

IV. PRELIMINARY WORK PLAN

A detailed series of questions prompting the development of a work plan can be found on the JPC website: <http://www.virginia.edu/jpc/docs/JPCProjectWorkPlan.pdf>. Briefly summarize a preliminary work plan using the chart below as a guide. *Format the chart to suit your project and attach as a separate page.*

GOALS & OBJECTIVES	ACTIVITIES	OUTCOMES (DELIVERABLES)	IMPLEMENTATION STEPS	PROJECT TIMELINE, DATE TO BE COMPLETED	TEAM MEMBER RESPONSIBLE	RESOURCES NEEDED

Work Plan adapted from Tufts University, January 2009.