

**NEWCOMB HALL**  
**APPLICATION FOR STUDENT EMPLOYMENT**  
**Spring 2010**

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**Positions**

Position Applying for: \_\_\_\_\_

1<sup>st</sup> Choice: \_\_\_\_\_

2<sup>nd</sup> Choice \_\_\_\_\_

**Positions**

- Event Assistant
- Projectionist
- Student Administrative Assistant

Please attach a resume for:  
 -Technology Service Assistant  
 -Graphic Design/Web Developer

(For more information on each position—See:

<http://www.virginia.edu/newcomb/aboutus/employment.html> or ask at the Newcomb Information Desk for descriptions.)

**Name**

<small>First name</small>	<small>Preferred/nickname</small>	<small>Middle name</small>	<small>Last name</small>

**Personal Information**

Date of Birth _____	Expected Graduation Date _____
School Address _____	Cell Phone _____
_____	Phone _____
_____	E-mail _____@virginia.edu
Home Address _____	Phone _____
_____	E-mail _____
Summer Address _____	Phone _____
_____	E-mail _____
Fall Address _____	Phone _____
_____	E-mail _____

Are you on work study? \_\_\_\_\_ Will you be next year? \_\_\_\_\_ Major \_\_\_\_\_  
 Years of college completed \_\_\_\_\_ at UVA \_\_\_\_\_ Years with Newcomb Hall \_\_\_\_\_

*Spring applications:* Spring course load \_\_\_\_\_ Spring hours/week at other job/internship \_\_\_\_\_  
 Spring weekly hours of work requested \_\_\_\_\_ (min. 8, max. 20)

How did you hear about these openings? \_\_\_\_\_  
 If you were referred by an employee, who? \_\_\_\_\_

There will be two offerings of a Newcomb Student New Employee Registration December 7 Noon to 1pm and December 8 from Noon to 1pm – please select one in which you can attend: \_\_\_\_\_  
 Newcomb-wide Student Training is scheduled for Tuesday, January 19 from 8am to 5pm, will you be able to attend? \_\_\_\_\_

Previous Employment *at UVA and Elsewhere*

UVa. department or company & city \_\_\_\_\_  
supervisor \_\_\_\_\_ phone \_\_\_\_\_ dates \_\_\_\_\_  
duties \_\_\_\_\_  
\_\_\_\_\_

UVa. department or company & city \_\_\_\_\_  
supervisor \_\_\_\_\_ phone \_\_\_\_\_ dates \_\_\_\_\_  
duties \_\_\_\_\_  
\_\_\_\_\_

UVa. department or company & city \_\_\_\_\_  
supervisor \_\_\_\_\_ phone \_\_\_\_\_ dates \_\_\_\_\_  
duties \_\_\_\_\_  
\_\_\_\_\_

UVa. department or company & city \_\_\_\_\_  
supervisor \_\_\_\_\_ phone \_\_\_\_\_ dates \_\_\_\_\_  
duties \_\_\_\_\_  
\_\_\_\_\_

Volunteer or other experience that would qualify you for the position(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Knowledge, skills, aptitudes, and character traits that would be beneficial \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accomplishments, offices, and honors \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Extracurricular activities and extent to which you will be involved in them next semester \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other abilities and interests \_\_\_\_\_  
\_\_\_\_\_

Career and life goals \_\_\_\_\_

Why do you want to work in/for Newcomb (apart from income)? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_