Spring FOCUS 2011  
Virginia Tech  
Blacksburg, Virginia

Monday, April 25

3:15-5:00pm  Ethics 2011 – Your License Depends On It! (Assembly Hall)  
James Cole will conduct a Virginia Society of Certified Accountants session on Ethics for CPA’s.

5:30-7:00pm  Early arrival registration under Grand Staircase in the Latham Foyer

Tuesday, April 26

7:00-8:30am  Registration (under Grand Staircase in the Latham Foyer) and Continental Breakfast (Assembly Hall)

General Sessions:

8:30-9:20am  A CFO’s Perspective of Higher Education Issues in Virginia - Dwight Shelton, Vice President for Finance and Chief Financial Officer, Virginia Tech (Assembly Hall)  
Mr. Shelton will open the conference with a discussion on issues facing higher education in Virginia.

9:20-10:10am  Leading Change – John Massey, Jr., University Organizational and Professional Development, Virginia Tech (Assembly Hall)  
There is one thing in life you can count on, and that is change. In this workshop you will learn the difference between change and transition, better understand personal responses to change, and learn several methods for successfully managing personal transitions.

10:10-10:40am  Break (Assembly Hall)

10:40-11:30am  Auditor of Public Accounts Update – Joseph Stepp, Director-Higher Education Programs, Auditor of Public Accounts (Assembly Hall)  
Mr. Stepp will provide an update on the latest developments at the Auditor of Public Accounts.

11:30-1:00pm  Lunch (Latham B)

General Session:

1:00-1:50pm  Secretary of Finance Update – Richard (Ric) Brown, Secretary of Finance, Commonwealth of Virginia (Assembly Hall)
Mr. Brown will provide an update from the Secretary of Finance Office.

Concurrent Sessions:

2:00-2:50pm  A) Small Purchase Charge Card Update – Valerie Alley, Department of Accounts, Commonwealth of Virginia (Solitude)
Ms. Alley will provide an update on the small purchase charge card program and new initiatives in this area.

B) GASB Update – William (Bill) H. Cole, Partner, Cherry, Bekaert & Holland (Assembly Hall)
Mr. Cole will discuss the latest GASB updates affecting higher education. He will also address accounting issues related to Build America Bonds.

C) Payroll Panel – Darrell Kozuch, Assistant Vice President for Human Resources, University of Virginia (Smithfield)
Mr. Kozuch will lead a panel discussion regarding payroll best practices in higher education.

2:50-3:10pm  Break (Assembly Hall and Second Floor)

3:10-4:00pm  D) Accounts Payable Roundtable* – Karen Beebe, Travel and Reimbursement Services Manager, Virginia Commonwealth University (Smithfield)
Ms. Beebe will lead a roundtable discussion on the latest issues and best practices in the accounts payable arena. Please send topic suggestions to kbeebe@vcu.edu.

E) Financial Statement Reporting – Larry Goldstein, President, Campus Strategies (Solitude)
Mr. Goldstein will lead a discussion regarding various financial statement preparation and reporting problems.

F) Managing Conflict – Dale B. Robinson, Department of Human Resources-Office of Equity and Access, Virginia Tech (Assembly Hall)
Program participants will learn about constructive and destructive responses to conflict which arise in the work setting. Participants will learn several techniques (reaching out, perspective taking and generating options) to address workplace conflicts.

4:00-4:40pm  Primary Representatives Meeting (Smithfield)

5:30-6:15pm  Reception (Latham DEF)

6:15-7:15pm  Dinner (Latham Hall C)

7:15-8:00pm  Entertainment – Juxtaposition – Virginia Tech Student Male aCappella Group (Assembly Hall)

8:00-9:00pm  Dessert and Coffee (Latham DEF)
Wednesday, April 27

7:30-8:30am  Breakfast Buffet (Latham A)

Concurrent Sessions:

8:30-9:20am  G) Accounts Payable Roundtable* – Karen Beebe, Travel and Reimbursement Services Manager, Virginia Commonwealth University (Smithfield)
Ms. Beebe will lead a roundtable discussion on the latest issues and best practices in the accounts payable arena. Please send topic suggestions to kbeebe@vcu.edu.

H) Fixed Asset Roundtable* – Becky Saylors, Manager of Fixed Assets, Virginia Tech (Assembly Hall)
Ms. Saylors will lead a roundtable discussion on the latest issues and best practices in the fixed asset area. Please send topic suggestions to saylorsb@vt.edu.

I) Payroll Roundtable* – Leisa Shelor, Manager of Payroll, Virginia Tech (Duckpond)
Ms. Shelor will lead a roundtable discussion on the latest issues in the payroll arena. Please send topic suggestions to shelorl@vt.edu.

General Sessions:

Mr. Ridenour will discuss leadership development and other issues in higher education funding and management for approximately 15 to 20 minutes. He will then engage the group in a thoughtful discussion on the subject for the remainder of the session.

10:30-11:00am  Break

11:00-11:50am  A Prospective: Virginia Tech and the April 16 Tragedy – Mark Owczarski, Director of News and Information, University Relations, Virginia Tech (Assembly Hall)
Mr. Owczarski will discuss issues faced by University Relations and the university community during the tragic events of 2007.

11:50-12:15pm  Wrap Up Session (Assembly Hall)

* Attendance at these sessions is reserved for FOCUS members only.