

Chemistry GSC  
Minutes for August 11, 2004

Old Business

- 1) Secretary's report – on website
- 2) Treasurer's report – Current balance 7187.96
  - a. Lab coat update: Most of the order came in. We got everything except the XL and XXL were a little mixed up. Catherine talking to Debbie Scott about it. Fischer credit us for the few coats they messed up on sending.
- 3) Social coordinator's report –picnic update
  - a. Susie – said that for timeslots will have specific names of people so that we can track people down to work the grill.
  - b. Heather – sell T-shirts during the picnic?
    - i. Last time most of our sales were to REU so no for now.
- 4) V.P. Report – GSAS update
  - a. First meeting is the second Monday of the month. Heather will go as the second rep. Not much to update because they don't meet in the summer time.

New Business

- 1) Discussion of improving the graduate education program with Dr. Marshall
  - Discussion about the seminar program.
    - Graduate studies committee feels a seminar requirement is a good idea. They will be presenting the idea at the next faculty meeting.
    - We haven't had a seminar program in years. A departmental seminar is quite different from a group seminar. Issues discussing:
  - Format
    - divisional or integrated
    - Patrick – broader range of interest from audience.
  - Topics for seminar
    - literature or research
    - Student chosen or faculty selected literature if that is the chosen
    - If second year, would have a literature based approach, or more this is where we're at and where we're going.
    - If in the later part of your time here, it could be a research based approach where you should have enough information to talk about.
    - 2<sup>nd</sup> years in Fall with literature chosen in conjunction with the research advisor and 4<sup>th</sup> years in the Spring talking about their research.
  - Time format
    - half hour format is something we, as students like.
    - Pros and cons of 30 min and hour long talk.
  - Participation
    - mandatory for 2<sup>nd</sup> years, or should we have one seminar, 2 seminars...
  - Evaluation

- Suggestion – grading (feedback) sheet done by the professors and given back to the organizational person of the talk and in order to sit down with the speaker and talk them through the feedback that they've been given.
- 2) Picnic 8/17/04
    - a. Grilling schedules - email groups specifically
    - b. Advertise – flyers & emails
    - c. T-shirt sales again (see above)
  - 3) Lab Coat Sales –
    - a. Make sure all lecture classes have a transparency. Also put a flyer by Jan's office on the third floor. Make a flyer saying the times we're going to be there.
  - 4) Incoming students
    - a. Sign-up for orientation activities
      - i. Orientation starts at 2pm.
      - ii. Heather put together a calendar to give them with a list of events. We'll give them a packet of information
      - iii. Need people to bring breakfast to them before the exams, must be there by 8:30am
    - b. 1<sup>st</sup> year party progress
      - i. First year party – asked for \$10, people have been very generous. The date is the 28<sup>th</sup>. Clean up crew: hopefully people will chip in help and time.
      - ii. Food: cups, chips, snack food, anything non-alcohol. Around \$50 to be allotted for food related expenses.
      - iii. The date is the 29<sup>th</sup> of August.
    - c. Mixer with ChE
      - Kickball – Tara: Chem E suggested Friday September 3<sup>rd</sup> at 6:30, at the IM softball park.
      - We're thinking that the first week in September, maybe the 9<sup>th</sup> or the 10<sup>th</sup>. Todd Bowman coordinates the scheduling of IM. Food – maybe grilling out.
    - d. Football tailgating
      - i. September 11 – the game is verses Chapel Hill
      - ii. Probably have to go put a couple of vehicles in the lot behind St. Thomas Aquinus.
    - e. Packet – calendar of events, party info, payroll schedule, etc.?
  - 5) Student-invited speaker update
    - a. Subcommittee progress
      - i. Lindsay is supposed to talk to Landers about the scheduling, and he hasn't been receptive. We need dates that are available and can't go forward until we have a list of dates.
      - ii. Draft a generic letter – Patrick – letter from Marshall, get a letter drafted by the end of the week
    - b. Possible speakers for Spring and Fall 2005?
  - 6) Misc. –

- a. King's Dominion set for Saturday Oct 16<sup>th</sup>
  - i. September 1<sup>st</sup> is the deadline for sign-ups.
  - ii. Get the tickets mailed to us, then we'll distribute the tickets when we get them. We'll all get there on our own. Transportation is not included and the only time that we're totally set to meet up is during the lunch period. Parking is \$5, so car-pooling is a good idea.
- b. Student-seminar review - yes, we liked it and think it served it's purpose.
- c. Website updates- none for now.
- d. Halloween party – joint with the med school at 1009 Wertland. They'll supply the alcohol and we'll take care of food and decorations.