

FOCUS Fall 2017 Session Agenda
Omni Richmond Hotel 100 South 12th Street, Richmond, Virginia 23219
VIRGINIA STATE UNIVERSITY
Nearly FINAL

THURSDAY, NOVEMBER 2ND

7:00 – 8:00 AM – Registration and Continental Breakfast

8:00 – 8:10 AM - Welcome

GENERAL SESSIONS

8:10 – 9:00 AM

General Session I - Keynote Address – Makola M. Abdullah, President, Virginia State University

9:10 – 10:00 AM

General Session II – Auditor of Public Accounts (APA) Update - Eric Sandridge or Jimmy Quesenberry

10:00 – 10:20 AM - Break

10:20 – 11:10 AM

General Session III– Incident Management in Higher Education – Jared Hoernig, Emergency Management Coordinator, Old Dominion University

Discussion will be on critical incidents in higher educations, the importance of stakeholder relationships, and the importance of all-hazards approach to planning.

11:20 – 12:10 PM

General Session IV – Department of Accounts (DOA) Update – Randy McCabe, Deputy State Comptroller, Department of Accounts

Mr. McCabe will provide an update on DOA activities and priorities, including Cardinal Payroll.

12:10 – 1:30 PM – Lunch and Political Update: Dr. Bob Holsworth

Dr. Bob Holsworth will provide a political update.

Concurrent Sessions (* Indicates FOCUS members only sessions)

1:30 – 2:20 PM

- A) **Payment Fraud Update** – Kevin Larkin, Senior Vice President, Public Sector Banking, Bank of America Merrill Lynch
Mr. Larkin will provide a Payment Fraud Update. What’s happening and what you can do to protect yourself and your organization.
- B) **Payroll Roundtable*** - Simonne Vance, Payroll Manager and Cindi Fellows, ARMICS and Tax Compliance Officer, The College of William & Mary
“Compliance and Payroll Issues for Out of State and Non-Resident Alien Employees.” A review of the compliance issues related to hiring both employees to work out of state, as well as non-resident alien employees. Discussion will include: identifying individuals, the registration process, establishing nexus, and managing filing and reporting requirements.
- C) **Bursar Roundtable*** - Isaiah Behnke, Director of Student Account Operations, University of Virginia and Linda Combs, Director University Business Office, James Madison University
Mr. Behnke will lead discussions on several topics including student refunds, third party sponsorships, payment plans, 1098-T’s, etc. Ms. Combs will share information about JMU’s new pre-collection and payment plan modules.

2:30 – 3:20 pm

- D) **Creating Engaging Trainings** - Heather Strange, Director of Fiscal Policy and Communications, George Mason University and Sarah Carroll, Director of Training, Evaluation and System Support, Finance Department, University of Mary Washington
Say buh-bye to boring employee training sessions! Learn how to increase engagement and knowledge retention by incorporating diverse learning styles, combining teaching methods and playing interactive games.
- E) **Accounts Payable Roundtable*** - Laura Temple, Accounts Payable Specialist and Leigh Penn Accounts Payable Manager, University of Mary Washington
Ms. Temple and Ms. Penn will lead discussions on current topics and general issues related to the accounts payable functions.
- F) **Bursar Roundtable*** – Beth Stack, Associate Vice Chancellor, Student Financial Services, University of Pittsburgh. Ms. Stack will demonstrate and discuss the new systems modules that they have recently developed and implemented.

3:20 – 3:40 PM – Break

Concurrent Sessions (* Indicates FOCUS members only sessions)

3:40 – 4:30 PM

G) Cyberspace Survival Guide 2017 Edition - Dan Han, Chief Information Security Officer, Virginia Commonwealth University

This session will provide attendees with a rare glimpse into the secretive tactics and procedures used by cyber criminals, and offer the attendees practical defensive measures that can be taken to survive today's digital minefield. Continued advancement in technology compounded with the rapid increase in information consumption have brought many benefits to our personal and professional lives. However, along with the benefits we enjoy from these advancements, we are also now faced with a volatile digital environment, where hacking and data breaches are jeopardizing our organizations and individual identities.

H) Accounts Payable Roundtable* - Laura Temple, Accounts Payable Specialist and Leigh Penn Accounts Payable Manager, University of Mary Washington

Ms. Temple and Ms. Penn will continue discussions on current topics and general issues related to the accounts payable functions.

I) Financial Reporting* – SESSION CANCELLED

4:30 – 5:00 PM - Primary Representative Meeting

5:30 – 6:30 PM - Reception

6:30 – 8:00 PM - Dinner

FRIDAY, NOVEMBER 3rd

7:00 – 8:00 AM – Buffet Breakfast

GENERAL SESSIONS

8:00 – 8:50 AM

General Session V – Washington Update - Liz Clark, Director, Federal Affairs, National Association of College and University Business Officers (NACUBO)

Ms. Clark will discuss exploring the current state of play in the nation's capital.

9:00 – 9:50 AM

General Session VI – Trends in Higher Education – Liz Clark, Director, Federal Affairs, National Association of College and University Business Officers (NACUBO)

Ms. Clark will discuss understanding the political climate and what could lie ahead for colleges and universities.

10:00 –10:50 AM

General Session VII – The Science of Persuasion– Natalie Kerr, Professor, James Madison University

10:50 – 11:10 AM - Break

Concurrent Sessions (* Indicates FOCUS members only sessions)

11:10 – 12:00 PM

J) Living and Working in a Distracted World – Natalie Kerr, Professor, James Madison University

K) Fixed Asset/ Capital Asset Roundtable* - Donna Bean, Financial Reporting Supervisor, Old Dominion University

Ms. Bean will facilitate a roundtable discussion on the best practices and latest issues in the fixed asset area.

L) ARMICS Roundtable* - Cindi Fellows, ARMICS and Tax Compliance Officer, The College of William & Mary

(Note: ARMICS managers and representatives will have a working lunch and continue meeting during General Session VIII.)

12:00 - 1:00 PM - Lunch

GENERAL SESSION

1:00 - 1:50 PM

General Session VIII – Department of Planning and Budget (DPB) Update – Michael Maul, DPB

Mr. Maul will provide updates from the Commonwealth's Department of Planning and Budget.

1:50-2:10 PM - Wrap-up Session – Kevin Ryan, Comptroller, Virginia Military Institute

Revised 10/13/17