



Application for Funding for International Programming

Date of request: _____

1. Name of Organization requesting funding: _____

2. Organization Contact Information:

Contact Name: _____

Contact Email: _____

Contact Phone Number: _____

3. Please describe the goals of the organization:

4. Please describe the function and how it will promote the goals of your organization:

5. What is the target audience? _____

6. How many people are expected to participate? _____

7. How will you advertize the event? _____

8. Please provide a detailed budget for the event:

9. Level of Funding Requested in total: _____

10. Level of Funding Requested from the International Studies Office: _____

11. List other sources of funding:

12. How will approved funds be used?

Food and/or Food Service: _____

Promotion: _____

Speaker Support: _____

Travel Reimbursement _____

Honoraria: _____

Please provide names and affiliations of proposed speakers:

13. How will payments to vendors and/or individuals be made?

14. If funding is approved, will recognition of funding sources be publicized? _____

15. If ISO funding is not approved, how will the event be impacted?

Event will not be held: _____

Costs will be pared to match other and/or existing funding: _____

16. Has this organization received funds from the ISO in the past: Yes _____ No _____

If yes:

i. Date: _____ Event: _____ Amount: _____

ii. Date: _____ Event: _____ Amount: _____

iii. Date: _____ Event: _____ Amount: _____

To be completed by International Studies Office

1. **Reviewer Name:** _____ **Date:** _____

Recommend for approval: Yes No

If no, explain:

2. **Reviewer Name:** _____ **Date:** _____

Recommend for approval: Yes No

If no, explain:

3. **Approver Name:** _____ **Date:** _____

Funds Source: 101651 _____ Other: _____