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ROTC Programs

Reserve Officers' Training Corps units have been established at the University by the Army, Navy, and Air Force. The Department of Military Science offers preparation for commissions in the Army; Naval Science offers preparation for commissions in the Navy and Marine Corps; and Air Science offers preparation for commissions in the Air Force. For those who wish to pursue graduate study, many fields offer provisions for deferment of active duty. The amount of credit awarded toward the degree for ROTC courses can be found in the Academic Regulations section of each undergraduate school chapter.

Air Force ROTC

The Air Force Reserve Officers' Training Corps (AFROTC) at the University of Virginia affords students the opportunity to receive U.S. Air Force commissioned officer training while completing undergraduate or graduate studies. AFROTC is the largest of three programs available through the Air Force to earn a commission and serve as an officer in the United States Air Force.

Address

Department of Air Science
University of Virginia
P.O. Box 400188
Charlottesville, VA 22904-4188
(434) 924-6832
Fax: 982-2842
af-det890@virginia.edu
www.virginia.edu/~afrotc

Students may join the program any time inside their first two academic years or at a point in their education in which they have at least two years of undergraduate or graduate studies remaining. Ideally, students accommodate all four years of air science classes into their schedules and attend a four-week summer field training encampment at an Air Force base between their second and third years.

Students enrolling in the program during their third year attend field training between their third and fourth years. At a minimum, the "two-year program" allows students who have missed any portion of the first two years to attend a five-week field training encampment and then complete the last two years of AFROTC.

Unless the student earns an AFROTC scholarship, there is no service obligation inside the first two years of the four-year program. However, all students who enter into the Professional Officer's Course the last two years, enter into a contractual obligation with

the Air Force to serve on active duty upon commissioning.

After graduation and commissioning as second lieutenants in the Air Force, graduates serve in any number of career fields for a four year active duty service commitment. Interested and qualified students may compete to become Air Force navigators or pilots; successful pilot and navigator candidates serve ten and six year active duty service commitments, respectively. Active duty may be delayed after graduation for those who wish to immediately pursue a graduate degree.

College Scholarship Program Qualified students may be offered an AFROTC scholarship for full or partial college tuition, incidental fees, textbook allowances, and a tax-free monthly subsistence allowance of \$200.

Air Force ROTC students take the following courses in numerical sequence, including AIRS A, a weekly, two-hour leadership laboratory. Special student status allows any student to take air science classes on an elective basis. However, these students are not considered cadets and do not attend AIRS A.

Course Descriptions

AIRS A - (0) (S)

Leadership Laboratory

Prerequisite: Enrollment in Air Force ROTC. A mandatory laboratory in leadership and followership development for AFROTC cadets. As a complement to the air science classes, this laboratory focuses on applying leadership principles and understanding leaders' responsibilities while emphasizing the benefits of practical experience.

AIRS 110, 120 - (1) (S)

The Foundations of the U.S. Air Force

Corequisite: AIRS A

Introduces the United States Air Force and Air Force Reserve Officers' Training Corps. Topics include mission and organization of the Air Force, officership and professionalism, military customs and courtesies, Air Force officer opportunities, and communication skills.

AIRS 210, 220 - (1) (S)

The Evolution of Air and Space Power

Corequisite: AIRS A

Examines general aspects of air and space power through a historical perspective, from the first balloons and dirigibles to the space-age global positioning systems of the Persian Gulf War. Presents historical examples of the development of Air Force capabilities and missions to demonstrate the evolution of what has become today's USAF air and space power. Investigates several fundamental

truths associated with war in the third dimension (e.g., Principles of War and Tenets of Air and Space Power). Considers the general element and employment of air and space power from institutional, doctrinal, and historical perspectives. Discusses the importance of Air Force core values using operational examples and historical Air Force leaders. Continues to develop communication skills.

AIRS 310, 320 - (3) (Y)

Concepts of Air Force Leadership and Management

Corequisite: AIRS A

Studies leadership, management fundamentals, professional knowledge, Air Force personnel and evaluation systems, leadership ethics, and communication skills required of Air Force junior officers. Examines Air Force leadership and management situations, using case studies as a means of demonstrating and applying the concepts under consideration.

AIRS 410, 420 - (3) (Y)

National Security Affairs/Preparation for Active Duty

Corequisite: AIRS A

Examines the national security process, regional studies, advanced leadership ethics, and Air Force doctrine. Topics include the military as a profession, officership, military justice, civilian control of the military, preparation for active duty, and current issues affecting military professionalism. Emphasizes refining communication skills.

Army ROTC

The Army Reserve Officers' Training Corps (ROTC), established on Grounds in 1948, offers a general military science curriculum that provides eligible students the opportunity to become commissioned officers in the United States Army while completing undergraduate or graduate studies.

Address

Department of Military Science
P.O. Box 400782
Room B-030 New Cabell Hall
University of Virginia
Charlottesville, VA 22904-4782
(434) 924-7101
www.virginia.edu/~arotc

Enrollment Qualified cadets enroll in one military science class and leadership laboratory each semester. Cadets attend a five-week leadership training camp during the summer between their third and fourth years. With the instructor's permission, students not enrolled in Army ROTC may take military science classes as electives. These students are

not cadets and do not participate in MISC 001.

Internship Program Second-year, transfer, and graduate students who were unable to take ROTC during the first two years of college may be eligible for a compressed program. These students complete a five-week summer internship at Fort Knox, Kentucky. During attendance, they are provided transportation, food, lodging, and cadet pay. They may also compete for two-year scholarships.

Scholarship Programs Merit-based financial assistance is offered to qualified students through two-, three-, and four-year scholarships for tuition assistance (up to \$17,000 per year), \$600 annually for books and equipment, and a \$250 monthly stipend during the school year. Students may apply during their junior or senior years of high school and their first or second years of college. Scholarship recipients incur a military service obligation.

Non-scholarship Program Non-scholarship cadets enroll in the same courses as scholarship cadets. During their third and fourth years, they receive a subsistence allowance of \$250 per month. Non-scholarship cadets incur no military obligation until the last two years of a four-year academic program at the University.

Professional Military Education In addition to the courses listed below, enrolled cadets must complete one course each in computer science, English writing, and military history. These requirements must be met prior to graduation.

Course Descriptions

MISC 001 - (1) (S)

Leadership Applications

Teaches basic leadership skills through practical and field exercises, as well as classroom instruction. Emphasizes small unit leadership techniques and hands-on, practical experiences. Cadets develop small unit leadership and precommissioning skills by planning, conducting, and evaluating training.

MISC 101 - (1) (S)

Fundamental Concepts

This course introduces cadets to fundamental components of service as an officer in the United States Army. These initial lessons form the building blocks of progressive lessons in values, fitness, leadership, and officership. Additionally, the semester addresses "life skills" including fitness, communications theory and practice (written and oral), and interpersonal relationships. Upon completion of this semester, the cadets should be prepared to receive more complex leadership instruction.

MISC 102 - (1) (S)

Basic Leadership

This course builds upon the fundamentals

introduced in the previous semester by focusing on leadership theory and decision-making. Lessons in this semester include: problem solving, critical thinking, leadership theory, followership, group interaction, goal setting, and feedback mechanisms. Upon completion of this semester, cadets should be prepared to advance to more complex leadership instruction concerning the dynamics of organizations.

MISC 201 - (1) (S)

Advanced Leadership

This course is the first of two designed to teach the principles of leadership. Building upon the fundamentals introduced in the first year, this course explores communication and leadership theory. The course emphasizes practical exercises, as students are increasingly required to apply communication and leadership principles. The course is dedicated to developing leadership and communication skills in the student with an understanding of their value to the Army. Topics discussed include: Communication, Leadership, and Problem Solving.

MISC 202 - (1) (S)

Tactics and Officership

This course focuses on leadership by providing an extensive examination of the unique purpose, roles, and obligation of commissioned officers. It provides a look at our organizational values and their application to the decision-making process and leadership. The course contains a case study of Army leadership since the Vietnam War in the context of previous lessons of values, decision-making, and communication skills. The course also studies Principles of Tactics, Values and Ethics, and Officership.

MISC 301 - (2) (S)

Small Unit Leadership

This course is the first of two that focus on leadership principles, small unit tactics, and the military planning process. The Leadership Development Process (LDP) is a component of this course as well as MISC 302. Other topics include light infantry tactics, motivational theory and techniques, and the role and actions of leaders. Emphasis is placed on applying the Troop Leading Procedures (TLPs) as a guide for planning, executing, and making decisions for complex operations. Cadets will learn military order formats and advanced communication skills to effectively present their plans.

MISC 302 - (2) (S)

Small Unit Operations

This course continues to focus on doctrinal leadership and tactical operations at the small unit level started in MISC 301. It includes opportunities to plan and conduct individual and collective training to gain leadership and tactical experience. This course synthesizes the various components of training, leadership and team building. Upon completion, cadets will possess the fundamental confi-

dence and competence of leadership in a small unit setting. Following MISC 302, cadets will attend a challenging summer leadership camp.

MISC 401 - (2) (S)

Leadership, Management, and Ethics

This course is the first of two designed to prepare cadets for the transition to lieutenant. The course emphasizes a continuation of leadership and management exercises intended to synthesize and integrate the principles of leadership learned in previous courses. Topics addressed include staff coordination, fundamental counseling methods, the Army Training Management System, ethical imperatives for the junior officer, and battlefield ethics.

MISC 402 - (2) (S)

Transition to Lieutenant

This course is the culmination of officership training. The course emphasizes the skills required of newly commissioned officers and concludes with a capstone practical exercise entitled "Platoon Leader." Topics include military justice and leadership, operational law, organizing for military operations, and administrative management and logistics. At the conclusion of this course, newly commissioned officers are prepared to meet the physical, moral, emotional, and intellectual leadership challenges facing the evolving Army in the 21st Century.

Naval ROTC

The Naval Reserve Officers' Training Corps Unit at the University of Virginia is one of 58 that have been established in universities and colleges throughout the United States. Students who enroll in the unit, complete the required courses, and obtain bachelors degrees, qualify for commission as Ensigns in the Navy, or as Second Lieutenants in the Marine Corps. There are three classes of enrollees: scholarship, college program, and naval science students. Students may choose the major they prefer.

Address

Department of Naval Science
University of Virginia - Maury Hall
P. O. Box 400158
Charlottesville, VA 22904-4158
(434) 924-0970
www.people.virginia.edu/~nrotcuva

Navy-Marine Scholarship Program

Students enter the program through nationwide selection conducted by the Navy and Marine Corps. Benefits include tuition, all textbooks, fees, uniforms, and \$200 per month. Scholarship students are required to complete a naval science course each semester and to attend NASC 100/200/300/400 one period each week for eight semesters, in addition to three summer training periods of four to six weeks each.

Navy-Marine College Program Students in this program are provided uniforms and

naval science textbooks. During their third and fourth years, they receive a subsistence allowance of \$200 per month. College program students complete the same naval science courses as the scholarship students; however, they complete only one summer training period during their last year at the University. Scholarships are awarded to college program students annually, based on academic and NROTC performance.

The scholarship and college programs are available in a two-year format to any qualified student at the University. Students apply during the spring term of their second year. If accepted, they attend a six-week summer Naval Science Institute and enroll in the NROTC program at the beginning of their third academic year.

Naval Science Students Inquiries concerning enrollment in the Naval ROTC unit should be addressed to the Professor of Naval Science, Maury Hall. Any student enrolled at the University may take naval science courses with the approval of the Department of Naval Science. These enrollees are not Naval ROTC students; however, they may be considered for enrollment upon request.

Course Descriptions

Prospective NROTC students should contact the department for specific program requirements.

NASC 100/200/300/400 - (O) (S)

Leadership Laboratory

Develops leadership skills through seminars and practical experience in leadership positions within the midshipman battalion.

NASC 101 - (O) (Y)

Introduction to Naval Science

Surveys the histories of both the U.S. Navy and Marine Corps. Introduces the Naval Service as an organization with particular customs, procedures, and policies. Examines the nature of authority; issues of communication, productivity, and morale; and how a military organization adapts to change. Develops the student's ability to function effectively within the structure of Navy society.

NASC 102 - (3) (Y)

Naval Ships Systems I

An integrated presentation of naval ship design and operation, including closed and open thermodynamic cycles; efficiency and efficiency enhancement; major propulsion and support system components; operations and casualty response; electricity generation; electrical power distribution and conversion relative to naval engineering plants; shipboard battle damage control; and naval architecture.

NASC 201 - (3) (Y)

Naval Ship Systems II

Introduces the theory and design of naval weapons systems. Emphasizes understanding basic theoretical considerations for weapons

systems, detection, tracking, computation, weapon delivery systems, the fire control problem, and system integration.

NASC 202 - (3) (Y)

Seapower and Maritime Affairs

Surveys international maritime history and provides a review American maritime history and policy. Examines American naval involvement in regional and global conflicts; evolution in technology and management; the role of the navies in foreign policy; and the influence of seapower on history. Discusses historical examples and current trends.

NASC 301 - (3) (Y)

Navigation

Studies the theory, principles, and procedures of marine navigation, including piloting, electronic navigation, and celestial navigation.

NASC 302 - (3) (Y)

Naval Operations

Studies the principles and procedures of surface ship operations, including relative motion, rules of the nautical road, marine weather, and ship handling.

NASC 311 - (O) (Y)

Navigation Laboratory

Corequisite: NASC 301

Practical application of navigation principles.

NASC 312 - (O) (Y)

Naval Operations Laboratory

Corequisite: NASC 302

Practical application of naval operations, with special emphasis on maneuvering board and rules of the road.

NASC 351 - (3) (Y)

Evolution of Warfare

Historical development of the tactics and strategies of warfare. Examines the social, economic, and political posture of adversaries, and considers the great military leaders and organizations throughout history.

NASC 352 - (3) (Y)

Amphibious Warfare

A historical survey and evaluation of the concept, doctrinal origins, and strategic role of amphibious power projection. Emphasizes research and battle studies that illustrate the unique challenges and capabilities of amphibious operations.

NASC 401 - (3) (Y)

Leadership I

Introduces leadership principles and concepts, and their practical applications in military and non-military settings. Discusses selected readings and student produced essays, analyzing several books on leadership. Examines *The Seven Habits of Highly Effective People* by Stephen R. Covey.

NASC 402 - (3) (Y)

Leadership II

Prerequisite: NASC 401

A continuation of the principles and concepts of leadership through readings, exercises, and

discussion. Topics include selected readings and case studies in leadership, core values and ethics, and legal issues.

Division of Student Affairs

Office of the Vice President for Student Affairs (SW Wing, The Rotunda 924-7984, www.virginia.edu/vpsa)

This office provides administrative leadership that supports and complements the academic and service mission of the University. The office seeks to expand the intellectual, social, and cultural horizons of the student body through a broad range of support services and programs that parallel the University's formal academic curriculum. The Division of Student Affairs supports maintaining a diverse student community that consists of the ablest and most promising students from within the Commonwealth and without, and is committed to expanding the educational opportunities that maximize student learning and promote student development.

Dean of Students Office

(<http://www.virginia.edu/deanofstudents>)

- **Center for Alcohol and Substance Education (CASE) (2400 Old Ivy Road, Suite C, 924-5276, <http://www.virginia.edu/case>)** This center provides the University of Virginia community with educational activities and prevention programs related to substance abuse concerns. By providing outreach, consultation, individual meetings and group classes, CASE aims to increase knowledge and awareness of alcohol and other drug issues, and decrease the negative consequences associated with high-risk drinking and illegal drug use.
- **Newcomb Hall/University Union (Newcomb Hall, 924-3329, www.virginia.edu/~newhall)** Centrally located on the Grounds, Newcomb Hall is the "community center" for students, faculty, staff, administration, and guests of the University of Virginia. More than just a building, Newcomb Hall is a uniquely planned integration of facilities, services, and programs designed to facilitate co-curricular learning, enhance the personal growth and development of students, afford opportunities for social interaction and leisure activities, and encourage appreciation of diversity. Newcomb Hall provides for many of the day-to-day needs of the University community and its guests.

Newcomb Hall is the home of a wide range of services, including the Information Center, dining facilities, a movie theater, game room, full-service bank, hair salon, travel agency, post office branch,

bakery, an art gallery, meeting spaces, lounges, the Leadership Resources Center, and a ballroom. Moreover, the University Programs Council, Newcomb Hall's student program board, provides cultural and entertainment programs, such as speakers, concerts, performing arts, art exhibits, films, and short courses. Newcomb also houses a large number of other student organizations, including Student Council, the Honor and Judiciary Committees, and the Cavalier Daily.

Serving as a central gathering place for the entire University community, Newcomb Hall provides a comfortable and congenial atmosphere for the variety of tasks and events that are an essential part of University life.

- **Office of Orientation and New Student Programs (1 Poe Alley, 982-4555, www.virginia.edu/orientation)** This office works with other University departments to implement summer and fall orientation for new first-year and transfer students. The office also coordinates other programs, events and services throughout the academic year, including Grounds for Discussion; the Transfer Student Peer Advisor program; UVA2000X, a nine-week course that helps transfer students to become acclimated to the University; Family Weekend; a new movie series featuring faculty lectures; and support for the International Studies Office's work with new international students, as well as many other services.
- **Office of Residence Life (Dabney House, 924-3736)** The Residence Life Program generates and maintains an environment in University Housing which facilitates the physical well-being of students and their academic, social and emotional growth. The Residence Life Program is a model of faculty, staff and student collaboration and interrelatedness. Resident Staff members seek to establish the residence halls as comfortable, secure living areas by providing a variety of social and educational outlets to meet students' needs and encourage their personal development. Resident Staff members also encourage and implement a system of self-governance among residents in order to build a community where individual rights are respected.
- **Office of Student Life (Second Floor, Peabody Hall, 924-7133)** The deans and staff in Peabody Hall work on a wide variety of initiatives and programs, and this location serves as a center for the generalist responsibilities of the Office of the Dean of Students. Some areas of responsibility include leadership development programs; cultural and eth-

nic students' support; lesbian, gay, bisexual and transgender students' support; resources and response for sexual assault; support for student organizations and service initiatives; and University support for Greek life. The Office of the Dean of Students works with individual students, student groups, families and faculty members to provide information, advice, counsel and assistance in solving problems.

Office of African-American Affairs (OAAA) (Luther P. Jackson House, #4 Dawson's Row, P.O. Box 400132 924-7923, www.virginia.edu/~oaaa) The mission of this office is to assist the University with providing a sensitive and welcoming environment for African-American students. To this end, it works with such offices as financial aid, career services, counseling, and student health to facilitate the delivery of services to students.

In addition, the OAAA offers a variety of its own programs and services. Its nationally acclaimed Peer Advisor Program aids first-year and entering transfer students with their college transition. The Student-Faculty/Administrator Mentoring Program provides supportive and nurturing experiences for students' personal and intellectual development. The Tutorial Service offers tutoring sessions in math, spanish, computer science 120, and chemistry. The Student Leadership Program furnishes leadership training and development from the first undergraduate year through graduate or professional school. The Luther Porter Jackson Cultural Center contributes to the cultural life of the University by offering workshops, lectures, performances, and exhibitions related to the African-American experience. The Nat Turner Library is a repository for print and audiovisual materials documenting the black experience in the United States.

OAAA services include academic monitoring, outreach, and recognition; personal counseling and advising; University orientation; alumni networking; and student advocacy.

University Career Services (UCS) (Bryant Hall at Scott Stadium 924-8900, www.virginia.edu/~career/grdsch.html) The primary mission of this office is to ensure that undergraduate and graduate students achieve their career-related goals, whether those goals are to continue their education, secure employment, or some combination of the two. UCS accomplishes this mission by providing a variety of programs and services designed to help students explore career options, experience future work environments, learn career decision-making and effective job searching strategies, and make connections with employers.

Within the context of exploring career

options, students have the opportunity to begin by assessing their personal values, interests, and skills—a foundational process often referred to as self-assessment. To support students in the self-assessment process, UCS offers individual and small group advising, career planning courses for academic credit, an extensive career resource library with numerous materials in both print and electronic formats. It also maintains a network of over 18,000 UVA alumni who have volunteered to provide career advice to currently enrolled students.

As students continue to clarify their career goals, UCS offers several programs that allow them to experience future work environments. Foremost among these is the Extern Program, a one-week opportunity in which students gain exposure to specific career fields of interest. Many students use UCS resources to seek internships and gain experience that may or may not be directly related to their academic majors or career fields of interest. A number of programs and services support both externships and internships, the most popular of which is the Internship Job Fair. Annually, about 100 employers from a variety of technical and non-technical fields visit the Grounds to meet students who may be invited to work for their companies.

Toward the completion of most academic programs, students find themselves planning their futures. Some pursue graduate or professional schools, while others seek permanent employment opportunities. UCS provides services and programs to support both goals. Students pursuing admission into graduate or professional schools often take advantage of the pre-medical, health professions, pre-law, and graduate school advising services. Students pursuing permanent employment participate in such programs as On-Grounds Interviewing, Minority Career Day and other job fair programs, and electronic job listing services. They also attend numerous workshops covering topics from writing professional resumes to conducting effective job interviews.

Information about all UCS programs and services for University of Virginia students is available at the UCS Web site. This site also connects students to worldwide career and job search information and employment listings, graduate school databases, and the affiliate career services offices supported by the McIntire School of Commerce, the School of Engineering and Applied Science, and the School of Architecture.

HELP Line (A Program of Madison House, 295-TALK, scs.student.virginia.edu/~madison) Individuals use this service to speak with trained volunteers who are non-directive, non-judgmental, confidential, and empathic listeners. Referrals to

professional and long-term assistance are available. The hotline operates during most of the academic year, Monday through Friday, from 12:00 noon to 7:00 A.M., and 24-hours a day on weekends.

Learning Needs and Evaluation Center (LNEC) (Elson Student Health Center, 243-5180, www.virginia.edu/studenthealth/lneec) For students with diagnosed disabilities, the LNEC provides mentoring, as well as academic and study skills development. The center teaches learning strategies to individuals; mediates academic accommodation with faculty and deans; arranges for scribe and transcribing services, reading services, word processing and written language assistance, interpreters, and class notes during periods of absence related to the disability; and serves as liaison with standardized test bureaus, Recording for the Blind, and agencies for specific disabilities or rehabilitation. The LNEC also offers limited screening services to identify and potentially address the academic problems of matriculated students.

Resident Staff Program (Dabney House 924-3736, www.virginia.edu/~odos/rlo) Each residence hall is staffed by members of this peer program who are available to assist students through counseling, referrals, and programming. The program is supervised by the Office of the Dean of Students/Residence Life.

Harrison Bowne "Tersh" Smith, Jr. Memorial Center for Counseling and Psychological Services (CAPS) (Elson Student Health Center, 924-5556, www.virginia.edu/studenthealth/caps) This center provides a broad and comprehensive range of psychological services, including psychological and psychiatric assessment, consultation, referral, individual and group psychotherapy, pharmacotherapy, 24-hour on-call crisis consultation, and emergency walk-in and crisis intervention. A substance abuse clinician also provides consultation and referrals to students concerned about their use of alcohol and other drugs. These services are available to administrators, faculty, students, families, and allied professionals.

Department of Student Health (Elson Student Health Center, 924-5362, www.virginia.edu/studenthealth) Student Health provides outpatient care in general medicine, gynecology, and counseling and psychological services to enrolled students. It is the department's mission and responsibility to support students' educational achievement, social adjustment, and participation in extracurricular activities by ensuring that they achieve and maintain good health through knowledge of healthful practices. To this end, the department focuses on education and wellness through health promotion programs and outreach, advocacy of

students' health interests, and a belief that each clinical encounter is an opportunity to teach healthful lifestyle practices. For a full description of Student Health systems see the chapter titled University Regulations.

Students with Disabilities (243-5180/V or 243-5189/TTY, Fax: 243-5188, www.virginia.edu/~vpsa/ada-top.html) Students who have any physical or emotional impairment that may require reasonable accommodation at the University should contact the Learning Needs and Evaluation Center. Such disabilities may include (but are not limited to) impaired vision, hearing, or mobility, or a specific learning disability, such as dyslexia or ADHD. Students with disabilities must submit appropriate documentation in support of a request for accommodations. As the University continues to make the Grounds and its facilities convenient for everyone, students are assured accessibility by reassignment of classroom space through a need-based program. Students seeking academic accommodation are advised to make early contact with the LNEC to ensure minimum disruption of classes and progress toward their degree program.

Student Legal Services Program (204 University Way, 924-7524, www.student.virginia.edu/~stud-leg) Legal counsel is available through this office to those students who pay the student activities fee. One lawyer and an administrative assistant, supported by student clerks and interns, assist students with a wide variety of civil and criminal legal matters, including contracts, criminal/traffic, consumer, uncontested divorce, landlord/tenant, name change, non-profit organizations, and wills. The program also provides referrals for issues outside of its domain (e.g., bankruptcy, estates, immigration, real estate, personal injury, taxes). The initial consultation is free, and subsequent fees are very low.

Transfer Student Peer Advisor Program (TSPA) (Office of Orientation and New Student Programs 1 Poe Alley, 982-4555) The primary goal of this program is to assist transfer student integration to the University. Every year, approximately 50 students are selected to serve as TSPAs. Each initiates contact with 10 to 12 transfer students during the summer and then serves as a primary resource and guide for these students as they enter the University.

Student Services

In addition to the academic advisory services available to students in their departments and schools, the University provides student services through the following offices.

Office of Undergraduate Admission (Miller Hall, 982-3200, www.virginia.edu/~admiss/ugadmiss) The Dean of University Admission is responsible for implementing established admission poli-

cies. The services of this office and the guidelines for admission to the regular session of the University are set forth in chapter 2.

Cavalier Advantage Debit Card Program (O'Hill Dining Hall, Lower Level, 982-5735, www.virginia.edu/~cavadv)

This program allows students to use their ID cards as debit account cards. The card is activated by depositing funds into the student's account at either the Office of Business Operations or one of the five cash deposit machines located Grounds-wide. Cavalier Advantage is accepted at all University dining locations, all bookstore locations, laundry, vending and copy machines, and a variety of other services on-grounds. For additional information, contact the Office of Business Operations.

Cavalier Computers (Bookstore Branch: Fourth Floor, Central Grounds Parking Garage, 924-3475; Hospital Branch: 222 Lee Street, 924-4600; www.cavcomp.virginia.edu/) A division of the University of Virginia Bookstore, Cavalier Computers is dedicated to supporting information technology at the University by providing students, faculty, departments, and staff with high-quality, educationally-priced computer hardware and software, along with outstanding customer support. Offering computers from Apple, Dell, Gateway, and IBM, as well as printers from Epson, Micron, and Hewlett Packard, Cavalier Computers is an active participant in UVa's Desktop Computing Initiative (DCI); it is the sole provider of net-ready computers configured to meet all UVa DCI established standards.

Cavalier Computers services all equipment that it sells, and its service personnel are factory trained and authorized. In tandem with ITC, Cavalier also provides user support on all equipment it sells.

The store accepts cash, personal and traveler's checks, major credit cards, and Cavalier Advantage. Hours of operation, pricing, and ordering information are available online.

University Child Development Center (Children's World Learning Center, Copeley Road, 293-6110, www.virginia.edu/~child) Child care services for faculty, staff, and students are available at the child care center. Information on rates and the eligibility priority system can be obtained from the center's director.

Consumer Information (1939 Ivy Road P.O. Box 400727, 924-3417) The University's Consumer Information Officer (CIO) is available to assist students or prospective students in obtaining information about financial aid programs, the rights and responsibilities of students receiving financial aid under one of the many programs, the cost of attending the University, the refund policy currently in effect, the University's academic programs,

student retention data, and student program completion data (if available). The CIO may be contacted by writing to George A. Stovall, Director, Institutional Studies, 1939 Ivy Road P.O. Box 400727, University of Virginia, Charlottesville, VA 22904-4727; gas5a@virginia.edu.

Courts and Commerce (First Floor, Slaughter Hall, North Grounds, 924-3333) A division of the University of Virginia Bookstore, Courts and Commerce is the provider of new and used textbooks for all classes at the Law and Darden Schools. The store also features an extensive selection of magazines and journals, law guides and reviews, and a general books section primarily devoted to works on law and business. Courts and Commerce also sponsors distinguished guest lecturers and author signings.

Each year, surpluses from the University's bookstores are returned to the University in the form of an endowment to be used for, among other things, need-based scholarships. Additional surpluses from these stores' operations support student programming.

Courts and Commerce carries a full line of office and school supplies, greeting cards, and Law and Darden gifts and clothing. It also offers fax services, UPS package delivery, dry cleaning, video rental, and film processing.

Courts and Commerce accepts cash, personal and traveler's checks, major credit cards, Student Charge, and Cavalier Advantage. Hours of operation during the school year are 8:30 A.M. to 6:00 P.M., Monday through Thursday, 8:30 A.M. to 5:30 P.M. Friday. A calendar of store hours and events is available online through www.bookstore.virginia.edu.

Office of Equal Opportunity Programs (EOP) (Washington Hall, East Range; 924-3200, www.virginia.edu/eop) This office is both an administrative unit of, and a resource center for, the University community. While the EOP develops policies and procedures, it also provides leadership, coordination, and oversight of the University's equal opportunity and affirmative action initiatives.

The University prohibits discrimination on the basis of age, citizenship, color, disability, gender, national origin, political affiliation, race, religion, sexual orientation, or status as a disabled veteran or veteran of the Vietnam era. Students who believe that they have been discriminated against because of their status as listed above, or who have questions about prohibited conduct, are welcome to visit or call the office. Although the staff is always available to answer questions or provide information, appointments are recommended in order to better serve students' needs.

Office of International Student and Scholar Programs (Second Floor, Minor Hall, P.O. Box 400165, 982-3010, www.virginia.edu/~intstu) The University considers the admission of students from other countries part of its educational program. To that end, this office and the International Center are provided to serve the University's international community of over 1800 members. International students and research personnel are required to register at this office upon arriving in Charlottesville as a part of their immigration procedures. Information on immigration policies and advice on immigration problems are two of the office's principal functions.

Equally important are the office's services as liaison between the international student, the University, and the Charlottesville-Albemarle community. It aids students in their personal adjustment to American life and seeks solutions to housing, financial, and other problems that may arise during their stay at the University.

The International Center, 21 University Circle (924-7983), offers social and cultural activities and an informal setting where students may spend leisure time.

Intramural - Recreational Sports (Aquatic and Fitness Center, 924-3791, Fax: 924-3858, www.virginia.edu/ims)

Intramural-Recreational Sports provides comprehensive recreation facilities 7 days a week with a variety of recreation programs to meet the needs of students, faculty, staff, and their spouses. Programs include competitive intramural sport leagues and tournaments; fitness programs, such as aerobics classes, weight training workshops, personal training services, and fitness assessments; recreation instruction in aquatics, racquet sports, martial arts, relaxation, dance, first aid, and CPR; outdoor trips and workshops in hiking, backpacking, canoeing, kayaking, rock climbing, and skiing; experiential learning and training programs; youth sports instruction and summer recreational day camp for children; and approximately 50 student-organized club sports.

Facilities include the Aquatic and Fitness Center, the Slaughter Recreation Center, Memorial Gymnasium, the North Grounds Recreation Center, the Outdoor Recreation Center, the Snyder Tennis Center, the Park, the Dell outdoor tennis/basketball courts, and numerous outdoor playing fields. Together, these facilities house cardiovascular and strength training equipment, as well as basketball, volleyball, squash, racquetball, handball, and walleyball courts, an indoor running track, swimming pools, whirlpool, saunas, multi-purpose rooms, showers and locker rooms, an outdoor equipment rental center, and a resource library.

Full-time University students are eligible to use facilities and register for programs using their student ID card. Student spouses

must purchase a recreation membership in order to participate. Recreation memberships may be purchased in person, by mail, or by fax at the Intramural-Recreational Sports Office at the Aquatic and Fitness Center, Monday-Friday, from 8:00 A.M. to 5:30 P.M.

University Ombudsman (Washington Hall, East Range; 924-7819; www.virginia.edu/eop/ombudsman) The ombudsman is a confidential resource available to assist students with unresolved problems or complaints. The ombudsman assists in identifying University resources or departments that address specific problems or concerns; explaining University policies or procedures; and resolving problems or complaints through inquiry or other informal means. The goal of the ombudsman is to see that all members of the University are treated fairly.

Student Identification Card (University ID Card Office, Observatory Hill Dining Hall, 924-4508)

Each student registered at the University (except through the School of Continuing and Professional Studies) is entitled to receive a student identification card. The privileges associated with this card depend on the number of credits for which the student is enrolled. Full-time students receive all benefits, including circulation privileges at the libraries, use of Student Health facilities, access to recreational facilities, charge privileges at the University Bookstore, admission to football games and eligibility to purchase student guest tickets, passage on University transit, access to Student Legal Services, and a supply of ARTSS. Upon payment of the appropriate fees, the card can also be used as a meal pass and Cavalier Advantage card.

Part-time or research-only students do not receive access to athletic events or Student Legal Services. Students enrolled for non-resident status or through the School of Continuing and Professional Studies do not receive any ID card privileges.

Students are provided one ID card at no charge, usually during orientation. Lost, damaged, or stolen cards can be replaced at the card office in the Observatory Hill Dining Hall weekdays between 8:00 A.M. and 5:00 P.M. for a fee of \$15, which may be paid using cash, check, or Cavalier Advantage. Payment must be made before the card will be produced. Cards replaced due to malfunction or a change of name or identification number are provided at no charge with the return of the existing card.

Students in the School of Medicine and the School of Nursing who need access to medical facilities are also provided a UVa Health System identification card by the UVa Health System ID Office.

T.J.'s Locker (1st Floor, Aquatic and Fitness Center, 924-0628) A division of the University of Virginia Bookstore, T.J.'s

Locker supports the activities of the Aquatic and Fitness Center, as well as faculty, staff, and student life on the West Grounds. T.J.'s prides itself on enhancing life at the University through sponsorship of academic and athletic programming.

T.J.'s carries a full line of athletic wear and shoes from Nike, Adidas, New Balance, and Asics; swimwear and accessories from Speedo; tennis racquets by Prince and Gamma; and a wide variety of other sports equipment. In addition, T.J.'s offers a selection of school and office supplies, popular literature, magazines, CDs and cassettes, toiletries, greeting cards, and University of Virginia gifts and clothing. It also offers tennis racquet restringing, film processing, video rentals, and a bus service to Hampton Roads, Richmond, and Northern Virginia. The online store can be accessed at www.bookstore.virginia.edu.

T.J.'s accepts cash, personal checks, all major credit cards, and Cavalier Advantage. Among its most popular methods of payment is Student Charge, which enables students to charge their purchases using their student ID card. Bills are sent home on a monthly basis. Hours of operation and a calendar of T.J.'s events are available online.

University of Virginia Bookstore (Fourth Floor, Central Grounds Parking Garage, 924-3721, www.bookstore.virginia.edu) Owned and operated by the University, the University of Virginia Bookstore is the primary source of new and used textbooks and custom-published course materials for all classes (with the exception of the Law, Medical, and Darden schools). Its general book department (The Bookshop) features the most extensive selection of academic and scholarly works in the area, as well as popular fiction and non-fiction, bestsellers, travel, and children's books. The Bookshop also offers an out-of-print search service and

a complimentary special order service for those books not normally in its inventory. All students qualify for free membership in its **Frequent Reader's Club**: purchase 10 books from The Bookshop and receive a \$5.00 discount on the next purchase. The Bookshop discounts New York Times Best-sellers (20%), staff recommendations (10%), and all titles in its *New Fiction* and *New Non-Fiction* sections (10%). It supports the University's academic mission by hosting and sponsoring academic programs, lectures, and readings by new and established authors. It supports the Virginia Film Festival, The Virginia Festival of the Book, Public Television, and the University's radio station (WTJU).

Rounding out the Bookstore's offerings is a very extensive selection of UVa clothing and gifts, as well as toiletries, sundries, and school, office, and computer supplies. In addition, the Bookstore provides a UPS and U.S. mailing and packaging service, an engraving service, photocopying and faxing, a film processing service, video rentals, a dry cleaning service, and bus service to Hampton Roads, Richmond, and Northern Virginia. It also accepts deposits made to Cavalier Advantage accounts. The Bookstore's full service online store can be accessed at www.bookstore.virginia.edu.

Each year, surpluses from the Bookstore are returned to the University in the form of an endowment to be used for, among other things, need-based scholarships. Additional surpluses from the store's operations support book grants and student programming.

The Bookstore accepts cash, personal checks, all major credit cards, Student Charge, and Cavalier Advantage. Hours of operation during the school year are 8:30 A.M. to 7:00 P.M., Monday through Friday; 10:00 A.M. to 6:00 P.M., Saturday; and 11:00 A.M. to 6:00 P.M., Sunday. A calendar of store events and hours is available online.