b>Larry J. Sabato</b>	<b>Oct. 2002</b>	<b>Spring 2008</b>			
<b>V &amp; Annex</b>	<b>Gene D. &amp; Carol Block</b>	<b>Oct. 2001</b>	<b>Winter, 2007</b>			
<b>VI</b>	<b>Robert M. &amp; Theodora Carey</b>	<b>May 1991</b>				
<b>VII</b>	<b>Colonnade Club</b>					
<b>VIII Upper Apartment</b>	<b>Cristina Della Coletta &amp; Michael Thrift</b>	<b>May 1998</b>	<b>June 2004</b>			
<b>VIII Terrace Apartment</b>	<b>Gladys E. Saunders</b>	<b>Aug. 2003</b>	<b>Fall 2008</b>			
<b>IX</b>	<b>Karen Van Lengen &amp; James Welty</b>	<b>Aug. 1999</b>	<b>Aug. 2006</b>			
<b>X</b>	<b>Carl P. &amp; Charlotte Zeithaml</b>	<b>Mar 2001</b>	<b>Summer, 2006</b>			
<b>Montebello</b>	<b>Richard W. &amp; Robin Miksad</b>	<b>Aug. 1994</b>				

October 3, 2003

UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS COMMITTEE SUMMARY  
STUDENT AFFAIRS AND ATHLETICS COMMITTEE  
Thursday, October 2, 2003  
3:30 - 5:00 p.m., Board Room, The Rotunda

COMMITTEE SUMMARY: The Vice President for Finance presented information on plans for undergraduate student housing. As discussed at previous meetings of the Board's Finance and Buildings & Grounds Committees, the Alderman Road first-year dormitories require significant renovations. This represents a financial challenge, but also an opportunity to examine the role of academic and residential programming in first-year housing. There was a discussion of the financial implications of the preliminary planning concepts, as well as a review of the impact of future enrollment growth on the University's current targets to provide housing for 100 percent of first-year students, approximately 50 percent of undergraduate students and approximately 35 percent of total student enrollment.

The Vice President for Student Affairs reported on recent student activities related to the opening of a new academic year, and the Committee heard reports from the Chair of the Honor Committee and the President of the Interfraternity Council.

The Vice President for Student Affairs presented the annual report from WTJU-FM Radio Station. The management of WTJU is overseen by the Rector and Board of Visitors who hold the FCC broadcasting license. This license is a noncommercial educational operator's license. The Board thus is charged with reviewing and approving WTJU's Annual Report.

The Committee approved the Annual Report and recommended that it be approved by the full Board.

- APPROVAL OF WTJU'S 2003-04 ANNUAL REPORT

RESOLVED that WTJU's 2003-04 Annual Report be approved, as recommended by the President and the Vice President for Student Affairs.

The Director of Athletics gave a progress report on fully funding athletics grants-in-aid. His report tracked progress for the base year, 2002-03; estimated for the first year of the three-year implementation period (2003-04) for awards to students recruited in the past year; projected for the second year of the transition period (2004-05); and projected for the final/full funding year of the transition period (2005-06).

The Director of Athletics also reported on the range of efforts to educate coaches on NCAA compliance requirements.

UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS COMMITTEE SUMMARY  
COMMITTEE ON THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE  
Thursday, October 2, 2003  
5:00 - 5:30 p.m., Board Room, The Rotunda

COMMITTEE SUMMARY: Mr. Kaplan presented a summary of the discussion on enrollment growth at the recent Wise Board Retreat.

UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS COMMITTEE SUMMARY  
FINANCE COMMITTEE

Friday, October 3, 2003

8:30 - 10:00 a.m., Board Room, The Rotunda

I. COMMITTEE SUMMARY: At its October 3rd meeting, the Finance Committee considered the WISE-FM short-term agreement.

The Finance Committee considered the operating budget submission for the 2004-2006 biennium. Every two years, the University submits its requested amendments to the biennial budget to the Department of Planning and Budget for review by the Governor for inclusion in his amended budget presented to the General Assembly in December. This request must be submitted to the state in October.

The Finance Committee considered the policy governing exercise of autonomy in leases of property. This action would approve the expansion of the University of Virginia policy statement governing exercise of autonomy in leases of property to include income operating leases and capital leases.

The Finance Committee considered the appointment of Peter Dolan to the University of Virginia Investment Management Company Board for a four-year term.

The Finance Committee heard a report on the market value and performance of the endowment under the control of the Rector and Visitors as of August 31<sup>st</sup>, as well as a report on the September 5th, actions of the UVIMCO Board.

The Finance Committee heard an annual report on the tuition and required fee outlook for the 2004-2005 academic year as well as a report on the status of the University's self-insured health care plan.

Several miscellaneous financial reports were given to the Finance Committee at this meeting, including the report on endowment by school/foundation, the salary and compensation for full-time faculty, and the sponsored program restricted grants and contracts report.

II. RECOMMENDATIONS: The following resolutions were approved by the Committee and recommended to the full Board for approval:

A. APPROVAL OF THE PROGRAMMING AGREEMENT WITH WVTF AND AUTHORIZATION FOR THE EXECUTIVE VICE PRESIDENT AND CHIEF OPERATING OFFICER TO TRANSFER ASSETS AND LICENSE FOR WISE-FM TO WVTF-FM

WHEREAS, WISE-FM does not have sufficient sources of funding to continue as a radio station owned and operated by The University's College at Wise; and

WHEREAS, the majority of WISE-FM's current programming is public radio programming also broadcast by WVTF-FM, the public radio affiliate operated by Virginia Tech; and

WHEREAS, WVTF-FM has agreed to assume programming for WISE-FM on a short term basis, providing the area residents with uninterrupted public radio programming; and

WHEREAS, The University's College at Wise would like to transfer the WISE-FM license and other pertinent assets to WVTF-FM, not to include office equipment and other assets that may be used by the College at Wise.

RESOLVED, that the programming agreement with WVTF-FM is hereby ratified; and

RESOLVED FURTHER, that the Executive Vice President and Chief Operating Officer is authorized to take the necessary steps to transfer the license and other pertinent assets of WISE-FM to WVTF-FM, in accordance with applicable law.

B. APPROVAL OF 2004-2006 BIENNIAL BUDGET REQUEST FOR THE ACADEMIC DIVISION, THE MEDICAL CENTER AND THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE

WHEREAS, the expected 2004-2006 biennial budget request has been carefully reviewed; and

WHEREAS, the expected biennial budget request represents the highest priority initiatives and is aligned with the mission of the institution;

RESOLVED that the Board of Visitors of the University of Virginia endorses and supports the preliminary 2004-2006 biennial budget; and

RESOLVED FURTHER that the Executive Vice President and Chief Operating Officer is authorized to transmit the final biennial budget request to the Governor as long as there are no material differences from the items already endorsed by the Board of Visitors; and

RESOLVED FURTHER that the Board of Visitors understands that to the extent these initiatives are not included in the Governor's 2004-2006 biennial budget, the Academic Division, the Medical Center and The University of Virginia's College at Wise may want to pursue similar requests to the legislature; and

RESOLVED FURTHER that the Executive Vice President and Chief Operating Officer is authorized to transmit to the General Assembly any request not funded by the Governor as long as there are no material differences from the items already endorsed by the Board of Visitors.

C. APPROVAL OF EXPANSION OF THE UNIVERSITY OF VIRGINIA POLICY STATEMENT GOVERNING EXERCISE OF AUTONOMY IN LEASES OF PROPERTY TO INCLUDE INCOME OPERATING LEASES AND CAPITAL LEASES

WHEREAS, the General Assembly of Virginia, at the 1996 Session, enacted legislation providing for a permanent delegation of autonomy to the University to be exercised on behalf of the Medical Center in relation to leases of property; and

WHEREAS, the enabling legislation further delegated autonomy to the University to be exercised through a two-year pilot program for expense leases of property, other than leases entered into on behalf of the Medical Center; and

WHEREAS, the pilot program has been continued by subsequent legislative actions; and

WHEREAS, the General Assembly of Virginia, at the 2003 Session, enacted legislation 1) expanding the 1996 pilot program for the delegation of autonomy for operating leases to the University to include income operating leases and 2) creating a pilot program for capital leases; and

WHEREAS, the legislation as enacted by the General Assembly of Virginia in 1996 required that the authority delegated to the University not be exercised until the Board of Visitors adopted an appropriate system of policies, procedures, reviews, approvals and guidelines pursuant to which University officials would be guided in their exercise of the delegated autonomy; and

WHEREAS the Board of Visitors on June 14, 1996, approved a "Policy Statement Governing Exercise of Autonomy in Leases of Property," for the permanent delegation to the Medical Center and for the pilot program for the balance of the University; and

WHEREAS, the system of policies, procedures and guidelines included in the "Policy Statement" has provided for the efficient and businesslike administration of property leases; and

WHEREAS, the 1996 policy statement has been revised to include income operating leases and capital leases, and is now titled "Policy Statement Governing Exercise of Autonomy in Operating and Capital Leases of Property;"

RESOLVED that the "Policy Statement Governing Exercise of Autonomy in Operating and Capital Leases of Property," shown as Attachment D, is approved; and

RESOLVED FURTHER that the President be delegated the authority (1) to implement the Policy Statement in the manner he deems most appropriate; and (2) to delegate further to his designee the administrative responsibility to implement and assure compliance with the Policy Statement.

D. APPROVAL OF THE APPOINTMENT OF A PUBLIC MEMBER TO THE BOARD OF THE UNIVERSITY OF VIRGINIA INVESTMENT MANAGEMENT COMPANY

RESOLVED that Peter F. Dolan, of Medfield, Massachusetts, is hereby appointed to serve as a public member of the Board of the University of Virginia Investment Management Company for a term of four years, beginning July 1, 2003.



The Chair asked Mr. Block, Vice President and Provost, to present the Agenda.

The first two items on the Agenda were Consent items, both of them Conflict of Interest exemptions. The first involved sponsored research contracts with Medical Predictive Science Corporation, a biotechnology company in which two members of the faculty of the Medical School own more than three percent of the company's equity. The second also involved Medical School sponsored research contracts, but with JKM Technologies, LLC, in which a member of the faculty of the School of Medicine owns more than 3 percent of the company's equity.

The following resolutions authorizing the Conflict of Interest exemptions, were approved by the Committee and recommended to the full Board for approval:

CONFLICT OF INTEREST EXEMPTION (MEDICAL PREDICTIVE SCIENCE CORPORATION)

WHEREAS, the University of Virginia wishes to enter into sponsored research contracts with Medical Predictive Science Corporation (MPSC), for developing systems for heart rate variability measurement and analysis; and

WHEREAS, Pamela M. Griffin, M.D., and Randall J. Moorman, M.D., have disclosed in advance their equity interests of eight percent each, in the Medical Predictive Science Corporation; and

WHEREAS, the University's entry into research agreements with Medical Predictive Science Corporation would thereby expose Drs. Griffin and Moorman to violation of the Virginia Conflict of Interests Act unless approved by the Board as permitted by §2.2-3106(C)(7) of the Code of Virginia;

RESOLVED that the conflict of interest of Pamela M. Griffin, M.D., and Randall J. Moorman, M.D., is approved by the Board of Visitors in order to permit the University to enter into agreements with Medical Predictive Science Corporation, for research funding for the development of systems for heart rate variability measurement and monitoring; provided, as specified by the law, Drs. Griffin and Moorman file the required annual disclosure statement of personal interests in Medical Predictive Science Corporation, the University files the required annual report concerning the contracts with the Secretary of the Commonwealth, and the relevant department chair vigilantly oversees application of University resources in the best interests of the University and in accordance with policy.

CONFLICT OF INTEREST EXEMPTION (JKM Technologies, LLC)

WHEREAS, the University of Virginia wishes to enter into sponsored research contracts with JKM Technologies, LLC, to test the biomechanical and physiological effects of several shoe prototypes; and

WHEREAS, D. Casey Kerrigan, M.D., has disclosed in advance her equity interests of 100 percent, in JKM Technologies, LLC; and

WHEREAS, the University's entry into research agreements with JKM Technologies, LLC, would expose Dr. Kerrigan to violation of the Virginia Conflict of Interests Act unless approved by the Board as permitted by §2.2-3106(C) (7) of the Code of Virginia;

RESOLVED that the conflict of interest of D. Casey Kerrigan, M.D., is approved by the Board of Visitors in order to permit the University to enter into agreements with JKM Technologies, LLC, for research funding for the testing of the biomechanical and physiological effects of several shoe prototypes; provided, as specified by the law, Dr. Kerrigan files the required annual disclosure statement of personal interests in JKM Technologies, LLC, the University files the required annual report concerning the contracts with the Secretary of the Commonwealth, and the relevant department chair vigilantly oversees application of University resources in the best interests of the University and in accordance with policy.

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The next item, a regular Action Agenda item, also was related to Conflict of Interest matters. Mr. Block asked Mr. David Hudson, Associate Provost for Research, to explain the proposed resolution.

Mr. Hudson told the Committee that the General Assembly at the last Session had passed legislation giving the Board of Visitors authority to delegate to the President of the University the responsibility for approving Conflict of Interest exemptions of the sort just voted on by the Committee. The proposed resolution, Mr. Hudson said, would cover this delegation.

On motion, the Committee approved the following resolution and recommended it to the full Board for approval:

DELEGATION OF APPROVAL AUTHORITY TO THE PRESIDENT WITH REGARD TO  
EMPLOYEE PERSONAL INTERESTS IN CONTRACTS FOR RESEARCH AND  
DEVELOPMENT OR COMMERCIALIZATION OF INTELLECTUAL PROPERTY

WHEREAS, Virginia Code § 2.2-3106 was recently amended to allow delegation to the President the authority to approve a waiver of the Virginia Conflict of Interests Act (the "Act") related to a contract for research and development or commercialization of intellectual property between the University and a business in which a University employee has a personal interest; and

WHEREAS, Virginia Code § 2.2-3106(E) requires that any such delegation be made a part of the University's policy, mandated by Virginia Code § 2.2-3106(C) (7) (iii), governing the waiver of such conflicts; and

WHEREAS, the Board wishes to delegate such authority to the President of the University;

RESOLVED that the President of the University pursuant to Virginia Code § 2.2-3106(E), is delegated the authority to approve waivers of the Virginia Conflict of Interests Act as it applies to contracts for research and development or commercialization of intellectual property between the University and a business in which a University employee has a personal interest. In evaluating requests for waivers and exercising the authority granted hereunder, the President shall comply with the Act and the University's policy on Conflict of Interests. This delegation shall be effective until revoked by the Board. The University Comptroller shall revise the policy as necessary to incorporate (i) this delegation of authority to the President and (ii) the requirements imposed by Virginia Code § 2.2-3106(E) in the event of such delegation.

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The Provost then gave his customary report.

He described briefly a pilot program conducted over the summer for incoming athletes and students at risk. The program enrolled 22 students, of whom 13 were athletes, who were suggested by the Admissions Office. Students were in two classes, one of which taught them study skills. Eight graduate students assisted in the program.

Ms. Dorsey asked the Provost to give a report to the Committee after the first semester on the students' work in their regular classes.

The Provost announced the appointment of three vice provosts, thus completing the staffing of his office. The three are Dr. Leigh Grossman, a professor in the Department of Pediatrics and Chief of the Division of Pediatrics Infectious Disease, who has been named Vice Provost for International Affairs. Dr. Grossman will assume her new duties in January; Mr. William Quandt, the former Vice Provost, has agreed to continue until then. Ms. Gertrude Fraser, Associate Professor of Anthropology, will become Vice Provost for Faculty Advancement in January. Mr. Milton Adams, Professor of Biomedical Engineering and an Associate Dean in the School of Engineering, has been appointed Vice Provost for Academic Programs.

A study on diversity in graduate education, the report of a group brought together by Dr. Gomez and Mr. Harmon, is now in draft form.

Following the report given by Dr. Hamner on the University's intellectual property/commercialization activities, given at the May meeting of the Committee, the Provost said he has discussed these issues with Mr. Crutchfield and Mr. MacWright, the Director of the Patent Foundation. He will appoint an outside committee to visit Charlottesville and evaluate all University activities and offices involved in the letting of industrial contracts and the licensing of intellectual property. He hopes to be able to report on this study at the January meeting of the Committee.

The Provost and Dr. Gomez next led a discussion on scientific research at the University.

They opened by posing the question, "Why invest now in science and technology programs?" Among the answers they suggested were enhanced opportunities for students and faculty at the University, improved national visibility of the University's research efforts, and the economic benefits to the state. Referring to the recent *US News & World Report* ratings, they noted that while the University ranks first among public institutions and 21<sup>st</sup> overall among all American universities, our ranking is only 49<sup>th</sup> in total R&D expenditures. The School of Medicine ranks 27<sup>th</sup> in the country in research and the School of Engineering 38<sup>th</sup>. In Arts & Sciences, Biology is 36<sup>th</sup>, Chemistry 47<sup>th</sup> and Physics 38<sup>th</sup>.

As to goals, Dr. Gomez and the Provost posed the question, "Where do we want to be in 10 years?" They answered, "internationally recognized leader in targeted areas of science and technology, at least 10 science/engineering programs in the top 10 of NRC/NIH rankings, and at least 10 new National Academy

members." The latter goal, they noted, is a reflection of interesting research programs at an institution.

In order to meet these goals, they said that over the next five years, the University should recruit 10 National Academy-level faculty teams, continue to recruit and retain exceptional junior faculty, insure competitive compensation for outstanding faculty, and attract the best graduate students. To sum up, the University must attract superstars who in turn will attract others.

As for buildings over the next five years, the University - particularly the Medical School - is desperately short of research space. The Provost proposed three projects: an advanced research and technology facility to house new faculty (at a cost of \$15million); a Materials Science and Nanotechnology Building at \$38.9million; and Medical Research Building 6 (MR-6) for \$60.8million. Over ten years, there should in addition be an Engineering Information Technology Building at \$30million and a Life Sciences Building at \$53million.

To sum up, the Provost and Dr. Gomez said that over the next five years, it would cost \$50million to recruit ten "National Academy caliber" faculty teams, \$60.8million for MR-6, and \$15million for an Advanced Research and Technology facility. Mr. Sandridge noted that this would be a \$125million investment over the next five years.

Mr. Wynne observed that this is a good time to borrow money. Several Members emphasized the importance of good publicity in making known both the University's accomplishments in research and its needs. Ms. Dorsey said that someone experienced in marketing as well as in communications should be involved in these efforts.

When called upon to comment, Dr. Garson said strategic planning for achieving the Medical School's goals has been done and the School is striving to be among the top 20 in the country. Mr. Miksad, Dean of the School of Engineering, said the efforts proposed by the Provost are vital for his school. Mr. Ayers, Dean of Arts & Sciences, said there is a need in Arts & Sciences to build up the junior ranks in the science faculties - around 25% of the current faculty were hired before 1970.

Educational Policy Committee - August 29, 2003 - 7.

The Chair said he would try to set shortly a meeting of the Committee after the October Board of Visitors meeting and before Christmas.

On motion, the meeting was adjourned at 3:50 p.m.

AGG:lah

These minutes have been posted to the University of Virginia's Board of Visitors website.

<http://www.virginia.edu/bov/educationalminutes.html>

ATTACHMENT B

September 11, 2003

MEMORANDUM

TO: The Medical Center Operating Board:

E. Darracott Vaughan, Jr., M.D., Chair  
H. Christopher Alexander, III, M.D.  
William G. Crutchfield, Jr.  
Eugene V. Fife  
John I. Gallin, M.D.  
William H. Goodwin, Jr.  
Gordon F. Rainey, Jr.  
Lewis F. Payne  
Katherine L. Smallwood, M.D.

Ex Officio Advisory Members:

George A. Beller, M.D.  
Arthur Garson, Jr., M.D.  
R. Edward Howell  
Leonard W. Sandridge

and

The Remaining Members of the Board of Visitors:

Thomas J. Bliley, Jr.	John R. M. Rodney
Susan Y. Dorsey	Terence P. Ross
Thomas F. Farrell, II	Thomas A. Saunders, III
Charles L. Glazer	Warren M. Thompson
Mark J. Kington	Georgia M. Willis
Don R. Pippin	John O. Wynne

FROM: Alexander G. Gilliam, Jr.

SUBJECT: Minutes of the Meeting of the Medical Center  
Operating Board Held on September 11, 2003

The Medical Center Operating Board of the Board of Visitors of the University of Virginia met, in Open Session, at 2:00 p.m., Thursday, September 11, 2003, at the Medical Center Office Building in the Fontaine Research Park in Charlottesville; E. Darracott Vaughan, Jr., M.D., Chair, presided. H. Christopher Alexander, III, M.D., William G. Crutchfield, Jr., Eugene V.

Fife, John I. Gallin, M.D., Lewis F. Payne, Katherine L. Smallwood, M.D., and Gordon F. Rainey, Jr., Rector, were present.

Present as well were Leonard W. Sandridge, Alexander G. Gilliam, Jr., Paul J. Forch, R. Edward Howell, Arthur Garson, Jr., M.D., George A. Beller, M.D., Thomas A. Massaro, M.D., Larry Fitzgerald, Ms. Margaret M. Van Bree, Ms. Barbara Baldwin, Marc Dettmann, and Ms. Jeanne Flippo Bailes.

Before the meeting began, there was a short ceremony in the entrance lobby to dedicate the new Medical Center Office Building. Dr. Vaughan, Dr. Alexander, Mr. Crutchfield, Mr. Fife, Dr. Smallwood, and Mr. Rainey were present. Following the ceremony, there was a tour of the building. The Medical Center Operating Board meeting was held in the second floor conference room.

The Chair opened the meeting and reminded the Board that the MCOB's predecessor, the Health Affairs Committee of the Board of Visitors, was meeting on this date two years ago at the time of the terrorist attacks in New York, Pennsylvania, and Northern Virginia. He then asked for a moment of silence.

Following this, the Chair asked Mr. Howell, Vice President and Chief Executive Officer of the Medical Center, to present the Agenda.

Mr. Howell introduced Ms. Theresa Smith, a graduate student who is interning in his office, and then made his customary report.

He told the Board that Fiscal Year 03 was a "very good year" and that the Medical Center's financial performance was solid. Badly needed health care services were provided to more people than last year and the Medical Center continues to be recognized as one of the country's best hospitals. Nonetheless, there are challenges ahead with the continuing decreases in state financial support while at the same time the demands for services are increasing.

Mr. Howell then asked Dr. Garson, Vice President and Dean of the School of Medicine to report on two matters. Dr. Garson gave a brief report on faculty recruiting in the Medical School and on the recent visit of a team of UVa physicians to the RAM (Rural Area Medicine) Clinic at Wise, where they provided free medical care.

Mr. Fitzgerald gave the customary financial report. Admissions are up over last year but slightly below budget. There has been an increase in surgical admissions, however, which is good from the point of view of revenue production. Total operating revenue, at \$652.1million, is above last year and above budget. Operating expenses were \$614.3million, up from last year and above budget. Both operating income and net income were above budget. The operating margin was 5.8%, higher than the budgeted 3.4% and last year's 2.6% margin.

Ms. Margaret van Bree, Chief Operations Officer, gave a brief report on operations. The Medical Center has reacted to the increase in the number of inpatients by opening additional beds (13 acute care and 1 pediatric ICU), and by the continued use of temporary staff and travelers. Two modular operating rooms have been set up off the Primary Care Center to cope with the increased demand during the renovation and construction of operating rooms. These measures have provided additional capacity for urgent cases.

Ms. van Bree also described a new contract with Morrison Management Specialists for nutrition services; Morrison will renovate three cafeterias at the Medical Center.

Mr. Howell gave a report on capital projects: the Cancer Center and South Garage expansions are in pre-construction, with completion set for next spring; the hospital expansion project, the Clinical Office Building at the Fontaine Research Park, and the Critical Care Unit (STICU) expansion are all under construction. The Critical Care Unit (MICU) expansion, the renovation of the Breast Care Center, and part of the work on the Clinical Office Building have been done.

In asking Dr. Massaro to report on the Performance Improvement program, Mr. Howell pointed out the work Dr. Massaro has done on improving patient safety. Dr. Massaro gave his report, noting among other things that clinic wait time for patients has declined markedly, as has the time patients must wait for first appointments with physicians.

Ms. Barbara Baldwin, Chief Information Officer, gave a progress report on the Integrated Healthcare Information Management System (IHIMS), a project which was authorized by the Board of Visitors on May 14, 1999. It involves the "integration of clinical functionality through automation in manual ambulatory clinics," as well as replacement of the current inpatient clinical software.

Finally, Mr. Howell asked Dr. George Beller, President of the Clinical Staff of the Medical Center, for a report. Dr. Beller noted that the first Clinical Staff meeting of the new academic year would be held the following week.

The Chair called a ten minute recess at 3:35 p.m.

The Board resumed at 3:45 p.m. and after adopting the following motion, went into Executive Session:

That the Medical Center Operating Board go into Executive Session to consider approving personnel actions regarding the appointment and credentialing of specific medical staff and health care professionals; and to be briefed on proprietary, business-related information pertaining to strategic market development initiatives, and in consultation with legal counsel, Medical Center compliance with its regulatory, licensing and accreditation requirements, as well as the joint venture with HealthSouth; disclosure of which would adversely affect the competitive position of the Medical Center:

The relevant exemptions to the Virginia Freedom of Information Act authorizing the discussion and consultation described above are provided for in Section 2.2-3711 (A) (1), (6), (7) and (23) of the Code of Virginia.

The Board resumed in Open Session at 5:05 p.m. and adopted a resolution certifying the legality of its discussion in Executive Session:

That we vote on and record our certification that, to the best of each Board member's knowledge, only public business matters lawfully exempted from open meeting requirements and which were identified in the motion(s) authorizing the closed session, were heard, discussed or considered in closed session.

The Board then adopted the following resolution approving credentialing and recredentialing of staff at the Medical Center:

RESOLVED that the Credentialing and Recredentialing Actions, as recommended by the Medical Center Operating Board, are approved.

The Chair asked that it be read into the record that he had approved credentialing and recredentialing actions on August 1st, as he had been authorized to do by the Board in the interval between MCOB meetings. These actions are appended to these Minutes.

Operating Board

Neither of these resolutions require action by the Board of Visitors, but they will be reported to the full Board of Visitors at its next meeting, October 3-4, 2003.

On motion, the meeting was adjourned at 5:10 p.m.

AGG:lah

These minutes have been posted to the University of Virginia's Board of Visitors website.

<http://www.virginia.edu/bov/mcobminutes.html>

ATTACHMENT

RECOMMENDED CREDENTIALING AND RE-CREDENTIALING ACTIONS

1. NEW APPOINTMENTS TO THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for appointment to the Clinical Staff of the University of Virginia Medical Center and the granting of specific privileges to the following practitioners are approved:

Al-Osaimi, Abdullah, M.B.B.S., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Appointment: August 5, 2003, through June 30, 2004; Privileged in Internal Medicine.

Burns, James A., M.D., Otolaryngologist in the Department of Otolaryngology - Head and Neck Surgery; Attending Staff Status; Period of Appointment: July 11, 2003, through June 24, 2004; Privileged in Otolaryngology - Head and Neck Surgery.

Cavaliere, Robert, M.D., Neurologist in the Department of Neurology; Instructor Staff Status; Period of Appointment: July 18, 2003, through June 30, 2004; Privileged in Neurology.

Chai, Seungjean, M.D., Physician in the Department of Internal Medicine; Instructor Staff Status; Period of Appointment: August 1, 2003, through July 31, 2004; Privileged in Internal Medicine.

Erwin, Elizabeth A., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Appointment: July 31, 2003, through June 30, 2004; Privileged in Internal Medicine.

Han, Joseph, M.D., Otolaryngologist in the Department of Otolaryngology - Head and Neck Surgery; Attending Staff Status; Period of Appointment: July 17, 2003, through July 13, 2004; Privileged in Otolaryngology - Head and Neck Surgery.

Landes, Daniel A., M.D., Otolaryngologist in the Department of Otolaryngology - Head and Neck Surgery; Attending Staff Status; Period of Appointment: August 5, 2003, through July 31, 2004; Privileged in Otolaryngology - Head and Neck Surgery.

Nieburg, Dinah H., Ph.D., Psychologist in the Department of Psychiatric Medicine; Attending Staff Status; Period of Appointment: July 29, 2003, through July 24, 2004; Privileged in Psychology.

Sargent, Jennifer E., M.D., Physician in Regional Primary Care; Attending Staff Status; Period of Appointment: August 1, 2003, through July 31, 2004; Privileged in Internal Medicine.

Shaffrey, Christopher I., M.D., Neurosurgeon in the Department of Neurosurgery; Attending Staff Status; Period of Appointment: July 16, 2003, through May 31, 2004; Privileged in Neurosurgery.

Shenker, Joel I., M.D., Neurologist in the Department of Neurology; Attending Staff Status; Period of Appointment: July 18, 2003, through June 30, 2004; Privileged in Neurology.

Tall, Michael A., M.D., Radiologist in the Department of Radiology; Instructor Staff Status; Period of Appointment: July 11, 2003, through June 30, 2004; Privileged in Radiology.

2. REAPPOINTMENTS TO THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for reappointment to the Clinical Staff of the University of Virginia Medical Center and the granting of specific privileges to the following practitioners are approved:

Arthur, Rodney S., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: December 12, 2003, through December 11, 2005; Privileged in Internal Medicine.

Baum, Lora D., Ph.D., Psychologist in the Department of Psychiatric Medicine; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2004; Privileged in Psychology.

Bender, Scott D., Ph.D., Psychologist in the Department of Psychiatric Medicine; Attending Staff Status; Period of Reappointment: November 15, 2003, through November 14, 2005; Privileged in Psychology.

Bryant, Mary G., M.D., Physiatriest in the Department of Physical Medicine and Rehabilitation; Attending Staff Status; Period of Reappointment: December 1, 2003, through November 30, 2005; Privileged in Physical Medicine and Rehabilitation.

Burns, Ted M., M.D., Neurologist in the Department of Neurology; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2005; Privileged in Neurology.

Darracott, Mixon M., M.D., Obstetrician and Gynecologist in the Department of Obstetrics and Gynecology; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2004; Privileged in Obstetrics and Gynecology.

de Alarcon Pedro, M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: December 23, 2003, through December 22, 2005; Privileged in Pediatrics.

Durieux, Marcel E., M.D., Anesthesiologist in the Department of Anesthesiology; Attending Staff Status; Period of Reappointment: October 1, 2003, through August 24, 2005; Privileged in Anesthesiology.

Finnerty, James J., M.D., Obstetrician and Gynecologist in the Department of Obstetrics and Gynecology; Attending Staff Status; Period of Reappointment: November 25, 2003, through November 24, 2004; Privileged in Obstetrics and Gynecology.

Freedman, William B., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2004; Privileged in Internal Medicine.

Freeman, Jason R., Ph.D., Psychologist in the Department of Psychiatric Medicine; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2005; Privileged in Psychology.

Gaston, Susan M., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: November 25, 2003, through November 24, 2005; Privileged in Pediatrics.

Guise, Theresa A., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2005; Privileged in Internal Medicine.

Harper, Michael R., M.D., Physician in the Department of Family Medicine; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2005; Privileged in Family Medicine.

Iudica, A. Christian, M.D., Physician in the Department of Family Medicine; Attending Staff Status; Period of Reappointment: November 15, 2003, through November 14, 2005; Privileged in Family Medicine.

Jarjour, Wael N., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: December 1, 2003, through November 30, 2005; Privileged in Internal Medicine.

Just, Joseph S., M.D., Physician in the Department of Emergency Medicine; Attending Staff Status; Period of Reappointment: October 1, 2003, through June 30, 2005; Privileged in Emergency Medicine.

Lim, David S., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2005; Privileged in Pediatrics.

Macik, B. Gail, M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: October 15, 2003, through October 14, 2005; Privileged in Internal Medicine.

McGowan, John A., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: December 4, 2003, through December 3, 2005; Privileged in Internal Medicine.

McLaren, Nancy M. M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: December 13, 2003, through December 12, 2004; Privileged in Pediatrics.

McLaughlin, David P. M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2004; Privileged in Internal Medicine.

Oliver, Mohammed N., M.D., Physician in the Department of Family Medicine; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2005; Privileged in Family Medicine.

Overby, Terry L., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: December 4, 2003, through December 3, 2005; Privileged in Internal Medicine.

Rogol, Alan D., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2005; Privileged in Pediatrics.

Ross, Maureen, M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: October 6, 2003, through October 5, 2005; Privileged in Internal Medicine.

Saddler, Antoinette R., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: November 1, 2003, through October 31, 2005; Privileged in Internal Medicine.

Seto, Craig K., M.D., Physician in the Department of Family Medicine; Attending Staff Status; Period of Reappointment: November 1, 2003, through October 31, 2005; Privileged in Family Medicine.

Simpson, Allan G., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: October 1, 2003, through September 30, 2005; Privileged in Internal Medicine.

Waligora, Andrew, M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: December 4, 2003, through December 3, 2005; Privileged in Internal Medicine.

Whitehill, Richard, M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Period of Reappointment: November 25, 2003, through November 24, 2004; Privileged in Orthopedic Surgery.

Wilder, Robert P., M.D., Physiatriest in the Department of Physical Medicine and Rehabilitation; Attending Staff Status; Period of Reappointment: November 16, 2003, through November 15, 2005; Privileged in Physical Medicine and Rehabilitation.

3. SECONDARY REAPPOINTMENT TO THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for secondary reappointment to the Clinical Staff of the University of Virginia Medical Center and the granting of specific privileges to the following practitioner is approved:

Macik, B. Gail, M.D., Physician in the Department of Pathology; Attending Staff Status; Period of Reappointment: October 15, 2003, through October 14, 2005; Privileged in Pathology.

4. STATUS CHANGES TO CLINICAL STAFF

RESOLVED that the recommendation of the Clinical Staff Executive Committee for the status change in clinical privileges for the following practitioners are approved:

Hammill, William W., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Date Change from October 2, 2004 to June 30, 2004.

McCartney, Christopher R., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Date Change from July 1, 2003 to June 30, 2005.

Preston, Mary B., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Date Change from August 31, 2005 to June 30, 2004.

Ranney, Anne M., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Date Change from September 30, 2003 to September 30, 2004.

Smyth, Katherine M., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Date Change from September 30, 2003 to September 30, 2004.

Spicuzza, Thomas J., M.D., Neurologist in the Department of Neurology; Attending Staff Status; Date Change from November 24, 2003 to November 24, 2004.

Sturgill, Benjamin C., M.D., Pathologist in the Department of Pathology; Attending Staff Status; Date Change from July 1, 2005 to June 30, 2004.

Tillack, Thomas W., M.D., Pathologist in the Department of Pathology; Attending Staff Status; Date Change from July 1, 2005 to June 30, 2004.

Young, Denise S., M.D., Obstetrician and Gynecologist in the Department of Obstetrics and Gynecology; Attending Staff Status; Date Change from September 30, 2003 to November 30, 2004.

5. RESIGNATIONS FROM THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the resignation and expiration of clinical privileges to the following practitioners are approved:

Blanco, John S., M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Effective date of Resignation: May 9, 2003.

McCue, Frank C., M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Privileges Expired: May 24, 2003.

Maedgen, Jennifer W., Ph.D., Psychologist in the Department of Psychiatric Medicine; Attending Staff Status; Effective date of Resignation: August 31, 2003.

Tabbara, Sana O., M.D., Physician in the Department of Pathology; Attending Staff Status; Effective date of Resignation: June 30, 2003.

Thurber, Charles, M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Effective date of Resignation: August 1, 2003.

Vandenberg, Scott R., M.D., Physician in the Department of Pathology; Attending Staff Status; Effective date of Resignation: July 21, 2003.

Wurth, Ronald J., M.D., Radiologist in the Department of Radiology; Instructor Staff Status; Effective date of Resignation: July 31, 2003.

6. PRIVILEGES FOR NEW ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the granting of privileges to the following Allied Health Professionals are approved:

Childress, Reba M., R.N., F.N.P., Family Nurse Practitioner in the Nephrology Clinic; Period of Privileging: July 17, 2003, through July 16, 2004; Privileged as a Family Nurse Practitioner.

Cote, Danielle A., R.N., C.R.N.A., Certified Nurse Anesthetist in the Operating Room; Period of Privileging: July 7, 2003, through July 6, 2004; Privileged as a Certified Nurse Anesthetist.

Gonzalez, Jorge E., M.S., Audiologist in the Vestibular and Balance Center; Period of Privileging: June 23, 2003, through June 15, 2004; Privileged as an Audiologist.

Lockman, Carol, R.N., F.N.P., Family Nurse Practitioner on 6 Central/6 West; Period of Privileging: July 23, 2003, through July 22, 2004; Privileged as a Family Nurse Practitioner.

Milburn, Juliane L., R.N., F.N.P., Family Nurse Practitioner in the Family Medicine Clinic; Period of Privileging: June 10, 2003, through June 1, 2004; Privileged as a Family Nurse Practitioner.

7. RENEWED PRIVILEGES FOR ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the renewal of privileges to the following Allied Health Professionals are approved:

Carmel, Rebekah, R.N., C.R.N.A., Certified Nurse Anesthetist in the Operating Room; Period of Privileging: November 30, 2003, through November 29, 2005; Privileged as a Certified Nurse Anesthetist.

Coleman, Joanne K., R.N., F.N.P., Family Nurse Practitioner in the Department of Family Medicine; Period of Privileging: October 1, 2003, through September 30, 2004; Privileged as a Family Nurse Practitioner.

Edwards, Jennifer G., R.N., A.N.P., Adult Nurse Practitioner in the Department of Neurosurgery; Period of Privileging: October 18, 2003, through October 17, 2005; Privileged as an Adult Nurse Practitioner.

Finke, Karen B., P.A., Physician's Assistant in the Department of Internal Medicine; Period of Privileging: December 13, 2003, through December 14, 2004; Privileged as a Physician's Assistant.

Mirmelstein, Beverly J., R.N., P.N.P., Pediatric Nurse Practitioner at Augusta Pediatrics; Period of Privileging: October 1, 2003, through September 30, 2005; Privileged as a Pediatric Nurse Practitioner.

Murray, Christine T., R.N., P.N.P., Pediatric Nurse Practitioner in the Pediatric Hematology/Oncology Clinic; Period of Privileging: November 1, 2003, through October 30, 2005; Privileged as a Pediatric Nurse Practitioner.

Neese, Patrice Y., R.N., A.N.P., Adult Nurse Practitioner in the Department of Surgery; Period of Privileging: October 1, 2003, through September 30, 2004; Privileged as an Adult Nurse Practitioner.

Newberry, Yvonne G., R.N., F.N.P., Family Nurse Practitioner in the Department of Obstetrics and Gynecology; Period of Privileging: October 1, 2003, through September 30, 2004; Privileged as a Family Nurse Practitioner.

Shaw, Katherine D., R.N., A.C.N.P., Acute Care Nurse Practitioner on 6 West; Period of Privileging: October 22, 2003, through October 21, 2005; Privileged as an Acute Care Nurse Practitioner.

Sims, Terran W., R.N., A.C.N.P., Acute Care Nurse Practitioner in the Department of Hematology Oncology; Period of Privileging: November 11, 2003, through November 10, 2005; Privileged as an Acute Care Nurse Practitioner.

Skinner, John A., P.A., Physician's Assistant in TCV Surgery; Period of Privileging: October 1, 2003, through September 29, 2004; Privileged as a Physician's Assistant.

Sorensen, Pamela A., M.A.C.P., Licensed Professional Counselor in the Department of Psychiatric Medicine; Period of Privileging: November 25, 2003, through November 24, 2004; Privileged as a Licensed Professional Counselor.

Szabo, Thomas A., P.A., Physician's Assistant in the Department of Neurosurgery; Period of Privileging: November 1, 2003, through October 31, 2005; Privileged as a Physician's Assistant.

Vest, Steven M., O.D., Optometrist in the Department of Ophthalmology; Period of Privileging: October 3, 2003, through October 2, 2004; Privileged as an Optometrist.

8. STATUS CHANGES FOR ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the status change of privileges of the following Allied Health Professionals are approved:

Blair, Kenneth L., P.A., Physician's Assistant in TVC Surgery; Privileged as a Physician's Assistant; Date Change from June 30, 2005 to June 30, 2004.

Davis, Robert B., R.N., F.N.P., Family Nurse Practitioner in the Department of Neurology; Privileged as a Family Nurse Practitioner; Date Change from October 14, 2004 to July 13, 2004.

9. RESIGNATIONS OF ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the resignation of privileges to the following Allied Health Professionals are approved:

Brenneman Lepsch, Nicole, R.N., F.N.P., Family Nurse Practitioner in Stuarts Draft Family Practice; Effective Date of Resignation: August 13, 2003.

Eshleman, Karin, R.N., P.N.P., Pediatric Nurse Practitioner in Pediatric Hematology/Oncology Clinic; Effective Date of Resignation: March 30, 2003.

Hughes, Tracy M., R.N., A.C.N.P., Acute Care Nurse Practitioner in the Department of Neurosurgery; Effective Date of Resignation: August 18, 2003.

Rainey, Joan, R.N., F.N.P., Family Nurse Practitioner in Infectious Diseases Clinic; Effective Date of Termination: July 25, 2003.

Trent, Miranda C., R.N., F.N.P., Family Nurse Practitioner in Occupational Health; Effective Date of Resignation: August 21, 2003.

ATTACHMENT C  
September 2, 2003

MEMORANDUM

TO: The Buildings and Grounds Committee:

Mark J. Kington, Chair  
William G. Crutchfield, Jr.  
Susan Y. Dorsey  
Thomas F. Farrell, II  
William H. Goodwin, Jr.  
Lewis F. Payne  
Terence P. Ross  
Thomas A. Saunders, III  
Gordon F. Rainey, Jr., Ex Officio

and

The Remaining Members of the Board:

Thomas J. Bliley, Jr.	E. Darracott Vaughan, Jr., M.D.
Charles L. Glazer	Georgia M. Willis
Don R. Pippin	John O. Wynne
Warren M. Thompson	John R.M. Rodney

FROM: Alexander G. Gilliam, Jr.

RE: Minutes of the Meeting of the Buildings and Grounds  
Committee on September 2, 2003

The Buildings and Grounds Committee of the Board of Visitors of the University of Virginia met, in Open Session, at 9:00 a.m., Tuesday, September 2, 2003. The meeting was conducted largely by telephone, with the Chair, Mr. Payne and Mr. Ross in the Chair's office in Alexandria. A member of the press attended the meeting by telephone hookup in the Board Office.

The Chair, Mark J. Kington, presided. Ms. Susan Y. Dorsey, William H. Goodwin, Jr., Lewis F. Payne, Terence P. Ross, Thomas A. Saunders, III, and Gordon F. Rainey, Jr., Rector, were present.

Ms. Colette Sheehy and Alexander G. Gilliam, Jr. were present as well.

The Chair asked Ms. Sheehy, Vice President for Management and Budget, to present the Agenda.

All items on the Agenda were Consent items. Considered first were four easements: Millmont Street Transportation Building, Emmet Street Bridge, and two in connection with the Emmet Street Parking Garage project.

The first of these resolutions proposed a permanent easement to the Virginia Electric and Power Company for a power line at the Millmont Street Transportation Building. The additional power will help winter bus operations in that it will be possible to hook up more buses to engine block heaters.

The second resolution would grant permanent easements to the Virginia Electric and Power Company, Sprint, Adelphia and Ntelos for utility lines on the west side of Emmet Street at the Emmet Street pedestrian bridge, which is under construction.

The third resolution would grant permanent easements to the Virginia Electric and Power Company and Ntelos on the north side of Ivy Road at the Emmet Street Parking Garage. The easement is needed because the right turn lanes on Ivy Road into the Parking Garage will require the relocation of existing utility lines. The new lines will be put underground.

The fourth resolution would request easements in connection with the Emmet Street Parking Garage. The Rothery Road-Ivy Road intersection, which is on the south side of Ivy Road, is to be improved by the University as a result of the traffic study done for the Emmet Street Parking Garage. Some of these improvements will extend on to properties adjacent to the intersection and thus will require easements granted by the property owners. The extent of these easements is at present not known.

On motion, the Committee adopted the following resolutions and recommended them to the full Board for approval:

APPROVAL OF A PERMANENT EASEMENT FOR VIRGINIA ELECTRIC AND POWER COMPANY FOR A POWER LINE ON UNIVERSITY PROPERTY AT THE MILLMONT STREET TRANSPORTATION BUILDING

RESOLVED that the granting of a permanent easement to Virginia Electric and Power Company for a power line at the Millmont Street Transportation Building on property owned by The Rector and Visitors of The University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said easement.

APPROVAL OF PERMANENT EASEMENTS FOR VIRGINIA ELECTRIC AND POWER COMPANY, SPRINT, ADELPHIA, AND NTELOS FOR UTILITY LINES ON UNIVERSITY PROPERTY ON THE WEST SIDE OF EMMET STREET AT THE EMMET STREET BRIDGE

RESOLVED that the granting of permanent easements to Virginia Electric and Power Company, Sprint, Adelphia, and Ntelos for utility lines on the west side of Emmet Street at the Emmet Street Bridge on property owned by The Rector and Visitors of The University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said easements.

APPROVAL OF PERMANENT EASEMENTS FOR VIRGINIA ELECTRIC AND POWER COMPANY AND NTELOS FOR UTILITY LINES ON UNIVERSITY PROPERTY AT THE IVY ROAD ENTRANCE TO THE EMMET STREET PARKING GARAGE

RESOLVED that the granting of permanent easements to Virginia Electric and Power Company and Ntelos for utility lines on the north side of Ivy Road at the Emmet Street Parking Garage on property owned by The Rector and Visitors of the University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said easements.

APPROVAL OF PERMANENT EASEMENTS FOR THE UNIVERSITY OF VIRGINIA AT THE IVY ROAD - ROTHERY ROAD INTERSECTION ON PROPERTIES ADJACENT TO THE INTERSECTION

RESOLVED that the requests to the owners of the properties adjacent to the Ivy Road - Rothery Road intersection for easements for improvements to the intersection are authorized; and

RESOLVED FURTHER that appropriate officers of the University are authorized to request said easements.

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The final item on the Agenda was a resolution approving the firm of Bushman Dreyfus Architects, of Charlottesville, as the architects for the Drama Building addition and renovation project at The University of Virginia's College at Wise. The addition will comprise 19,000 gross square feet; the renovations will bring the present building, opened in 1974, up to standard. The budget for the project is \$7.475million, to be provided by State General Obligation Bonds.

On motion, the Committee adopted the following resolution and recommended it to the full Board for approval:

APPROVAL OF ARCHITECT SELECTION FOR THE DRAMA BUILDING ADDITION AND RENOVATION PROJECT AT THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE

RESOLVED that Bushman Dreyfus Architects, of Charlottesville, is approved for the performance of architectural and engineering services for the Drama Building Addition and Renovation project at The University of Virginia's College at Wise.

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On motion, the meeting was adjourned at 9:15 a.m.

AGG:lah

These minutes have been posted to the University of Virginia's Board of Visitors website.

<http://www.virginia.edu/bov/buildingsgroundsminutes.html>

**POLICY STATEMENT GOVERNING  
EXERCISE OF AUTONOMY  
IN OPERATING AND CAPITAL  
LEASES OF PROPERTY**

THE RECTOR AND VISITORS OF THE  
UNIVERSITY OF VIRGINIA POLICY STATEMENT  
GOVERNING EXERCISE OF AUTONOMY IN OPERATING AND CAPITAL  
LEASES OF PROPERTY

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THE RECTOR AND VISITORS OF THE  
UNIVERSITY OF VIRGINIA POLICY STATEMENT  
GOVERNING EXERCISE OF AUTONOMY IN OPERATING AND  
CAPITAL LEASES OF PROPERTY

I. Preamble

Chapters 995 and 933 of the 1996 Virginia Acts of Assembly (House Bill No. 884 and Senate Bill No. 389, respectively) provide that, subject to certain conditions established in subsection 2 of § 23-77.4 of the legislation, operating leases entered into by the University of Virginia on behalf of the University of Virginia Medical Center shall be exempt from § 2.2-1149 of the Code of Virginia and from any rules, regulations and guidelines of the Commonwealth's Division of Engineering and Buildings in relation to leases of real property from others. Contracts entered into by the University on behalf of the Medical Center are also exempted from §§ 2.2-1155 and 23-4.1 of the Code of Virginia in relation to leases of Medical Center real or personal property to others. Exercise of this autonomy in entering into operating leases is to be in compliance with policies, procedures and guidelines adopted by the Board of Visitors which are to direct that competition be sought to the maximum practical degree, that all costs of occupancy are to be considered, and that the use of the space to be leased is necessary and is efficiently planned. Subsection C of § 4-5.08 of the 1996-98 Appropriation Act delegates to the University as a whole the authority granted the Governor and the Commonwealth's Department of General Services ("DGS") in § 2.2-1149 of the Code of Virginia regarding operating leases for the University other than the Medical Center. This latter delegation supplants the supervisory role of DGS which is established pursuant to § 2.2-1149, the provisions of which have been implemented by policies, procedures and guidelines promulgated by DGS pursuant to this section of the Code of Virginia. This authority has since been continued through 2002-04 by subsequent legislative action. This latter delegation of authority is subject to certain conditions, the foremost of which is that the Board of Visitors must develop and submit policies, procedures and guidelines governing operating leases by the University for approval by the Secretaries of Finance and Administration by September 1, 1996. More recently § 4-5.08 of the 2003 Appropriation Act extended the delegated authority approved in § 4-5.08 of the 1996 Appropriation Act to include 1) leases of University real or personal property to others and 2) capital leases to the University as a whole provided that

such capital leases have been specifically authorized by the Governor or the General Assembly pursuant to the Appropriation Act and have been reviewed and approved by the Treasury Board.

The following provisions of this policy statement constitute the adopted Board of Visitors policies, procedures and guidelines required by the enabling legislation regarding operating and capital leases entered into by the University on behalf of the Medical Center or on behalf of any other part of the University.

## II. Definitions

The following words and terms, when used in this policy statement, shall have the following meaning unless the context clearly indicates otherwise:

"Board of Visitors" means the Rector and Visitors of The University of Virginia.

"Enabling legislation" means Chapters 995 and 933 of the 1996 Virginia Acts of Assembly (House Bill No. 884 and Senate Bill No. 389, respectively), § 4-5.08 of the 1996-98 Appropriation Act, and § 4-5.08 of the 2003 Appropriation Act.

"Operating Lease" means a leasehold interest in real property, or improvements thereon, which is not a Capital Lease as the term "Capital Lease" is defined within Generally Accepted Accounting Principles pursuant to the pronouncements of the Financial Accounting Standards Board.

"University" means the University of Virginia, including the Medical Center unless otherwise expressly stated.

"University of Virginia Medical Center" or the "Medical Center" means that part of the University of Virginia Health Sciences Center consisting of the University of Virginia Hospital, referenced in the 1996-98 Appropriation Act as Agency 209, and related health care and health maintenance facilities.

## III. Scope of Policy

This policy statement applies to operating leases of real property and to capital leases as defined in guidelines established by the Secretary of Finance and as defined in

the Generally Accepted Accounting Principles ("GAAP") promulgated by the Financial Accounting Standards Board. This policy statement applies University-wide; provided, however, for non-Medical Center leases, this policy statement is applicable only during the 2002-04 biennium unless extended or continued by subsequent act of the General Assembly.

#### IV. Requirements for Leases

##### A. Factors To Be Considered When Entering Into Leases

The decision to enter into a lease shall be based upon cost, demonstrated need, compliance with the policies, procedures and guidelines established in this policy statement, consideration of all costs of occupancy, and a determination that the use of the space to be leased actually is necessary and is efficiently planned. Leases shall also conform to the space planning procedures, if any, which may be adopted by the President or his designee to ensure that the plan for the space to be leased is consistent with the purpose for which the space is intended.

In addition, capital leases require specific authorization by the Governor or the General Assembly pursuant to the Appropriations Act and approval by the Treasury Board. The authorization and approval must be received prior to procurement of the lease.

##### B. Competition to Be Sought to Maximum Practicable Degree

Competition shall be sought to the maximum practicable degree when the University seeks to lease real property from another party. The President or his designee is authorized to ensure that leases by the University are procured through competition to the maximum degree practicable and to determine when, under guidelines that may be developed and adopted by the President or his designee, it is impractical to procure leases through competition.

##### C. Procurement of Leases

Except where competition is deemed impractical pursuant to Sections IV(B) and IV(F) of this policy statement: (i) leases entered into by the University on behalf of the Medical Center shall be procured as provided in the University of Virginia Medical Center Procurement Guidelines, 8 VAC 85-10-10 et. seq., and (ii) leases entered

into by the University for non-Medical Center purposes shall be procured in a manner which complies with the provisions of the Virginia Public Procurement Act, § 11-35 et seq. of the Code of Virginia.

D. Approval of Form of Lease Required

1. The form of leases entered into by the University on behalf of the Medical Center shall be approved by a representative of the Attorney General's office.

2. The form of leases entered into by the University for non-Medical Center leases shall be approved by a representative of the Attorney General's office.

E. Execution of Leases

All operating leases entered into by the University and all leases entered into pursuant to Section IV(F) shall be executed by the person or persons designated by the President or his designee.

F. University as Lessor

When University property is leased by the University to another party, the following guidelines shall apply:

1. Such leases shall be for a purpose consistent with the mission of the University.

2. The President or his designee shall determine, on a case-by-case basis or through the issuance of general guidelines, when such leases shall be procured through competition and when the procurement of such leases through competition is impractical or not warranted; and

3. Both real and personal property of the University may be leased to another party.

G. Compliance with Other Provisions of Law

The enabling legislation requires that all leases entered into by the University on behalf of the Medical Center shall meet all requirements of law except those from which such leases have been exempted. The University is exempt from any rules, regulations and guidelines of the Division of Engineering and Buildings in relation to leases of real property which it enters into on behalf of the Medical Center. The provisions of § 10.1-1188 of the Code of Virginia governing Environmental Impact Reviews remain applicable to all University leases which otherwise trigger the requirements of that section. In addition, § 11-72

through 11-80 of the Virginia Public Procurement Act (Ethics in Public Contracting), the State and Local Government Conflict of Interests Act, § 2.2-3100 et seq., and the Virginia Governmental Frauds Act, 18.2-498.1 et. seq. of the Code of Virginia, continue to apply to all leases.

It therefore shall be the policy of the University that leases governed by these guidelines shall be entered into so as to comply with the requirements of the Code of Virginia and the Appropriation Act and other provisions of law applicable to leases, including those enacted in the future, except to the extent the Code of Virginia or the Appropriation Act exempt such leases from such requirements.

H. Certification of Occupancy

All property leased by the University pursuant to these guidelines shall be certified for occupancy by the building official of the appropriate public body.

I. Copies of Leases and Amendments Forwarded to Department of General Services

Upon entering leases, and upon any subsequent amendment of such leases, the University shall provide copies of all lease documents and any attachments thereto to the Department of General Services.

J. Implementation of Board of Visitors Policies, Procedures and Guidelines

The President or his designee is authorized to take such measures as are reasonable and necessary to implement the provisions of these policies, procedures and guidelines and to ensure compliance therewith.