



Graduate Enrolled Student Office, 438 Cabell Hall  
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 Charlottesville, VA 22904-4773  
 phone: 434-924-6741  
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<http://artsandsciences.virginia.edu/grad/>

**Request for an Extension of Time Limit for Completion of Ph.D., M.A., and M.S. Degrees**

Student's Name  ID No.\* \_\_\_\_\_

Department \_\_\_\_\_ Degree  Ph.D.  M.A.  M.S.

Requested Extension Date \_\_\_\_\_  
 (M/D/Y)

\_\_\_\_\_  
 Signature of Director of Graduate Studies Date (M/D/Y)

Justification why student should continue in current program: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FOR GRADUATE OFFICE USE**

Semester Admitted \_\_\_\_\_ First Semester of Ph.D. Program \_\_\_\_\_

Beginning Academic Level  Ph.D.  M.A.  M.S.

The student  has  has not maintained continuous enrollment

If the student has not maintained continuous enrollment, list semesters in which the student was not enrolled

Total years student has been working toward obtaining degree \_\_\_\_\_

Granted  Denied

\_\_\_\_\_  
 Signature of Associate Dean for Graduate Academic Programs Date (M/D/Y)

Our request for disclosure of social security account numbers is optional, except where disclosure may be required by federal law such as in the case of financial aid and work-study assistance. This request is made to assist the University in internal tracking of your records and credentials, as well as to provide you with a personal identifying number for use at the University. This request is made in accordance with Section 2.2-3803 of the Virginia Code and general administrative authority over University operations.