

**UNIVERSITY OF VIRGINIA  
BOARD OF VISITORS  
MEETING OF THE  
AUDIT & COMPLIANCE COMMITTEE  
June 10, 2005**

AUDIT & COMPLIANCE COMMITTEE  
(Open Session)

Friday, June 10, 2005  
10:45 - 11:15 a.m.  
Board Room, The Rotunda

AGENDA

PAGE

ACTION ITEM (Ms. Deily)

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- Audit Schedule, 2005-2006

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BOARD MEETING: June 10, 2005

COMMITTEE: Audit & Compliance

AGENDA ITEM: Audit Schedule

BACKGROUND: Ms. Deily will present the proposed audit schedule for the 2005-2006 Fiscal Year. This schedule has been developed based on information risk assessment models, requests from management, and analyses of work performed in prior years.

ACTION REQUIRED: Approval by the Audit & Compliance Committee and by the Board of Visitors.

APPROVAL OF THE AUDIT SCHEDULE

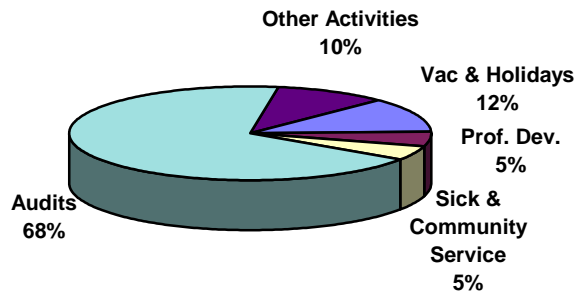
RESOLVED that the Audit Schedule for Fiscal Year 2005-2006 is approved as recommended by the Audit & Compliance Committee.

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**Determination of Hours Available  
for 2005-2006 Audit Projects**

	Total
<b>Total Hours Available</b>	<b>35,360</b>
<b>Less:</b>	
Vacancies	347
<b>Sub-Total</b>	<b>35,013</b>
Professional Development	1,611
Vacations and Holidays	4,080
Sick Leave and Community Service	1,792
Travel	190
Other Activities • Office and Personnel Administration • Recruiting • Committee & Council Meetings	3,512
<b>Hours Available for Audit Projects</b>	<b>23,828</b>



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**Allocation of Hours Available for Audit Projects**

Fiscal Year 2005 - 2006	Total
Hours Available for Audit Projects	23,828
Less:	
Wrap-up of FY 04 - 05 Audit Schedule	1,200
Unscheduled Audits/Special Requests/Hotline Projects	7,233
General Systems Development & Consulting	425
Process Simplification/Operational Services	190
Board Preparation & Mtgs	175
IT Support of Projects/Activities	426
General Project Support/Supervision	1,945
Hours Available for Scheduled Audit Projects	12,234

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2005 - 2006 Audit Schedule

UNIVERSITY

DEPARTMENT/DIVISION	BUDGETED HOURS
<b>ADMINISTRATIVE &amp; SUPPORT SERVICES</b>	
International Students	600
Budget Office	450
Dining Services	200
Construction Audit	600
University-wide Security Issues	400
FLSA	450
<b>ATHLETICS</b>	
Game Settlements - Football	40
NCAA Compliance - Recruiting	400
<b>PROVOST ACTIVITIES</b>	
Registrar's Office	450
Libraries	300
<b>OTHER ACTIVITIES</b>	
Miller Center	200
University Bookstore/Cavalier Computers - Inventory	50
Follow-up Audit - University	200
Follow-up Audit - The College of Wise	200
<b>UNIVERSITY TOTAL</b>	<b>4,540</b>

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**HEALTH SYSTEM**

DEPARTMENT/DIVISION	BUDGETED HOURS
<b>PATIENT CARE ACTIVITIES</b>	
Lynchburg Nephrology Dialysis, Inc.	550
Office of Telemedicine	444
UVA Outpatient Surgery Center	650
<b>ADMINISTRATIVE &amp; SUPPORT SERVICES</b>	
Cash and Carry Billing Process	450
Claims Denial Management	500
Outpatient Pharmacy	600
Medical Center Quality/Performance Improvement	425
<b>SCHOOL OF MEDICINE</b>	
SOM Integrated System Compliance Review	500
<b>SCHOOL OF NURSING</b>	
SON Integrated System Compliance Review	500
<b>OTHER ACTIVITIES</b>	
Federal Sanction Files Review	35
Follow-up Audit	350
Surgical Supply Inventory	25
Pharmacy Inventory	25
<b>HEALTH SYSTEM TOTAL</b>	<b>5,054</b>

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INFORMATION TECHNOLOGY

DEPARTMENT/DIVISION	BUDGETED HOURS
Health System Security Architecture/Controls	700
Network (Router/Firewall/Switches)	500
UNIX - University	800
Wireless Implementation Controls - University & Health System	340
Surplus Equipment Security	200
The College at Wise Security Review	100
INFORMATION TECHNOLOGY TOTAL	2,640
UNIVERSITY, HEALTH SYSTEM & INFORMATION TECHNOLOGY TOTALS	12,234