<table>
<thead>
<tr>
<th>Contact</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts and Sciences (AS)</td>
<td>1</td>
</tr>
<tr>
<td>Bookstore, University (UBS)</td>
<td>2</td>
</tr>
<tr>
<td>Cardiovascular Research Center (CVRC)</td>
<td>2</td>
</tr>
<tr>
<td>Dining Services (DS)</td>
<td>2</td>
</tr>
<tr>
<td>Facilities Management (FM)</td>
<td>2</td>
</tr>
<tr>
<td>Health Services Foundation (HSF)</td>
<td>3</td>
</tr>
<tr>
<td>Human Resources (HRBC, HRCL)</td>
<td>3</td>
</tr>
<tr>
<td>ITS – Network Operations (NO), Enterprise Infrastructure (IT)</td>
<td>3</td>
</tr>
<tr>
<td>Jordan Hall Conference Center A/V (JHAV)</td>
<td>3</td>
</tr>
<tr>
<td>Medical Center (MED)</td>
<td>4</td>
</tr>
<tr>
<td>Mail Services (MAIL)</td>
<td>5</td>
</tr>
<tr>
<td>Newcomb Hall (NH)</td>
<td>5</td>
</tr>
<tr>
<td>Oracle Training Administration (OTA)</td>
<td>5</td>
</tr>
<tr>
<td>Office of Research, School of Medicine (iLAB – formerly CORE)</td>
<td>5</td>
</tr>
<tr>
<td>Parking and Transportation (PT)</td>
<td>6</td>
</tr>
<tr>
<td>Printing &amp; Copying Services (PRT, CPY)</td>
<td>6</td>
</tr>
<tr>
<td>School of Continuing Professional Studies (SCPS)</td>
<td>6</td>
</tr>
<tr>
<td>School of Medicine (SOM)</td>
<td>6</td>
</tr>
<tr>
<td>SIS Interface (SIS)</td>
<td>7</td>
</tr>
<tr>
<td>Contact Cheryl Elzey</td>
<td>7</td>
</tr>
<tr>
<td>Surplus Property Auction (SURPLUS)</td>
<td>7</td>
</tr>
<tr>
<td>Telecommunications (TELE)</td>
<td>7</td>
</tr>
<tr>
<td>ImageNow (OSP)</td>
<td>7</td>
</tr>
</tbody>
</table>
Arts and Sciences (AS)
Contact: Lorrie Jean, A&S Assistant Director of Budget and Financial Operations
  Office Phone 243-5574
  E-Mail Address Llj6c@Virginia.edu

Bookstore, University (UBS)
Hardcopy statements and invoices are sent to departments on a monthly basis. Invoice #’s are cited in the Expenditure Comment field.

Contact: Sandy Layne, Assistant Business Manager
  Office Phone 924-1076
  Fax Phone 924-3494
  E-Mail Address skl4q@Virginia.EDU
Note: In a cost transfer from Cavalier Computing, the invoice # is included in both the Original Transaction Field, and the Expenditure Comment field.
For DCI purchases and Dell leases, invoice #’s will be listed in the Expenditure Comment field.

Contact: Chuck Ganoe, Business Manager for Cavalier Computers
  Office Phone 982-3060
  Fax Phone 924-3494
  E-Mail Address clg5q@Virginia.EDU

Cardiovascular Research Center (CVRC)
Contact: Ashvic Godinho, Web & Database Developer
  Office Phone 243-7194
  E-Mail Address aag5kq@virginia.edu

Dining Services (DS)
Contact: Tamara Whedbee
  Office Phone 982-5114
  Fax Phone 982-4995
  E-Mail Address tej7a@Virginia.EDU

Facilities Management (FM)
Monthly cost transfer contains reference # corresponding to detailed monthly statement.

Note: Electronic monthly statement is automatically routed to the Project Manager or Fiscal Contact on record with each Integrated System project. FM E-Statement System

Contact: Monthly Billing
  Martha Creasy, Billing and Payroll Manager

February 9, 2016
ISP Contact List
Office Phone  982-5855
Fax Phone     243-5475
E-Mail Address mec4h@Virginia.EDU

Health Services Foundation (HSF)
Contact: Karen Davis, Staff Accountant
Office Phone  980-6148
Fax Phone     972-4264
E-Mail Address kjc3q@Virginia.EDU

Angela Smith, Systems Administrator
Office Phone  972-4255
Fax Phone     972-4264
E-Mail Address ads4k@Virginia.EDU

Human Resources (HRBC, HRCL)
HRBC – Background Checks
HRCL – Center for Leadership
Contact: Scott Willis, UHR Accountant & Financial Analyst
Office Phone  924-4250
Fax Phone     924-8984
E-Mail Address srw2f@Virginia.EDU

ITS – Network Operations (NO), Enterprise Infrastructure (IT)
Contact: April Brown, Manager
Office Phone  924-4089
Fax Phone     924-7112
E-Mail Address amb2b@Virginia.EDU

Jordan Hall Conference Center A/V (JHAV)
Contact: Gwynn, John N., A/V Technician
Office Phone  924-8634
Fax Phone     243-6709
E-Mail Address jng4d@Virginia.EDU
**Medical Center (MED)**

*The batch names from the Medical Center will start with MED, then be followed by the date and then another single letter. Use that single letter to determine what area of the Medical Center the charges are from.*

Health System Technology Services [MED(date)C]
Contact: Rich Shelley, 924-8292 or Kim Lupino, 982-0178

Every Woman’s Life (EWL) [MED(date)E]
Contact: Lee Dunnenberger, 924-5580

GME [MED (date)G]
Contact: Karen Poos, 924-2727

Investigational Drugs [MED(date)D]
Contact: Sandy Seay, 982-1048

Life Support Learning Center/SEMM [MED(date)L]
Contact: Teresa Dorrier, 924-1765

Miscellaneous [MED (date)M]
Contact: John Stafford

Nutrition Services [MED(date)N]
Contact: Ann Counts, 924-2696 (Clinical Recoveries) or Soloman Lamb, 982-0240 (Catering/Vouchers)

Patient Financial Services [MED(date)F]
Contact: Julie Edwards, 924-9264 (Outpatient) or Carolyn Walker, 924-5178 (Inpatient)

Payroll [MED(date)P]
Contact: Linda Birch, 924-1151

Pharmacy [MED(date)X]
Contact: Mary Dobson, 465-0520

Telemedicine [MED(date)T]
Contact: Lara Oktay, 243-6340

WorkMed [MED(date)W]
Contact: Judy Price, 243-0094
Mail Services (MAIL)

Mailing charges are sent daily in a batch file to the Integrated System. Please refer to the batch #/date listed in the cost transfer when making inquiries.

Sixty days of mailing charge detail is available on the Mail Services website.

Contact: Jack Parker, Manager
Office Phone: 924-6124
Fax Phone: 924-4476
E-Mail Address: jp7p@Virginia.EDU

Newcomb Hall (NH)
For questions about interface issues.
Contact: Michael Kozuch, Associate Director of Business Services & Operations
Office Phone: 924-4225
Fax Phone: 924-7981
E-Mail Address: mk8w@virginia.edu
eventplanning@virginia.edu

Oracle Training Administration (OTA)
Contact: Larisa Hinton, Training Administrator and Program Coordinator
Office Phone: 924-3645
E-Mail Address: lek8p@Virginia.EDU

Office of Research, School of Medicine (iLAB – formerly CORE)
iLAB (formerly CORE) charges are sent monthly in a batch file to the Integrated System. Details of the charges can be found at the department website https://my.ilabsolutions.com/account/login
(Formerly https://core.web.virginia.edu)

Contact: Alicia M. Felt, Business Manager
Office Phone: 982-6565
Fax Phone: 982-6963
E-Mail Address: af7sb@virginia.edu

Michelle S. Bryant-Taylor
Office Phone: 243-9384
Fax Phone: 982-2514

February 9, 2016
ISP Contact List
E-Mail Address    msb9t@Virginia.EDU

Parking and Transportation (PT)
A P&T cost transfer will contain a bill #, which is reflected in the detailed "advice letter" sent to a department once a month.

Contact: Betsy Thompson, P&T Business Office
Office Phone 924-7232
Fax Phone 924-3980
E-Mail Address bbt5x@Virginia.EDU

Printing & Copying Services (PRT, CPY)
Note: Printing Services will list the Printing Services job # in the reference field of the cost transfer. Printing Services provides invoices by job. Copying Services provides a monthly printed statement.

Contact: Cathie Jackson, Business Manager
Office Phone 924-7186
Fax Phone 924-6174
E-Mail Address cdj8a@Virginia.EDU

School of Continuing Professional Studies (SCPS)
For questions about interface issues.
Contact Art Grocholski (SCPS - CP-Admin-Outreach)
Office Phone 1 703-536-1140
E-Mail Address ag6h@virginia.edu

School of Medicine (SOM)
Contact: Allison Holt, Controller
Office Phone 924-8412
Fax Phone 924-8173
E-Mail Address aph6n@Virginia.EDU
SIS Interface (SIS)

**Contact** Cheryl Elzey

- Office Phone: 243-2197
- E-Mail Address: ce7e@Virginia.EDU

Surplus Property Auction (SURPLUS)

**Contact:** Dolores Hildebrand, Surplus Property

- Office Phone: 924-4233
- Fax Phone: 982-2700
- E-Mail Address: djh2c@Virginia.EDU

Telecommunications (TELE)

For questions about billing discrepancies/correcting PTAEOS.

**Contact** April Brown, Manager

- Office Phone: 924-4089
- Fax Phone: 924-7112
- E-Mail Address: amb2b@Virginia.EDU

Phone charges are sent in a batch file to the Integrated System. Departments will receive a cost transfer listing their monthly charge. Departments will also receive a hardcopy monthly statement detailing both local and long distance charges equaling the cost transfer.

ImageNow (OSP)

For questions about interface issues.

**Contact** Vonda Durrer

- Office Phone: 924-4031
- E-Mail Address: vd9k@virginia.edu

ITC Technical – Justin Wood

- Office Phone: 243-2113
- E-Mail Address: justinwood@virginia.edu