

March 13, 2003

MEMORANDUM

TO: The Medical Center Operating Board:

E. Darracott Vaughan, Jr., M.D., Chair
John P. Ackerly, III
William G. Crutchfield, Jr.
Eugene V. Fife
John I. Gallin, M.D.
William H. Goodwin, Jr.
Katherine L. Smallwood, M.D.
Elizabeth A. Twohy

Ex Officio Advisory Members:

George A. Beller, M.D.
Arthur Garson, Jr., M.D.
R. Edward Howell
Leonard W. Sandridge

and

The Remaining Members of the Board of Visitors:

Thomas J. Bliley, Jr.	Don R. Pippin
Thomas F. Farrell, II	Gordon F. Rainey, Jr.
Charles L. Glazer	Terence P. Ross
T. Keister Greer	Thomas A. Saunders, III
Elsie Goodwyn Holland	Warren M. Thompson
Mark J. Kington	H. Timothy Lovelace, Jr.

FROM: Alexander G. Gilliam, Jr.

SUBJECT: Minutes of the Meeting of the Medical Center
Operating Board on March 13, 2003

The Medical Center Operating Board of the Board of Visitors of the University of Virginia met, in Open Session, at 2:05 p.m., Thursday, March 13, 2003, in Dining Conference Rooms 1, 2 and 3 at the Medical Center; E. Darracott Vaughan, Jr., M.D., Chair, presided. William G. Crutchfield, Jr., John I. Gallin, M.D., Katherine L. Smallwood, M.D., and John P. Ackerly, III, Rector, were present.

Present as well were Ex Officio Advisory Members George A. Beller, M.D., Arthur Garson, Jr., M.D., R. Edward Howell, and Leonard W. Sandridge.

Gordon F. Rainey, Jr. also was present.

Present, too, were Alexander G. Gilliam, Jr., Paul J. Forch, Larry L. Fitzgerald, Jonathon D. Truwit, M.D., Ms. Pamela F. Cipriano and Ms. Jeanne Flippo Bailes.

The Chair asked Mr. Howell, Vice President and Chief Executive Officer of the Medical Center, to present the Agenda.

Mr. Howell noted that the first six months of the fiscal year have been months of solid financial and operational performance for the Medical Center with revenues and operating margins above budget and above the figures for the previous year. He said the operating margin for the Medical Center compares favorably with operating margins for teaching hospitals as well as for all hospitals. The primary driver in this performance is surgical activity, particularly in neurosurgery.

In response to this, the Medical Center plans to add more staff in the operating rooms, which will include some travelers. Additional inpatient beds will be staffed and two portable or temporary operating rooms will be put in operation by July 1st - although this may be delayed by possible need for these modules elsewhere, caused by war demands.

Mr. Howell then asked Mr. Fitzgerald to give the customary financial report.

Medical Center admissions are up marginally over the same period last year but below budget for this fiscal year. Operating revenue, though, for the first six months of the fiscal year is 3.6% above budget and 7.1% above prior year. Total operating expenses are up from last year but slightly below the amount budgeted for this year. Supplies and contracts continue to be a major expense - \$82.1 million for the first six months of the current fiscal year as opposed to \$74.8 million for last year and the \$73.5 million budgeted for Fiscal Year 2003. Indigent care costs are expected to be up this year to an estimated \$52.9 million, of which 77% will be funded through the Medicaid special disproportionate share payments.

The cost of "traveler" or contract labor was significantly below costs for last year, even though traveler expenses are \$400,000 over budget for this year.

The operating margin for the first six months of the fiscal year is 6.6%, better than 0.4% for the same time last year and better than the budgeted figure of 3.2%.

Mr. Goodwin offered congratulations to management and staff for the good figures in Mr. Fitzgerald's report.

The Chair introduced Dr. Beller, President of the Clinical Staff, who in turn introduced Dr. Jonathan Truwit, Associate Dean for Clinical Affairs. Dr. Truwit reported on a group of "clinical mini grants," a \$510,000 program supported jointly by the School of Medicine and the Medical Center. The grants were made to address several clinical access issues: patients frustrated by access to clinics, referring physicians also frustrated by access to clinics and the general understanding that although the Medical Center offers excellent health care, ready access by its "customers" is necessary.

Dr. Truwit outlined the efforts that have been made to address these issues, and he reported that they have been successful.

After a short recess, and after adopting the following resolution, the Board went into Executive Session at 3:00 p.m.:

That the Medical Center Operating Board go into Executive Session to consider approval of proposed personnel actions regarding the appointment, reappointment, resignation, assignment, performance, and credentialing of specific medical staff and health care professionals; to be briefed on proprietary, business-related information pertaining to strategic redeployment and compensation of personnel; and to discuss the appointment, reassignment, performance and evaluation of specific employees of the Medical Center and the evaluation of performance of departments of the Medical Center that will necessarily include discussion of the performance of specific employees, disclosure of which would adversely affect the competitive position of the Medical Center.

And further to discuss proprietary, business-related contract negotiations regarding Nutrition and Environmental Services procurement, and the Medical Center's existing purchasing contractual relationship with Novation, disclosure of which would adversely affect the competitive position of the Medical Center.

To consult with legal counsel on both pending and threatened litigation and compliance with regulatory, licensing and accreditation requirements, which will also necessarily involve discussion of the performance of individuals and include proprietary business-related information, disclosure of which would adversely affect the competitive position of the Medical Center; further to discuss proprietary, business-related information pertaining to the operations of the Medical Center, involving strategic and business development initiatives with the School of Medicine, disclosure of which would adversely affect the competitive position of the Medical Center.

The relevant exemptions to the Virginia Freedom of Information Act for all of these are provided for in Section 2.2-3711 (A) (1), (6), (7), and (23) of the Code of Virginia.

The Board resumed in Open Session at 4:10 p.m., after adopting the following resolution certifying that nothing untoward had been discussed in Executive Session:

That we vote on and record our certification that, to the best of each Board member's knowledge, only public business matters lawfully exempted from open meeting requirements and which were identified in the motion(s) authorizing the closed session, were heard, discussed or considered in closed session.

The Board then adopted the following resolution:

APPROVAL OF CREDENTIALING AND RE-CREDENTIALING ACTIONS

RESOLVED that the following Credentialing and Re-credentialing Actions, as recommended by the Medical Center Operating Board, are approved:

RECOMMENDED CREDENTIALING AND RE-CREDENTIALING ACTIONS

1. NEW APPOINTMENTS TO THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for appointment to the Clinical Staff of the University of Virginia Medical Center and the granting of specific privileges to the following practitioners are approved:

Altes, Talissa A., M.D., Radiologist in the Department of Radiology; Attending Staff Status; Period of Appointment: January 29, 2003, through January 19, 2004; Privileged in Radiology.

Balogun, Seki A., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Appointment: January 30, 2003, through January 24, 2004; Privileged in Internal Medicine.

Bubb, Lori C., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Appointment: February 4, 2003, through January 1, 2004; Privileged in Internal Medicine.

Dillingham, Rebecca A., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Appointment: January 27, 2003, through June 30, 2003; Privileged in Internal Medicine.

Lynde, James L., M.D., Radiologist in the Department of Radiology; Attending Staff Status; Period of Appointment: January 28, 2003, through November 9, 2003; Privileged in Radiology.

Pope, James S., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Appointment: January 28, 2003, through June 30, 2003; Privileged in Internal Medicine.

2. REAPPOINTMENTS TO THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for reappointment to the Clinical Staff of the University of Virginia Medical Center and the granting of specific privileges to the following practitioners are approved:

Abrams, Jeffrey R., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: May 3, 2003, through December 31, 2004; Privileged in Internal Medicine.

Brand, Asher, M.D., Physician in the Department of Emergency Medicine; Attending Staff Status; Period of Reappointment: April 1, 2003, through March 31, 2005; Privileged in Emergency Medicine.

Brenin, David, M.D., Surgeon in the Department of Surgery; Attending Staff Status; Period of Reappointment: May 20, 2003, through May 19, 2005; Privileged in Surgery.

Chastain, Dania, Ph.D., Psychologist in the Department of Anesthesiology; Attending Staff Status; Period of Reappointment: May 3, 2003, through May 2, 2005; Privileged in Psychology.

Dalton, Claudette E., M.D., Anesthesiologist in the Department of Anesthesiology; Attending Staff Status; Period of Reappointment: May 1, 2003, through April 30, 2004; Privileged in Anesthesiology.

Davis, Walter S., M.D., Physiatrist in the Department of Physical Medicine and Rehabilitation; Attending Staff Status; Period of Reappointment: May 1, 2003, through April 30, 2005; Privileged in Physical Medicine and Rehabilitation.

Fletcher, Page M., M.D., Psychiatrist in the Department of Psychiatric Medicine; Visiting Staff Status; Period of Reappointment: May 1, 2003, through March 31, 2005; Privileged in Psychiatric Medicine.

Galazka, Sim S., M.D., Physician-in-Chief in the Department of Family Medicine; Attending Staff Status; Period of Reappointment: April 1, 2003, through March 31, 2005; Privileged in Family Medicine.

Gomez, Carlos F., M.D., Physician in the Department of Internal Medicine; Attending Staff Status; Period of Reappointment: April 1, 2003, through March 31, 2005; Privileged in Internal Medicine.

Hurwitz, Shepard R., M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Period of Reappointment: May 1, 2003, through April 30, 2005; Privileged in Orthopedic Surgery.

Jones, Herbert C., M.D., Obstetrician and Gynecologist in the Department of Obstetrics and Gynecology; Visiting Staff Status; Period of Reappointment: April 1, 2003, through March 31, 2004; Privileged in Obstetrics and Gynecology.

Keeley, Meg G., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: May 1, 2003, through June 30, 2004; Privileged in Pediatrics.

Kerrigan, Deirdre C., M.D., Physiatrist-in-Chief in the Department of Physical Medicine and Rehabilitation; Attending Staff Status; Period of Reappointment: April 1, 2003, through March 31, 2005; Privileged in Physical Medicine and Rehabilitation.

Mayo, Mary Anne S., M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: May 1, 2003, through April 30, 2004; Privileged in Pediatrics.

Phillips, Frank H., M.D., Anesthesiologist in the Department of Anesthesiology; Attending Staff Status; Period of Reappointment: May 2, 2003, through May 1, 2004; Privileged in Anesthesiology.

Sanfey, Hilary A., M.D., Surgeon in the Department of Surgery; Attending Staff Status; Period of Reappointment: April 1, 2003, through March 31, 2005; Privileged in Surgery.

Singletary, Eunice M., M.D., Physician in the Department of Emergency Medicine; Visiting Staff Status; Period of Reappointment: April 1, 2003, through March 31, 2005; Privileged in Emergency Medicine.

Tompkins, Dorothy G., M.D., Pediatrician in the Department of Psychiatric Medicine; Attending Staff Status; Period of Reappointment: May 1, 2003, through April 30, 2004; Privileged in Pediatrics.

Toomy, William, M.D., Physician in Regional Primary Care; Attending Staff Status; Period of Reappointment: May 1, 2003, through April 30, 2005; Privileged in Internal Medicine.

Wagstaff, Joseph, M.D., Pediatrician in the Department of Pediatrics; Attending Staff Status; Period of Reappointment: May 1, 2003, through April 30, 2005; Privileged in Pediatrics.

Wilcox, Susan M., M.D., Anesthesiologist in the Department of Anesthesiology; Visiting Staff Status; Period of Reappointment: May 14, 2003, through May 13, 2004; Privileged in Anesthesiology.

3. STATUS CHANGES TO THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the status changes in clinical privileges for the following practitioners are approved:

Tannoury, Tony Y., M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Expiration Date of Appointment Changed to November 24, 2003.

Whitehill, Richard, M.D., Orthopedic Surgeon in the Department of Orthopedic Surgery; Attending Staff Status; Expiration Date of Appointment Changed to November 24, 2003.

4. RESIGNATIONS FROM THE CLINICAL STAFF

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the resignation of clinical privileges to the following practitioners are approved:

Bost, Michael A., M.D., Physician in the Department of Emergency Medicine in the Department of Emergency Medicine; Visiting Staff Status; Effective Date of Resignation: January 1, 2003.

Kinkade, Josie M., M.D., Physician in Regional Primary Care; Visiting Staff Status; Effective Date of Resignation: February 28, 2003.

5. PRIVILEGES FOR NEW ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the granting of privileges to the following Allied Health Professionals are approved:

Dort, Kathryn R., R.N., F.N.P., Family Nurse Practitioner in the Infectious Disease Clinic; Period of Privileging: January 31 2003, through January 30, 2004; Privileged as a Family Nurse Practitioner.

Dubroff, Christine, R.N., F.N.P., Family Nurse Practitioner in the Department of Family Medicine; Period of Privileging: January 14, 2003, through December 29, 2003; Privileged as a Family Nurse Practitioner.

6. RENEWED PRIVILEGES FOR ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the renewal of privileges to the following Allied Health Professionals are approved:

Kahn, Kimberly S., R.N., F.N.P., Family Nurse Practitioner in the Cancer Center/Surgical Services; Period of Privileging: May 1, 2003, through April 30, 2005; Privileged as a Family Nurse Practitioner.

Khidr, Aliaa, Ph.D., Speech Pathologist in the Department of Otolaryngology; Period of Privileging: April 12, 2003, through April 11, 2005; Privileged as a Speech Pathologist.

Kirchgessner, John C., MSN, R.N., P.N.P., Pediatric Nurse Practitioner in the School of Nursing; Period of Privileging: May 18, 2003, through May 17, 2005; Privileged as a Pediatric Nurse Practitioner.

Schweickert, Patricia, R.N., F.N.P., Family Nurse Practitioner in Interventional Neuroradiology; Period of Privileging: April 1, 2003, through March 31, 2005; Privileged as a Family Nurse Practitioner.

Taylor, Rose C., R.N., A.N.P., Adult Nurse Practitioner in the Department of Emergency Medicine; Period of Privileging: April 25, 2003, through April 24, 2005; Privileged as an Adult Nurse Practitioner.

Woodson, Sue A., M.S., C.N.M., Certified Nurse Midwife in the Department of Obstetrics and Gynecology; Period of Privileging: May 1, 2003, through April 30, 2004; Privileged as a Certified Nurse Midwife.

7. RESIGNATIONS OF ALLIED HEALTH PROFESSIONALS

RESOLVED that the recommendations of the Clinical Staff Executive Committee for the resignation of privileges to the following Allied Health Professionals are approved:

Davis, Amy E., M.S., Speech Pathologist in the Department of Speech-Language; Effective date of Resignation: December 2, 2002.

Evans, Eric E., P.A., Physician's Assistant in the Department of Neurosurgery; Effective date of Resignation: January 1, 2003.

Hagie, Sue E., R.N., F.N.P., Family Nurse Practitioner in the Greene County Health Cottage; Effective date of Resignation: June 24, 2002.

Wells, Jodi, P.A., Physician's Assistant in the Department of Neurosurgery; Effective date of Resignation: January 20, 2003.

Wood, Susan P., R.N., E.N.P., Emergency Nurse Practitioner in the Department of Emergency Medicine; Effective date of Resignation: December 31, 2002.

These resolutions do not require action by the Board of Visitors but will be reported at the next Board of Visitors meeting as a matter of record.

On motion, the meeting was adjourned at 4:15 p.m.

AGG:lah

These minutes have been posted to the University of Virginia's Board of Visitors website.

<http://www.virginia.edu/bov/mcobminutes.html>