

**List of questions required to complete 2011 Mid-Year Report.**

*Please note: gather all necessary information prior to completing the Mid-Year Report. Once you begin completing a report, you will NOT be able to close to report and complete it at a later date.*

**If you have any questions regarding the Mid-Year Report or other FOA-related issues, please call the FSL office at 434-924-7430 or email Alex Carroll at [aec5d@virginia.edu](mailto:aec5d@virginia.edu).**

*The Mid-Year Report is an assessment of current goals, efforts, successes and areas of growth for your chapter.*

*For those chapters who transition in the spring, this is a great way to help the new leadership have a better handle on the logistics of the FOA, and allow Fraternity & Sorority Life to best support your chapter.*

*As part of the FOA, chapters are responsible for completing a Mid-Year report. The report is best completed by the current and incoming chapter presidents. Additionally, the information provided in this report will be used by the Office of the Dean of Students/Fraternity & Sorority Life to recognize and celebrate the achievements of fraternities and sororities in the Fall semester 2011. Moreover, the information provided will prove critical in shaping future programs, initiatives and services.*

*Chapters are asked to complete all sections of this report no later than Tuesday, December 6th. All responses should reflect achievements, activities, events, etc. from the Fall 2011 semester.*

*In order to progress from one page to the next, chapters will be required to complete all fields on a page.*

**1. Fraternity/Sorority Name**

Example

**2. Chapter Designation (e.g. Gamma Rho Chapter)**

Example

**3. Please indicate the total number of active members in your chapter.**

Example

**4. Individual Completing the Report**

Name - Example

Email - Example

*Please complete the following fields to provide updated information for the officers who will be in office during the Spring Semester 2012.*

**1. Chapter President**

Name - Example

Email - Example

Phone - Example

Local Address - Example

**2. Vice President (contact if President is unavailable)**

Name - Example

Email - Example

Phone - Example

Local Address - Example

**3. Risk Manager/Social Chair**

Name - Example

Email - Example

Phone - Example

Local Address - Example

**4. Chapter Standards Board Chair**

Name - Example

Email - Example

Phone - Example

Local Address - Example

Yes/No: Has the chapter standards board held a hearing/trial this semester? - Example

**5. Scholarship/Academic Chair**

Name - Example

Email - Example

Phone - Example

Local Address - Example

**6. New Member Educator/Pledge Educator**

Name - Example

Email - Example

Phone - Example

Local Address - Example

**7. Community Service/Philanthropy Chair**

Name - Example

Email - Example

Phone - Example

Local Address - Example

**8. House Manager**

Name - Example

Email - Example

Phone - Example

Local Address - Example

**9. Chapter/Alumni(ae) Advisor**

Name - Example

Email - Example  
Phone - Example  
Local Address - Example

#### **10. Faculty/Staff Advisor**

Name - Example  
Email - Example  
Phone - Example  
Local Address - Example

*Please complete the following fields to highlight your chapter's successes, goals, and plans for the Spring Semester.*

#### **1. Please highlight any programs, incentives, or services in your chapter that promote academic excellence.**

Example

*Please complete the following fields to highlight your chapter's successes, goals, and plans for the Spring Semester. Please note that questions 1 & 2 address community service hours and question 3 addresses money raised for philanthropic organizations.*

#### **1. Please provide the total number of community service hours your chapter has performed this semester.**

Example

#### **2. Please indicate the top 3 agencies/organizations where your chapter performed their service. For example, Habitat for Humanity, Martha Jefferson House, etc.**

Agency #1 - Example  
Agency #2 - Example  
Agency #3 - Example

#### **3. Please provide how much money was raised for charitable causes/philanthropic organizations this semester. For example: "\$1,000 was donated to St. Jude's Children Hospital".**

Example

#### **4. Please highlight any programs, incentives, or services in your chapter that promote community service and philanthropic giving.**

Example

*Please complete the following fields to highlight your chapter's successes, goals, and plans for the Spring Semester.*

#### **1. Please provide a brief summary of any programs and/or events the chapter has hosted during the Fall semester for alumni(ae) and/or faculty. Please include dates, number of attendees, and an evaluation of each program's success.**

Example

**1. Will your house be "open" over the Winter Recess? An "open" house will have residents who are living in the house between December 17 - January 17.**

N/A

**2. If yes, how many residents will be staying in the house?**

Example

**3. If yes, please provide the name and contact information for someone who will be residing in the house during Winter Recess. This individual will only be contacted in the event of an emergency (ex: ice/snow storm, safety concerns, etc.)**

Name: - Example

Email Address: - Example

Cell Phone: - Example

*Please complete the fields on this page to highlight areas of success and achievement for your chapter in the Fall 2011 semester. Points of pride can highlight achievements on both the individual and chapter level. Information provided will be shared with the greater University, Charlottesville, and fraternal communities.*

**1. Points of Pride:**

Example

*Please complete a brief SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis of your chapter. Please consider completing this section with your incoming chapter president or your chapter advisor. Information shared in this section will be used for future FSL programming initiatives.*

**1. Chapter Strengths: Please list 3 - 5 of your chapter's strengths. Questions to consider in formulating your answer should include: What advantages does your chapter have? What does your chapter do exceptionally well? What relevant resources does your chapter have access to? What do other people see as the strengths of the chapter? Please use bullet points.**

- Example

- Example

- Example

**2. Chapter Weaknesses: Please list 3 - 5 of your chapter's weaknesses. Questions to consider in formulating your answer should include: What could the chapter improve upon? What is the chapter criticized for or come under fire for? Where is the chapter vulnerable? Please use bullet points.**

- Example

- Example

- Example

**3. Chapter Opportunities: Please list 3 - 5 opportunities for your chapter in the coming semester. What opportunities does the chapter know about, but has not yet been able to address? Are there emerging trends the chapter can capitalize on? Please use bullet points.**

- Example
- Example
- Example

**4. Chapter Threats: Please list 3 - 5 threats for your chapter in the coming semester. Are any of the chapter weaknesses likely to make the chapter vulnerable? What roadblocks exist that are blocking chapter progress? Please use bullet points.**

- Example
- Example
- Example