

Community Based Undergraduate Research Grant Application 2009-10

DEADLINE: 12:00 noon on Friday, February 27, 2009

Center for Undergraduate Excellence
3rd floor of the Harrison Institute/Special Collections Library
Late applications are not considered.

Turn in 3 collated sets of the complete application.

Application Checklist

Please check off each item to show that your application is complete.

- Completed application form (including list of research team members if applicable)
 - One-page project proposal
 - One recommendation letter from faculty advisor
 - One endorsement letter from community organization (email accepted if letter to follow)
 - Copy of transcript
-

Name: (if research is a team project, identify lead researcher here and attach separate list of team members' names, majors, and email addresses.):

Year: 1st 2nd 3rd

E-mail Address: _____

Phone Number: _____

Major(s):

Academic category(ies) of your proposal (check all that apply):

- Humanities (English, Language, History, Philosophy, Religion...)
 - Engineering
 - Science
 - Social Science (Psychology, Sociology, Anthropology, Politics)
 - Art/Architecture (includes Art History)
 - Other: _____
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Project Title:

If you (or team members) have applied for other research grants such as Harrison Awards or Center for Global Health Scholar awards, please list. Projects will not be double funded.

1. _____

2. _____

3. _____

I. Faculty Advisor Endorsement

Faculty Advisor: _____

Faculty Advisor's department: _____

Faculty Advisor's e-mail address: _____

Faculty Advisor, *please initial the following items and sign below.*

I agree to oversee the work of _____ [*insert student's name*]. _____

If the project involves human and/or animal subjects, I will advise my student to comply with the policies of the University's Institutional Review Boards. I understand that I may be required to undergo online IRB training. _____

If the project involves international travel, I will advise my student to register with the International Studies Office and attend a pre-departure orientation. _____

I will review the student's final project and submit a one-page final evaluation to the Center for Undergraduate Excellence. (This evaluation will be due in Spring 2010; you will be informed by e-mail of this and any other deadlines.) _____

Signature of Faculty Advisor

II. Community Organization Endorsement

Please attach endorsement letter from community organization. Letter should address the anticipated impact of your research project on the organization's activities. Email accepted if letter is to follow.

III. Student Statement

Student: *Please initial the following items and sign below.*

I promise to adhere to all Award procedures, including the submission of a final project, and presentation. _____

If my project involves human and/or animal subjects, I will seek advice from my faculty advisor, and I will comply with the policies of the University's Institutional Review Boards. _____

If my proposed project involves international travel, I understand that:

- I may not travel to any location with a U.S. State Department Travel Warning and, if such a warning is issued while I am abroad, I must leave the country immediately in the safest manner possible. (http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html). Prior to my departure, I will register with the International Studies Office and attend a pre-departure orientation. www.virginia.edu/iso. _____
- I am responsible for obtaining a visa and/or work or other permit required for my intended destination. _____
- I am responsible for getting appropriate inoculations and overseas health/emergency coverage. _____
- If I am an international student, I will consult with an international student advisor about my visa status. _____

IV. Research Proposal:

Attach a clear, concise description of the proposed research project (maximum 1 page, single-spaced, 1 inch margins, 12 point font). Explain what is to be done, where the research will be carried out, what will be the final product, and how findings will be shared with the community organization. Include background on the research topic, a clear statement of your research question, what prompted your interest in the research question, your proposed methodology, and the significance of the project. You should also indicate what impact the research project will have on your intellectual development and on the community organization as well as how the project might relate to any ongoing research program (such as a Distinguished Majors thesis).

V. Project Time Line Description:

Summer 2009:

Fall 2009:

Spring 2010:

VI. Relevant Course Work:

VII. Prior Relevant Experiences and/or Research:

VIII. Project Budget: up to \$3,000 allowed for individual researchers or \$5,000 for research teams

Transportation	
Meals	
Lodging	
Supplies	
Other	
Total	