School Contact Meeting

November 9, 2017

Attendees: Sheila Tolley, Travis Boyd, Tina Freitager-Kirkaldy, Mike Harmon, Morgan Thacker, Ellie Anderson, Judy Updike, Barbara Graves, Jason Dugas, Tracey Doniel, Janelle Jennings, Sarah Doran, Kristine Nelson, Sheilah Sprouse, Emily Cockrell, Brittany Smith, Martha Ann Toms-Farmer, Rebecca Garver, Tracey Mourton, Jesse Rogers, Terri Smith, Suzi Dougald

- **SFS**
  - Calculating J-Term Tuition this Friday November 10, 2017
  - Calculating Spring Term Friday November 17, 2017
  - Term statements will be sent out in mid-December
  - Spring bills due (for most) 2nd week in January

- **Grading for 1178**
  - Second Guidelines and Policies Memo to check class rosters will be sent out Monday, November 13th
    - Excludes: Law, Darden, Medicine (except BIMS/PHS) & SCPS
    - Will include on grounds Curry
  - 11/17 final day for schools to make enrollment changes
  - 1178 Final grade rosters for Fall available to view in SIS Wednesday, November 29th
    - Grading instructions will be sent to instructors around December 4th
  - 1178 Grades are due 48 hours after the final exam period (no later than December 21st by 5pm)
  - Graduate Grade Lapse for 1172 is Monday, December 4th
    - Please do not change the lapse date on students/courses unless extenuating circumstances are present. 30/200/365 day lapse windows were determined by school agreement and should be adhered to.

- **December Degree Conferral**
  - UREG is working with students to change Primary Names
    - We will change middle names already stored in SIS to the corresponding middle initial without documentation (Name Change Request form required)
    - We will be contacting students with local addresses to remind them to update Diploma Address if appropriate
  - UREG is currently reviewing transcripts and performing record audits
  - We will be reaching out to students prior to the end of the term to notify them of availability of the Certified Electronic Diploma (CeDiploma)
  - Graduation modules will not be developed in UBI prior to the end of the term in order to run our lists from. We will follow our past practices again for producing degree candidates’ lists.
    - UBI discussion indicates that advanced training would be helpful to schools. UREG will look to provide this at a future meeting.
• The UBI Community is a very useful resource to get questions answered when stuck working in that system.

• Intermediate Honors
  o Thanks to Morgan and all those that assisted at Fall Convocation
  o 234 certificates were returned after the Intermediate Honors Ceremony
  o UREG will be mailing the Intermediate Honors certificates to students that have not picked up on Monday, November 13th
  o We will mail to the home address EXCEPT for International Students, for whom we will use local address

• Enrollment for 1181/1182
  o Enrollment numbers update (1182)
    ▪ Grad enrollment down slightly from this time last year (approx. 40% to 36%)
    ▪ Undergrad enrollment up year over year (49 to 53%)
  o 1181 enrollment begins 11/13
  o Waitlist conflict emails scheduled to be sent 11/13
    ▪ Students will receive one email notification next week then a second one just before the spring term begins
  o Max credit loads increase tomorrow (11/10) for College (17) and Commerce (19)
  o Open Enrollment – Schools understand that this is the date when enrollment opens to all students that have not been assigned an enrollment appointment previous to that date. There was consensus that the verbiage does not need to be changed regarding this date.

• Academic Level
  o Affects tuition calculation, reporting, enrollment days/times, intermediate honors, etc.
  o Summer and J-term calculation issue. Program/plan changes after term activation.
    ▪ 594 active students in the process of being changed.
    ▪ 300-some with loans.
    ▪ 8 will have an impact to Fall ’17 bills.
    ▪ Spring tuition calculation has been pushed back a week to the 17th.
    ▪ UREG will distribute list once cleaned up.
  o UREG has received feedback from a number of schools indicating training is necessary. We will be reaching out to schedule boot camps in the near future.

• UBI
  o Graduation modules will not be developed in UBI prior to the end of the term in order to run our lists from. We will follow our past practices again for producing degree candidates’ lists.
  o UBI discussion indicates that advanced training would be helpful to schools. UREG will look to provide this at a future meeting.
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Acalog

- The record has been copied forward for 2018-2019
- Access to Acalog will be restored November 10th

Federal Tax Reform Impact

- Tracy M. brought up the issue of the proposed Federal budget and the impact that the tax reform will have on graduate students. The email that was sent out to the Graduate Student Council listserv is below.

From: gsasc-request@virginia.edu [mailto:gsasc-request@virginia.edu] On Behalf Of leeza constantoulakis
Sent: Tuesday, November 07, 2017 8:41 PM
Subject: Follow-Up on Tax Reform Bill

Good Evening Everyone,

Thank you for your time and thoughtful discussions (both in person and via email) regarding the proposed Tax Reform Bill that if passed would add substantial financial burden to so many students.

I have received approval from the University to send along the message below. Please see the pre-packed responses to the tax reform from NAGPS for your use and dissemination. GSASC will be including the message in our monthly email being sent out tomorrow to GSAS students.

As an FYI, UVA Administration is currently working on a response as well that will include more specific stats reflective of our student body.

Please let me know if you have any questions regarding this bill, advocacy efforts, or NAGPS. Thank you!

Best Regards,

Leeza

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Leeza Constantoulakis, MS, RN
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President
Graduate Student Council

UVA Graduate School of Arts & Sciences

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On Mon, Nov 6, 2017 at 10:52 AM, National Association of Graduate-Professional Students <communications@nagps.org> wrote:
Hello everyone, Congress has proposed a tax reform bill that will have a HUGE impact on institutions of higher education and graduate-professional students. Please take the time to view the Presentation below that details the issues that may arise.

We have also included letters to deliver to school administrators, advisors and other student groups that will be affected (particularly non-traditional undergraduate students).

Please join us in a Call Congress day this Wednesday to let our representation know we oppose the proposed tax plan.

For at least the next two weeks, we will need everyone sharing posts, tweeting, and emailing everyone you know who may be affected. Speaker Paul Ryan has stated that Congress is on track to have this tax reform passed before Thanksgiving, that means we all need to make our voices heard immediately!
What can you do?

- Deliver the attached letter to your administrators, advisors, and student groups 11/6
- Call your Representatives and Senators Wednesday 11/8
- Share, retweet, and email information to spread the word about the tax plan vote

Instruction Sheet:
https://gallery.mailchimp.com/59dc3103db35bd6e5592ddc77/files/5b497dfe-46d8-4e8d-ae40-e0b0b4d76cb6/Instructions_Sheet.pdf

Tax Plan Presentation:

Letter to Administrators:
Letter to State Officials:
https://gallery.mailchimp.com/59dc3103db35bd6e5592ddc77/files/71ba1235-719a-4121-8d81-e6ecdd0a7d23/Tax_Letter_State_Officials.docx

Call Script:
https://docs.google.com/a/nagps.org/document/d/1Kz62u62NqQ-hNzp4NHqBYg2G3X_X9mi41aXRU3vYseY/edit?usp=sharing

Sample Tweets:
https://gallery.mailchimp.com/59dc3103db35bd6e5592ddc77/files/e7697bc4-d15b-47ad-a05d-0f6cdd0fe511/Sample_Tax_Tweets.docx

Legislative Contact Information:
https://gallery.mailchimp.com/59dc3103db35bd6e5592ddc77/files/90d9e870-083c-46a8-8fff-b5b63b1b9ca1/115th_Phone_and_Twitter_.02.xlsx