UNIVERSITY of VIRGINIA
STUDENT FINANCIAL SERVICES
Financial Aid

P.O. Box 400204 , Carruthers Hall, Charlottesville, VA 22904-4204
Telephone: (434) 982-6000, Fax: (434) 924-7636
Website: http://www.virginia.edu/financialaid E-mail: faid@virginia.edu

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Graduate Verification Form
2010-2011

What you should do

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Complete and sign the worksheet.
3. Submit the completed worksheet, tax forms, and any other documents your school requests to Student Financial Services by fax or mail (not by email attachment).
4. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application.

A. STUDENT INFORMATION:

Student's current marital status: ☐ Single ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

University ID: ☐☐☐☐-☐☐☐☐☐ **or SIS ID:** ☐☐☐☐☐☐☐

Student's Full Name:_____
(LEGAL NAME - PRINT) *first* *middle* *last*

Home Telephone _____ Work Telephone _____ E-Mail Address _____

Home Address_____ City/State/Zip code _____

Spouse's Full Name:_____
(*IF APPLICABLE - PRINT*) *first* *middle* *last*

Home Telephone _____ Work Telephone _____ E-Mail Address _____

Home Address_____ City/State/Zip code _____

B. HOUSEHOLD INFORMATION:

List ***all*** members in your household whom you will support between July 1, 2010 and June 30, 2011. Also, write the name of the college for any family member who will be attending college at least half-time between July 1, 2010 and June 30, 2011 and who will be enrolled in a degree or certificate program.

Include yourself, your spouse (if married) and dependent children. Include other people only if they lived with and received more than half their support from you at the time you applied for financial aid and will continue to receive this support between July 1, 2010 and June 30, 2011.

Name of Household Member	*Age*	*Relationship to Student*	*Name of College attending at least ½ time for 2010-11*	*Degree Sought (Masters, PhD, etc.)*	*Year In-School*
_____	___	SELF	UVA		
_____	___	_____	_____	_____	____
_____	___	_____	_____	_____	____
_____	___	_____	_____	_____	____
_____	___	_____	_____	_____	____
_____	___	_____	_____	_____	____

Student's Full Name:_____
(LEGAL NAME - PRINT) *first* *middle* *last*

University ID: ☐☐☐☐-☐☐☐☐☐ **or SIS ID:** ☐☐☐☐☐☐☐

C. TAX FILING STATEMENT

☐ I ☐ we have filed or will file a 2009 federal income tax return or a foreign income tax return. (SUBMIT to our office as soon as possible).

☐ I am ☐ we are ***NOT*** required to file AND will **NOT** file a 2009 Federal income tax return (1040/1040A/1040EZ) or a foreign income tax return. List below your employer(s) and any income received in 2009 (use the W-2 form or other earnings statements if available).

Non-filer Source of Income	***2009 Income***
Student _____	**$**_____
_____	$_____
Spouse _____	$_____
_____	$_____

2009 INCOME INFORMATION	**Student (Spouse)**
Gross wages/salaries	$_____
Interest and dividend income	$_____
Other taxable income (or loss)	$_____

2009 UNTAXED INCOME INFORMATION	**Student (Spouse)**
Earned Income Credit and additional child tax credit	$_____
Child support ***received*** for all children	$_____
Social Security Benefits (Non-Taxed)	$_____
Welfare Benefits (do not include food stamps)	$_____
Tax exempt interest income	$_____
Payments to tax-deferred pension and savings plans. Untaxed portion of pensions, IRA deductions and payments to self-employed SEP, SIMPLE, Keogh & other qualified plans.	$_____
Cash received, or any money paid on your behalf.	$_____
Housing, food, and other living allowances paid to members of the military, clergy, and others. Exclude rent subsidies for low-income housing.	**$**_____
Foreign income exclusion from Form 2555 or 2555EZ	$_____
Credit for federal tax on special fuels (nonfarmers only)	$_____
Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	$_____

Student's Full Name:_____
(LEGAL NAME - PRINT) *first* *middle* *last*

University ID: ☐☐☐☐-☐☐☐☐☐ **or SIS ID:** ☐☐☐☐☐☐☐

2009 UNTAXED INCOME INFORMATION (continued) **Student (Spouse)**

Any other untaxed income or benefits not reported elsewhere such as worker's compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc. $_____

ASSETS & INDEBTEDNESS **Student (Spouse)**

Cash, savings, checking accounts $_____
Investments (Non-Retirement Account: ex. stocks, bonds, other securities) $_____
Other Real Estate Present Market Value $_____
Other Real Estate Debt or Principal Amount Owed $_____
Educational Savings Plan (if in the name of the student) $_____

Business - Type: _____
Business Present Market Value $_____
Debt or Principal Amount Owed $_____
Monthly draw from business for personal expenses $_____

Farm - Present Market Value $_____
Debt or Principal Owed $_____

Family lives on farm: ☐No ☐Yes

Rental – Monthly rental payment $_____

Home - Year purchased _____
Purchase Price $_____
Present Market Value $_____
Debt or Principal Amount Owed $_____
Monthly home mortgage payment $_____

Child support you or your spouse ***paid in 2009*** because of divorce or separation. If you report any child support paid by you or your spouse, you must list the name(s) of the child(ren) for whom support was paid below: $_____

_____

_____

D. CERTIFICATION

Your financial information has been selected for review in a process called "Verification." In this process, we will be comparing information from your application with the information provided on this form, along with signed copies of your and your spouse's (if married) 2009 Federal income tax returns. The law states that we have the right to ask you for this information before awarding Federal aid. Our office must review the requested information, under the financial aid program rules (34 CFR, Part 668).

By signing this worksheet, we certify that all information reported on it is complete and correct. If there are any differences between what is reported on this worksheet and the information on the Free Application for Federal Student Aid, the information contained on this form, and submitted with it, will be used to make corrections to the original application.

STUDENT'S SIGNATURE_____ Date_____

SPOUSE'S SIGNATURE *(If applicable)* _____ Date_____

Note: Signatures are only required of the persons whose information has been reported on this form.