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Contact*



UNIVERSITY of VIRGINIA
Office of Sponsored Programs

To: [REDACTED]

31795 AS-Environmental Sciences

From: Vonda Durrer, Director of Award Management and Accounting

Date: September 15, 2009

RE: Sponsored Programs Deficits

Listed below are sponsored programs under your purview as research administrator that were over budget as of 8/31/2009.

It is the department's responsibility to correct all deficit sponsored program awards. If the department fails to take corrective action, OSP will move overages to Departmental F&A awards per Sponsored Programs procedure, <http://www.virginia.edu/finance/polproc/pol/viic2.html>.

You must respond to OSP with a plan of corrective action within **30 days** of the date of this letter for Awards listed under the **First Notice** category. **If you do not respond** OSP will transfer the deficit to your F&A award without further notification. Please note that departmental comments will not prevent a deficit from being cleared to your overhead account on the final notice. If OSP has agreed to a time extension for the final notice, it will be indicated in the comment section with the agreed upon date specified in that comment.

For clinical trial PTAEO's, OSP will allow budget overruns to occur throughout the life of the project. However, it is the responsibility of the department to monitor these balances to insure appropriate billing and payments have been processed. OSP will take action on clinical trials under the following circumstances:

1. the project has ended and the award/project has reached its final notice and no action has been taken by the department to clear the deficit
2. the deficit balance appears excessive or unreasonable and no documentation for the balance has been produced by the department.

Thank you for your attention to this matter, and if you have any questions please feel free to contact my AR team via email at osp-deficits@virginia.edu.

Note: While reviewing this information, remember budgets are tied to both the award and the project. While the awards listed below may have sufficient funds overall to cover the deficits shown here, re-budgeting between projects may be necessary. If re-budgeting is needed, an SP-23 form should be processed through the appropriate channels.

1001 North Emmet Street, PO Box 400195, Charlottesville, VA 22904

Phone: 434-924-4270 Fax: 434-982-3096

Award Org: 31795 AS-Environmental Sciences

<i>Notice</i>	<i>Award</i>	<i>Project</i>	<i>Project PI</i>	<i>Deficit</i>	<i>Comments</i>
FINAL	GG11003	129342	██████████	(\$2,253.65)	Per Henry W. Supplemental funding is expected in Dec. No morecharges will be made until funding is received
First	GO10825	131465	██████████	(\$12,117.20)	
Second	GG10967	128584	██████████	(\$7,654.61)	Per Henry W. Dept. is expecting supplemental funding
Second	GO10921	133236	██████████	(\$24,094.30)	At Risk Preliminary
Second	GO10922	133248	██████████	(\$6,071.04)	At Risk Preliminary. Sub award being negotiated per Mike L.
			Org Total:	(\$52,190.80)	