MEMORANDUM

April 15, 2004

TO: The Board of Visitors:

Gordon F. Rainey, Jr., Rector
Thomas F. Farrell, II, Vice Rector
William G. Crutchfield, Jr.
Susan Y. Dorsey
G. Slaughter Fitz-Hugh, Jr.
W. Heywood Fralin
Glynn D. Key
Mark J. Kington
Lewis F. Payne
Don R. Pippin
Terence P. Ross
Thomas A. Saunders, III
Warren M. Thompson
E. Darracott Vaughan, Jr., M.D.
Georgia M. Willis
John O. Wynne
John R.M. Rodney

FROM: Alexander G. Gilliam, Jr.

SUBJECT: Orientation for New Board Members

An orientation session for the new Members of the Board of Visitors was held, in Open Session, in the Lower West Oval Room of the Rotunda on Thursday, April 15, 2004, from 10:40 to 11:50 a.m. The new Members participating were G. Slaughter Fitz-Hugh, Jr., W. Heywood Fralin, Ms. Glynn D. Key and James W. Head, the Student Member-elect.

The session was conducted by Gordon F. Rainey, Jr., Rector, President John T. Casteen, III, Leonard W. Sandridge, Executive Vice President and Chief Operating Officer, Paul J. Forch, General Counsel, and Alexander G. Gilliam, Jr., Secretary to the Board.

Don R. Pippin, Member of the Board from Wise County, participated.

AGG:lah
Copies to: Mr. John T. Casteen, III
Mr. Leonard W. Sandridge
Mr. James W. Head