TO: The Board of Visitors:

Gordon F. Rainey, Jr., Rector
Thomas F. Farrell, II, Vice Rector
A. MacDonald Caputo
Alan A. Diamonstein
Susan Y. Dorsey
G. Slaughter Fitz-Hugh, Jr.
W. Heywood Fralin
Glynn D. Key
Mark J. Kington

FROM: Alexander G. Gilliam, Jr.

SUBJECT: Minutes of the Orientation Session for New Board Members on March 31, 2005

An orientation session for new Board Members was conducted, in Open Session, from 11:10 a.m. to 12:35 p.m. in the Lower West Oval Room of the Rotunda on Thursday, March 31, 2005. The new Members were A. Macdonald Caputo, Alan A. Diamonstein, and Vincent J. Mastracco, Jr., as well as Ms. Catherine Neale, the Student Member-elect. The session was conducted by Gordon F. Rainey, Jr., Rector, John T. Casteen, III, President of the University, Leonard W. Sandridge, Executive Vice President and Chief Operating Officer, Paul J. Forch, General Counsel, Gene D. Block, Vice President and Provost, and Alexander G. Gilliam, Jr., Secretary to the Board. Don R. Pippin, Member of the Board, was present as well.

The general topics discussed at the orientation were as follows:

• Overall view of the Board, its Committee structure and its workings. (The Rector)

• The duties and workings of the Board in the context of the Virginia Freedom of Information Act. Cautions on conflicts of interest. (Mr. Forch)

• The University and State appropriations. (The President and Mr. Sandridge)
• The making of the University budget: timetable of the budget making process and the Board’s involvement in the process. (Mr. Sandridge)

• The University’s overall rankings in comparison with its peers, together with its aspirations in this regard; the determining factors and the Board’s role. (The President)

In addition, the new Members were given written summaries of each Vice President’s areas of responsibilities.

AGG:lah
Copies to: Mr. John T. Casteen, III
            Mr. Leonard W. Sandridge
            Ms. Catherine S. Neale

These minutes have been posted to the University of Virginia’s Board of Visitors website.
http://www.virginia.edu/bov/publicminutes.html