FALL 2005 FOCUS MEETING AGENDA

Wednesday, November 16

4:00 pm Hotel Check In Available

4:00 pm – 6:00 pm Registration

Thursday, November 17

8:00 am - 9:00 am Registration

General Sessions:

9:00 am - 9:10 am Introduction

9:10 am - 10:50 am Productive Business Conversations

10:50 am - 11:10 am Break

11:10 am - 12:00 pm Higher Education Restructuring Update

12:00 pm - 1:30 pm Lunch

Concurrent Sessions:

1:30 pm - 2:20 pm A) Accounts Payable Roundtable

B) Bursar’s Roundtable*

C) Payroll Roundtable

D) Financial Reporting Roundtable*

2:30 pm – 3:20 pm E) New MasterCard Contract (DOA)

F) Data and ID Theft Prevention

G) Payroll Tax Issues

H) Auditor of Public Accounts Update

3:20 pm – 3:35 pm Break

3:35 pm – 4:25 pm I) UBIT & Non-payroll Tax Issues

J) Federal Family Education Loan Program (FFELP) Update

K) Travel Roundtable*
L) Payroll Roundtable*

4:30 pm – 5:00 pm Primary Reps Meeting
5:15 pm - 6:00 pm Reception
6:00 pm Dinner

Friday, November 18

7:15 am - 8:30 am Continental Breakfast

Concurrent Sessions:

8:30 am – 9:20 am M) Ethics for CPAs
N) Performance Management Reporting
O) 1042-S Reporting and Other International Tax Issues
P) First Things First – Steven Covey

9:30 am - 10:20 am Q) Ethics for CPAs
R) Grants Management
S) Credit Card Security
T) First Things First – Steven Covey

10:20 am - 10:50 am Break
10:50 am - 11:40 am Legislative Update
11:40 am - 12:00 pm Wrap-up Session

* - open to FOCUS members only