Meeting Minutes
4/19/2012
Newcomb Hall Commonwealth Room
Notes by Jeffrey Sitler
Meeting Chaired by Marge Sidebottom

In Attendance:

Jason Bauman (Athletics)  Nicole Smith (P&T)
Mike Coleman (UVA Police)  Jeff Sitler (EHS)
Nate Evans (P&T)  Angela Tabler (UVA Police)
Jim Fitzgerald (Community Relations)  Mary Ann Thompson (Hospital)
Tom Garrison (P&G Services)  Kevin Wade (Housing)
Claire Kaplan (Women’s Center)  Charles Walcott (Newcomb Hall)
Jay Klingel (Facilities Management)  Mark Webb (Facilities Management)
Arushi Kumar (Student Council)  Jess Wenger (EHS)
Dave Ripley for Joni Louque (Human Resources)  Becca White (P&T)
Kristin Jones (Risk Management)  Helen Wilson (Architect’s Office)

Meeting called to order by Marge Sidebottom at 12:05 p.m.

1. The Committee voted to approve the March 15th meeting notes and March 19th Night tour notes.

2. Jon gave a PowerPoint presentation on the status of Scooters on Grounds. He will post the presentation on our Collab site. In summary, scooters with engines up to 50 cc in size are considered bicycles under Virginia code and UVA P&T policies. Larger scooters are considered motorcycles and must obey all appropriate motor vehicle regulations and must have parking permits for on Grounds parking and must be parked in appropriate permit spaces. P&T has installed a number of specifically designed Scooter parking racks at a number of locations around grounds and more are planned. The goal is to get the scooters off of the bike racks while providing a secure place for them to be locked up. P & T is looking for locations close to roadways where there is sufficient room such that sidewalks and building access is not impaired. Call P&T to report illegally parked scooters (blocking walkways, doorways, and handicap access). They are also trying to keep scooter traffic off of sidewalks by placing the racks close to roadways. See the PowerPoint presentation for more detail. It was suggested that scooter rack design and siting be added to the Facility Design Guidelines. Clark Hall was mentioned as a good location for a new scooter rack. Jon indicated the campus bike map will be updated to show scooter parking locations and other information.

3. Budget Status – Our budget status has not changed as of our last meeting as no new project have been approved. We have about $25,000 in uncommitted funds. For future planning, we will receive another approximate $55,000 in July.

4. Project Updates
   a. Emergency Phones at Fontaine Research Park – Marge has talked to the property/facility owners/occupants and they have agreed to meet to discuss emergency
phone funding. It was also noted that the two existing phones only operate during normal business hours and that the occupants of that building are moving out this summer so that the phones may not be monitored at all. It was suggested that either the labeling on the phones be changed so as to not represent as emergency phones or that maybe they could be configured/forwarded to the 911 operator.

b. Fontaine Avenue Sidewalk Completion – Helen reported that the County has added this to their planning and funding for this year.

c. Rotunda Lighting Project – Helen reported that this project is complete.

d. Band Building Retaining Wall Railing – This project is complete. Several commented that the railing looks very nice and fits in well with the local area design scheme.

e. Peyton House Lighting – Jay reported that a wall pack was added. There is now a safe well illuminated walk from the annex, around behind Peyton House to either the parking lot or the front of Peyton House. It was suggested that the brick sidewalk between Peyton House and Madison House be removed to discourage pedestrian traffic in that area where lighting is not improved.

f. Lighting on Whitehead Road west of Rice Hall. Helen reported that the Rice Hall project installed a new light at the crosswalk. A couple of other lights will be added. Further lighting toward the AFC would be part of the upgrades to the adjacent parking lot and sidewalk along Whitehead Road. GIF funding has been applied for this work.

g. SEAS security upgrades – The hardware has been ordered and some received. Work will begin shortly and will proceed until complete.

h. Emergency Phones in the City (mostly Wertland and 14th Street area) – Jay reported that this project includes the installation of twelve emergency phones in areas outside of UVA where there is a concentration of students. These phones will connect directly to the 911 Center. Work has commenced with two phones installed and we are now waiting for the City to do the phone line hookup. The remaining ten phones should go in faster as they have worked out the installation process. Two emergency phones have also been funded by the Jefferson Scholars for installation at their building on Maury Avenue. They should be installed soon.

i. Emmet Street and University Avenue intersection improvements - Helen reported that this work will begin this summer although no firm time has been established. The project is being managed Jim Wilson of the University Foundation. They are still working on pricing out the final design. It will include a wider turn lane from University Avenue to Emmet north, bike lane, new sidewalk and other improvements.

5. Police Report

a. Bomb Threats – The person that was responsible for the first bomb threat (March 15, 2012) was investigated and no charges we advanced. The more recent threat that occurred last week is still under investigation. The threat was electronically conveyed.

6. Student Council – Arushi reported that Student Council has appointed new member but that person had class so she attended. Arushi will forward the contact information for the new student(s) to the Committee.

7. Athletics - Jason reported that the track and track entrance are nearing completion. Public use of the track will not resume until later this summer after some additional work is completed. Jason has made a suggestion that the crosswalk be reevaluated for the need to repaint and expand the crosswalk area to match the new receiving area on the track side. He also indicated that the
flashing crosswalk lights are not operational yet but will be so soon. Today is the start of the ACC Track and Field Championships at the new track. They will run through the end of Saturday.

8. Night Tour – ($$$$$= Project Estimate Needed)
   a. Bayly Museum – Jay and Helen will coordinate with the museum staff and Parking and Transportation to provide a plan for the back parking lot. Improvements needed include better and more consistent lighting, reduction/removal of tripping hazards (bumpers, awning poles and tie-downs, etc.), and awning replacement. It was suggested that the limited Committee funds not be spent on the awning but rather focused on lighting and other safety improvements. Becca indicated that P&T could provide neon colored parking bumpers. Kristin however expressed concern and suggested that we should avoid as many tripping hazards as possible. It was suggested that bollards would be more appropriate in this situation. Kristin also expressed concern for the way the walkway from the side of the building directs people right into the active parking lot. ($$$$$)
   b. Rugby Road – The crosswalk at Fayerweather hall is now lighted by a new LED overhead light. A similar light has been funded by Parking and Transportation for the crosswalk closer to Peyton House.
   c. Rugby Road – Culbreth Road Corner – The committee agreed that at least two Edgewater fixtures are needed along Culbreth Road adjacent to the parking lot. We need to verify ownership of this strip of land. ($$$$$)
   d. Michie Building Parking - The non-working wall-pack fixture has been repaired and conditions were reported to be good.
   e. Clark Hall – Helen suggested that Brian Hogg be involved in the decision on how to light the Clark Hall wing entrances. They will work with Jay to form a solution and estimate. ($$$$$)
   f. Stadium Road at Maury – It is agreed that the lighting in this area needs to be improved. Jay will provide the Committee with a solution and cost. ($$$$$)
   g. Monroe Hill - The Committee agreed that the lighting on Monroe Hill needs to be upgraded. The two very old style pole lights along the front walkway are insufficient. Helen suggested that four globe fixtures would be required and estimated the cost to be around $20,000. In addition, another light, maybe an Edgewater is need at the steps form Monroe Hill toward Clark Hall direction. We also asked that FM look at the lights being used under the range walkway. These floodlights appear to be a poor choice for the location. Mark said he would look into this. Lastly, there is concern for the steep drop off into the storm drain inlet in the newly paved parking lot, just beyond the steps to the front walkway. This could be a tripping hazard. One solution would be to highlight its presence with paint or could it be raised? ($$$$$)

9. Transportation and Parking Issues
   a. Becca reported that two new Zip cars have been added to the fleet, now totaling eight cars. The new cars are located on JPA under the Health Sciences Library.
   b. The bike share program is on hold waiting for funding
   c. P&T continues to offer Biker Commuter 101 classes.

10. Other issues –
a. Claire reported that the stone walkway that connects to the crosswalk to Mincers on the Corner is in need of repair. The stone work is uneven, presenting a potential tripping hazard. Jay agreed to have FM investigate.

b. Claire announced that the Take Back the Night activities will occur tonight at the Amphitheater.

c. Jeff reported that he witnessed a near collision between a UVA bus and a pedestrian crossing Emmet Street at the railroad overpass near The Villa restaurant. He suggested that the Committee keep this area in mind as it continues to present itself as a problem. Crosswalks are few and far between University Avenue and Massie Road. Becca indicated that P&T has suggested to the City that the speed limit, now posted at 40 mph, be lowered.

Adjourned 1310

Next Meeting: September 2012 – time and place to be announced in August