

U. S. ARMY RESEARCH OFFICE
Unsolicited Proposals & Solicited Proposals

Guidelines: NOTE: All new proposals submitted under Broad Agency Announcement No. W911NF-07-R-0003(FY2007-FY2011) & can be submitted electronically or Grants.gov. Proposal must be submitted as one (1) PDF file (Acknowledgment of receipt will be returned if sent via e-mail). All required signed forms signed and scanned if sent by e-mail. If proposal is submitted through grants.gov, download pureedge file, all files above must be 1 pdf file uploaded in mandatory attachment form except for SF424. Supplements, renewals, continuations and revisions are e-mailed to Program Manager.

Email signed proposal (scan sign forms) to: BAA@arl.army.mil

Order of Contents:

- ___ ARO Cover Page (ARO Cover Page Form 51GG)
- ___ SF 424 R& R Form
- ___ A. Table of Contents (use required format, page A; includes subdivisions of Project Description)
- ___ B. Statement of Disclosure Preference (ARO Form 52a, June 2000)
- ___ C. Abstract
- ___ D. Project Description
- ___ E. Biographical Sketches (5 publications related to project, 5 other significant publications.) See page 85 of BAA.
- ___ F. Bibliography
- ___ G. Current and Pending Support (must use form or follow format in BAA)
- ___ H. Facilities, Equipment and Other Resources
- ___ I. Budget Proposal
 - ___ Summary Proposal Budget Form (form page I; each year and cumulative)
 - ___ Budget Explanation Page (follows each summary budget; includes budget detail and budget notes)
- ___ J. Contract Facilities Capital Cost of Money (Form 1861 – commercial organizations only)
- ___ Appendices
- ___ Distribution List

Note:

Certifications do not have to be included. If award is made, certifications will be requested at that time. Consult BAA for other programs.