

**COMMITTEE SUMMARIES
BOARD OF VISITORS' MEETING
UNIVERSITY OF VIRGINIA
FEBRUARY 5-6, 2004**

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
AUDIT AND COMPLIANCE COMMITTEE
10:45 - 10:50 a.m., Friday, February 6, 2004
East Oval Room, The Rotunda

The Committee met on Friday, February 6, at 8:00 a.m., in the East Oval Room of the Rotunda. The Committee received reports on the audit of the University and the Health System's financial statements from the Auditor of Public Accounts of the Commonwealth, Mr. Walter Kucharski.

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
BUILDINGS AND GROUNDS COMMITTEE
10:50 - 11:00 a.m., Friday, February 6, 2004
East Oval Room, The Rotunda

The Buildings and Grounds Committee met on Thursday, February 5, at 11:30 a.m., in the East Oval Room of the Rotunda.

Listed as a matter of record is the resolution approved by the Buildings and Grounds Committee that does not require action by the Full Board.

APPROVAL OF THE SITE FOR THE RELOCATION OF VARSITY HALL

RESOLVED that the 204 15th Street SW site for the relocation of Varsity Hall, as proposed by the Architect for the University on February 5, 2004, is approved.

The Committee approved the following resolutions and recommended them to the full Board for approval:

A. APPROVAL OF ARCHITECT SELECTION FOR UNIVERSITY CENTER

RESOLVED that Venturi, Scott Brown and Associates, of Philadelphia, Pennsylvania, is approved for the performance of architectural and engineering services for the University Center.

B. REQUEST FOR A PERMANENT EASEMENT FOR THE UNIVERSITY OF VIRGINIA ACROSS PROPERTY OWNED BY THE VIRGINIA PUBLIC BUILDING AUTHORITY AND THE VIRGINIA STATE DEPARTMENT OF FORESTRY

RESOLVED that the request for an easement, dated February 5, 2004, from the Virginia Public Building Authority and the Virginia State Department of Forestry for an entrance drive across Virginia Public Building Authority and Virginia State Department of Forestry property located adjacent to the Fontaine Research Park is authorized; and

RESOLVED FURTHER that appropriate officers of the University are authorized to request said easement and approve any associated agreements.

C. APPROVAL OF A PERMANENT EASEMENT FOR THE CITY OF CHARLOTTESVILLE FOR A NATURAL GAS LINE ON CRISPELL DRIVE

RESOLVED that the granting of a permanent easement, dated February 5, 2004, to the City of Charlottesville for a natural gas line on Crispell Drive on property owned by The Rector and Visitors of the University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said easement.

D. REQUEST FOR A PERMANENT EASEMENT FOR THE UNIVERSITY OF VIRGINIA ACROSS THE MONTESANO PROPERTY OWNED BY THE UNIVERSITY OF VIRGINIA FOUNDATION

RESOLVED that the request for an easement, dated February 5, 2004, from the University of Virginia Foundation for the North Grounds Connector across the Foundation's Montesano property is authorized; and

RESOLVED FURTHER that appropriate officers of the University are authorized to request said easement.

E. APPROVAL OF A PERMANENT EASEMENT FOR THE UNIVERSITY OF VIRGINIA FOUNDATION FOR AN ENTRANCE DRIVE TO THE NORTH GROUNDS CONNECTOR

RESOLVED that the granting of a permanent easement, dated February 5, 2004, to the University of Virginia Foundation for an entrance drive to the North Grounds Connector on property owned by The Rector and Visitors of the University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said easement.

F. APPROVAL OF A PERMANENT EASEMENT FOR MR. WILLIAM KELSO FOR AN ACCESS DRIVE AT THE FAN MOUNTAIN OBSERVATORY

RESOLVED that the granting of a permanent springing easement, dated February 5, 2004, to Mr. William Kelso for an access drive connecting to Fan Mountain Road on property owned by The Rector and Visitors of the University of Virginia, is approved; and

RESOLVED FURTHER that appropriate officers of the University are authorized to execute said easement.

G. APPROVAL TO REMOVE STORAGE BUILDING AT THE DAVIS FARM -
VIVARIUM COMPLEX ON ROUTE 20 SOUTH

WHEREAS, the University owns a storage building (FAACS Building Number: 207-1674) at the Davis Farm - Vivarium Complex on Route 20 South in Albemarle County; and

WHEREAS, this structure is no longer used, and its site is needed for a proposed new vivarium facility; and

WHEREAS, the Governor of Virginia delegated to the Board of Visitors, pursuant to Executive Order Number Thirty-Four (98), dated November 10, 1998, the authority of the Governor to approve the removal of buildings on state property, with the advice and counsel of the Art and Architectural Review Board, and the review of the Department of Historic Resources;

WHEREAS, the Art and Architectural Review Board and the Department of Historic Resources have approved the removal of this structure;

RESOLVED that the removal of the storage building (FAACS Building Number: 207-1674) at the Davis Farm - Vivarium Complex on Route 20 South, in Albemarle County, is approved by the Board of Visitors; and

RESOLVED FURTHER that the Executive Vice President and Chief Operating Officer is authorized to execute any and all documents pertaining to the removal of the aforementioned building, and that the said officer ensure that the required reports regarding the building removal are sent to the Department of General Services.

H. APPROVAL TO REMOVE THE MAX KADE GERMAN HOUSE AT 581 BRANDON AVENUE

WHEREAS, the University owns a building (FAACS Building Number: 207-2137) at 581 Brandon Avenue in Charlottesville; and

WHEREAS, this structure is in need of extensive repairs and the cost of these repairs is prohibitive and cannot be justified; and

WHEREAS, the German House residents are currently being housed in the Gooch/Dillard housing area until the Bice House renovation has been completed and the German House can be incorporated into it; and

WHEREAS, the Governor of Virginia delegated to the Board of Visitors, pursuant to Executive Order Number Thirty-Four (98), dated November 10, 1998, the authority of the Governor to approve the removal of buildings on state property, with the advice and counsel of the Art and Architectural Review Board, and the review of the Department of Historic Resources;

WHEREAS, the Art and Architectural Review Board and the Department of Historic Resources have approved the removal of this structure;

RESOLVED that the removal of the Max Kade German House (FAACS Building Number: 207-12137) at 581 Brandon Avenue in Charlottesville, is approved by the Board of Visitors; and

RESOLVED FURTHER that the Executive Vice President and Chief Operating Officer is authorized to execute any and all documents pertaining to the removal of the aforementioned building, and that the said officer ensure that the required reports regarding the building removal are sent to the Department of General Services.

I. APPROVAL OF SCHEMATIC DESIGN AND BUILDING DEMOLITIONS FOR A NEW RESIDENCE HALL AT THE COLLEGE AT WISE

WHEREAS, the Buildings and Grounds Committee has reviewed the schematic design, dated February 5, 2004, and prepared by Ken Ross Architects, Inc., of Johnson City, Tennessee, for a new Residence Hall at the College at Wise; and

WHEREAS, construction of the Residence Hall will require the demolition of Faculty House A (FAACS Building Number 246-8371) and Faculty House B (FAACS Building Number 246-8372), which are located on Faculty Row, and are currently used as student residences; and

WHEREAS, the Governor of Virginia delegated to the Board of Visitors, pursuant to Executive Order Number Thirty-Four (98), dated November 10, 1998, the authority of the Governor to approve the removal of buildings on state property, with the advice and counsel of the Art and Architectural Review Board, and the review of the Department of Historic Resources;

RESOLVED that the new Residence Hall is approved for further design and construction, contingent on approval of the operating subsidy by the Finance Committee; and

RESOLVED FURTHER that the removal of the two faculty houses (FAACS Building Numbers: 246-8371 and 246-8372) on Faculty Row is approved by the Board of Visitors pending approval by the Art and Architectural Review Board and the Department of Historic Resources; and

RESOLVED FURTHER that the Executive Vice President and Chief Operating Officer is authorized to execute any and all documents pertaining to the removal of the aforementioned buildings, and that the said officer ensure that the required reports regarding the building removals are sent to the Department of General Services.

J. APPROVAL OF POLICY REVISION FOR BUILDINGS AND GROUNDS REVIEW

WHEREAS, the Board of Visitors approved a policy for the Procedure for Involvement by the Buildings and Grounds Committee in Design Review of Capital Projects on December 7, 1991; and

WHEREAS, the Buildings and Grounds Committee subsequently approved a revised policy on June 13, 1997; and

WHEREAS, the revised policy included a provision for three design review stages: Architectural Design Guidelines, Schematic Design and Preliminary Design; and

WHEREAS, the Buildings and Grounds Committee at its April 3, 2003 meeting accepted recommended improvements to the design development process for capital projects which include a reduction in the number of the design review stages from three to two: Architectural Design Guidelines and Schematic Design;

RESOLVED that the Procedure for Involvement by the Buildings and Grounds Committee in Design Review of Capital Projects policy dated June 13, 1997 be updated and superseded as follows:

Procedure for Involvement by the Buildings and Grounds Committee in Design Review of Capital Projects

1. The Buildings and Grounds Committee shall meet as required with the Architect for the University to review, at the Committee's discretion, any or all of the building projects currently underway, at the two design stages designated by the Committee: Architectural Design Guidelines and Schematic Design.

2. A quorum of the Buildings and Grounds Committee will have the authority to grant approval to projects at any design review stage with the understanding that projects identified by the Chair as being major and/or particularly sensitive will be brought to the Committee for its review and approval during a regular meeting of the Board of Visitors.

3. The Buildings and Grounds Committee will report all of its actions to the Board of Visitors at its next regular meeting; and the Buildings and Grounds Committee may instruct the Chair that it desires to review particular projects only at regular meetings of the Board.

4. Projects failing to win approval at any design review stage from the Buildings and Grounds Committee will be referred back to the Architect for the University for further development.

MISCELLANEOUS REPORTS

- A. Major Projects
- B. Professional Services Contracts
- C. Pavilions

MAJOR PROJECT STATUS REPORT

University of Virginia Academic Division / Agency 207

February 6, 2004

Project	Budget (Authorization)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Special Collections Library Architect: Hartman-Cox Address: Washington, DC Contract Date: October 17, 1997 Contractor: Skanska USA Building Inc. Address: Richmond, VA	\$26,000,000 (\$29,322,000)	May-98	May-99	Sep-99	Feb-02	Jul-04	Construction is 80% complete. Progress delayed due to adverse weather and materials deliveries.
Rouss Hall / Commerce School Architect: Hartman-Cox Architects Address: Washington, DC Contract Date: TBD Contractor: Gilbane Address: Laurel, MD	\$43,000,000 (\$43,000,000)	Dec-02	May-03	Dec-03	Jun-04	Dec-06	Preliminary Design is complete. Construction drawings are underway.
∞ Medical Research Building (MR-6) Architect: Henningson, Durham & Richardson Address: Alexandria, VA Contract Date: January 11, 2000 Contractor: Address:	\$60,800,000 (\$60,035,000)	Jun-00	Feb-01	Sept-02	TBD	TBD	Project design documents under revision. Building and Vivarium being updated to provide for new research are now at 65%.
NRAO Addition and Renovation Architect: Vesar, Inc. Address: Lynchburg, VA Contract Date: July 15, 1999 Contractor: Martin/Horn, Inc. Address: Charlottesville, VA	\$8,900,000 (\$8,900,000)	May-99	Sept-99	Nov -99	May -03	Nov-04	Construction is 45% complete. Completion extended for redesign of laboratories to offices.

N/A = Design Review Not Required

(As of 12-17-03)

Project	Budget (Authorization)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Environmental Science Field Station Architect: Bushman Dreyfus Architects Address: Charlottesville, VA Contract Date: March, 1998 Engineer: MSA Engineers Address: Norfolk, VA Contract Date: June, 2000 Contractor: Address:	\$3,200,000 (\$2,600,000)	Jun-98	Jan-01	Jan-01	Pier and Dock Dec-02	Pier and Dock June-04	Pier and Dock 80% complete. Rework underway to increase dock height.
Observatory Hill Dining Architect: Dagit-Saylor Architects Address: Philadelphia, PA Contract Date: July 20, 2001 Contractor: Branch & Associates Address: Roanoke, Virginia	\$22,000,000 (\$23,500,000)	Oct-01	Oct-01	Oct-01	Feb-03	Jul-04	Construction is 40% complete. Demolition of existing O-Hill Dining Hall will be completed by October 2004.
Campbell Hall Addition Architect: SMBW, P.C. Address: Richmond, VA Contract Date: August 10, 2001 Contractor: Address:	\$8,500,000 (\$5,000,000)	May-02	Jul-02 South	Jul-02 South	Sept-04	Sept-06	Preliminary design complete.
South Lawn – Arts and Sciences Building Architect: Polshek Partnership Architects Address: New York, NY Contract Date: Predesign Contract: 3/26/02 Contractor: Address:	\$83,600,000 (\$40,284,000)	Jun-02	Feb-03 East	Feb-03 East	Sept-04	Sept-06	Preliminary design complete.
South Lawn – Arts and Sciences Building Architect: Polshek Partnership Architects Address: New York, NY Contract Date: Predesign Contract: 3/26/02 Contractor: Address:	\$83,600,000 (\$40,284,000)	Jun-02	May-04	N/A	TBD	TBD	Schematic Design initiated December 1, 2003.
Fayerweather Hall Renovation Architect: Dagit - Saylor Architect Address: Philadelphia, PA Contract Date: September 28, 1999 Contractor: Address:	\$5,400,000 (\$5,400,000)	Oct-99	Nov-99	Nov-99	May-04	Sept-05	Construction documents were completed in January 2002. Project was on hold pending approval of the GOB referendum. Construction to begin after graduation.

N/A = Design Review Not Required

(As of 12-17-03)

Project	Budget (Authorization)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Studio Art Building Architect: Schwartz/Silver Architects, Inc. Address: Boston, MA Contract Date: November 24, 2003 Contractor: Address:	\$12,500,000 (\$12,500,000)	April-03	Jan-04	N/A	Apr-05	Dec-06	Design is 18% complete.
Grounds Walk, Phase I (Emmet Street Bridge) Architect: Ammann & Whitney/Ayers Saint Gross Address: Baltimore, MD Contract Date: June 1, 2001 Contractor: Hammond-Mitchell, Inc. Address: Covington, VA	\$3,200,000 (\$8,500,000)	N/A	Oct -01	Oct-01	Mar-03	Mar-04	Construction 64% complete.
Aquatic & Fitness Center Addition Architect: Hughes Group Address: Sterling, VA Contract Date: December, 2000 Contractor: Nielsen Builders Inc. Address: Harrisonburg, VA	\$10,400,000 (\$10,400,000)	1994	Jan-01	Oct-01	Jul-02	Mar-04	Construction is 75% complete for addition and chiller shell in basement.
Materials Research Science & Engineering Center Architect: VMDO Architects Address: Charlottesville, VA Contract Date: April, 2001 Contractor: Barton Malow Address: Charlottesville, VA	\$38,900,000 (\$38,900,000)	Oct -01	Feb-02	May-02	Feb-03	Dec-05	8% of construction in place. Bids received for 18 of 24 Bid Packages.
Emmet Street Parking Structure Architect: Hartman-Cox Address: Washington, DC Contract Date: June 28, 2001 Contractor: Donley's Address: Cleveland, Ohio	\$15,750,000 (\$18,500,000)	Oct-01	Dec-01	Apr-02	Sept-02	Nov-03	Construction is complete.

N/A = Design Review Not Required

(As of 12-17-03)

Project	Budget (Authorization)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Cocke Hall Renovation Architect: Schwartz Silver Address: Boston, MA Contract Date: October 30, 2003 Contractor: Address:	\$6,000,000 (\$6,000,000)	Oct-02	N/A	N/A	Jun-04	Dec-05	Construction drawings are in progress.
Health System Parking Garage Architect: Walker Parking Consultants Address: Wayne, Pennsylvania Contract Date: October 18, 2001 Contractor: Doneley's Inc. Address: Cleveland, Ohio	\$8,260,000 (\$13,050,000)	Sept-02	Feb-03	Feb-03	Sept-03	Aug-04	Construction is 8% complete.
New Basketball Arena and Parking Architect: VMDO Architects, P.C. Address: Charlottesville, VA Contract Date: October 2, 2001 Contractor: Barton Malow Address: Charlottesville, VA	\$129,800,000 (\$129,800,000)	Apr-02	May-02	Sept-02	Nov-02	Jun-06	Contracts awarded for site foundations, precast concrete, cast-in-place concrete, structural steel, mechanical, electrical, plumbing, architectural precast, and roofing.
Farm Vivarium Facility Architect: FPW Architects Address: Charlottesville, VA Contract Date: Contractor: Address:	\$4,000,000 (\$4,000,000)	TBD	TBD	N/A	TBD	TBD	Project is on hold.
Main Heating Plant Environmental Compliance Architect: RMF Engineering, Inc. Address: Baltimore, MD Contract Date: September 2, 2003 Contractor: Address:	\$51,800,000 (\$2,000,000)	N/A	Jan-04	N/A	Apr-05	Feb-08	Schematic Design is in progress. Preliminary Design will be the basis for a Design/Build solicitation.
Performing Arts Center Architect: Barton Myers Associates Address: Los Angeles, CA Contract Date: November 17, 2003 Contractor: Address:	\$47,000,000 (\$47,000,000)	May -03	Mar-04	N/A	Dec -04	Jan-07	Pre-design studies started in June 2003.

N/A = Design Review Not Required

(As of 12-17-03)

University of Virginia Medical Center / Agency 209

Project	Budget (Authorization)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Hospital Expansion Architect: RTKL Address: Baltimore, MD Contract Date: August 21, 2000 Contractor: Skanska USA Building Inc. Address: Atlanta, GA	\$65,600,000 (\$65,600,000)	Jun-01	May-02	May-02	Jan-03	May-06	Project consists of an addition and renovation. The addition is 36% complete and the renovation is 3% complete. The total project is 22% complete.

N/A = Design Review Not Required

(As of 12-17-03)

University of Virginia's College at Wise / Agency 246

Project	Budget (Authorization)	Design Review Status			Construction		Comments
		Guidelines	Schematic	Preliminary	Start	Complete	
Student Center Architect: VMDO Address: Charlottesville, VA Contract Date: October 1, 1998 Contractor: Powell Building Group Address: Nashville, TN	\$10,000,000 (\$10,500,000)	May-98	May-99	Sep-99	Jun-01	Oct-03	Construction is 100% complete.
Crockett Hall Architect: Mitchell Mathews Address: Charlottesville, VA Contract Date: February 18, 2003 Contractor: Address:	\$4,750,000 (\$7,133,000)	Nov-02	May-03	N/A			Schematic design complete. Overall design is 25% complete.
Drama Building Architect: Bushman Dreyfus Architects Address: Charlottesville Contract Date: Pending Contractor: Address:	\$7,475,000 (\$7,475,000)	May -03	May-04	N/A	TBD	TBD	A/E Selection is complete.
New Residence Hall Architect: Ken Ross Architects, Inc. Address: Johnson City, TN Contract Date: October 20, 2003 Contractor: Address:	\$5,900,000 (\$7,000,000)	May-03	Feb-04	N/A	Aug-04	Aug-05	Schematic design complete. Overall design is 20% complete

N/A = Design Review Not Required

(As of 12-17-03)

PROFESSIONAL SERVICES CONTRACTS
UNIVERSITY OF VIRGINIA
February 6, 2004

CONTRACTS	1998-1999	1999-2000	2000-2001	2001-2002	2002-2003 through 06-30-2003	2003-2004 through 12-12-03	Total 5 years 6-months	Percent for each category
Virginia Architects	89	104	105	65	40	22	425	37%
Virginia Engineers	86	124	106	62	25	27	430	37%
Total of Virginia Firms	175	228	211	127	65	49	855	74%
Out-of-State Architects	37	59	41	20	13	9	179	16%
Out-of-State Engineers	21	36	38	11	7	2	115	10%
Total of Out-of-State Firms	58	95	79	31	20	11	294	26%
Total All Firms	233	323	290	158	85	60	1149	100%

FEES	1998-1999	1999-2000	2000-2001	2001-2002	2002-2003 through 06-30-2003	2003-2004 through 12-12-03	Total 5 years 6-months	Percent for each category
Virginia Architects	\$ 4,823,076	\$ 5,366,602	\$ 6,348,738	\$22,507,827	\$2,769,654	\$ 771,824	\$42,587,721	47%
Virginia Engineers	\$ 672,573	\$ 1,314,589	\$ 1,543,621	\$ 1,054,858	\$ 511,737	\$ 406,191	\$ 5,503,569	6%
Total Virginia Firms	\$ 5,495,649	\$ 6,681,191	\$ 7,892,359	\$23,562,685	\$3,281,391	\$1,178,015	\$48,091,290	53%
Out-of-State Architects	\$ 6,920,954	\$ 2,913,020	\$ 4,862,015	\$13,641,786	\$3,099,618	\$7,162,948	\$38,600,341	43%
Out-of-State Engineers	\$ 73,553	\$ 771,744	\$ 1,253,928	\$ 776,303	\$ 297,228	\$ 906,406	\$ 4,079,162	4%
Total Out-of-State Firms	\$ 6,994,507	\$ 3,684,764	\$ 6,115,943	\$14,418,089	\$3,396,846	\$8,069,354	\$42,679,503	47%
Total All Firms	\$12,490,156	\$10,365,955	\$14,008,302	\$37,980,774	\$6,678,237	\$9,247,369	\$90,770,793	100%

Pavilion Occupancy Report						
Pavilion	Occupants	Assigned	Vacancy Status			Comments (Renovation Work)
			Available	Renovation Period	Projected Re-occup.	
I	David W. Breneman & Donna Plasket	July 1998				
II	B. Jeanette & Wade Lancaster	July 1991				
III	William W. & Beverly Harmon	Aug. 1994				
IV	Larry J. Sabato	Oct. 2002	Spring 2008			
V & Annex	Gene D. & Carol Block	Oct. 2001	Winter 2007			
VI	Robert M. & Theodora Carey	May 1991				
VII	Colonnade Club					
VIII Upper Apartment	Cristina Della Coletta & Michael Thrift	May 1998	June 2004			
VIII Terrace Apartment	Gladys E. Saunders	Aug. 2003	Fall 2008			
IX	Karen Van Lengen & James Welty	Aug. 1999	Aug. 2006			
X	Carl P. & Charlotte Zeithaml	Mar 2001	Summer 2006			
Montebello	Richard W. & Robin Miksd	Aug. 1994				

February 6, 2004

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
EDUCATIONAL POLICY COMMITTEE
11:00 - 11:15 a.m., Friday, February 6, 2004
East Oval Room, The Rotunda

The Committee met on Friday, November 21, 2003, at 1:35 p.m., in the Lower East Oval Room of the Rotunda. The business conducted at that meeting is summarized in the Minutes, which follow:

The Educational Policy Committee of the Board of Visitors of the University of Virginia met, in Open Session, at 1:35 p.m. on Friday, November 21, 2003, in the Lower East Oval Room of the Rotunda; Don R. Pippin, Chair, presided. Ms. Susan Y. Dorsey, Lewis F. Payne, Terence P. Ross, John R.M. Rodney and Gordon F. Rainey, Jr., Rector, were present. John O. Wynne participated by telephone.

Charles L. Glazer also was present.

Present as well were John T. Casteen, III, Leonard W. Sandridge, Alexander G. Gilliam, Jr., Paul J. Forch, Gene D. Block, R. Ariel Gomez, M.D., William W. Harmon, Edward L. Ayers, Ms. Rachel Most, John G. Papovich, Robert E. Davis, Chair of the Faculty Senate, and Jeanne Flippo Bailes.

After opening the meeting, the Chair congratulated Mr. Sandridge for having received the Paul Goodloe McIntire Award earlier in the week. He then asked Mr. Block, Vice President and Provost, to present the Agenda.

Mr. Block first congratulated Mr. Ayers, Dean of Arts & Sciences, for having been named National Professor of the Year by the Carnegie and CASE Foundations; only one professor, he said, is selected from all the doctoral research institutions in the country and it is thus a "tremendous honor."

Mr. Block reported on efforts to increase awareness of Indian issues at the University; this past year there has been a focus on relationships with Virginia Indian tribes. Last month, he was host for a panel discussion with leaders from the Monocan tribe. In fact Mr. Hantman of the Anthropology Department has been working with the Monocan Nation for a decade to help them recover their history, culture and language.

Efforts, too, are being made with the San Carlos tribes in Arizona in conjunction with the Universities of Arizona and Minnesota, the University's partners in the Mt. Graham telescope project. At present, the University of Arizona has taken the lead in developing a summer program for youth from the San Carlos reservation with the University's support and participation.

Mr. Block reported two major searches underway - a replacement for Dean Miksad of the School of Engineering, who will be leaving the deanship at the end of the academic year, and for Mr. John Unsworth as Director of the Institute for Advanced Technology in the Humanities.

A committee is developing a proposal for a program in public policy; the committee's report will be discussed at the next meeting of the Educational Policy Committee.

Discussions on undergraduate curriculum reform continue and a report is being prepared for the President. Mr. Block said he hoped the report and its recommendations can be considered at the next Educational Policy Committee meeting.

Mr. Block then asked Mr. Ayers, Dean of Arts & Sciences, to report on academic support services offered undergraduates, a subject considered recently by the Transition Program Committee which was formed by the Provost in the spring of this year. The Committee made a number of recommendations, among them: requiring 50 students, selected by the Office of Admission in consultation with the Director of Transition Program and the Director of Academic Advising, to attend a six week summer program; requiring 40 students, selected in the same way, to attend a five day summer program; and creating a new, mandatory 3 credit course in the fall semester for students who demonstrate the greatest academic need during either of the summer programs.

The Committee also recommended expanded academic support for students who are not native speakers of English, as well as increased support for transfer students.

In response to a question, Ms. Rachel Most, the Chair of the Committee, said computer skills would be taught in the five week summer program. Ms. Dorsey wondered if the five week summer program wouldn't take time away from badly needed summer jobs. Ms. Most and Mr. Ayers said that was a good point but one that has not yet been resolved. Ms. Dorsey asked if there is evidence

that students this fall have benefited from the program last summer. Ms. Most replied that anecdotally, last summer's participants are doing well but no semester grades, of course, are in yet.

Mr. Ayers and the Provost commented that as the program continues, it will be modified.

The Provost asked Dr. Gomez, Vice President for Research and Graduate Studies, to lead the continuing discussion of research programs at the University, a discussion which began at the August meeting of the Committee. Mr. Block noted that Dr. Gomez' report would not be a final report on a proposed research "plan," the finished version of which he would present to the Committee in the spring.

Dr. Gomez' report was divided among five headings - "goals for new investment in scientific research," "new collaborative strategy," "five-year objectives," "implementation plan," and "performance assessment." There was a lively discussion of the report: Mr. Ross said he thought it would be helpful for the new Members of the Committee to see the Virginia 2020 goals for priorities in the sciences; the Provost agreed to send out copies. Mr. Payne suggested that the final report have more information on how the Commonwealth, outside the University, will benefit from increased emphasis on research here. The Rector and Mr. Ross said the Committee "is 100% behind the plan;" the Rector told the Provost and Dr. Gomez he would like to have it presented to the Board for approval at the February Board meeting.

The Provost next asked Mr. Harmon, Senior Vice President, to report on the work of the Task Force on University-Wide Recruitment Initiative for Under-Represented Graduate and Professional Students. The Task Force was organized in the fall of 2002 with Mr. Harmon as chair. At that time, it was agreed that the charge of the Task Force was *to recommend appropriate measures designed to increase the number of under-represented minority students who apply, matriculate, and successfully complete graduate and professional programs of study at the University of Virginia, as well as to foster the development of an inclusionary community that respects and values the differences that diversity brings to academic life.*

The Task Force has met over the last year. Mr. Harmon said the Task Force had identified both good and bad recruiting

procedures in the various schools and departments of the University. The Task Force concluded that a centralized recruitment strategy "...would not only expand diversity within the University community, but is likely to result in the increased production of a cadre of future minority academics and professionals..."

Ms. Dorsey commented that the University needs to better market itself: "we're good, but that doesn't always show in surveys." Better marketing, she said, is particularly important both in building relationships with the five historically Black institutions in Virginia and in recruiting on their campuses.

Several Members asked for more data and refinements in the numbers presented: Mr. Ross wanted numbers without the professional schools included and Ms. Dorsey asked that the numbers be broken into urban vs non-urban. Mr. Ross said the Task Force's report doesn't tell why there is a problem and that more information is needed.

Mr. Ayers said the University doesn't offer enough graduate support and that is the most important reason.

The Chair, in conclusion, said Committee Members would like additional information and he asked the Provost to collect this.

The Committee recessed at 3:05 and resumed at 3:20 to hear a report from Mr. Davis, the Chair of the Faculty Senate.

Mr. Davis began his report by picking up the earlier discussion on the importance of improving the University's efforts in scientific research. The University's position in the latest National Research Council rankings - admittedly done in 1995 and based on even older data - puts the eighteen ranked science programs typically in the second quartile: the University is not among the top-ranked public institutions in any science area. In this part of the country, Duke University, the University of North Carolina, North Carolina State University and the University of Maryland are more often ranked higher.

Mr. Glazer asked if the efforts at attracting "research stars" proposed in Dr. Gomez' preliminary report would help. The Provost replied that targeting areas in which to selectively "grow" the sciences is key to the success of these programs. Dr. Gomez pointed out the importance of using National Institutes of Health ratings to determine these targets. Mr. Ayers commented that the best undergraduate science students do spectacularly

well and go on to the best graduate schools. Decisions as to where to do graduate work are based on the financial aid package offered and the reputation of the program and faculty. The President said that recruiting, based on his experiences in recruiting undergraduates, has to be done consistently face-to-face, year in/year out.

The President also commented that the leadership of the state needs to understand the link between economic development and excellence in science programs at the state institutions. The Rector said he thinks the Governor has a good understanding of this and has stated that research is very important to Virginia's economy. He speculated on the possibility of holding an economic development "summit" at the University that would highlight the University's research initiative, the link between research and economic development and the need for research excellence at the University. Ms. Dorsey mentioned a report done in the Governor's Office in the last year and a half on the types of investments needed for economic growth.

Mr. Payne seconded the idea of a summit. The President said that Board support would be necessary to do an effective summit.

Mr. Davis said such things as having well funded and good graduate students, top senior and junior faculty, groups of colleagues who work well together, and good administrative support - all would attract good scientists to the University.

Continuing his report on Senate activities, Mr. Davis said the Harrison Awards and the Dissertation Year Fellowship Program continue; that the Senate is working closely with Mr. Sweeney on planning for the Capital Campaign and that Mr. Sweeney is meeting with the Senate December 4th, to discuss faculty participation. Finally, Mr. Davis said the Senate is working closely with the Honor Committee in seeking to understand the impediments to faculty "participating fully" in the Honor System. In reply to a question from Ms. Dorsey as to what he meant by "participating fully," Mr. Davis said there are more cases of cheating not being brought to the Honor Committee because faculty members believe the single sanction is too severe and not effective. He said there will be a report on this at the April Board meeting. Mr. Rodney commented that faculty often will deal with cheating by the "grading option," which is to say giving a zero mark for an examination. Mr. Ayers added that there is a perception that

bringing charges to the Honor Committee is a major investment of time and energy. Some institutions with honor systems have dropped the single sanction in favor of a graduated system of penalties.

The Rector declared that this is the kind of thing the Board wants to hear about and discuss, and he affirmed that the Board wants the faculty to be supportive of the Honor System.

On motion, the meeting was adjourned at 4:30 p.m.

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RECOMMENDATIONS:

BACKGROUND: The Governing Council of the White Burkett Miller Center of Public Affairs approved the nomination of Senator Slade Gorton as a Council member, and recommends to the Board of Visitors that Senator Gorton be elected to membership on the Governing Council of the White Burkett Miller Center of Public Affairs for a three-year term, beginning in April.

DISCUSSION: Senator Gorton has had a distinguished public career. He took a B.A. from Dartmouth College and his law degree from the Columbia University Law School. He was elected to the Washington state legislature in 1958 and Attorney-General of Washington from 1969 to 1981. He was elected to the United States Senate as a Republican and served for 18 years. He is currently Of Counsel at Preston, Gates, & Ellis, L.L.P. in Seattle.

ACTION REQUIRED: Approval by the Educational Policy Committee and by the Board of Visitors

APPROVAL OF MILLER CENTER COUNCIL MEMBER

RESOLVED that the Honorable Slade Gorton of Seattle be elected to the Governing Council of the White Burkett Miller Center of Public Affairs, effective February 7, 2004, for a term of three years.

APPROVAL TO ESTABLISH THE PH.D. DEGREE IN EXPERIMENTAL PATHOLOGY
IN THE SCHOOL OF MEDICINE

RESOLVED that, subject to approval by the State Council of Higher Education for Virginia, The Doctor of Philosophy Degree (Ph.D.) in Experimental Pathology be established in the School of Medicine.

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
EXTERNAL AFFAIRS

11:15 - 11:30 a.m., Friday, February 6, 2004
East Oval Room, The Rotunda

The Committee met on Thursday, February 5, at 1:00 p.m., in the East Oval Room of the Rotunda.

The Committee agenda included four areas of discussion. The first topic addressed was the report by the Vice President for Finance on University foundations' compliance with Board policy. The second area of discussion related to the reports by the Senior Vice President on philanthropic cash flow and the reorganization of the University Development Office. The third topic addressed was the report on the Alumni Relations Task Force. Committee members discussed the findings and progress of the Task Force. The fourth discussion area pertained to the campaign priorities and issues relating to the campaign carry forward, campaign executive committee enlistment, the campaign messages, and an update on several special projects around the Grounds.

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
FINANCE COMMITTEE
11:30 - 11:45 a.m., Friday, February 6, 2004
East Oval Room, The Rotunda

The Finance Committee met on Friday, February 6, at 8:45 a.m., in the East Oval Room of the Rotunda.

The Committee considered ratifying the acquisition of a clinical operations building and approving the issuance of debt financing for the transaction.

The Committee approved the proposed legislative actions and amendments to the Governor's Budget Bill, which were submitted to the General Assembly on January 22, 2004. These amendments represent a resubmission of requests that were not addressed in the Governor's Budget Bill.

The Committee considered the student housing rates for 2004-2005 for the University of Virginia, the University of Virginia's College at Wise, and Mountain Lake Biological Station. The University proposed housing rates to increase by approximately 8.8 percent in 2004-2005, as compared to 10.6 percent in 2003-2004. The University of Virginia's College at Wise proposed a 4.5 percent room rate increase for each of its two housing rates.

Tuition was approved for the following executive programs: McIntire School of Commerce Management of Information Technology program, McIntire School of Commerce Masters of Accounting program, and the School of Engineering Systems Engineering program.

A report was made on the 2004-2006 biennial budget, which Governor Warner presented to the legislature on December 17, 2003. Included in this report was a discussion of the operating and capital budget requests submitted to the legislature on January 22, 2004. In addition, the Vice President for Management and Budget reviewed preliminary budget assumptions developed to formulate the target budget for the 2004-2005 fiscal year.

A report on the tuition pricing policy and outlook for 2004-2005 was given prior to reviewing the proposal at the April meeting. The outcome of the discussions will determine the direction taken in the development of the tuition structure for 2004-2005.

The Committee heard a report on the market value and performance of the endowment as of December 31, 2003. The Committee also reviewed the actions of the University of Virginia Investment Management Company since the last board meeting.

Several miscellaneous financial reports were provided to the Finance Committee at this meeting, including the report on endowment by school/foundation and the sponsored program restricted grants and contracts report.

II. RECOMMENDATIONS: The following resolutions were approved by the Committee and recommended to the full Board for approval.

A. AUTHORIZATION OF ACQUISITION AND ISSUANCE OF DEBT FINANCING OF THE FONTAINE CLINICS BUILDING

WHEREAS, Chapter 9, Title 23 of the Code of Virginia of 1950, as amended (the "Virginia Code"), establishes a public corporation under the name and style of The Rector and Visitors of the University of Virginia (the "University") which is governed by a Board of Visitors (the "Board"); and

WHEREAS, Chapter 3, Title 23 of the Virginia Code (the "Act") classifies the University as an educational institution, declares it to be a public body and constitutes it a governmental instrumentality for the dissemination of education; and

WHEREAS, the Act empowers the University, with the consent and approval of the General Assembly of the Commonwealth of Virginia (the "Commonwealth") and the Governor of the Commonwealth to acquire, build, construct, reconstruct, erect, extend, better, equip and improve any building, facility, addition, extension or improvement of a capital nature required by or convenient for the purposes of the University and to borrow money and make, issue and sell bonds of the University for any such purposes, including the refinancing of any such facilities; and

WHEREAS, the Act further authorizes the University to pledge to the payment of the principal of and the interest on such bonds any monies available for the use of the University including, but not limited to, and subject to guidelines promulgated by the Secretary of Finance of the Commonwealth (the "Secretary of Finance"), monies appropriated to the University from the general funds of the Commonwealth or from non-general funds, without regard to the source of such monies, and which are not required

by law or by previous binding contract to be devoted to some other purpose; and

WHEREAS, the University, on behalf of the Medical Center, intends to acquire a building for clinical operations, known as Medical Office Building II ("the Project") at the Fontaine Research Park from the University Foundation; and

WHEREAS, the University intends to fund the acquisition with proceeds from debt issuance; and

WHEREAS, the Commonwealth has authorized the Project and the issuance of bonds for it at an amount not to exceed \$17,325,000, exclusive of costs of issuance, capitalized interest, original issue discount and other expenses relating thereto; and

WHEREAS, the Board anticipates that the bonds will be secured by a general revenue pledge of the University and not be in any way a debt of the Commonwealth and shall not create or constitute any indebtedness or obligation of the Commonwealth, either legal, moral or otherwise; and

WHEREAS, pursuant to Board guidelines adopted January 31, 2003, Finance Committee meeting, Item II.C., the University may provide short-term financing via its commercial paper program ("Commercial Paper") for the Project prior to issuing long-term debt; and

WHEREAS, the Medical Center will service any and all debt payments with income from operations;

RESOLVED that the Board of Visitors authorizes the acquisition of the clinics building at the Fontaine Research Park known as Medical Office Building II from the University Foundation at a cost not to exceed the state-authorized amount; and

RESOLVED FURTHER that Board of Visitors authorizes the issuance of Commercial Paper and/or long-term debt (such long-term debt is referred to hereinafter as the "Bonds") for the purpose of financing the Project and providing for the terms thereof, as required by Section 23-19 of the Virginia Code; and

RESOLVED FURTHER that pursuant to the Regulations and prior Board actions, the University of Virginia may utilize its existing authorities and capabilities to provide funding to the Project under the following conditions:

1. The Board recognizes that this resolution constitutes "official action" by the Board and evidences the Board's "official intent" to reimburse itself from the proceeds of bonds for any expenditures paid by the University with respect to the Project before the issuance of any such bonds, all within the meaning of Internal Revenue Service regulations issued pursuant to Sections 103 and 141 through 150 and related sections of the Internal Revenue Code;

2. The Commonwealth of Virginia has authorized this project in the following legislation:

Submittal:	Legislative Budget Amendment
Project Number:	209-16756
Chapter Date:	2002-04
Chapter Number:	899
Item Number:	C-53.60

3. The Medical Center has submitted a comprehensive and detailed financial plan acceptable to the Executive Vice President and Chief Operating Officer, the Vice President of Finance, and the Vice President of Management and Budget;

4. The Medical Center remains responsible for any debt obligation incurred regardless of the status of the capital project;

5. Irrespective of the external funding arrangements made by the University on its behalf, the Medical Center agrees to make its obligatory debt service payments through the University's internal funding mechanisms in accordance with debt management policies and practices as outlined by the Vice President for Finance (Report to the Finance Committee, January 31, 2003, Item III.C. Debt Structure and Policy);

RESOLVED FURTHER that the Executive Committee is authorized to approve the final terms of each series of the Bonds, including, without limitation, their original principal amounts, maturity dates and amounts, redemption provisions and prices and interest rates (which may be either fixed or variable), provided that (i) the maximum aggregate principal amount of all of the Bonds funding the Project shall not exceed \$17,325,000; (ii) the maximum true interest cost of any series of the Bonds bearing interest at a fixed rate shall not exceed six percent (6%) per annum; (iii) the maximum initial true interest cost of any series

of the Bonds bearing interest at a variable rate shall not exceed five percent (5%) per annum; (iv) the final maturity of all of the Bonds shall not extend beyond June 30, 2040; (v) call protection on the Bonds shall not exceed eleven (11) years; and (vi) no optional redemption premium for the Bonds shall exceed two percent; and

RESOLVED FURTHER that the Executive Committee is authorized to approve the discount payable to the underwriters selected by the Executive Committee (the "Underwriters") on account of the sale of the Bonds and to approve the terms of a contract for the sale of the Bonds to the Underwriters, provided that the discount payable to the Underwriters shall not exceed 0.5 percent of the original aggregate principal amount of the Bonds; and

RESOLVED FURTHER that the Executive Committee or all officers of the University are authorized and directed to take all such further actions, including without limitation the designation of Underwriters, paying agents, remarketing agents, trustees and liquidity providers for the Bonds, and to execute all such instruments, agreements, documents and certificates as they shall deem necessary or desirable to carry out the terms of the financing plans presented to this meeting, including without limitation any liquidity facilities, swap or other interest rate management agreements associated with the Bonds; and

RESOLVED FURTHER, pursuant to the Section 147(f) of the Internal Revenue Code of 1986, as amended, and applicable regulations thereunder, the University designates Yoke San Reynolds, Vice President for Finance of the University, as the public hearing officer to hold any public hearings required in order to ensure the tax-exempt status of interest on the bonds; and

RESOLVED FURTHER that all acts of all officers of the University which are in conformity with the purposes and intent of this Resolution and in carrying out the financing plans presented to this meeting are ratified, approved, and affirmed.

B. RATIFICATION OF ADDITIONAL 2004-2006 LEGISLATIVE AMENDMENTS FOR THE ACADEMIC DIVISION, THE MEDICAL CENTER AND THE UNIVERSITY OF VIRGINIA'S COLLEGE AT WISE

WHEREAS, the additional 2004-2006 legislative proposal and budget amendments have been carefully reviewed; and

WHEREAS, the legislative proposal and budget amendments represent additional high priority initiatives and are aligned with the mission of the institution;

WHEREAS, the Board of Visitors authorized the Executive Vice President and Chief Operating Officer to transmit to the General Assembly any request not funded by the Governor as long as there are no material differences from the items already endorsed by the Board of Visitors.

RESOLVED that the Board of Visitors of the University of Virginia endorses and supports the additional 2004-2006 legislative proposal and budget amendments; and

RESOLVED FURTHER that the Executive Vice President and Chief Operating Officer is authorized to transmit the final proposed legislative proposal and budget amendments to the General Assembly.

C. APPROVAL OF STUDENT HOUSING RATES FOR 2004-2005

RESOLVED that rental increases for student housing facilities be approved as shown below, effective beginning with the 2004-2005 session:

<u>Facility</u>	<u>Actual 2003-2004 Per Student Per Session</u>	<u>Amount of Increase</u>	<u>% Increase Before Improvement Fee</u>	<u>Student Housing Improvement Fund Fee</u>	<u>Total Percent Increase</u>	<u>Proposed 2004-2005 Per Student Per Session</u>
<u>Academic Division</u>						
DORMITORIES						
<u>Alderman/Observatory</u>						
<u>Houses</u>						
Double Room	\$2,620	\$107	4.00%	\$150	9.74%	\$2,930
<u>Brown College</u>						
Double Room	\$3,270	\$131	4.00%	\$150	8.56%	\$3,550
<u>McCormick Road</u>						
Double Room	\$2,560	\$102	4.00%	\$150	9.77%	\$2,810
Small Double Room	\$2,360	\$94	4.00%	\$150	10.17%	\$2,600
Single	\$2,680	\$107	4.00%	\$150	9.70%	\$2,940
<u>Lawn</u>						
Small Single	\$3,120	\$125	4.00%	\$150	8.97%	\$3,400
Regular Single	\$3,120	\$125	4.00%	\$150	8.97%	\$3,400
Small Single (no fireplace)	\$3,040	\$122	4.00%	\$150	8.88%	\$3,310
<u>Range</u>						
Regular Single	\$3,120	\$125	4.00%	\$150	8.97%	\$3,400
<u>Crackerbox</u>						
Single Room	\$3,120	\$125	4.00%	\$150	8.97%	\$3,400
<u>Mary Munford/ Roberta Gwathmey</u>						
Double Room	\$2,670	\$107	4.00%	\$150	9.74%	\$2,930
Single Room	\$3,120	\$125	4.00%	\$150	8.97%	\$3,400
<u>Sprigg (Lewis/Hoxton)</u>						
Small Double Room	\$2,830	\$113	4.00%	\$150	9.19%	\$3,090
Double Room	\$3,000	\$120	4.00%	\$150	9.00%	\$3,270
Single Room	\$3,310	\$132	4.00%	\$150	8.46%	\$3,590
Single Room (w/bath)	\$3,470	\$139	4.08%	\$150	8.36%	\$3,760
<u>Gooch/Dillard</u>						
Double Room	\$3,000	\$120	4.00%	\$150	9.00%	\$3,270
Single Room	\$3,310	\$132	4.00%	\$150	8.46%	\$3,590
Twelve Month Rate:						

Single Room	\$4,570	\$183	4.00%	\$150	7.223%	\$4,900
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<u>Facility</u>	<u>Actual 2003-2004 Per Student Per Session</u>	<u>Amount of Increase</u>	<u>% Increase Before Improvement Fee</u>	<u>Student Housing Improvement Fund Fee</u>	<u>Total Percent Increase</u>	<u>Proposed 2004-2005 Per Student Per Session</u>
<u>Hereford College</u>						
Double Room	\$3,000	\$120	4.00%	\$150	9.00%	\$3,270
Single Room	\$3,270	\$131	4.00%	\$150	8.56%	\$3,550
<u>French House</u>						
Triple Room	\$2,850	\$114	4.00%	\$150	9.12%	\$3,110
Double Room	\$3,000	\$120	4.00%	\$150	9.00%	\$3,270
Single Room	\$3,370	\$135	4.00%	\$150	8.61%	\$3,660
<u>German House</u>						
Single Room	\$3,040	\$122	4.00%	\$150	8.88%	\$3,310
<u>Russia House</u>						
Double Room	\$2,950	\$118	4.00%	\$150	10.17%	\$3,250
Single Room	\$3,300	\$132	4.00%	\$150	9.09%	\$3,600
<u>Spanish House</u>						
Double Room	\$3,000	\$120	4.00%	\$150	9.00%	\$3,270
Single Room	\$3,370	\$135	4.00%	\$150	8.61%	\$3,660
<u>Shea House</u>						
Double Room	\$3,000	\$120	4.00%	\$150	9.00%	\$3,270
Single Room	\$3,370	\$135	4.00%	\$150	8.61%	\$3,660
APARTMENTS - SINGLE STUDENT						
<u>Copeley Hill III, IV, Lambeth Field</u>						
Two Bedroom						
(double occupancy)	\$3,030	\$121	4.00%	\$150	8.91%	\$3,300
Three Bedroom						
(double occupancy)	\$2,930	\$117	4.00%	\$150	9.22%	\$3,200
<u>Bice House</u>						
Two Bedroom						
(double occupancy)	\$3,030	\$121	4.00%	\$150	8.91%	\$3,300
Three Bedroom						
(double occupancy)	\$2,930	\$117	4.00%	\$150	9.22%	\$3,200
<u>Faulkner (Hench, Mitchell, Younger)</u>						
Single	\$3,360	\$134	4.00%	\$150	8.33%	\$3,640
Large Single	\$4,040	\$162	4.00%	\$150	7.67%	\$4,350

<u>Facility</u>	<u>Actual 2003-2004 Per Student Per Session</u>	<u>Amount of Increase</u>	<u>% Increase Before Improvement Fee</u>	<u>Student Housing Improvement Fund Fee</u>	<u>Total Percent Increase</u>	<u>Proposed 2004-2005 Per Student Per Session</u>
Apartments - Family (per month)						
<u>Copeley Hill I & II</u>						
One Bedroom (furnished)	\$611	\$24	4.00%	\$15	6.45%	\$650
One Bedroom (unfurnished)	\$579	\$23	4.00%	\$15	6.59%	\$617
Two Bedroom (furnished)	\$670	\$27	4.00%	\$15	6.24%	\$712
Two Bedroom (unfurnished)	\$639	\$26	4.00%	\$15	6.35%	\$680
Three Bedroom (furnished)	\$724	\$29	4.00%	\$15	6.07%	\$768
Three Bedroom (unfurnished)	\$693	\$28	4.00%	\$15	6.16%	\$736
<u>University Gardens</u>						
One Bedroom (furnished)	\$594	\$24	4.00%	\$15	6.69%	\$634
One Bedroom (unfurnished)	\$563	\$23	4.00%	\$15	6.84%	\$602
Two Bedroom (furnished)	\$640	\$26	4.00%	\$15	6.50%	\$682
Two Bedroom (unfurnished)	\$609	\$24	4.00%	\$15	6.63%	\$649
<u>College At Wise</u>						
McCrary Asbury, Thompson, Henson, Martha Randolph, Townhouses, Theme Housing	\$2,687	\$121	4.50%	\$0	4.50%	\$2,808
	\$3,104	\$140	4.50%	\$0	4.50%	\$3,244

Notes:

1. The rates for Copeley Hill I & II and University Gardens include utility charges and cable TV.
2. A new rate for furnished apartments will go into effect as the units turn over.
3. The rate for a double room used as a single is 135 percent of the double rate.
4. The rate for a double room used as a triple is 85 percent of the double rate.

MOUNTAIN LAKE BIOLOGICAL STATION PROPOSED RATES

	<u>Actual 2003</u>	<u>Proposed 2004 Rate</u>	<u>Percent Increase</u>
BOARD RATES PER TERM (4 weeks)			
Persons 17 years & older	\$513.00	\$531.00	3.51%
Persons 10-16 years old	\$308.00	\$319.00	3.57%
Persons 9 yrs & younger	\$164.00	\$170.00	3.66%
SUMMER HOUSING RATES PER TERM (4 weeks)			
CABINS	\$172.00	\$176.00	2.33%
LAING APTS	\$131.00	\$134.00	2.29%
DORMS/SINGLES	\$95.00	\$97.00	2.11%
NEW DORM:			
Apts (2 rooms)	\$151.00	\$155.00	2.65%
2nd bedroom (family)	\$48.00	\$49.00	2.08%
Singles	\$107.00	\$110.00	2.80%
OFF SEASON RATES			
Singles/Guests:			
Night	\$11.00	\$11.50	4.55%
Week	\$55.00	\$56.50	2.73%
Month	\$220.00	\$225.50	2.50%
Family:			
Night	\$15.00	\$15.50	3.33%
Week	\$74.00	\$76.00	2.70%
Month	\$294.00	\$301.50	2.55%
GROUP USE FEES (OFF-SEASON)			
Classroom/day	\$31.00	\$32.00	3.23%
Dining Hall/day	\$56.00	\$57.50	2.68%
New Dorm Kitchen/day	\$31.00	\$32.00	3.23%
Auditorium/day	\$31.00	\$32.00	3.23%
Pavilion only	No charge		
Computer Lab/day	\$51.00	\$52.50	2.94%
 <u>Cabins:</u> Hariot, Leconte, Catesby, Banister, Gattinger, Holbrook, Mitchell, Maphis, Schoew, Rafinesque, Burns, Michaux, Clayton, Hentz-Mohr and Washington.			
 <u>Laing Apartments:</u> Laing South, North, Center, Northwest and West.			
 <u>Dorms/Singles:</u> Chapman, Elliott, DeSchweinitz, Audubon, Laing Singles, Laundry and other cottages when used as dorms.			

D. APPROVAL OF 2004-2005 TUITION AND FEES FOR EXECUTIVE PROGRAMS TUITION

RESOLVED that the tuition and fees applicable to the following graduate degree programs be approved as shown below, effective May 1, 2004:

	Virginian			Non-Virginian			2004-05 Proposed
	2003-04 Approved	Amount of Increase	Percent of Increase	2003-04 Approved	Amount of Increase	Percent of Increase	
McIntire School of Commerce Executive Masters of Science							
MIT	\$30,874	\$2,387	7.7%	\$33,261	\$36,024	\$2,237	6.2%
Price includes fees of \$10,261 for special session mandatory fee, books, materials, computer leasing, software licenses, group meals, and lodging.							
Accounting	\$24,828	(\$2,317)	(9.3%)	\$22,511	\$29,978	(\$2,467)	(8.2%)
Price includes fees of \$1,511 for special session mandatory fee, materials, software licenses, group meals, and lodging.							
School of Engineering and Applied Science Executive Master of Science							
Systems Engineering	\$29,500	\$0	0.0%	\$29,500	\$29,500	\$0	0.0%
Price includes fees of \$7,200 for special session mandatory fee, books, materials, technology, group meals, and lodging.							

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
MEDICAL CENTER OPERATING BOARD
11:45 a.m. - 12:00 noon, Friday, February 6, 2004
East Oval Room, The Rotunda

The Medical Center Operating Board met on Thursday, December 4, 2003, at 2:00 p.m., in the Medical Center Dining Conference Rooms. The business conducted at that meeting is summarized in the Minutes which follow:

The Medical Center Operating Board of the Board of Visitors of the University of Virginia met, in Open Session, at 2:00 p.m., Thursday, December 4, 2003, in the Medical Center Dining Conference Rooms 1, 2, and 3; E. Darracott Vaughan, Jr., M.D., Chair, presided. H. Christopher Alexander, III, M.D., William G. Crutchfield, Jr., Eugene V. Fife, William H. Goodwin, Jr., Lewis F. Payne, and Gordon F. Rainey, Jr., Rector, were present.

Also present were Leonard W. Sandridge, Alexander G. Gilliam, Jr., Paul J. Forch, R. Edward Howell, Arthur Garson, Jr., M.D., George A. Beller, M.D., Larry L. Fitzgerald, Ms. Margaret M. van Bree, Ms. Pamela F. Cipriano, Ralph W. Traylor, and Ms. Jeanne Flipppo Bailes.

The Chair asked the Vice President and Chief Executive Officer of the Medical Center to present the Agenda.

The first item was an Action item, a proposed resolution to allow the Medical Center to adjust from time to time its rates for patient care services. The resolution specified that any such adjustments have the prior approval of the Executive Vice President and Chief Operating Officer of the University as well as that of the Chair of the Medical Center Operating Board, and that these adjustments be reported to the Medical Center Operating Board at its next regular meeting.

On motion, the resolution was approved. The resolution does not have to be approved by the full Board of Visitors, but it will be reported to the Board, as a matter of record, at its next meeting in February.

MEDICAL CENTER RATE ADJUSTMENTS

WHEREAS, from time to time the University of Virginia Medical Center may need to adjust some or all of its rates in order to remain competitive;

RESOLVED that the Medical Center is authorized to adjust its rates from time to time with the prior approval of the Executive Vice President and Chief Operating Officer of the University and the Chair of the Medical Center Operating Board, and provided that any such adjustment shall be reported to the Medical Center Operating Board at its next regular meeting.

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Mr. Howell then gave his customary report. The first quarter (of the current fiscal year) financial performance is strong. The challenge, however, is to increase the Medical Center's capability to provide patient care as the number of patients increases. Even though two modular operating rooms have been put in place and 19 inpatient beds were added in the last year, there is need for more operating room space and more beds. Mr. Howell also expressed concern about the possibility of large numbers of influenza patients during this 'flu season.

The Medical Center and its VaLiance partners - the Augusta Medical Center and Rockingham Memorial Hospital - have completed arrangements to provide radiation oncology care at the Augusta Medical Center. This is a first effort, he said, to build a network of community based providers who are affiliated with the University's Clinical Cancer Center.

Finally, Mr. Howell reported that the Medical Center has once again been named by Solucient as one of the country's Top 100 Hospitals.

Dr. Garson, Vice President and Dean of the School of Medicine, gave a brief report on the Medical School. He discussed faculty recruitment, mentioning searches both underway and recently concluded; he commented on changes in the medical curriculum which will put more emphasis on the basic sciences; and he reported on faculty development, including the retention of faculty. In the latter regard, he mentioned that assistance from other schools at the University is being sought on such things as grant writing, salary setting and negotiations, and the like.

Mr. Fitzgerald, Chief Financial Officer, and Ms. van Bree, Chief Operations Officer, gave the customary financial and operations reports: the first quarter of Fiscal Year 2004 showed an operating margin of 6.1%, above the budgeted 5%; inpatient admissions were 7.1% above budget and 8.3% above the total for the same period last year; operating revenue was .5% above budget and 10.6% above last year, while operating expenses were .7% below budget and 12.4% above last year. The number of FTEs (full-time equivalent employees) was 207 below budget and 70 above last year. Ms. van Bree's report emphasized the Medical Center's response to the emergencies created by Hurricane Isabel in September.

Mr. Howell reported on Medical Center capital projects: all are on target and the new otolaryngology quarters in the Clinical Office Building at the Fontaine Research Park will be finished by the time of the February Board of Visitors meeting.

The Joint Commission on Accreditation of Healthcare Organizations (JCAHO), the organization that accredits the Medical Center, requires an annual report to the Medical Center's governing body describing performance in certain key areas. Ms. van Bree gave the JCAHO annual reports in the areas "Environment of Care," "Human Resources Competency," "Staffing Effectiveness," and "Continuum Home Health Care."

Ms. Cipriano, Chief Clinical Officer, reported on the application at the Medical Center of the Magnet Recognition Program for Excellence in Nursing Services, a program established by the American Nurses Credentialing Center. The program was set up as a response to the shortage of nurses, and originated the concept of "Magnet Hospitals," which is to say hospitals which have been successful in recruiting and retaining nurses during times of nursing shortages. The Medical Center is seeking Magnet designation, and Ms. Cipriano described the efforts underway to achieve this. In reply to a question, she said the annual turnover of RNs at the Medical Center is 16.6%. Mr. Howell commented that the process of applying for Magnet status is both useful and important to the Medical Center.

Mr. Fitzgerald reported on coding analysis. He explained that for purposes of record keeping and billing, patient care services must be properly coded. With an increased emphasis on external reporting to various groups and agencies, proper coding has become more important. Mr. Fitzgerald told the Board about efforts that are underway to improve processing and data reporting.

Dr. George Beller, the President of the Clinical Staff, reported on a recent gathering where physicians from places near Charlottesville who refer patients to the Medical Center, were invited to the Center for a demonstration and discussion of the services provided by the Center. The Chairs of all of the medical departments attended and Dr. Beller said he thought the event was a great success.

The Board recessed at 3:30 p.m., after resuming at 3:50 and adopting the following motion, went into Executive Session:

That the Medical Center Operating Board go into Executive Session to consider approving personnel actions regarding the appointment and credentialing of specific medical staff and health care professionals; and to be briefed on proprietary, business-related information pertaining to strategic market development initiatives, and in consultation with legal counsel, Medical Center compliance with its regulatory, licensing and accreditation requirements, as well as the joint venture with HealthSouth; disclosure of which would adversely affect the competitive position of the Medical Center:

The relevant exemptions to the Virginia Freedom of Information Act authorizing the discussion and consultation described above are provided for in Section 2.2-3711 (A) (1), (6), (7) and (23) of the Code of Virginia.

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The Board resumed in Open Session at 5:05 p.m., and voted to certify that all of its Executive Session discussions had been permissible under the terms of the Virginia Freedom of Information Act:

That we vote on and record our certification that, to the best of each Board member's knowledge, only public business matters lawfully exempted from open meeting requirements and which were identified in the motion(s) authorizing the closed session, were heard, discussed or considered in closed session.

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The Board then adopted a resolution approving credentialing and recredentialing actions, shown as an Attachment to these Minutes, as recommended by the Clinical Staff Executive Committee:

RESOLVED that the Credentialing and Recredentialing Actions, as recommended by the Medical Center Operating Board, are approved.

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Finally, Mr. Traylor, the Compliance Officer, conducted the training session required under the terms of the Corporate Compliance Agreement between the Medical Center and the Office of the Inspector General of the United States Department of Health and Human Services.

On motion, the meeting was adjourned at 5:20 p.m.

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ATTACHMENT

CREDENTIALING AND RE-CREDENTIALING ACTIONS

December 4, 2003

1. NEW APPOINTMENTS TO THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for appointment to the Clinical Staff of the University of Virginia Medical Center and the granting of specific privileges to the following practitioners are approved:

Atkins, Kristen A., M.D., Pathologist in the Department of Pathology; Attending Staff Status; Period of Appointment: September 2, 2003, through September 1, 2004; Privileged in Pathology.

Haizlip, Julie A., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Appointment: September 1, 2003, through August 31, 2004; Privileged in Pediatrics.

Harris, Ronald, M.D., Radiologist in the Department of Radiology; Instructor Staff Status; Period of Appointment: August 14, 2003, through August 10, 2004; Privileged in Radiology.

Houlihan, Christine M., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Appointment: August 25, 2003, through August 24, 2004; Privileged in Pediatrics.

Kimpel, Donald L., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Appointment: August 29, 2003, through July 31, 2004; Privileged in Internal Medicine.

Kumar, Shekar, M.D., Physician in the Department of Internal Medicine; Visiting Staff Status; Period of Appointment: October 31, 2003, through July 31, 2004; Privileged in Internal Medicine.

Larriviere, Daniel G., M.D., Neurologist in the Department of Neurology; Attending Staff Status; Period of Appointment: September 11, 2003, through August 31, 2004; Privileged in Neurology.

Lipson, Lewis C., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Appointment: September 4, 2003, through September 3, 2004; Privileged in Internal Medicine.

Marzani-Nissen, Gabrielle R., M.D., Psychiatrist in the Department of Psychiatric Medicine; Attending Staff Status; Period of Appointment: September 25, 2003, through September 24, 2004; Privileged in Psychiatric Medicine.

Matthew, Leah G., M.D., Physician in the Department of Family Medicine; Attending Staff Status; Period of Appointment: October 1, 2003, through September 30, 2004; Privileged in Family Medicine.

Merritt, Clinton T., M.D., Physician in the Department of Internal Medicine; Instructor Staff Status; Period of Appointment: September 9, 2003, through August 31, 2004; Privileged in Internal Medicine.

Poulter, Melinda D., Ph.D., Pathologist in the Department of Pathology; Attending Staff Status; Period of Appointment: October 7, 2003, through October 6, 2004; Privileged in Pathology.

Prabhakar, Shashi K., M.D., Physician in the Department of Internal Medicine; Visiting Staff Status; Period of Appointment: September 26, 2003, through June 30, 2004; Privileged in Internal Medicine.

Saller, Devereux N., M.D., Obstetrician and Gynecologist in the Department of Obstetrics and Gynecology; Attending Staff Status; Period of Appointment: August 15, 2003, through August 14, 2004; Privileged in Obstetrics and Gynecology.

Shami, Vanessa M., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Appointment: September 24, 2003, through September 23, 2004; Privileged in Internal Medicine.

Shen, Francis H., M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Period of Appointment: August 29, 2003, through August 28, 2004; Privileged in Orthopedic Surgery.

Yu, Pearl L., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Appointment: September 1, 2003, through August 31, 2004; Privileged in Pediatrics.

2. LOCUM TENENS APPOINTMENTS TO THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the appointment as locum tenens for appointment to the Clinical Staff of the University of Virginia Medical Center and the granting of specific privileges to the following practitioners are approved:

Menon, Mani, M.D., Physician in the Department of Urology; Locum Tenens Staff Status; Period of Appointment: September 17, 2003, through December 16, 2003; Privileged in Urology.

Peabody, James O., M.D., Physician in the Department of Urology; Locum Tenens Staff Status; Period of Appointment: September 17, 2003, through December 17, 2003; Privileged in Urology.

3. REAPPOINTMENTS TO THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for reappointment to the Clinical Staff of the University of Virginia Medical Center and the granting of specific privileges to the following practitioners are approved:

Albert, Martin P., M.D., Physician in the Department of Family Medicine; Attending Staff Status; Period of Reappointment: February 29, 2004, through February 28, 2006; Privileged in Family Medicine.

Altes, Talissa A., M.D., Radiologist in the Department of Radiology; Attending Staff Status; Period of Reappointment: January 20, 2004, through January 19, 2005; Privileged in Radiology.

Balogun, Seki A., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: January 25, 2004, through January 24, 2006; Privileged in Internal Medicine.

Baum, Victor C., M.D., Anesthesiologist in the Department of Anesthesiology; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2005; Privileged in Anesthesiology.

Blackhall, Leslie, M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: January 16, 2004, through January 15, 2006; Privileged in Internal Medicine.

Bourgeois, F. John, M.D., Obstetrician and Gynecologist in the Department of Obstetrics and Gynecology; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2004; Privileged in Obstetrics and Gynecology.

Brown, Gerald L., M.D., Psychiatrist in the Department of Psychiatric Medicine; Attending Staff Status; Period of Reappointment: February 1, 2004, through January 31, 2006; Privileged in Psychiatric Medicine.

Bubb, Lori C., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: January 2, 2004, through January 1, 2006; Privileged in Internal Medicine.

Crampton, Richard, M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2004; Privileged in Internal Medicine.

Crosby, Ivan K., M.B.B.S., Surgeon in the Department of Surgery; Attending Staff Status; Period of Reappointment: February 21, 2004, through February 20, 2005; Privileged in Surgery.

DeGood, Douglas, Ph.D., Psychologist in the Department of Psychiatric Medicine; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2004; Privileged in Psychiatric Medicine.

Drake, David B., M.D., Plastic and Maxillofacial Surgeon in the Department of Plastic and Maxillofacial Surgery; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2005; Privileged in Plastic and Maxillofacial Surgery.

Forbes, John W., M.D., Physician in the Department of Family Medicine; Attending Staff Status; Period of Reappointment: February 1, 2004, through January 31, 2005; Privileged in Family Medicine.

Foster, William C., M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2004; Privileged in Orthopedic Surgery.

Irvin, William P., M.D., Obstetrician and Gynecologist in the Department of Obstetrics and Gynecology; Attending Staff Status; Period of Reappointment: February 1, 2004, through January 31, 2006; Privileged in Obstetrics and Gynecology.

Kahler, David, M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2005; Privileged in Orthopedic Surgery.

Kaufman, David A., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2005; Privileged in Pediatrics.

Kirk, Susan E., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: February 1, 2004, through January 31, 2006; Privileged in Internal Medicine.

Laurencin, Cato, M.D., Ph.D., Orthopedic Surgeon in Chief in the Department of Orthopedic Surgery; Attending Staff Status; Period of Reappointment: February 1, 2004, through January 31, 2006; Privileged in Orthopedic Surgery.

Long, Todd J., M.D., Ophthalmologist in the Department of Ophthalmology; Visiting Staff Status; Period of Reappointment: February 1, 2004, through January 31, 2006; Privileged in Ophthalmology.

Lopes, M. Betriz S., M.D., Pathologist in the Department of Pathology; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2005; Privileged in Pathology.

McConnell, Kevin, M.D., Physician in the Department of Internal Medicine; Visiting Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2004; Privileged in Internal Medicine.

Meakem, Timothy, M.D., Anesthesiologist in the Department of Anesthesiology; Visiting Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2004; Privileged in Anesthesiology.

Michel, Robert S., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: February 1, 2004, through January 31, 2005; Privileged in Pediatrics.

Nadkarni, Mohan M., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2005; Privileged in Internal Medicine.

Pappas, Diane, M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: February 1, 2004, through December 31, 2006; Privileged in Pediatrics.

Perrotto, Judith A., M.D., Radiologist in the Department of Radiology; Attending Staff Status; Period of Reappointment: February 25, 2004, through February 24, 2005; Privileged in Radiology.

Pruett, Timothy L., M.D., Surgeon in the Department of Surgery; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2005; Privileged in Surgery.

Rice, Sydney A., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: February 3, 2004 through February 2, 2006; Privileged in Pediatrics.

Russell, Mark A., M.D., Dermatologist in the Department of Dermatology; Attending Staff Status; Period of Reappointment: February 12, 2004, through February 11, 2006; Privileged in Dermatology.

Wang, Gwo Jaw, M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2004; Privileged in Orthopedic Surgery.

Wasserstrom, Gretchen L., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2005; Privileged in Pediatrics.

Winther, Birgit, M.D., Otolaryngologist in the Department of Otolaryngology - Head and Neck Surgery; Attending Staff Status; Period of Reappointment: December 25, 2003, through December 24, 2004; Privileged in Otolaryngology - Head and Neck Surgery.

4. SECONDARY REAPPOINTMENT TO THE CLINICAL STAFF

RESOLVED that the recommendation of the Clinical Staff Executive Committee for secondary reappointment to the Clinical Staff of the University of Virginia Medical Center and the granting of specific privileges to the following practitioner are approved:

Wilson, Douglas F., M.D., Anesthesiologist in the Department of Anesthesiology; Attending Staff Status; Period of Reappointment: January 1, 2004, through December 31, 2005; Privileged in Anesthesiology.

5. STATUS CHANGES TO CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the status changes in clinical privileges for the following practitioners are approved:

Brashers, Valentina, M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Date Change from May 25, 2003 to May 24, 2005.

Davis, Walter S., M.D., Physiatrist in the Department of Physical Medicine and Rehabilitation; Attending Staff Status; Date Change from May 1, 2003 to March 31, 2004.

Gillenwater, Jay Y., M.D., Urologist in the Department of Urology; Attending Staff Status; Date Change from July 1, 2003 to June 30, 2004.

Pfeffer, David M., M.D., Urologist in the Department of Urology; Visiting Staff Status; Date Change from July 1, 2003 to June 30, 2004.

Rogol, Alan D., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Date Change from October 1, 2003 to September 30, 2004.

Smyth, Katherine M., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Date Change from July 1, 2003 to June 30, 2005.

6. RESIGNATIONS FROM THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the resignation and expiration of clinical privileges to the following practitioners are approved:

Calfee, David P., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Effective date of Resignation: November 7, 2003.

de Alarcon, Pedro, M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Effective date of Resignation: December 24, 2003.

Everett, Allen D., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Effective date of Resignation: November 1, 2003.

Fox, William E., M.D., Physician in the Department of Internal Medicine; Visiting Staff Status; Effective date of Resignation: November 1, 2003.

Friedman, Daniel, M.D., Physician in the Department of Internal Medicine; Visiting Staff Status; Effective date of Resignation: November 1, 2003.

Gardella, Lynn E., M.D., Physician in the Department of Internal Medicine; Visiting Staff Status; Effective date of Resignation: November 30, 2003.

Hammond, William, R. M.D., Physician in the Department of Internal Medicine; Visiting Staff Status; Effective date of Resignation: September 30, 2003.

Lamkin, Thomas, M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Effective date of Resignation: October 15, 2003.

Morse, James H., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Effective date of Resignation: September 12, 2003.

Spradlin, Wilford, M.D., Psychiatrist in the Department of Psychiatric Medicine; Attending Staff Status; Effective date of Resignation: October 24, 2003.

7. PRIVILEGES FOR NEW ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the granting of privileges to the following Allied Health Professionals are approved:

Bopp, Jane, R.N., F.N.P., Family Nurse Practitioner in the Anticoagulation Clinic, Northridge; Period of Privileging: October 10, 2003, through October 9, 2004; Privileged as a Family Nurse Practitioner.

Casavant, Jennifer M., R.N., A.C.N.P., Acute Care Nurse Practitioner on 6 Central/6 West; Period of Privileging: August 29, 2003, through August 28, 2004; Privileged as an Acute Care Nurse Practitioner.

Danilich, Victoria M., R.N., C.R.N.A., Certified Nurse Anesthetist in the Operating Room; Period of Privileging: September 2, 2003, through September 1, 2004; Privileged as a Certified Nurse Anesthetist.

Deivert, Mary, R.N., A.C.N.P., Acute Care Nurse Practitioner in the SICU; Period of Privileging: August 13, 2003, through August 12, 2004; Privileged as an Acute Care Nurse Practitioner.

Gardner, Amber, Ph.D., Audiologist in the Vestibular and Balance Center; Period of Privileging: October 28, 2003, through September 7, 2004; Privileged as an Audiologist.

Guarini, Eleanor Jane, R.N., F.N.P., Family Nurse Practitioner in Palliative Care; Period of Privileging: October 22, 2003, through October 19, 2004; Privileged as a Family Nurse Practitioner.

Hiles, Amy, R.N., A.N.P., Adult Nurse Practitioner in the Cardiac Cath Lab; Period of Privileging: September 15, 2003, through September 14, 2004; Privileged as an Adult Nurse Practitioner.

Jayne, Robert K., R.N., C.R.N.A., Certified Nurse Anesthetist in the Operating Room; Period of Privileging: August 4, 2003, through August 3, 2004; Privileged as a Certified Nurse Anesthetist.

Johnston, Paul, P.A., Physician's Assistant in Neurosurgery; Period of Privileging: October 17, 2003, through September 21, 2004; Privileged as a Physician's Assistant.

Johnson, Sheri L., P.A., Physician's Assistant in TCV Surgery; Period of Privileging: August 13, 2003, through July 27, 2004; Privileged as a Physician's Assistant.

Kroening, Jodie L., P.A., Physician's Assistant in TCV Surgery; Period of Privileging: August 19, 2003, through July 27, 2004; Privileged as a Physician's Assistant.

Nguyen, Tanya, R.N., F.N.P., Family Nurse Practitioner in Neurosurgery; Period of Privileging: September 11, 2003, through July 27, 2004; Privileged as a Family Nurse Practitioner.

Raible, Daniel C., P.A., Physician's Assistant in TCV Surgery; Period of Privileging: August 13, 2003, through July 27, 2004; Privileged as a Physician's Assistant.

Ratliff, Catherine, R.N., G.N.P., Geriatric Nurse Practitioner in the Wound Clinic; Period of Privileging: August 29, 2003, through August 28, 2004; Privileged as a Geriatric Nurse Practitioner.

Wentzel, Karla, R.N., C.R.N.A., Certified Nurse Anesthetist in the Operating Room; Period of Privileging: September 4, 2003, through September 3, 2004; Privileged as a Certified Nurse Anesthetist.

8. RENEWED PRIVILEGES FOR ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the renewal of privileges to the following Allied Health Professionals are approved:

Beard, Michelle, R.N., A.C.N.P., Acute Care Nurse Practitioner in the Department of Internal Medicine; Period of Privileging: January 23, 2004, through January 22, 2005; Privileged as an Acute Care Nurse Practitioner.

Blincoe, Christine, M.Ed., Audiologist in the Department of Otolaryngology; Period of Privileging: February 1, 2004, through January 31, 2005; Privileged as an Audiologist.

Buchanan, Leslie, R.N., E.N.P., Emergency Nurse Practitioner in the Department of Emergency Medicine; Period of Privileging: January 1, 2004, through December 31, 2005; Privileged as an Emergency Nurse Practitioner.

Burgdorf, Rosella, R.N., F.N.P., Family Nurse Practitioner in Regional Primary Care; Period of Privileging: December 15, 2003, through August 28, 2004; Privileged as a Family Nurse Practitioner.

Demko, Sandra, R.N., A.N.P., Adult Nurse Practitioner in the Heart Center; Period of Privileging: December 13, 2003, through December 12, 2005; Privileged as an Adult Nurse Practitioner.

Diepold, Amy, R.N., A.C.N.P., Acute Care Nurse Practitioner on 6 Central/6 West; Period of Privileging: February 10, 2004, through February 9, 2006; Privileged as an Acute Care Nurse Practitioner.

Dix, Janet, P.A., Physician's Assistant in the Department of Surgery; Period of Privileging: February 24, 2004, through February 23, 2006; Privileged as a Physician's Assistant.

Dort, Kathryn, R.N., F.N.P., Family Nurse Practitioner in the Infectious Disease Clinic; Period of Privileging: February 1, 2004, through January 31, 2006; Privileged as a Family Nurse Practitioner.

Dougherty, Patricia, R.N., C.N.M., Certified Nurse Midwife in the Midlife Center, Northridge; Period of Privileging: February 26, 2004, through February 28, 2005; Privileged as a Certified Nurse Midwife.

Dubroff, Christine, R.N., F.N.P., Family Nurse Practitioner in the Department of Family Medicine; Period of Privileging: December 30, 2003, through December 29, 2004; Privileged as a Family Nurse Practitioner.

Hutchinson, Jennifer, R.N., F.N.P., Family Nurse Practitioner in the Department of Pediatrics; Period of Privileging: December 15, 2003, through December 14, 2005; Privileged as a Family Nurse Practitioner.

Maling, Barbara, R.N., A.C.N.P., Acute Care Nurse Practitioner in the Cardiology Clinic, Primary Care Center; Period of Privileging: February 1, 2004, through January 31, 2006; Privileged as an Acute Care Nurse Practitioner.

Skinner, Kimberly, P.A., Physician's Assistant in the Department of Neurosurgery; Period of Privileging: February 10, 2004, through February 9, 2006; Privileged as a Physician's Assistant.

Stack, Mary, R.N., F.N.P., Family Nurse Practitioner in the Medicine Service Center; Period of Privileging: January 1, 2004, through December 31, 2005; Privileged as a Family Nurse Practitioner.

9. STATUS CHANGE FOR ALLIED HEALTH PROFESSIONAL

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the status change of privileges of the following Allied Health Professional is approved:

Foster, Lisa, P.A., Physician's Assistant in the Department of Neurosurgery; Privileged as a Physician's Assistant; Date Change from September 9, 2003 to September 8, 2005.

10. RESIGNATIONS OF ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the resignation of privileges to the following Allied Health Professionals are approved:

Dougherty, Deborah J., R.N., F.N.P., Family Nurse Practitioner in the Ryan White Program; Effective Date of Resignation: June 7, 2003.

Marto, Marjorie, P.A., Physician's Assistant in the Bone Marrow Transplant Unit; Effective Date of Resignation: October 1, 2003.

Rogers, Sarah S., M.Ed., Speech Pathologist at Kluge Children's Rehabilitation Center; Effective Date of Resignation: August 2, 2003.

Schlag, Katharine, R.N., F.N.P., Family Nurse Practitioner in the Department of Medical Management; Effective Date of Resignation: December 31, 2003.

Whitney, Bruce B., P.A., Physician's Assistant in the Department of TCV Surgery; Effective Date of Resignation: September 11, 2003.

Zavacky, Barbara, R.N., A.C.N.P., Acute Care Nurse Practitioner in the Cardiac Cath Lab; Effective Date of Resignation: June 30, 2003

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
STUDENT AFFAIRS AND ATHLETICS COMMITTEE
12:00 noon - 12:15 p.m., Friday, February 6, 2004
East Oval Room, The Rotunda

The Committee met on Friday, January 16, 2004, at 2:00 p.m. Mr. Farrell's office in Richmond. The business conducted at that meeting is summarized in the Minutes which follow:

The Student Affairs and Athletics Committee of the Board of Visitors of the University of Virginia met, in Open Session, at 2:10 p.m. on Friday, January 16, 2004, in the offices of Dominion Power, 120 Tredegar Street, Richmond; Thomas F. Farrell, II, Chair and Vice Rector, presided. Ms. Susan Y. Dorsey, John R.M. Rodney, Ms. Georgia M. Willis, and Gordon F. Rainey, Jr., Rector, were present.

Charles L. Glazer and Don R. Pippin participated by telephone.

Also present were Leonard W. Sandridge, Alexander G. Gilliam, Jr., Ms. Patricia Lampkin, Craig K. Littlepage, Richard Kast, Dirk Katstra, William L. Ashby, Ms. Christina Morell, Elliott H. DeJarnette, Ms. Marisa Nelson, and Charles Gregory Moore.

The Chair asked Ms. Lampkin, Vice President for Student Affairs, to present the Agenda.

The first Agenda item was an action item, a resolution proposing revisions to the Guidelines governing the Student Activity Fee. Ms. Christina Morrell, Assistant Vice President for Student Affairs, and Mr. Elliott (Eli) DeJarnette, the Student Council Vice President for Organizations, explained the proposed revisions. The Board of Visitors must approve the Guidelines, which specify how the Student Council may distribute to eligible organizations the funds provided by the student activity fee.

(The revised Guidelines are appended to these Minutes as Attachment 1.)

On motion, the Committee approved the following resolution and recommended it to the full Board of Visitors for approval:

APPROVAL OF CHANGES TO STUDENT ACTIVITY FEE GUIDELINES

WHEREAS, the Board of Visitors has established Student Activity Fee Guidelines to govern the University of Virginia and its Student Council in distribution of Student Activity Fee funds to and among eligible student organizations; and

WHEREAS, the Board of Visitors last revised the Student Activity Fee Guidelines on August 21 and November 10, 1995; and

WHEREAS, the changes adopted in 1995 were not integrated into the text of the current guidelines but instead continue to appear as separate and sometimes confusing amendments; and

WHEREAS, the Student Council has requested additional helpful clarification with respect to defining political or religious activity ineligible for funding, and also recommends a revision to the Guidelines in order to allow Student Activity Fee funds to support honoraria for speakers at events open to the entire University community;

RESOLVED, the attached document, entitled "Board of Visitors Student Activity Fee Statement of Purpose and Funding Guidelines," which integrates the 1995 amendments, clarifies religious/political activity ineligible for funding, and permits funding to support speaker honoraria as requested by the Student Council, is approved.

Ms. Lampkin then gave her customary report.

She told the Committee she wanted to review two major areas which have required attention recently. The first was student behavior, and she described the mechanisms in place and projected for dealing with incidents of the kind that occurred in the fall.

The second area was student elections, a subject, she reminded the Committee, discussed at the last Committee

meeting. As a result of a student referendum conducted in November, a University Board of Elections is being formed, and beginning this spring, it will oversee student elections for all schools of the University. The Board is made up of eleven student members, four of whom are graduate students.

Ms. Lampkin introduced Ms. Marisa Nelson and Mr. Greg Moore, members of the Student Council who introduced a resolution, adopted by Council in November, to establish an Off-Grounds Housing Office under the auspices of Council. The Office, whose activities are described in more detail in Attachment 2 to these Minutes, will attempt to educate students to the rental process in Charlottesville, set up a database with a listing of available housing, on the Grounds as well as off, and introduce students to the services provided by University Mediation Services and Student Legal Services.

In response to a question from the Committee, Mr. Sandridge said that more University housing will have to be available and some existing housing is in need of rehabilitation. A concept to be explored - something that is being done now at The University of Virginia's College at Wise - is the creation of housing in partnership with the private sector.

Finally, Ms. Lampkin introduced Mr. William Ashby, Director of Newcomb Hall, who reported on renovations and improvements to Newcomb Hall, recently completed, in progress, and contemplated. He described in particular the "Diversity Resource Center," scheduled to open in February, that is being put in underused space at the north end of the building on the third floor. Members had questions about the specific uses planned for the Center, and the Chair suggested that once it is opened, there be a follow-up report to the Committee at its next meeting on how the space is being used.

The Chair then asked Mr. Craig Littlepage, Director of Athletics, to report on construction at the John Paul Jones Arena. Mr. Littlepage discussed a recent site visit by the Arena Steering Committee to the Comcast Center at the University of Maryland, and compared figures and plans for the Arena with those at Maryland. He also spoke to the Committee about possible audiovisual upgrades to the Arena as the result of requests made by a donor.

On the following motion, the Committee went into Executive Session at 3:25 p.m.:

That the Student Affairs and Athletics Committee of the Board of Visitors go into Executive Session to discuss fund-raising and specific bequests in connection with the planned arena, as provided for in Section 2.2-3711 (A) (8) of the Code of Virginia.

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The Committee resumed in Open Session at 3:45 p.m. and adjourned after approving the following resolution certifying the legality of its discussions in Executive Session:

That we vote on and record our certification that, to the best of each Board member's knowledge, only public business matters lawfully exempted from open meeting requirements and which were identified in the motion(s) authorizing the closed session, were heard, discussed or considered in closed session.

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Cahille Zoeller, President of the Inter-Sorority Council, will give the Committee a report on recent activities of the ISC. Ms. Zoeller is from Princeton, New Jersey. She is a fourth year student in the College, majoring in English, and is a member of Phi Mu sorority.

The Director of Athletics, Craig Littlepage, will introduce Mr. William E. Pease, the Director of the new University band. Mr. Pease began his duties at the University in late November. He is a native of Virginia Beach and most recently served as Associate Director of Bands at Western Michigan University in Kalamazoo.

*University of Virginia
Board of Visitors Student Activity Fee
Statement of Purpose and Funding Guidelines
(Adopted on February 1, 1991, revised August 21, 1995 November 10, 1995, and
January 16, 2004)
Submitted to the full Board of Visitors for approval on February 7, 2004*

RESOLVED that with respect to the purpose of an allocation from the Fund, unless otherwise directed by the President, the procedure shall be as follows:

STATEMENT OF PURPOSE

The purpose of the student activity fee is to provide financial support for student organizations that are related to the educational purpose of the University of Virginia. As a required student fee the monies collected by the University for funding student activities are public funds which must be administered in a manner consistent with the educational purpose of the University as well as with state and federal law.

STUDENT ACTIVITIES ELIGIBLE FOR FUNDING

The Rector and Visitors of the University have determined that activities of the student organizations in the following categories relate to the educational environment or purposes of the University and are thus eligible for funding.

1. Special Status Student Organizations charged by the Board of Visitors
2. co-curricular organizations which are not administered by University departments or units;
3. club sports;
4. student news, information, opinion, entertainment or academic communications media groups;
5. cultural organizations;
6. fine arts organizations;
7. Madison House;
8. hobby organizations;
9. groups whose predominate purpose is to present speakers on topics of general interest to the University;
10. the Student Legal Service,
11. service organizations;
12. political organizations; and
13. religious organizations

STUDENT ORGANIZATIONS NOT ELIGIBLE FOR FUNDING

The Board of Visitors has determined that fraternities, sororities, honor societies, and special status student organizations not charged by the Board of Visitors are ineligible for funds from the student activities fees. An organization is also ineligible when admission is exclusionary in nature and not open to all students or if membership is restricted by reason of race, religion, disability, national origin, political affiliation, or gender. Notwithstanding these requirements, a student organization may restrict membership based on ability to perform the activities related to the organization's purpose. In determining cases of discrimination, it is not sufficient to look merely to the constitution of an organization but to its actual practices and operations.

STUDENT EXPENDITURES AND ACTIVITIES NOT ELIGIBLE FOR FUNDING

The Board of Visitors has further determined that the following expenditures and activities do not relate to the educational purpose of the University and thus are not eligible for funding:

1. honoraria or similar fees for events that are not open to the University community;
2. religious activities;
3. social entertainment or related expenses;
4. philanthropic contributions and activities;
5. political activities;
6. activities which would jeopardize the University's tax exempt status.

FUND ALLOCATION AND APPEAL PROCEDURES/PROCESS:

The Student Activities Committee chaired by the designee of the Vice President for Student Affairs is charged with the authority and responsibility for supervision of the student activities fee fund. With respect to distributions from the fund, Student Council is responsible for allocations to eligible student organizations. The ceiling on the aggregate amount allocated to all such organizations shall be the current balance in the student activities fees fund. The allocation process follows procedures established by Student Council which are intended to maximize the use of the funds and are consistent with the above guidelines. The Student Council Appropriations Committee is responsible for following these procedures and making the recommendations to the Student Council Representative Body on the funding requests. In providing student organizations with appropriations deemed needed, the Student Council Appropriations Committee shall be further guided by such criteria as the size of the group, the University wide benefit of the group's activities, and the group's level of financial self-sufficiency. The committee is encouraged but is not required to appropriate all of the available fund balance. The Appropriations Committee recommended allocation to a student organization may be appealed to the Student Council Representative Body by any student or student organization. The Student Activities Committee is the next and final appeal for any budget reviewed and, in some cases, adjusted by the Student Council Representative Body. In addition, the Student Activities Committee may examine on its own motion any student organization's allocation request submitted to the Student Council. After the allocations are finalized, the Student Council Vice President for Student Organizations writes the chair of the Student Activities Committee requesting that the allocations for those funded organizations be released to the Student Activities Business Manager. When the Student Activities Business Manager receives the funds, they are deposited into a demand deposit account. Expenditures from the allocations can be made provided the student organization completes the proper authorization forms with the Student Activities Business Manager. The student organizations receive their allocation on a per semester basis for payment of expenses of activities conducted during the, fall and spring semesters only. Any funded student organization alleged to be in violation of the above guidelines is subject to the suspension or loss of student activity fee funding after notice and an opportunity to be heard by Student Council. The Student Activities Committee is the next and final appeal body.

DEFINITIONS OF TERMS

These definitions of terms are intended to provide clarification of the student activity fee fund guidelines. In those cases where further clarification is needed, Student Council and, if necessary, the Student Activities Committee will interpret the guidelines based on the facts presented and the Board of Visitors intent for the student activity fee.

Ability to Perform - a student organization may restrict membership based on ability to perform the activities related to the organization's purpose. For example, a student publication may make requirements based on writing skills. A club sport may restrict membership where selection is based on competitive skill or the activity involved is a contact sport thus resulting in a team of one or predominately one gender. Likewise, ' a choral group may restrict membership based on vocal range or quality which may also result in a chorus or choruses of one or predominantly one gender.

Co-curricular Organization - a group which provides opportunities outside the classroom setting for students to apply classroom theory and/or to acquire knowledge, experience and/or skills.

Cultural Organization - an organization which is primarily concerned with studying, promoting, and/or expressing racial, ethnic, or affinity group traditions, social forms, art, and/or tastes.

Hobby Organization - a group which primarily pursues an activity for relaxation, recreation, or entertainment.

Political Activity - an activity related to: (1) lobbying the principal purpose of which is to influence the passage or defeat of specific legislation, and/or (2) electioneering which encompasses participation or intervention in any political campaign on behalf of or in opposition to any candidate for public office. These restrictions on funding political activities are not intended to preclude funding of any otherwise eligible student organization which: (1) advocates, as an incidental or insubstantial part of its activities, the adoption or rejection of legislation; (2) engages in nonpartisan analysis, study, or research, and makes the results available to the public, or (3) espouses particular positions or ideological viewpoints, including those that may be unpopular or are not generally accepted, or that may coincidentally be prominently held by particular political parties or political candidates.

Political Organization - an organization primarily devoted to political discussion or debate and the organization of meetings to further such interests, and which in advancing such general social and educational interests through its membership does not use student activities fee funding for political activity as defined herein.

Religious Activity - the organized worship of a deity, divine power, or supernatural entity, whether or not such activity is consistent with the precepts of an organized religion or denomination. No student news, information, opinion, entertainment or academic communications media group shall be considered to be engaging in religious activity merely because it expresses ideas or viewpoints that are religious in nature.

Religious Organization - an organization primarily devoted to religious discussion or debate and the organization of meetings to further such interests, and which in advancing such general social and educational interests in a secular context through its membership does not use student activities fee funding for religious activity as defined herein.

Student Activities Committee - the University faculty/student committee charged by the Vice President for Student Affairs to provide oversight to the student activity fee fund and its allocation by Student Council.

Special Status Student Organizations - Student organizations which have University delegated functions to perform are termed special status. These groups which include but are not limited to Student Council, school councils, University Guides, and University Singers, have a University department or a school responsible for each group relative to the delegated functions. Two groups, Student Council and WTJU, are charged by the Board of Visitors. The other Special Status Student Organizations receive their charge from a University department or school. Because of this relationship to a school or department and the concomitant funding available to the group,

Special Status Student Organizations not charged by the Board of Visitors are ineligible for student activity fee fund allocations.

Student Organizations Eligible for Funding - Contracted Independent Organizations which have been Student Council qualified and comply with the Student Council appropriations process guidelines as well as Special Status Student Organizations charged by the Board of Visitors are eligible for student activity fee funding. Currently, Student Council and WTJU are Special Status Organizations eligible for funding.

BE IT FINALLY RESOLVED that the foregoing amendments to the Guidelines for Student Activities Current Fund Allocation shall apply to all student organization funding requests that are pending on, or are made after January 16, 2004.

A Description of the Student Off-Grounds Housing Office:

The purpose of the Student Off-Grounds Housing Office will be to support and provide a positive “upperclassmen experience,” through assisting in finding and living in housing while attending the University of Virginia.

1. Education

The education component to the Student Off-Grounds Housing Office is critical to introducing students to their housing options at the University of Virginia. This component shall have both programs and published documents:

- **Housing Fair:** Restructure the Housing fair to offer all the resources and housing options to students. Increase publicity/communication.
- **“Dorm Talks”:** This program will have team members of the office going to discuss housing options informally to students, at their dorms or Newcomb Hall after the Housing Fair (Q & A session).
- **Student Off-Grounds Housing Handbook** which includes: Advice in terminations, sub-leases, *Virginia Landlord-Tenant Act*, inspections, late-policies, safety, and refers University resources.
- **“Roommate Open House:”** A program to help students find people they feel comfortable living with and with filling openings in leases.

2. Student Database/Website

The database will provide a comprehensive list of available On-Grounds & Off-Grounds housing to give students a selection to compare prices/amenities in an environment that gives equal opportunity to all student choices.

- Relieves the student stress/time of finding housing (e.g. camping-out).
- Centralizes the student search so they get the right information before signing a lease.
- Gives the Housing division/private landlords a single source for listings
- *Student Council has to work with technology chair/ITC to build some database examples*
- Put a list of landlords with good and bad relations towards students.

3. Mediation Services

This service can remedy situations that arise between both roommates to roommates and tenants to landlords. Through offering a resource to have an open discussion, this will become invaluable before relationships fracture between parties. [*University Mediation Services*]

4. Legal Support

The Off-Grounds Housing office will help educate and refer the student legal services to the student body. Although many services Student Legal Services already existing working with students and landlords, there needs to be an increased student awareness of this highly successful resource.

FR 03-04: Resolution to create a Student Off-Grounds Housing Office
Sponsored by Representative Moore and Representative Nelson

Whereas, 65.1% of the student body live in off-grounds housing controlled by private landlords¹.

Whereas, the University of Virginia's Housing Division cannot supply housing for the entire student body and students therefore rely on private landlords to provide housing.

Whereas, the new city of Charlottesville Zoning Ordinance adopted September 15, 2003, allows greater densities in student neighborhoods which presents and will continue to present substantial and potentially challenging changes to off-grounds housing.

Whereas, due to early lease-signing dates, students are pressured into off-grounds housing decisions without adequate time and educational resources.

Whereas, there is a need to centralize, strengthen, broaden and coordinate the University's support concerning physical and financial housing standards and students' safety.

Whereas, a student off-grounds housing office would complement the University's educational environment by promoting educated and mature decisions.

Whereas, institutions, such as Virginia Tech and James Madison University, and peer institutions such as the University of Michigan, and the University of California—Berkeley, under similar conditions have addressed these concerns through an off-campus housing office.

Whereas, off-grounds housing is an expressed concern of the University's student body, President Casteen, and the Board of Visitors; therefore be it,

Resolved, the Student Council of the University of Virginia, in partnership with the Office of the Dean of Students, the Housing Division office, and other supportive University resources, create a student off-grounds housing office, whose services shall include education, mediation, legal counseling and a comprehensive housing database; be it further,

Resolved, the student off-grounds housing office shall commit to a sustained initiative to push back lease-signing dates; be it also,

Resolved that the Student Council of the University of Virginia commit to securing permanent funding for a student off-grounds housing office.

¹ This statistic is found at the UVA Geo-Statistics Lab (Alderman Library) and at <http://www.web.virginia.edu/iaas/home.htm>.

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
SPECIAL COMMITTEE ON DIVERSITY
12:15 - 12:30 p.m., Friday, February 6, 2004
East Oval Room, The Rotunda

The Committee met on Thursday, February 5, at 2:30 p.m. in the East Oval Room of the Rotunda.

The Committee agenda included three reports. First, the Chairman reported on the Committee's progress. In the second area of discussion, the Co-chairs of the President's Commission on Diversity and Equity reported on recent activities of the Commission. In the third report, the Vice President for Student Affairs reviewed University initiatives to promote diversity, including summaries of a new program for entering students and a student-led program called "Sustained Dialogue."

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS COMMITTEE SUMMARY
COMMITTEE ON THE UNIVERSITY'S COLLEGE AT WISE
12:30 - 12:45 p.m., Friday, February 6, 2004
East Oval Room, The Rotunda

The Committee met on Thursday, February 5, at 3:30 p.m. in the East Oval Room of the Rotunda.

The Committee reviewed and approved its Mission and Desired Accomplishments/Goals, which was approved by the Wise College Board on December 12, 2003. The following resolution adopted by the Committee is recommended to the full Board of Visitors for approval:

APPROVAL OF MISSION AND DESIRED ACCOMPLISHMENTS/
GOALS, THE UNIVERSITY OF VIRGINIA'S COLLEGE AT
WISE

WHEREAS, The University of Virginia's College at Wise began a comprehensive strategic planning cycle in December, 2002; and

WHEREAS, on recommendation, appropriate committees at the College reviewed the College's mission statement and list of accomplishments and goals and developed a revised version; and

WHEREAS, the revised mission statement and list of accomplishments and goals has been reviewed and approved by all of the appropriate committees, faculty and officials at the College; and

WHEREAS, the document, known as the Mission and Desired Accomplishments/Goals, was approved by The University of Virginia's College at Wise Board on December 12, 2003; and

WHEREAS, the Mission and Desired Accomplishments/Goals must be approved by the Board of Visitors before being sent to the State Council of Higher Education for Virginia;

RESOLVED that the Board of Visitors approves the revised Mission and Desired Accomplishments/Goals for The University of Virginia's College at Wise.

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Mr. Kaplan presented a brief update on the College's 50th anniversary celebration, fundraising, and core curriculum revisions.