

**SPRING 2007 FOCUS
MEETING AGENDA**

Monday, May 21

7:30 am – 8:30 am

Continental Breakfast

General Sessions:

8:30 am - 9:20 am

Welcome and Higher Ed Update - Norfolk State University, Vice President for Academic Affairs - Dr. Elsie Barnes

9:20 am -10:10 am

DOA Update - David Von Moll, Comptroller for the Commonwealth of Virginia, Department of Accounts

10:10 am -10:40 am

Break

10:40 am -11:30 am

Pandemic Influenza: Planning for the Possibility - Colonel Robert Mausekapp, State Emergency Planning Coordinator, Virginia Department of Health

11:30 am - 1:00 pm

Lunch

1:00 am - 1:50 pm

APA Update - Walt Kucharski, Auditor of Public Accounts

Concurrent Sessions:

2:00 pm - 2:50 pm

A) Accounts Payable Roundtable- Laura Temple, UMW; Donna Brown, Assistant Director of General Accounting, DOA and/or Fay Lion, Supervisor of General Accounting, DOA

B) Bursar's Roundtable - Sandra Riggs, NSU*

C) Payroll Roundtable - Leisa Shelor, VT

D) Budget Roundtable - Michael Maul, Associate Director of Planning and Budget for Education, Transportation and Public Safety, Department of Planning and Budget

2:50 pm - 3:20 pm

Break

3:20 pm - 4:10 pm

E) Financial Reporting Roundtable - Virginia Haiderer, CWM *

F) Accounts Payable Roundtable - Laura Temple, UMW *

G) Bursar's Roundtable - Sandra Riggs, NSU *

H) Banner Payroll - Cheryl Sims, GMU *

4:10 pm - 4:40 pm

Primary Representatives Meeting

5:30 pm – 6:30 pm ***Reception***

6:30 pm – 11:00 pm ***Dinner and Entertainment***

Tuesday, May 22

7:00 am – 8:30 am ***Breakfast Buffet***

7:30 am – 8:30 am ***ARMICS Roundtable****

Concurrent Sessions:

8:30 am - 9:20 am ***I) Financial Reporting Roundtable*** - Virginia Haiderer, CWM

J) Non-Student Accounts Receivable Roundtable - Jessica Anderson, VCU and Evelyn Ratcliffe, VT

K) Fixed Assets - Becky Saylor, VT; Randy Sherrod, LU and Elena Vasilyeva, GMU *

General Sessions:

9:30 am - 10:20 am ***ARMICS*** - Ronald Necessary, Director of Accounting and Internal Control Compliance Oversight Unit, Department of Accounts

10:20 am - 10:50 am ***Break***

10:50 am - 11:40 am ***Higher Ed Restructuring/Goal 11*** - James Alessio, Higher Education Restructuring Director, State Council of Higher Education

11:40 am - 12:00 pm ***Wrap-up session***

*** Attendance at these sessions is reserved for FOCUS members only.**