



LEADERSHIP DEVELOPMENT CENTER

at the University of Virginia

Exceptional Assistants' Network Leaders Program – Fall 2009

Day 1 (Wed. Nov. 4)

- 8:30 to 9:15 Program Overview, Introductions & Getting to Know One Another
- 9:15 to 12:00 **“Diversity and Leadership”** with Eric Coleman
- 12:00 to 1:00 Lunch (provided)
- 1:00 to 3:30 **“Creative Thinking and Workplace Effectiveness”**
with Kendra Nelson

Day 2 (Mon. Nov. 9)

- 8:30 to 9:00 Check-in and warm-up for the day's activities
- 9:00 to 12:00 **“Managing Up”** with John Whitlow
- 12:00 to 1:00 Group lunch (provided) leaders panel (EAN Alumni Members)
- 1:00 to 3:30 **“Conflict Management”** with Mark Nozaki

Day 3 (Tues. Nov. 24)

- 8:30 to 9:00 Check-in and warm-up for the day's activities
- 9:00 to 12:00 **“Applying Emotional Intelligence at Work”** with Peggy Reitz
- 12:00 to 1:00 Lunch provided
- 1:00 to 3:30 **“Insight Inventory of Work Styles”** with Susan Wilkes

Day 4 (Tues. Dec. 8th)

- 8:30 to 10:30 “What Have We Accomplished” / Certificate Awards

*** *Fall EAN Leaders Program registration, please visit: www.virginia.edu/lde* ***
Important: Registration deadline for the Fall EAN Program is October 31st.