It is understood that from time to time the University of Virginia and Newcomb Hall may experience infrastructure problems that could render the work site unsafe or uninhabitable, such as electricity, computer, steam, water, or telephone failures.

**Immediate Action**

**Extended Loss of Electricity**
1. Call 911
2. Requires safe evacuation of the facility. Be sure to monitor external/weather conditions prior to sending staff or patrons outdoors. The cause of the power outage maybe severe weather and therefore more appropriate to active a shelter in place scenario.
3. Call Tony Santana or a Maintenance staff member.

**Loss of Other Infrastructure**
4. If a critical incident is experienced relating to water, electricity, or steam, call Tony Santana or a Maintenance staff member and Facilities Management at 924-1777.
5. If a critical incident is experienced relating to telephone systems, call Tony Santana or a Maintenance staff member and Voice Communications at 924-8600.
6. If a critical incident is experienced relating to computer systems, call Chris Husser or David Carter and call the ITC Help Desk at 924-3731.

**Decision**
The first responders will determine whether a critical incident exists, and will report to the appropriate department heads. In the event that a critical incident exists, the Chief of Police will notify the EVP/COO, who will convene the Critical Incident Management Team (CIMT).