# GMS Interface Contact Information

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Arts and Sciences (AS)
Contact: Lorrie Jean, A&S Assistant Director of Budget and Financial Operations
  Office Phone  243-5574
  E-Mail Address  Llj6c@Virginia.edu

Bookstore, University (UBS)
Hardcopy statements and invoices are sent to departments on a monthly basis. Invoice #’s are cited in the Expenditure Comment field.

Contact: Sandy Layne, Assistant Business Manager
  Office Phone  924-1076
  Fax Phone   924-3494
  E-Mail Address  skl4q@Virginia.EDU
Note: In a cost transfer from Cavalier Computing, the invoice # is included in both the Original Transaction Field, and the Expenditure Comment field.
For DCI purchases and Dell leases, invoice #’s will be listed in the Expenditure Comment field.

Contact: Chuck Ganoe, Business Manager for Cavalier Computers
  Office Phone  982-3060
  Fax Phone   924-3494
  E-Mail Address  clg5q@Virginia.EDU

Business Operations (BOPS)
Contact: Peek, Kathleen, Customer Service Representative
  Office Phone  243-2498
  E-Mail Address  kmp2q@virginia.edu

Cardiovascular Research Center (CVRC)
Contact: Ashvic Godinho, Web & Database Developer
  Office Phone  243-7194
  E-Mail Address  aag5kq@virginia.edu

Cavalier Computing (CAV) (Expenditure Batch)
Note: In a cost transfer from Cavalier Computing, the invoice # is included in both the Original Transaction Field, and the Expenditure Comment field.
Contact: Chuck Ganoe, Business Manager for Cavalier Computers
  Office Phone  982-3060
  Fax Phone   924-3494
  E-Mail Address  clg5q@Virginia.EDU
Chrome River (CREX)
Contact: T&E Card Administrators
Office Phone 924-4212
Fax Phone 982-2690
E-Mail Address card@virginia.edu

Comparative Medicine (CCM)
Contact: Micki Laman,
Office Phone 924-9984
Fax Phone 924-0354
E-Mail Address msl7c@Virginia.EDU

Facilities Management (FM)
Monthly cost transfer contains reference # corresponding to detailed monthly statement.

Note: Electronic monthly statement is automatically routed to the Project Manager or Fiscal Contact on record with each Integrated System project. FM E-Statement System

Contact: Monthly Billing
Martha Creasy, Billing and Payroll Manager
Office Phone 982-5855
Fax Phone 243-5475
E-Mail Address mec4h@Virginia.EDU

Health Services Foundation (HSF)
Contact: Karen Davis, Staff Accountant
Office Phone 980-6148
Fax Phone 972-4264
E-Mail Address kjc3q@Virginia.EDU

Angela Smith, Systems Administrator
Office Phone 972-4255
Fax Phone 972-4264
E-Mail Address ads4k@Virginia.EDU
Human Resources (HRBC, HRCL, HROC)
HRBC – Background Checks
HRCL – Center for Leadership
HROC – Human Resources Off-Cycle Check Fee Recovery

Contact: Scott Willis, UHR Accountant & Financial Analyst
Office Phone 924-4250
Fax Phone 924-8984
E-Mail Address srw2f@Virginia.EDU

ImageNow (OSP)
For questions about interface issues.
Contact Vonda Durrer
Office Phone 924-4031
E-Mail Address vd9k@virginia.edu

ITC Technical – Justin Wood
Office Phone 243-2113
E-Mail Address justinwood@virginia.edu

ITS – Network Operations (NO), Enterprise Infrastructure (IT)
Contact: April Brown, Manager
Office Phone 924-4089
Fax Phone 924-7112
E-Mail Address amb2b@Virginia.EDU

Jordan Hall Conference Center A/V (JHAV)
Contact: Gwynn, John N., A/V Technician
Office Phone 924-8634
Fax Phone 243-6709
E-Mail Address jng4d@Virginia.EDU

Medical Center (MED)

*The batch names from the Medical Center will start with MED, then be followed by the date and then another single letter. Use that single letter to determine what area of the Medical Center the charges are from.

Health System Technology Services [MED(date)C]
Contact: Rich Shelley, 924-8292 or Kim Lupino, 982-0178
ISP Contact Information Updated (002).docx
Every Woman’s Life (EWL) [MED(date)E]
Contact: Lee Dunnenberger, 924-5580

GME [MED (date)G]
Contact: Karen Poos, 924-2727

Investigational Drugs [MED(date)D]
Contact: Sandy Seay, 982-1048

Life Support Learning Center/SEMM [MED(date)L]
Contact: Teresa Dorrier, 924-1765

Miscellaneous [MED (date)M]
Contact: John Stafford

Nutrition Services [MED(date)N]
Contact: Ann Counts, 924-2696 (Clinical Recoveries) or Soloman Lamb, 982-0240 (Catering/Vouchers)

Patient Financial Services [MED(date)F]
Contact: Julie Edwards, 924-9264 (Outpatient) or Carolyn Walker, 924-5178 (Inpatient)

Payroll [MED(date)P]
Contact: Linda Birch, 924-1151

Pharmacy [MED(date)X]
Contact: Mary Dobson, 465-0520

Telemedicine [MED(date)T]
Contact: Lara Oktay, 243-6340

WorkMed [MED(date)W]
Contact: Judy Price, 243-0094

**Mail Services (MAIL)**
Mailing charges are sent daily in a batch file to the Integrated System. Please refer to the batch #/date listed in the cost transfer when making inquiries.

Sixty days of mailing charge detail is available on the Mail Services [website](#).

Contact: Jack Parker, Manager
Office Phone  924-6124
Fax Phone  924-4476
E-Mail Address  jp7p@Virginia.EDU
Newcomb Hall (NH)
For questions about interface issues.
Contact: Michael Kozuch, Director of Business Services & Operations
  Office Phone 924-4225
  Fax Phone 924-7981
  E-Mail Address mk8w@virginia.edu
  eventplanning@virginia.edu

Oracle Training Administration (OTA)
Contact: Larisa Hinton, Training Administrator and Program Coordinator
  Office Phone 924-3645
  E-Mail Address lek8p@Virginia.EDU

Office of Research, School of Medicine (iLAB – formerly CORE)
iLAB (formerly CORE) charges are sent monthly in a batch file to the Integrated System. Details of the charges can be found at the department website https://my.ilabsolutions.com/account/login
(Formerly https://core.web.virginia.edu)
Contact: Alicia M. Felt, Business Manager
  Office Phone 982-6565
  Fax Phone 982-6963
  E-Mail Address af7sb@virginia.edu

  Michelle S. Bryant-Taylor
  Office Phone 243-9384
  Fax Phone 982-2514
  E-Mail Address msb9t@Virginia.EDU

Parking and Transportation (PT)
A P&T cost transfer will contain a bill #, which is reflected in the detailed "advice letter" sent to a department once a month.
Contact: Betsy Thompson, P&T Business Office
  Office Phone 924-7232
  Fax Phone 924-3980
  E-Mail Address bbt5x@Virginia.EDU

Printing & Copying Services (PRT, CPY)
Note: Printing Services will list the Printing Services job # in the reference field of the cost transfer. Printing Services provides invoices by job. Copying Services provides a monthly printed statement.
Contact: Cathie Jackson, Business Manager
Office Phone 924-7186
Fax Phone 924-6174
E-Mail Address cdj8a@Virginia.EDU

School of Continuing Professional Studies (SCPS)
For questions about interface issues.
Contact: Art Grocholski (SCPS - CP-Admin-Outreach)
Office Phone 1 703-536-1140
E-Mail Address ag6h@virginia.edu

School of Medicine (SOM)
Contact: Allison Holt, Controller
Office Phone 924-8412
Fax Phone 924-8173
E-Mail Address aph6n@Virginia.EDU

SIS Interface (SIS)
Contact: Cheryl Elzey
Office Phone 243-2197
E-Mail Address ce7e@Virginia.EDU

Surplus Property Auction (SURPLUS)
Contact: Dolores Hildebrand, Surplus Property
Office Phone 924-4233
Fax Phone 982-2700
E-Mail Address djh2c@Virginia.EDU

Telecommunications (TELE)
For questions about billing discrepancies/correcting PTAEOs.
Contact: April Brown, Manager
Office Phone 924-4089
Fax Phone 924-7112
E-Mail Address amb2b@Virginia.EDU
Phone charges are sent in a batch file to the Integrated System. Departments will receive a cost transfer listing their monthly charge. Departments will also receive a hardcopy monthly statement detailing both local and long distance charges equaling the cost transfer.