

PROVOST EMPLOYEE COMMUNICATION COUNCIL
Meeting Minutes – July 10, 2007
Meeting location: International Studies Office Conference Room

Present: A. Burns, S. Chisholm, A. Cohn, S. Edinger, D. Fetko, B. Ganey, C. Garges, R. Garver, J. Lasseter, L. Miller, K. Olsen, B. Reinhard, B. Rugo, R. Schuett, D. Waller, B. Marshall, L. Olmsted, S. Morris, S. Pott, J. Varner, C. Vaught, L. Hawthorne, K. Harlow, R. Nedzel, W. Corey, A. Zook

OPEN SESSION

Guest Speakers: None

The primary goal of this meeting was to introduce and welcome newly elected council members and thank outgoing members. Orientation for new members included an historical overview of the Councils presented by Alan Cohn, Director of Faculty & Staff Employee Relations. He mentioned that the 1st council was formed by the Medical Center with approximately 50 members. Next was the President/Executive Vice President & Chief Operating Officer Employee Communication Council. Then the Provost Employee Communication Council was formed, followed by the Student Affairs council, which shortly will fall under the President/Executive Vice President & Chief Operating Officer Employee Council. The Health System Academic & Research Council was the last council to be established. He stated that members' roles are crucial and self-auditing, and should be representative of the concerns of their constituents and not for the advancement of their own agenda.

Members were then shown the PECC website (<http://www.virginia.edu/employeecouncils/provost/>) for review of its mission statement, which was read aloud by Susan Chisholm. She indicated that everyone should familiarize themselves with the By-Laws, prior meeting minutes and the future meeting schedule. She also gave council members a copy of the Council's temporary brochure for their review and reference purposes.

Members were then asked for feedback on the past year's meeting activities and what they did or did not like. Several indicated they would like to hear from the following:

- Rebecca White regarding parking and transportation issues
- Anna Towns regarding space planning and management pertaining to ongoing and future construction
- Rod Kelly regarding the UVA Jobs initiative
- Someone from the Student Systems Project for an update on that initiative

It was also suggested that constituent concerns be addressed at the beginning of the meeting since addressing them toward the end leaves little time for extensive discussion. Additionally, members would like to see meetings held at different locations, availability and hosting-interest permitting.

Beth Reinhard gave an HR update. She mentioned that the HR survey received over a 50% response rate, with 5600 people responding. An anticipated date of mid-to-end of August is when they hope to have the data returned to them for review and eventual publishing. She also stated that performance evaluations are upcoming and that Extraordinary Contributor and Below Contributor forms need to be submitted before the EWP is submitted. Also, she mentioned the [Jobs@UVA](#) website will go live on 7/30/07. Finally, she mentioned that a restructuring project manager will be hired in UHR for a 1-2 year appointment. The search is in its beginning stages.

CLOSED SESSION

Parking Committee Update

A survey of classified staff is still in the works and will be conducted to gather additional information from those who purchase parking passes through Parking and Transportation. Carol Garges stated the committee will continue to work together even though a member or two will be rotating off the PECC. She also mentioned that she and Rob Schuett would be meeting with Rich Kovach tomorrow, 7/11/07, for further discussion and eventual distribution, followed by a meeting with Leonard Sandridge and Yoke San Reynolds for approval.

Susan Chisholm indicated that a future seminar for all council members is in the planning stages. The first planning meeting will be held tomorrow, 7/11/07.

Elections

Elections were held for the Vice Chair. Three people were nominated, Ann Zook, Bridget Ganey and Katherine Harlow. A vote of the membership produced Co-Vice Chairs Ann Zook and Katherine Harlow. Bridget Ganey will serve in a supporting capacity in which she has accepted.

Becky Marshall brought and passed out PerksCards for distribution to constituents. These cards were leftovers from Mrs. Marshall's chairmanship. Additional information about the Perks Card can be found at <http://www.perkscard.com/>

The meeting was adjourned.

The next PECC meeting will be held on September 11, 2007 in Newcomb Hall, Room 389 @ 9:30 AM