

**Accounting Services
Fiscal Year End Schedule for 2008**

Activity	Cut-Off Date	What This Means
Manually entered cost transfers	Wednesday, June 25 th , 5pm	Final day for all cost transfers. FINAL DEADLINE. NO OPPORTUNITY TO CORRECT BATCHES IN FY 2008.
Automatic Upload of internal service provider billings	Wednesday, June 25 th , 5pm	If you are a service provider with an automatic upload to Oracle this will be the last day the interface is run for the Grants Accounting module. FINAL DEADLINE. NO OPPORTUNITY TO CORRECT BATCHES IN FY 2008
LD Adjustments	Wednesday, June 25 th , 5pm	Final day to make adjustments to labor costs in FY 2008
Deposits with the Cashiers	Thursday, June 26 th , 5pm	Last day to make deposits with the Cashiers and see the credit in your departmental project in FY 2008.
Last Deposit and Credit Card Clearing entries to show up in your departmental accounts for June 2008. Last day for manual journal entries.	Friday, June 27 th , 5pm	This will be the last day you can make entries to move items out of your Deposit and Credit card clearing projects to your actual departmental projects. After this date the deposits for June 27 th - June 30 th will be posted by Accounting Services into your clearing projects in the ADJ1-08 period.
Discoverer Reports	Monday, June 30th	Discoverer reports on the 30th should reflect all activity for FY 2008.