

# JEFFERSON PUBLIC CITIZENS

## Program Application for 2016-17 Projects

**Jefferson Public Citizens (JPC)** aims to inspire students to act as engaged citizens through active community partnerships, research service projects, and scholarly reflection. JPC encourages and prepares students to work with local, national and international communities to effect positive change in the world.

### ***Deadline:***

Tuesday, December 1, 2015  
12:00 PM (noon)

*Late or incomplete applications will NOT be accepted.*

### **PREPARE THE FOLLOWING APPLICATION MATERIALS:**

Available at: [http://www.virginia.edu/jpc/important\\_material.html](http://www.virginia.edu/jpc/important_material.html)

- I. Cover Sheet
- II. Project Proposal
- III. Budget
- IV. Preliminary Work Plan
- V. Team Members  
*Every team member is required to fill out a copy of this section and obtain a copy of their current academic transcript (unofficial).*
- VI. Faculty Advisor  
*Obtain a letter of recommendation from your faculty advisor*
- VII. Community Partner  
*Obtain a letter a letter of endorsement from your community partner.*
- VIII. ISO Student Projects Abroad Form (If applicable)

### ***Submission Procedure:***

**SAVE YOUR APPLICATION MATERIALS AS ONE ADOBE PDF AND UPLOAD TO THE JEFFERSON PUBLIC CITIZENS COLLAB SITE (Adobe Pro software for combining files is available in the Scholars Lab).**

- a. Name your file in this format: "LastnameFirstname.pdf" of lead student
- b. Go to the uvacollab site link here  
(<https://collab.itc.virginia.edu/portal/site/bdb697c0-3f5d-4f60-9519-bb95ee906bb6>) and join the JPC application Collab site.
- c. Complete and then submit the application.

Direct any questions to Brian Cullaty at 434-924-3306 or [brc7q@virginia.edu](mailto:brc7q@virginia.edu)