

Instructions:

Creative Arts Award Application 2009

DEADLINE: 12:00 noon on April 15

Center for Undergraduate Excellence
3rd floor of the Harrison Institute/Special Collections Library
Late applications WILL NOT be considered.

Application Checklist

TURN IN 3 COLLATED SETS OF THE FOLLOWING APPLICATION COMPONENTS:

- a. One-page project proposal (see below)
- b. Project time line
- c. Relevant course work
- d. Resume summarizing relevant prior experiences in the creative arts (e.g., years studied, dates, institutions, awards/honors, workshops/courses)
- e. Examples of your work, if appropriate (see below)
- f. Itemized budget
- g. Signed student statement
- h. Signed faculty advisor endorsement

SUBMIT ONE COPY OF EACH OF THE FOLLOWING:

- i. Unofficial ISIS transcript (“Transcript” under Credits/Grades/Honors – the standard version)
- j. 2 recommendation letters (1 from project advisor, 1 from another professor). Your recommenders must submit these to the Center for Undergraduate Excellence by April 15. They may be sent by messenger mail to P.O. Box 400874.

Proposal

Attach a clear, concise description of the proposed project (maximum 1 page, single-spaced, 1 inch margins, 12 point font). Your proposal should describe the creative inquiry you hope to pursue, as well as the artistic significance of and context of your work. Explain what you will do, where and how you will do it, what the final product will be, and how you plan to present your work. Include a clear statement of your proposed methods. You should also indicate how the project relates to any ongoing academic study (such as a Distinguished Majors thesis).

Examples of Your Work

If appropriate, please include examples of your relevant creative work in a format that does not need to be returned to you (paper, CD, or DVD).

- Art: a CD, or up to 20 slides or prints, with information about the dimensions of the pieces, medium (ceramic, watercolor, bronze, etc.), and date of composition.
- Dance: a DVD of choreography or performance. Length should not exceed 10 minutes.
- Drama: a DVD or portfolio (if applicable). Length should not exceed 10 minutes.
- Music: a sound recording or musical score. Sounds recording must isolate and highlight the applicant. Length should not exceed 10 minutes.
- Creative writing: a writing sample. Length should not exceed 10 pages.

CREATIVE ARTS AWARD APPLICATION 2009

Full Name:

Year (circle one): 1st 2nd 3rd

E-mail Address:

Phone Number:

Major(s):

Category of your proposal (circle appropriate category)

- Creative writing
- Visual arts
- Drama
- Dance
- Music
- Other:

Project Title:

Are you proposing to travel internationally? If so, where?

Have you applied for other funds?

How did you hear about this Award?

Advisor:

Advisor's department:

Advisor's e-mail address:

Name of 2nd Reference:

Note for groups:

If you are applying as a group, please attach a page with name, contact information, and major for each applicant. Each group member must obtain a recommendation letter from a faculty member. The faculty advisor's recommendation letter should discuss each member of the group.

Project Time Line Description (be as specific as possible with respect to dates and anticipated activities):
Spring 2009 (e.g., preparation for project):

Summer 2009:

Fall 2009:

Spring 2010 (include presentation):

Relevant Course Work:

Prior Relevant Experience:

Itemized Anticipated Budget (from \$1,000 to \$5,000):

Transportation -Air -Bus -Boat -Taxi-Gas-Train	
Meals	
Lodging -Rent -Hotel -Hostel	
Supplies -Lab supplies -Equipment	
Travel Clinic -Immunizations -Medications, etc.	
Other	
Total	

Faculty Advisor Endorsement

FACULTY ADVISOR: *Please initial the following items, sign below, and sign student's proposed budget.*

I agree to oversee the work of _____ [*insert student's name*].

I approve the student's proposed budget. _____

If the project involves international travel, I will advise my student to register with the International Studies Office, attend a pre-departure orientation, and comply with any other ISO requirements.

I will review the student's final project and submit a one-page final evaluation to the Center for Undergraduate Excellence. (This evaluation will be due in Spring 2009; you will be informed by e-mail of this and any other deadlines.)

_____ Signature of Faculty Advisor

Student Statement

STUDENT: *Please initial the following items and sign below.*

I promise to adhere to all award procedures, including the submission of my mid-term report, final project, expenditure report, and presentation. _____

If my proposed project involves international travel, I understand that:

- I may not travel to any location with a U.S. State Department Travel Warning and, if such a warning is issued while I am abroad, I must leave the country immediately in the safest manner possible. (http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html). Prior to my departure, I will register with the International Studies Office, attend a pre-departure orientation, and comply with any other ISO requirements. www.virginia.edu/iso.
- I am responsible for obtaining a visa and/or work or other permit required for my intended destination. _____
- I am responsible for getting appropriate inoculations and overseas health/emergency coverage.
- If I am an international student, I will consult with an international student advisor about my visa status. _____

_____ Signature of Student