Spring FOCUS 2010
Virginia Military Institute
Lexington, Virginia

Tuesday, April 27

5:30-7:45pm   Early arrival registration at Holiday Inn Express

Wednesday, April 28

7:15-8:30am   Registration and Breakfast – Marshall Hall, Center for Leadership and Ethics

General Sessions:

8:30-9:20am   Opening Remarks – Brigadier General Robert L. Green, Deputy Superintendent of Finance, Administration and Support, Virginia Military Institute
General Green will get our conference started with a few welcoming comments and a brief discussion about the history of Virginia Military Institute. He will conclude with some comments about the role of fiscal officers.

9:20-10:10am  Expecting the Unexpected-Leadership Lessons Learned – Captain Susan Rabern, U.S. Navy (Retired), Acting Director of the VMI Center of Leadership and Ethics
In the field of finance, we never know when we might be thrust into the limelight. Captain Rabern will share with us some of her experiences and the lessons learned from those experiences.

10:10-10:40am  Break

Mr. Minor will share his thoughts regarding the challenges facing higher education. A former President of the VMI Board of Visitors, Mr. Minor can offer a perspective unlike many.

11:30-1:00pm  Lunch

General Session:

1:00-1:50pm   Department of Accounts Update – Randy McCabe, Assistant Comptroller, Commonwealth of Virginia
Mr. McCabe will provide an update on the latest developments at the Department of Accounts.
Concurrent Sessions:

1:50-2:40pm

A) **Bursars Roundtable – Linda Combs, Director of University Business Office, James Madison University**

Ms. Combs will lead a discussion with Bursars concerning the following topics: Direct Lending, VPEP and Stafford Loans, Red Flag Training, Common Collection Problems, and Non-state Regulations Effecting Student Accounts.

B) **Accounts Payable Roundtable – Karen Beebe, Travel and Reimbursement Manager, Virginia Commonwealth University**

Ms. Beebe will lead a roundtable discussion on the latest issues and best practices in the accounts payable arena.

C) **Financial Reporting Problems – Larry Goldstein, President, Campus Strategies**

Mr. Goldstein will lead a discussion regarding various financial statement preparation and reporting problems.

2:40-3:10pm

Break

3:10-4:00pm

D) **Bursars Roundtable – Linda Combs, Director of University Business Office at James Madison University**

Ms. Combs will lead a discussion with Bursars concerning the following topics: Direct Lending, VPEP and Stafford Loans, Red Flag Training, Common Collection Problems, and Non-State Regulations Effecting Student Accounts.

E) **Accounts Payable Roundtable – Karen Beebe, Travel and Reimbursement Manager, Virginia Commonwealth University**

Ms. Beebe will lead a roundtable session on the latest issues and best practices in the Accounts payable arena.

F) **GASB Update – Larry Goldstein, President, Campus Strategies**

Mr. Goldstein will discuss the latest GASB updates affecting higher education.

4:00-4:40pm

Primary Representatives Meeting

5:00-6:45pm

Reception at VMI Museum in Jackson Memorial Hall

7:00pm

Dinner and Entertainment, Marshall Hall

Thursday, April 29

7:15 – 8:30am

Breakfast, Marshall Hall
Concurrent Sessions:

8:30-9:20am  G) **Handling Budget Reductions – Larry Goldstein, President, Campus Strategies**
Mr. Goldstein will lead an interactive session on handling budget reductions, setting up realistic expectations with executive management, etc. *(Please note-attendance is limited to 50 on first come basis).*

H) **APA Update – Jim Quesenberry, Senior Specialist and Candace Hall, Senior Specialist, Higher Education Team, Auditor of Public Accounts**
Mr. Quesenberry and Ms. Hall will present on special reports completed in the past year, the importance of separation of duties when setting up systems access, changes to SAS 112 that resulted in SAS 115 and financial reporting issues from audits over the past year.

9:40-10:30am  I) **Study Abroad – James Madison University – Liz Heavner, Manager of International Accounting**
Ms. Heavner will lead a panel discussion on the operations and logistics of the University’s Study Abroad Programs.

J) **Payroll Roundtable – Carmelita Holmes, VCCS Payroll Manager**
Ms. Holmes will facilitate a payroll roundtable session to discuss current topics and best practices in the payroll area. Please forward discussion items to Carmelita at cholmes@vccs.edu

10:30-11:00am  Break

General Session:

11:00-11:50am  **DPB Update – Michael Maul, Associate Director for Education, Transportation and Public Safety, Department of Planning and Budget**
Mr. Maul will provide updates from Department of Planning and Budget.

11:50-12:10pm  Wrap Up Session

12:10-1:00pm  Lunch for Ethics Course/VMI Post Tour Attendees

Concurrent Items:

1:00-2:40pm  **Ethics 2010 – Your License Depends On It!**
James Cole will conduct a Virginia Society of Certified Public Accountants session on Ethics for CPA’s.

1:00-2:40pm  **VMI Post Tour – Lt. Col. Dallas Clark, Institute Planning Officer, Virginia Military Institute**
Lt. Col. Clark will conduct a campus tour for those not enrolled in the Ethics for CPA’s course.