

Key Points for Faculty

Student Information System (SIS) Faculty Center provides:

- Ability to view class lists
- Ability to e-mail all or selected students enrolled in a class
- Ability to release an advising hold with click of a button
- One-stop link to class and advisee information
- View of weekly teaching and exam schedules
- Electronic final grading functionality—ability to enter final grades in the SIS or to upload them from UVaCollab

What goes where: the SIS or UVaCollab

Day-to-day class management – such as web site, discussion groups, etc. occurs in UVaCollab (replacing Toolkit). Class information (course menomic, number, and section number) and enrollment information will be sent from the SIS to Collab and updated nightly. Advising information is in SIS. Final grading may take place either in the SIS or in UVaCollab.

Feature	SIS Faculty Center	UVaCollab
View course syllabus	<input checked="" type="checkbox"/> if access is set in UVaCollab	<input checked="" type="checkbox"/>
View class lists	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
E-mail students in class	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View weekly teaching and exam schedules	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> if provided by instructor
Grant enrollment permissions (for instructor permission classes)	<input checked="" type="checkbox"/>	
Wait list functionality	<input checked="" type="checkbox"/>	
Submit final grades	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Approve final grades (a required step in grade submission)	<input checked="" type="checkbox"/>	
Search the Course Catalog and Schedule of Classes	<input checked="" type="checkbox"/>	
Track test, assignment, exam grades, etc.		<input checked="" type="checkbox"/>
View class photos	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Release Advising Holds	<input checked="" type="checkbox"/>	
E-mail advisees	<input checked="" type="checkbox"/>	
View advisee schedule, transcript, and grades	<input checked="" type="checkbox"/>	
View advisee academic requirements report	<input checked="" type="checkbox"/>	
View advisee directory bio/demographic information	<input checked="" type="checkbox"/>	