

**UNIVERSITY OF VIRGINIA
BOARD OF VISITORS
MEETING OF THE
EDUCATIONAL POLICY
COMMITTEE
February 7, 2008**

EDUCATIONAL POLICY COMMITTEE

Thursday, February 7, 2008

2:45 - 3:45 p.m.

Board Room, The Rotunda

Committee Members:

Glynn D. Key, Chair	Carey J. Mignerey
Hon. Alan A. Diamonstein	Hon. Lewis F. Payne
Susan Y. Dorsey	E. Darracott Vaughan, Jr., M.D.
Austin Ligon	John O. Wynne
Vincent J. Mastracco, Jr.	Kenneth A. Schwartz, Consulting Member
	W. Heywood Fralin, Ex Officio

AGENDA

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| I. | CONSENT AGENDA (Dr. Garson) | |
| | • Approval of a Degree Program: M.Ed. in Higher Education Administration (Dr. Garson and Ms. Joanne McNergney; Dr. Garson and Ms. McNergney to report) | 1 |
| II. | REPORTS BY THE EXECUTIVE VICE PRESIDENT AND PROVOST (Dr. Garson) | |
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UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

BOARD MEETING: February 7, 2008

COMMITTEE: Educational Policy

AGENDA ITEM: I. Approval of a Degree Program: M.Ed.
in Higher Education Administration

BACKGROUND: The Curry School of Education presently offers eight M.Ed. degrees; the relevant program here is the Counselor Education degree.

Since its inception, the Counselor Education Program has offered, as a track within its M.Ed. in Counselor Education, a student-affairs practice in higher education option. This track prepares students to be college and university student-affairs administrators. It includes coursework offered by the Center for the Study of Higher Education and field experience appropriate for the higher education specialization.

The Curry School now proposes to establish a new degree program, the M.Ed. in Higher Education, with an emphasis on student affairs practice. This degree will be a "spin-off" from the existing Counselor Education degree. The Curry School wishes to have this as a distinct and recognizable masters in higher education administration degree program rather than the current track within the Counselor Education program. By doing so, there will be a separate degree name and a separate classification code for the M.Ed. in Higher Education. The M.Ed. in Counselor Education degree will not be changed otherwise.

DISCUSSION: This proposed M.Ed. Higher Education degree program would be a twelve-month program of study to include 36 course credits and a minimum of two semesters of an internship in a student affairs office at the University. Students in the current program typically are entry- and mid-level student affairs administrators who have worked in higher education for one to three years, and wish to gain the skills and credentials to enable them to advance in their profession.

The program faculty members are the core faculty of the Center for the Study of Higher Education. The M.Ed. in Higher Education program thus is already fully staffed, and no faculty member teaches in the program as an overload. The new program will be housed on the Grounds, and will require

standard graduate tuition. No new faculty or courses are needed, nor will additional resources nor internal reallocation of funds be required.

There are no other masters-level programs in Virginia of this sort; thus, one benefit that the University will have is a distinct niche in the market among masters education programs in the state.

For the 2007-08 academic year, the higher education track at the Curry School had 40 applicants – twice as many applicants as for the 2006-07 academic year - for between nine to twelve openings. The new program expects to graduate between 80 to 100% of all students who attend; all current, full-time students are on track to earn their degrees on time.

The job market for students in the higher education program is healthy and recent graduates have found a great variety of jobs.

The Curry School now seeks permission to “spin off” the current masters track as the M.Ed. in Higher Education, so that incoming students will earn a M.Ed. degree that better reflects the intent of the program. On November 28, 2007, the Faculty Senate approved this proposed change. All such degree programs must be approved by the Board of Visitors before they can be forwarded to the State Council of Higher Education for Virginia for approval.

ACTION REQUIRED: Approval by the Educational Policy Committee and by the Board of Visitors

APPROVAL TO ESTABLISH A NEW DEGREE PROGRAM: M.ED IN HIGHER EDUCATION ADMINISTRATION IN THE CURRY SCHOOL OF EDUCATION

RESOLVED that, subject to approval by the State Council of Higher Education for Virginia, a new degree program, the Masters in Education in Higher Education Administration, is established in the Curry School of Education.

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AGENDA ITEM: II.A. Cross-School Collaboration

ACTION REQUIRED: None

DISCUSSION: Dr. Garson will introduce Dr. Erik Hewlett, Professor of Internal Medicine and Infectious Diseases. Dr. Hewlett will report on the Clinical Translational Science Award and other models for Cross-School Collaboration.

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AGENDA ITEM: II.B. Technology Transfer

ACTION REQUIRED: None

DISCUSSION: Dr. Garson will introduce Mr. Milton Adams, Vice Provost for Academic Programs, and Mr. Robert Bruner, Dean of the Darden School, who will give the Committee an update on the process for analysis of technology transfer at the University of Virginia.

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AGENDA ITEM: II.C. Student System Project (Written Report)

ACTION REQUIRED: None

BACKGROUND: The Board of Visitors approved the budget for the Student System Project (the third phase of the Integrated System Project) on June 7, 2007, and agreed to receive reports no less frequently than semi-annually describing progress on the project, and on compliance with the business plan no less frequently than semi-annually.

DISCUSSION: The Student System Project (SSP) is on time and on budget. Following are several updates on key aspects of the project implementation.

Project Timeline and Budget

The Student System Project (SSP) is on schedule and within budget. The project is transitioning from the *Analyze and Design* phase, during which team members and key stakeholders reviewed PeopleSoft functionality and made configuration decisions, to the *Configure and Develop* phase, during which the system will be configured to reflect University of Virginia policy and practice and preliminary testing will occur.

Independent Validation and Verification

The Student System Project has contracted with Gartner, Inc. to perform a risk analysis as the end of each project phase is reached. The first review occurred on-site December 3-6, 2007. Two Gartner, Inc. consultants reviewed over 50 documents provided to them by the Student System Project team, and they interviewed over 20 individuals during their time on the Grounds.

The assessment from Gartner noted that, "Overall, this risk assessment reflects one of the strongest results Gartner has observed at this stage in a project of this magnitude. This Gartner team has never conducted a design phase assessment that resulted in no 'red' risk ratings."

The Student System Project will continue the work already begun in areas of potential risk that are both urgent and important in the Gartner methodology: user training, overall testing, organizational change management, and system rollout/planning.

The Gartner team will be at the University for the next evaluation in April.

Key Deliverables

Several deliverables from the Analyze and Design phase were approved by the Core Advisors to the Student System:

- User Training Plan
- Admissions and Campus Community system design documents—functionality for these two modules will be deployed first
- Admissions security matrix—outlines user roles and responsibilities in terms of access to the specific elements of the system

Remaining deliverables (system design documents and security matrices for Financial Aid, Student Financials, and Student Records) are on schedule for review in February 2008.

Milestones

The following milestones have been accomplished:

- Data conversion has been completed for undergraduate prospect and faculty/staff data.
- Conversion mapping has been completed for student bio-demo and residency data, instructor/advisor data, and Bachelor of Interdisciplinary Studies prospect data.
- A hardware vendor was selected; hardware has been configured for the PeopleSoft environments; a first prototype test, without UVa-specific configuration, was completed successfully in December.
- System and policy issues have been resolved by project governance groups in accordance with the project Charter and project plan: e.g., the University has agreed to implement delivered "careers" within PeopleSoft Academic Structure—the overarching organizational structure at the foundation of the system.
- A formal process for submission of requests for exception from or changes to delivered functionality has been established and utilized to ensure that a cost and impact analysis is completed.

- Navigation Fundamentals training has been developed and delivered to Admission users.

Upcoming Activities

During the next three months, project staff will:

- Complete system design documents and security matrices for Student Records, Advisement, Student Financials, and Financial Aid
- Create to-be process maps to be incorporated in user training and testing materials
- Continue to develop training materials
- Complete system and user acceptance testing for prospect functionality
- Train Admission staff on prospect/student recruitment functionality
- Begin processing all admission prospects in PeopleSoft
- Complete intermediate integration testing

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AGENDA ITEM: II.D Access UVa

ACTION REQUIRED: None

DISCUSSION: Dr. Garson will introduce Mr. J. Milton Adams, Vice Provost for Academic Programs, and Mr. John Blackburn, Dean of Admissions, who will give the Committee an update on Access UVa.

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AGENDA ITEM: II.E. Faculty Senate Report

ACTION REQUIRED: None

DISCUSSION: Dr. Garson will introduce the Chair of the Faculty Senate, Mr. Ricardo Padron, Associate Professor of Spanish, Italian, and Portuguese. Mr. Padron will discuss the Senate's plans for the remainder of the academic year.

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AGENDA ITEM: III. Executive Vice President and
Provost's Remarks

ACTION REQUIRED: None

DISCUSSION: The Executive Vice President and Provost will discuss with the Committee the status of the ongoing dean searches.