MEMORANDUM

TO:        The Special Committee on the Nomination of a
President:

                John O. Wynne, Chair       Gordon F. Rainey, Jr.
                Daniel R. Abramson       Warren M. Thompson
                A. Macdonald Caputo       Robert Fatton
                Susan Y. Dorsey          James N. Galloway
                Helen E. Dragas           Ann B. Hamric
                Thomas F. Farrell, II     John C. Jeffries, Jr.
                W. Heywood Fralin         Deborah E. McDowell
                Austin Ligon              John Nelson
                Vincent J. Mastracco, Jr.  Peyton T. Taylor, M.D.
                Jenifer Warner

and

The Remaining Members of the Board:

                The Hon. Alan A. Diamonstein       The Hon. Lewis F. Payne
                Robert D. Hardie                   Don R. Pippin
                Ms. Glynn D. Key                   E. Darracott Vaughan, Jr., M.D.
                Randal J. Kirk                     Rahul Gorawara

FROM:       Susan G. Harris

SUBJECT:    Meeting of the Special Committee on the Nomination of
a President on October 13, 2009

The Special Committee on the Nomination of a President of
the Board of Visitors of the University of Virginia met, in Open
Session, at 8:30 a.m. on Tuesday, October 13, 2009, in the Board
Room of the Pavilion at the Boar’s Head Inn; John O. Wynne,
Chair, presided.

The entire Committee was present for the meeting save W.
Heywood Fralin, Austin Ligon and James N. Galloway. A. Macdonald
Caputo participated by telephone.
Special Committee on the Nomination of a President

Also present were Leonard W. Sandridge, R. William Funk, Ms. Carol S. Wood, Ms. Susan A. Carkeek, Justin B. Thompson, Ms. Debra Rinker, and Ms. Susan G. Harris.

Opening Remarks and Group Discussion on Leadership

The Chair began the meeting by asking for comments on the articles on leadership that were distributed to the Committee in advance of the meeting. These articles are Goleman, “Leadership that Gets Results”, McLaughlin, “Leadership, Management and Governance”, Kotter, “What Leaders Really Do”, and Rhodes, “The Creation of the Future”. There were a number of comments about the qualities needed in a president. Ms. Dragas recommended that the Committee retain the materials for use in evaluating the president.

Executive Session

At 9:00 a.m. a motion was made and seconded to convene in Executive Session, which motion was adopted by the Committee:

That the Special Committee on the Nomination of a President go into Closed Session to discuss and consider, as part of the presidential search process, nominees and prospective candidates, and to evaluate the performance of departments or schools of the University where such evaluation will necessarily involve discussion of the performance of officers and employees as provided for in Section 2.2-3711 (A)(1) of the Code of Virginia.

The Committee resumed its meeting in open session at 11:17 a.m. and adopted the following resolution certifying that its discussions in Executive Session had been conducted in accordance with the exemptions permitted by the Virginia Freedom of Information Act:

That we vote on and record our certification that, to the best of each Board Member’s knowledge, only public business matters lawfully exempted from open meeting requirements and which were identified in the motion(s) authorizing the closed session, were heard, discussed or considered in closed session.
President Profile Review

Mr. Sandridge led a discussion of the draft presidential profile. Committee members had a number of suggested revisions. Mr. Rainey circulated a statement of values and Committee members agreed that some of the language should be incorporated into the presidential profile.

Executive Session

At 11:55 a.m., upon the following motion the Committee continued the meeting in Executive Session:

That the Special Committee on the Nomination of a President go into Closed Session to discuss and consider, as part of the presidential search process, nominees and prospective candidates, and to evaluate the performance of departments or schools of the University where such evaluation will necessarily involve discussion of the performance of officers and employees as provided for in Section 2.2-3711 (A)(1) of the Code of Virginia.

The Committee resumed its meeting in open session at 4:05 p.m. and adopted the following resolution certifying that its discussions in Executive Session had been conducted in accordance with the exemptions permitted by the Virginia Freedom of Information Act:

That we vote on and record our certification that, to the best of each Board Member’s knowledge, only public business matters lawfully exempted from open meeting requirements and which were identified in the motion(s) authorizing the closed session, were heard, discussed or considered in closed session.

The Chair adjourned the meeting at 4:10 p.m.

SGH:lah
These minutes have been posted to the University of Virginia’s Board of Visitors website.
http://www.virginia.edu/bov/specialcommminutes.html