

Graduate Student Employment Opportunity Coordinator of Programs Shea House at UVa

Shea House is located at the corner of Monroe Lane and Jefferson Park Avenue, between the Student Health Building and the Spanish House. Shea House invites applications from graduate students in all Schools of the University who are interested in being considered for the position of Coordinator of Programming in Shea House. We welcome applications from graduate students of diverse backgrounds and views who have a particular interest in internationalizing the University. Preference will be given to those who have had significant experience in Italy, Asia, or the Middle East and who can speak one of the languages of the House.

The Coordinator of Programs is responsible for initiation, coordination, and evaluation of the House's academic and cultural programming, overseeing the use of seminar and lounge space in Shea House, and building and maintaining close working relationships with the language programs, the Department of Asian and Middle Eastern Languages and Cultures (AMELC), and the Department of Spanish, Italian and Portuguese. The Coordinator of Programs lives in Shea House's one-bedroom suite and reports to the Director of the House.

The work involved amounts to an average of ten hours per week. The Coordinator of Programming receives twelve-month occupancy in the House's one-bedroom suite, and a meal plan for use in the House's dining room.

Shea House will provide a near-immersion experience for students in these languages: Arabic, Chinese, Hindi-Urdu, Italian, Japanese, and Persian. The Coordinator of Programming need not be a speaker of any of these languages.

The initial term of the appointment is one year, with the possibility of renewal.

Those interested in applying for this position should send a c.v. and letter of interest to Ms. Shenda Allen by e-mail (sda9q@virginia.edu) or mail (AMELC, P. O. Box 400781, University of Virginia, Charlottesville, VA 22904). Application materials may also be dropped off at B027 New Cabell Hall. The deadline for receipt of applications is **Friday, February 9, 2007**.