UNIVERSITY OF VIRGINIA
BOARD OF VISITORS
MEETING OF THE
EDUCATIONAL POLICY
COMMITTEE
JUNE 12, 2008
EDUCATIONAL POLICY COMMITTEE

Thursday, June 12, 2008
1:45 – 2:45 p.m.
Board Room, The Rotunda

Committee Members:
Glynn D. Key, Chair
Hon. Alan A. Diamonstein Hon. Lewis F. Payne
Susan Y. Dorsey E. Darracott Vaughan, Jr., M.D.
Austin Ligon John O. Wynne
Vincent J. Mastracco, Jr. W. Heywood Fralin, Ex Officio
              Edmund W. Kitch, Consulting Member

AGENDA

I. REPORTS BY THE EXECUTIVE VICE PRESIDENT AND PROVOST
(Dr. Garson)
   A. Vice President’s Remarks
      • Introduction of the new deans and vice presidents; each will speak briefly
   B. Technology Transfer (Mr. J. Milton Adams will report)
   C. Student System Project (Written Report)

II. EXECUTIVE SESSION (to take place in separate session)
   • Faculty Personnel Actions
BOARD MEETING: June 12, 2008

COMMITTEE: Educational Policy

AGENDA ITEM: I.A. Vice President’s Remarks

DISCUSSION: The Executive Vice President and Provost will introduce the following new deans and vice presidents; each will speak briefly:

Ms. Meredith Woo, the new Dean of Arts and Sciences.

Dr. Steven DeKosky, the new Vice President and Dean of School of Medicine.

Mr. Thomas Skalak, the new Vice President for Research.
UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

BOARD MEETING: June 12, 2008

COMMITTEE: Educational Policy

AGENDA ITEM: I.B. Technology Transfer

ACTION REQUIRED: None

DISCUSSION: Mr. Milton Adams, Vice Provost for Academic Programs, will give an update on the progress of technology transfer at the University of Virginia.
UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

BOARD MEETING: June 12, 2008

COMMITTEE: Educational Policy

AGENDA ITEM: I.C. Student System Project

ACTION REQUIRED: None

BACKGROUND: The Board of Visitors approved the budget for the Student System Project (the third phase of the Integrated System Project) on June 7, 2007, and agreed to receive reports no less frequently than semi-annually describing progress on the project and compliance with the business plan.

DISCUSSION: Project Timeline and Budget: The Student System Project (SSP) is on schedule and within budget.

The various functional modules of the project primarily are in the Configure and Develop phase, during which the system is being configured to reflect University policy and practice; preliminary testing occurs during this phase. However, the first rollout, Recruitment and Campus Community Functionality, occurred on March 3 and currently is in the Deploy and Stabilize phase.

Independent Validation and Verification: The Student System Project has contracted with Gartner, Inc. to perform a risk analysis at periodic intervals as functional modules reach the end of project phases. The second review occurred on-site from April 8-10, 2008. Two Gartner, Inc. consultants reviewed 40 documents provided to them by the SSP team, and they interviewed 30 individuals during their time at the University.

The Gartner report indicates that the project is running well overall. As one might expect with a project this large, the report does identify some areas of risk associated with preparing for a smooth transition from a system implementation and project team into a production environment and organization, specifically:

- Defining immediate and long-term support capabilities.
- Defining a post-project support organization.
Consequently, the project team and members of Information Technology and Communication and Integrated System Deployment & Support are collaborating on options designed to address these risks in a timely manner, and to create proposals for short- and long-term solutions for an in-progress review by University executives.

The Gartner team will be on the Grounds for the next round evaluation in August 2008.

Key Deliverables: All remaining system design documents from the Analyze and Design phase now have been approved by the Core Advisors to the Student System. These include the following:

- Financial Aid
- Student Financials
- Student Records
- Academic Advising
- Academic Structure

Remaining deliverables — security matrices for Financial Aid, Student Financials, and Student Records — are on schedule for review in August 2008.

Milestones: The following milestones have been accomplished:

- Recruitment and Campus Community modules deployed March 3.
- Prospect web form developed and training materials completed for that deployment.
- Data conversion completed for undergraduate, Nursing, and Bachelor of Interdisciplinary Studies prospect data and the course catalog.
- Conversion mapping completed for student and faculty/staff bio-demo data, student citizenship, residency, emergency contacts, program/plan, enrollment history, transfer credit, test credit, and the schedule of classes.
- A second prototype test, with University of Virginia-specific configuration, completed successfully in April.
- System and policy issues resolved by project governance groups in accordance with the project Charter and project plan, e.g., the University has agreed to implement delivered “careers” within PeopleSoft Academic Structure — the overarching
organizational structure at the foundation of the system.

• A final list of development items vetted, and development begun.
• A Faculty Advisors group to the Student System governance group convened to plan for faculty readiness and training for spring 2009.
• To-be process maps completed for Recruitment, Admissions, and Course Catalog/Schedule of Classes.

Upcoming Activities: During the next three months, project staff will undertake the following:

• Deploy Applicant functionality.
• Complete security matrices for Student Records, Advisement, Student Financials, and Financial Aid.
• Continue to create to-be process maps for Student Records, Advisement, Student Financials, and Financial Aid, to be incorporated in user training and testing materials.
• Continue to develop training materials.
• Complete system and user acceptance testing for Admission Evaluations and Course Catalog/Schedule of Classes functionality.
• Train University staff on Course Catalog and Schedule of Classes functionality.
• Deploy Course Catalog.