

Permission List

The permission list allows you to request a seat in a class that requires instructor consent.

Class Permissions

Class Information

Term	Class #	Subject	Catalog #	Section	Dates & Times	Instructor
2009 Spring	12249	B10L	106	03D4	MoWeFr 1:00PM - 1:30PM	Douglas Taylor

Student Information

Name	Major	ID	Class Year
Reference Date	ARCH/BS-	2091233	Third-Year

***Justification**

I am a Biology major, and need this class to graduate.

This class requires instructor permission and is based on your justification for enrollment in the class. After entering your reason, click OK or Apply to submit your request, or Cancel to return to Enrollment. (Note: Clicking OK returns you to the Enrollment page, while Apply remains on this page.)

OK Cancel Apply

If a class is restricted to Instructor Permission, you can make an online request to the instructor asking to enroll. As part of your request, you can leave an explanation of why you want to add the class (check the class syllabus in Collab to see if the instructor has posted any specific instructions about what you should include in your reason).

You will receive an email when the instructor grants or denies your request. If permission is granted, the email you receive will include a deadline by which you must return to the Enroll tab to add the class. You can also see the status of your pending requests in the Enrollment Requests.

Permissions are valid for up to two weeks, until the first day of the term, or for one day if granted thereafter. If you do not complete the add before the permission expires, you will have to make a new request to the instructor.

Add Classes

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

2009 Spring | Undergraduate | University of Virginia [change term](#)

Permissions: Open Closed Wait List Pending Granted Denied

2009 Spring Enrollment Requests

Delete	Class	Days/Times	Room	Instructor	Units	Status	Expiration Date
	B10L 106-9354 (12249)	MoWeFr 1:00PM - 1:30PM	New Cabell Hall 141	D. Taylor	3.00		03/01/2009

Find Classes

Class Search

My Requirements

My Planner

search



Instructors can also grant an “ad hoc” permission for a class that does not require instructor consent. If you receive an ad hoc permission for a class for which you are already on the wait list, drop the wait listed class from your schedule and then add it again to take advantage of the permission.