

**UNIVERSITY OF VIRGINIA
BOARD OF VISITORS
MEETING OF THE
AUDIT AND COMPLIANCE
COMMITTEE
JUNE 12, 2008**

AUDIT AND COMPLIANCE COMMITTEE
(Open Session)

Thursday, June 12, 2008
3:45 - 4:15 p.m.
Board Room, The Rotunda

Committee Members:

G. Slaughter Fitz-Hugh, Jr., Chair

Austin Ligon

Vincent J. Mastracco, Jr.

Don R. Pippin

Warren M. Thompson

W. Heywood Fralin, Ex Officio

AGENDA

PAGE

- I. ACTION ITEM (Ms. Deily)
• Audit Schedule, 2008 - 2009 1
- II. EXECUTIVE SESSION - LIST OF ITEMS
- III. APPROVAL OF COMPLIANCE PROJECT SCHEDULE AND
SUMMARY OF AUDIT FINDINGS (Resolution to be
considered in Open Session)

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

BOARD MEETING: June 12, 2008

COMMITTEE: Audit and Compliance

AGENDA ITEM: I. Audit Schedule

BACKGROUND: Ms. Deily will present the proposed Audit Schedule for the 2008-2009 Fiscal Year. This Schedule has been developed based on required work from state and external agencies, information risk assessment models, requests from management, and analyses of work performed in prior years.

ACTION REQUIRED: Approval by the Audit and Compliance Committee and by the Board of Visitors.

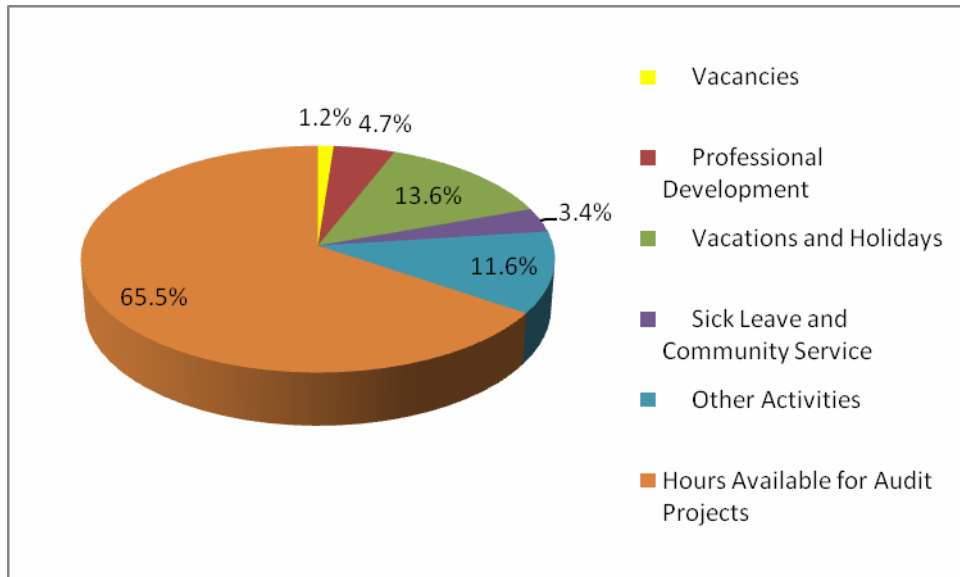
APPROVAL OF THE AUDIT SCHEDULE

RESOLVED, the Audit Schedule for Fiscal Year 2008-2009 is approved as recommended by the Audit and Compliance Committee.

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

Determination of Hours Available
for 2008-2009 Audit Projects

Total Hours Available	33,280
Less:	
Vacancies	400
Sub-Total	32,880
Professional Development	1,568
Vacations and Holidays	4,522
Sick Leave and Community Service	1,148
Other Activities	
• Office and Personnel Administration	
• Recruiting	
• Committee & Council Meetings	
• Travel	
	3,858
Hours Available for Audit Projects	21,784



UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

Allocation of Hours Available for Audit Projects

Fiscal Year 2008 - 2009	
Hours Available for Audit Projects	21,784
Less:	
Wrap-up of FY 07 - 08 Audit Schedule	600
Unscheduled Audits/Special Requests/Hotline Projects	7,462
General Systems Development & Consulting	1,075
External Assistance	876
Board Preparation & Mtgs	214
IT Support of Projects/Activities	1,082
General Project Support/Supervision	2,477
Hours Available for Scheduled Audit Projects	7,998

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

2008 - 2009 Audit Schedule

UNIVERSITY

DEPARTMENT/DIVISION	Budgeted Hours
ADMINISTRATIVE & SUPPORT SERVICES	
University Human Resources	450
ARMICS	500
Delegation of Authority	200
ATHLETICS	
NCAA Compliance - Financial Aid	400
Game Settlements - Football	40
UVa-Wise Athletics	250
PROVOST/RESEARCH ACTIVITIES	
Export Controls	500
Comparative Medicine	350
OTHER ACTIVITIES	
Follow-Up Audit - University	250
John Paul Jones Arena	200
University Bookstore/Cavalier Computers - Inventory	124
Curry PALS Merchandise	200
UNIVERSITY TOTAL	3,464

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

2008 - 2009 Audit Schedule

HEALTH SYSTEM

DEPARTMENT/DIVISION	BUDGETED HOURS
PATIENT CARE ACTIVITIES	
Labor & Delivery	350
Cancer Center Infusion Charges	300
ADMINISTRATIVE & SUPPORT SERVICES	
Operating Room	450
Health System - Payroll	400
Outpatient Pharmacy Point-of-Sale	400
SCHOOL OF MEDICINE	
Clinical Trials - Billing & Expenses	450
Follow-Up Audit	150
OTHER ACTIVITIES	
ARMICS Stage 3 - Medical Center	400
Follow-up Audit - Medical Center	250
Inventory - Pharmacy	40
Inventory - Surgical Supply	40
HEALTH SYSTEM TOTAL	3,230

UNIVERSITY OF VIRGINIA
BOARD OF VISITORS AGENDA ITEM SUMMARY

2008 - 2009 Audit Schedule

INFORMATION TECHNOLOGY

DEPARTMENT/DIVISION	BUDGETED HOURS
UNIX Operating System (HS)	370
Wireless Security (HS/ACAD)	225
Network Controls Over Printers (HS/ACAD)	210
SSN/Credit Card/Patient Information (HS/ACAD)	210
Surplus/COMCYCLE (HS/ACAD)	150
UVa-Wise	139
INFORMATION TECHNOLOGY TOTAL	1,304
UNIVERSITY, HEALTH SYSTEM & INFORMATION TECHNOLOGY TOTALS	7,998