

January 20, 2006

MEMORANDUM

TO: The Audit and Compliance Committee:

Georgia Willis Fauber, Chair
G. Slaughter Fitz-Hugh, Jr.
Vincent J. Mastracco, Jr.
Don R. Pippin
Warren M. Thompson
Thomas F. Farrell, II, Ex Officio

and

The Remaining Members of the Board:

A. Macdonald Caputo	Mark J. Kington
Alan A. Diamonstein	Lewis F. Payne
Susan Y. Dorsey	Gordon F. Rainey, Jr.
W. Heywood Fralin	E. Darracott Vaughan, Jr., M.D.
Glynn D. Key	John O. Wynne
Catherine S. Neale	

FROM: Alexander G. Gilliam, Jr.

SUBJECT: Minutes of the Meeting of the Audit and Compliance
Committee on January 20, 2006

The Audit and Compliance Committee of the Board of Visitors of the University of Virginia met, in Open Session, at 8:00 a.m., Friday, January 20, 2006, in the Board Room of the Rotunda; Ms. Georgia Willis Fauber, Chair, presided.

G. Slaughter Fitz-Hugh, Jr., Vincent J. Mastracco, Jr., Don R. Pippin, and Warren M. Thompson were present.

Present as well were W. Heywood Fralin, A. Macdonald Caputo, Ms. Glynn D. Key, Alan A. Diamonstein, and Lewis F. Payne.

Also present were Leonard W. Sandridge, Alexander G. Gilliam, Jr., Paul J. Forch, Ms. Barbara J. Deily, Gene D. Block, R. Edward Howell, Ms. Yoke San L. Reynolds, David J. Prior, Michael G. Glasgow, Jr., Ms. Sharon M. Boyd, and Ms. Jeanne Flippo Bailes.

The Chair asked Ms. Deily, Director of Audits, to present the Agenda.

REPORTS BY THE DIRECTOR OF AUDITS

Ms. Deily gave her customary report on the status of audit projects in the current fiscal year.

Of the 33 scheduled projects, 36% are complete and 33% are in process, for a total of 69% complete or in process. There are 45 unscheduled projects, of which 24 - or 53% - have been done and 21 - 47% - are in process.

Ms. Deily and the Chair commented on the goals of the Audit and Compliance Committee, enumerated at the Board of Visitors Retreat last July; Ms. Deily then introduced Mr. Michael Glasgow and Ms. Sharon Boyd of the Office of Sponsored Programs. Ms. Boyd and Mr. Glasgow reviewed for the Committee one of the goals, compliance training on Sponsored Programs compliance.

EXECUTIVE SESSION

After the following motion, the Committee went into Executive Session at 8:30 a.m.:

That the Audit and Compliance Committee of the Board of Visitors of the University of Virginia convene in Executive Session to review and discuss audit of specific University and Medical Center departments including consulting with General Counsel on compliance with federal CMS regulations. Our oversight review will involve evaluating the performance of specific University managers and personnel and, in the case of the Medical Center, evaluation of its proprietary business-related information relating to adequacy of billing documentation and fiscal management practices where disclosure at this time would adversely affect the competitive position of the Medical Center. This is provided for in Section 2.2-3711 (A) (1), (7) and (23) of the Code of Virginia.

The Committee resumed in Open Session at 8:40 a.m., and adopted the following resolution certifying that its discussions in Executive Session had been done in compliance with the provisions of the Virginia Freedom of Information Act:

That we vote on and record our certification that, to the best of each Board member's knowledge, only public business matters lawfully exempted from open meeting requirements and which were identified in the motion(s) authorizing the closed session, were heard, discussed or considered in closed session.

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APPROVAL OF SUMMARY OF AUDIT FINDINGS

On motion, the Committee approved the Summary of Audit Findings, August 1, 2005 - December 31, 2005, which were discussed in Executive Session. The Committee forwarded the following resolution to the full Board of Visitors with a recommendation that it be approved:

APPROVAL OF SUMMARY OF AUDIT FINDINGS

RESOLVED that the Summary of Audit Findings for the period August 1, 2005, through December 31, 2005, as presented by the Director of Audits, is approved as recommended by the Audit & Compliance Committee.

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The Chair thanked Ms. Deily and her staff for their excellent work.

On motion, the meeting was adjourned.

AGG:lah

These minutes have been posted to the University of Virginia's Board of Visitors website.

<http://www.virginia.edu/bov/auditminutes.html>