# GMS Interface Contact Information

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Arts and Sciences (AS)
Contact: Lorrie Jean, A&S Assistant Director of Budget and Financial Operations
  Office Phone       243-5574
  E-Mail Address    Llj6c@Virginia.edu

Bookstore, University (UBS)
Hardcopy statements and invoices are sent to departments on a monthly basis. Invoice #’s are cited in the Expenditure Comment field.

Contact: Sandy Layne, Assistant Business Manager
  Office Phone       924-1076
  Fax Phone          924-3494
  E-Mail Address    skl4q@Virginia.EDU

Note: In a cost transfer from Cavalier Computing, the invoice # is included in both the Original Transaction Field, and the Expenditure Comment field.
For DCI purchases and Dell leases, invoice #’s will be listed in the Expenditure Comment field.

Contact: Chuck Ganoe, Business Manager for Cavalier Computers
  Office Phone       982-3060
  Fax Phone          924-3494
  E-Mail Address    clg5q@Virginia.EDU

Business Operations (BOPS)
Contact: Peek, Kathleen, Customer Service Representative
  Office Phone       243-2498
  E-Mail Address    kmp2q@virginia.edu

Cardiovascular Research Center (CVRC)
Contact: Ashvic Godinho, Web & Database Developer
  Office Phone       243-7194
  E-Mail Address    aag5kq@virginia.edu

Dining Services (DS)
Contact: Tamara Whedbee
  Office Phone       982-5114
  Fax Phone          982-4995
  E-Mail Address    tej7a@Virginia.EDU

Facilities Management (FM)
Monthly cost transfer contains reference # corresponding to detailed monthly statement.
Note: Electronic monthly statement is automatically routed to the Project Manager or Fiscal Contact on record with each Integrated System project. [FM E-Statement System]

**Contact:** Monthly Billing  
Martha Creasy, Billing and Payroll Manager  
Office Phone 982-5855  
Fax Phone 243-5475  
E-Mail Address mec4h@Virginia.EDU

**Health Services Foundation (HSF)**  
**Contact:** Karen Davis, Staff Accountant  
Office Phone 980-6148  
Fax Phone 972-4264  
E-Mail Address kjc3q@Virginia.EDU

Angela Smith, Systems Administrator  
Office Phone 972-4255  
Fax Phone 972-4264  
E-Mail Address ads4k@Virginia.EDU

**Human Resources (HRBC, HRCL)**  
HRBC – Background Checks  
HRCL – Center for Leadership

**Contact:** Scott Willis, UHR Accountant & Financial Analyst  
Office Phone 924-4250  
Fax Phone 924-8984  
E-Mail Address srw2f@Virginia.EDU

**ImageNow (OSP)**  
For questions about interface issues.  
**Contact** Vonda Durrer  
Office Phone 924-4031  
E-Mail Address vd9k@virginia.edu

ITC Technical – Justin Wood  
Office Phone 243-2113  
E-Mail Address justinwood@virginia.edu
**ITS – Network Operations (NO), Enterprise Infrastructure (IT)**

Contact: April Brown, Manager

- Office Phone: 924-4089
- Fax Phone: 924-7112
- E-Mail Address: amb2b@Virginia.EDU

**Jordan Hall Conference Center A/V (JHAV)**

Contact: Gwynn, John N., A/V Technician

- Office Phone: 924-8634
- Fax Phone: 243-6709
- E-Mail Address: jng4d@Virginia.EDU

**Medical Center (MED)**

*The batch names from the Medical Center will start with MED, then be followed by the date and then another single letter. Use that single letter to determine what area of the Medical Center the charges are from.*

Health System Technology Services [MED(date)C]
Contact: Rich Shelley, 924-8292 or Kim Lupino, 982-0178

Every Woman’s Life (EWL) [MED(date)E]
Contact: Lee Dunnenberger, 924-5580

GME [MED (date)G]
Contact: Karen Poos, 924-2727

Investigational Drugs [MED(date)D]
Contact: Sandy Seay, 982-1048

Life Support Learning Center/SEMM [MED(date)L]
Contact: Teresa Dorrier, 924-1765

Miscellaneous [MED (date)M]
Contact: John Stafford

Nutrition Services [MED(date)N]
Contact: Ann Counts, 924-2696 (Clinical Recoveries) or Soloman Lamb, 982-0240 (Catering/Vouchers)

Patient Financial Services [MED(date)F]
Contact: Julie Edwards, 924-9264 (Outpatient) or Carolyn Walker, 924-5178 (Inpatient)
Payroll [MED(date)P]
Contact: Linda Birch, 924-1151

Pharmacy [MED(date)X]
Contact: Mary Dobson, 465-0520

Telemedicine [MED(date)T]
Contact: Lara Oktay, 243-6340

WorkMed [MED(date)W]
Contact: Judy Price, 243-0094

**Mail Services (MAIL)**
Mailing charges are sent daily in a batch file to the Integrated System. Please refer to the batch #/date listed in the cost transfer when making inquiries.

Sixty days of mailing charge detail is available on the Mail Services website.

**Contact:** Jack Parker, Manager
Office Phone 924-6124
Fax Phone 924-4476
E-Mail Address **jp7p@Virginia.EDU**

**Newcomb Hall (NH)**
For questions about interface issues.
**Contact:** Michael Kozuch, Director of Business Services & Operations
Office Phone 924-4225
Fax Phone 924-7981
E-Mail Address **mk8w@virginia.edu**  **eventplanning@virginia.edu**

**Oracle Training Administration (OTA)**
**Contact:** Larisa Hinton, Training Administrator and Program Coordinator
Office Phone 924-3645
E-Mail Address **lek8p@Virginia.EDU**

**Office of Research, School of Medicine (iLAB – formerly CORE)**
iLAB (formerly CORE) charges are sent monthly in a batch file to the Integrated System. Details of the charges can be found at the department website [https://my.ilabsolutions.com/account/login](https://my.ilabsolutions.com/account/login)
(Formerly [https://core.web.virginia.edu](https://core.web.virginia.edu))
Contact: Alicia M. Felt, Business Manager

Office Phone 982-6565
Fax Phone 982-6963
E-Mail Address af7sb@virginia.edu

Michelle S. Bryant-Taylor
Office Phone 243-9384
Fax Phone 982-2514
E-Mail Address msb9t@Virginia.EDU

Parking and Transportation (PT)
A P&T cost transfer will contain a bill #, which is reflected in the detailed "advice letter" sent to a department once a month.

Contact: Betsy Thompson, P&T Business Office
Office Phone 924-7232
Fax Phone 924-3980
E-Mail Address bbt5x@Virginia.EDU

Printing & Copying Services (PRT, CPY)
Note: Printing Services will list the Printing Services job # in the reference field of the cost transfer. Printing Services provides invoices by job. Copying Services provides a monthly printed statement.

Contact: Cathie Jackson, Business Manager
Office Phone 924-7186
Fax Phone 924-6174
E-Mail Address cdj8a@Virginia.EDU

School of Continuing Professional Studies (SCPS)
For questions about interface issues.
Contact Art Grocholski (SCPS - CP-Admin-Outreach)
Office Phone 1 703-536-1140
E-Mail Address ag6h@virginia.edu

School of Medicine (SOM)
Contact: Allison Holt, Controller
Office Phone 924-8412
Fax Phone 924-8173
E-Mail Address aph6n@Virginia.EDU
SIS Interface (SIS)

**Contact** Cheryl Elzey
Office Phone 243-2197
E-Mail Address ce7e@Virginia.EDU

Surplus Property Auction (SURPLUS)

**Contact:** Dolores Hildebrand, Surplus Property
Office Phone 924-4233
Fax Phone 982-2700
E-Mail Address djh2c@Virginia.EDU

Telecommunications (TELE)

For questions about billing discrepancies/correcting PTAEOs.
**Contact** April Brown, Manager
Office Phone 924-4089
Fax Phone 924-7112
E-Mail Address amb2b@Virginia.EDU

Phone charges are sent in a batch file to the Integrated System. Departments will receive a cost transfer listing their monthly charge. Departments will also receive a hardcopy monthly statement detailing both local and long distance charges equaling the cost transfer.