

Faculty Development Grant Application Form

Purpose of Faculty Development Grants: to help defray the costs associated with: participating in East Asia-related workshops and conferences both in the U.S. and abroad by presenting or commenting on papers; research-related activities such as materials acquisition, transcription, and translation; and costs associated with the editing and publication of a manuscript (subventions).

Eligibility: all East Asia-related faculty holding long-term paid appointments. Applicants need to have applied for other applicable funding, such as departmental travel funds, in order to be eligible for this award.

Maximum amount per application: \$500

Deadline: any time during fall and spring semesters up to two weeks before the date of the last class meeting.

Personal Information:

Name:

Address:

Telephone:

Email:

You must attach a research proposal describing your activity, being sure to specify how it fits within the statement of purpose for the faculty development grants as laid out above. Please feel free to explain any items in your proposed budget for which the spaces below are inadequate.

Proposed Budget:

Expense Category	Amount \$
Travel	<input type="text"/>
Lodging	<input type="text"/>
Conference & Workshop Registration	<input type="text"/>
Other:	<input type="text"/>
Other:	<input type="text"/>
Other:	<input type="text"/>
Other:	<input type="text"/>

Other:	
Total:	
Amount of Other Sources of Funding:	
Other Sources:	
Net Amount Requested:	

Signature:

Date:

All recipients of these grants must immediately consult with the EAC administrator regarding the reimbursement procedures and expense documentation that will be required before grant moneys can be disbursed. Contact: Maggie Bierwirth: mvb3q@virginia.edu, 982-2665, 244 New Cabell Hall.