School Contact Meeting
July 9, 2015

Attendees: Andrew Breen, Emily Cockrell, Amanda Crombie, Tracey Doniel, Amanda Mills, Sheilah Sprouse, Rebecca Garver, Sarah Doran, Marcia Lachniet, Katherine Yates, Debbie Hoffman, Travis Boyd, Tina Freitager-Kirkaldy, Lisa Howdyshell, Janet Crawford, Sheila Tolley, Rodney Floyd

- Student Financial Services
  - Tuition, Housing, and Dining have been loaded for Fall 2015
  - Bills for Fall 2015 are due August 19th –
    - Reminder to schools to send cancellations and LOA to UREG now to process so the fees will be removed for Fall 2015 for those that cannot use the online Leaving the University workflow process

- Entrepreneurship Minor – Tracy Doniel (see information at bottom of notes)
  - Applications for the Entrepreneurship Minor are made through Commerce
  - Students in all schools are eligible
  - Commerce will be responsible for certifying when all students have completed the minor

- Teaching Assistants listed as Primary Instructors in SIS
  - Debbie Hoffman demonstrated how to code Teaching Assistants
  - In the Instructor/Advisor Table, Teaching Assistants should be selected as such
    - Please do not code TAs at the Schedule of Class level as CSRPT reports may not be accurate if TA is used at the SOC level

- Graduation
  - Ceremonial Scrolls – Email comments on the process, positive or negative, to ureg@virginia.edu
  - July 1st deadline to apply for August graduation is now passed. Reminder to have students update Diploma Mailing Address in SIS if being administratively placed in applied status
- August graduates have until August 12th (Conferral day) to make DMA changes in SIS
- Degree Conferral will begin August 12th
- Anticipate that diplomas will be ordered on or before August 14th
- Spring mailing largely successful
- PDF Files of AR Reports for May graduates have been uploaded to ImageNow

- **Graduate Grade Lapse for Fall 2014** – Ran Monday, July 6th (32 students)
- **VA Certification Status**
  - Summer certifications are up to date
  - Please remain patient as UREG works to process remaining Summer and upcoming Fall certifications as quickly as possible
- **Academic Level Updating**
  - Please be sure to keep academic level for your students up to date and accurate. This is imperative to ensure that students are charged correctly when bills are generated.
- **The RECORD** – 2015-16 RECORD is now live
  - Please review your section of the Record
  - Let UREG know of any Record updates that may be necessary
  - Tuition and fees for 2015-16 are listed in the UG and GR records under “Dining, Housing, & Tuition and Fees

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**Entrepreneurship Minor**

**The Purpose** The purpose of the Entrepreneurship Minor is to prepare students to play crucial roles in the new venture community—whether as founders, funders, policy makers, technologists, executives, etc.—thereby impacting positively the world in which we live and creating value of all kinds. The new venture community is defined broadly, including not only startup companies, but also new ventures operating within or launched by established firms. The program provides an education in and experience with the tools, techniques, and transformations involved in new venture development, for example: ideation and innovation, team building, product-market fit, financial and social return, and legal dynamics. The Minor connects Entrepreneurship efforts across multiple Schools at the University of Virginia through a coordinated and collective curriculum. Within the Minor, students select one of two concentrations: Technology Entrepreneurship, offered through coursework at the School of Engineering and Applied Sciences; or Social Entrepreneurship, offered through coursework at the Batten School of Leadership and Public Policy. Students begin the minor curriculum with Comm2610/ENTP1010 - Startup, offered through the McIntire School.

**Eligibility**

The Entrepreneurship Minor is open by application each year to all University students who have completed the Startup class and whose academic requirements allow them the flexibility to complete the required 18 credits. Twelve of these credit hours would accumulate through electives taken to fulfill the requirements for a Concentration in either Technology or Social Entrepreneurship, while six of these credit hours would
accumulate through the required core and capstone courses. Acceptance into and declaration of the minor does not guarantee enrollment in the courses or completion of the minor, all courses are offered on a space available basis.

Courses may not be double-counted (one course fulfilling two requirements) toward the fulfillment of the Entrepreneurship minor except in the case of Engineering School students who may double count one STS elective with the STS requirement for Engineering majors. Engineering students may not enroll and complete both the Engineering Business Minor and the Entrepreneurship Minor.

Curriculum Students are required to complete the following courses:

Required Courses

ENTP 1010 - Startup (Formerly listed as Comm 2559 or 2610)

Plus one course from the following, thereby initiating a concentration:

For the Social Entrepreneurship Concentration:

PPOL 3050 - Introduction to Social Entrepreneurship Credits: 3 (Formerly offered as GDS 3050 - Introduction to Social Entrepreneurship Credits: 3)

For the Technology Entrepreneurship Concentration:

STS 2800 - Introduction to Technology Entrepreneurship (multiple sections offered) Credits: 3

Electives - Complete three courses from the following list:

- ARCH 3070 - Foundations in Design Thinking Credits: 4
- COMM 1800 - Making Business Work Credits: 3
- COMM 3420 - Commercial Law II Credits: 3
- COMM 3790 - Venture Capital and the Emerging Firm Credits: 3
- COMM 4250 - Digital Innovation Credits: 1.5
- COMM 4520 - Topics in Information Technology - Digital Safari Credits:1.5
- EDLF 2050 - Innovation in Education Credits: 3
- ENGR 1559 - Business Fundamentals for Engineers Credits: 3
- SOC 3710 - Organizations, Institutions, Markets Credits: 3
- STS 2800 - Government and Entrepreneurship Credits: 3
- STS 2800 - Start-up Operations Credits: 3
- STS 2800 - Presentation Strategies for Entrepreneurs Credits: 3
- STS 2800 - Engineers and the Art of the Deal Credits: 3
- PPOL 4730 - Impact Investing Credits: 3

Other elective courses by approval of the Faculty Director
Capstone Options - Choose one course, either a project-based or a student venture-based course, from the following to complete the Minor:

VARIOUS - Project-based New Ventures Courses (e.g. PPOL 4735, BME 4550, STS 4110, some only by instructor permission)

ENTP 4000 - Launch (only by instructor permission) - formerly listed as COMM 4681