

June 15, 1999

MEMORANDUM

TO: The Health Affairs Committee:

Charles M. Caravati, Jr., M.D. Chair	Terence P. Ross
H. Christopher Alexander, III, M.D.	Elizabeth A. Twohy
William G. Crutchfield, Jr.	Harry J.G. van Beek
William H. Goodwin, Jr.	John P. Ackerly, III, Ex Officio

and

The Remaining Members of the Board:

Champ Clark	Henry L. Valentine, II
T. Keister Greer	Walter F. Walker
Elsie Goodwyn Holland	Benjamin P.A. Warthen
Timothy B. Robertson	James C. Wheat, III
Albert H. Small	Joseph E. Wolfe
Robert G. Schoenvogel	

FROM: Alexander G. Gilliam, Jr.

RE: Minutes of the Meeting of the Health Affairs Committee

The Health Affairs Committee of the Board of Visitors of the University of Virginia met, in Open Session, at 9:15 a.m., Tuesday, June 15, 1999, in Private Dining Rooms 2 and 3 of the Health Sciences Center of the University of Virginia; Charles M. Caravati, Jr., M.D., the Chair, presided. H. Christopher Alexander, III, M.D., William G. Crutchfield, Jr., and Ms. Elizabeth A. Twohy were present. Alexander G. Gilliam, Jr., Leonard W. Sandridge, Jr., Robert W. Cantrell, M.D., Robert M. Carey, M.D., Patrick Kelly, William E. Carter, Jr., Cole Hendrix, Randy Frank, and Ms. Jeanne Flippo Bailes also were present.

The Chair introduced Dr. H. Christopher Alexander, III, of Roanoke who has agreed to serve as a public member of the reorganized Health Affairs Committee. Mr. Harry J.G. van Beek, of the firm Kloeckner-Pentaplast in Gordonsville, also has been appointed a public member of the Committee, but he could not attend the meeting because of prior commitments. The Chair intends to appoint more public members, and he asked Committee members to suggest possible candidates to him.

He also introduced Ms. Twohy, a Member of the Board of Visitors, as a new member of the Committee.

The Chair suggested dates when the Committee might meet over the next six months: July 23, September 7, during the regular October Board of Visitors meeting, November 16 or 17, January 17, 18 or 19, and during the regular February Board meeting. He said the Committee would try to meet eight or nine times during the next year.

The Chair asked Dr. Cantrell, Vice President and Provost for Health Sciences, to introduce Mr. Randy Frank, who has just been hired as the first Health Sciences Compliance Officer. Mr. Frank gave a brief presentation on what the Compliance Officer will do.

The Chair proposed that representatives of the Medical Alumni be invited to attend Committee meetings. There were no objections and he said he would ask the president of the group to meet with the Committee. The Chair also noted that the initial terms of the public members of the Committee would be determined by draw.

Mr. Patrick Kelly of the Office of the General Counsel gave a presentation on "codified autonomy," the rules established by the General Assembly which permit the Medical Center certain administrative freedoms and rights.

In a discussion of the Committee's duties and responsibilities, Mr. Crutchfield said he thought the most important is the governance of the Hospital. There was considerable discussion of exactly what the Hospital can do under codified autonomy.

At the request of the Committee, Mr. William Carter, the Director of the Hospital, and Mr. Sandridge, Executive Vice President and Chief Financial Officer, agreed to have a report for the Committee on codified autonomy in relation to the Hospital and on Hospital governance questions.

Dr. Carey, Dean of the School of Medicine, gave a report on Medical School admissions. He said the School admits 139 students; this year the School received 4400 applications, most of them (3600 this year) from outside Virginia. He went into some detail on the demographics of applicants as well as their qualifications and the process used by the Medical Admissions Committee to evaluate them.

Dr. Carey and members of the Committee also discussed several questions of ethics, focussed on the work of the Human Investigation Committee.

After a short recess, Mr. Carter reported on Hospital finances, both on current figures and on ways the Hospital Administration is working to try to cut costs. Members of the Committee expressed concerns about the morale of staff, particularly non-medical support staff, and emphasized that staff has to support these cost-cutting measures if the measures are to be effective.

Dr. Cantrell reported briefly on some national trends in both hospital and medical education financing.

Ms. Twohy proposed a resolution allowing the Committee to go into Executive Session. The resolution was approved and the Committee went into Executive Session at 11:30 a.m.

The following motion was adopted:

That the Health Affairs Committee of the Board of Visitors of the University of Virginia go into Executive Session for the purpose of discussing proprietary, business related information pertaining to the operations of the Medical Center, and its joint ventures, including contract negotiations related to the proposed Integrated Healthcare Information Management System where public disclosure would adversely affect the competitive position of the Medical Center; and for the discussion and evaluation of specific University personnel, as provided for in Section 2.1-344 (A) (1), (6), and (24) of the Code of Virginia.

The Committee resumed in Open Session at 12:15 p.m. and, on motion, adjourned.

AGG:jfb

Copies to: Mr. John T. Casteen, III
Mr. Paul J. Forch
Mr. Gene D. Block
Dr. Robert W. Cantrell
Mr. Peter W. Low
Mr. Leonard W. Sandridge
Mr. Robert D. Sweeney
Mr. Ernest H. Ern
Mr. William W. Harmon
Ms. Colette Capone
Dr. Robert Reynolds
Mr. Terry Holland
Mr. L. Jay Lemons
Ms. Louise Dudley

At a meeting of the Health Affairs Committee of the Board of Visitors of the University of Virginia held on June 15, 1999, a roll call vote was taken immediately following an executive session. Members voting "yes" certify that to the best of the Member's knowledge (1) only public business matters lawfully exempted were discussed in closed session; and (2) only public business matters identified in the public motion by which the executive or closed meeting were discussed. In accordance with the law, any member of the public body who believes that there was a departure from the foregoing shall so state prior to the vote indicating "the substance of the departure". Any such statements are recorded below under "comments".

<u>NAME</u>	<u>VOTE</u>	<u>COMMENTS</u>
	<u>yes or no</u>	
John P. Ackerly, III		absent
Charles M. Caravati, Jr.	yes	
Champ Clark		
William G. Crutchfield, Jr.	yes	
William H. Goodwin, Jr.		absent
T. Keister Greer		
Mrs. Elsie Goodwyn Holland		
Timothy B. Robertson		
Terence P. Ross		absent
Albert H. Small		
Elizabeth A. Twohy	yes	
Henry L. Valentine, II		
Walter F. Walker		
Benjamin P.A. Warthen		
James C. Wheat, III		
Joseph E. Wolfe		
Robert G. Schoenvogel		
H. Christopher Alexander, III	yes	
Harry J.G. van Beek		absent

ADDENDUM TO THE OFFICIAL MINUTES OF THE MEETING
OF THE BOARD OF VISITORS OF THE UNIVERSITY OF
VIRGINIA

Meeting Date: June 15, 1999

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS the Health Affairs Committee of the Board of Visitors of the University of Virginia has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS Section 2.1-344.1 of the Code of Virginia requires a certification by this Health Affairs Committee that such executive meeting was conducted in conformity with Virginia law;

NOW THEREFORE BE IT RESOLVED that the Health Affairs Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Health Affairs Committee.

VOTE

AYES: 4

NAYS: 0

[For each nay vote, the substance of the departure from the requirements of the Act should be described].

ABSENT DURING VOTE: 4

ABSENT DURING MEETING: 4

Alexander G. Gilliam, Jr.
Secretary, Board of Visitors,
University of Virginia