

ACADEMIC RESOURCES

- **Academic Calendar 2008-2009**
- **The Role of Senior Resident (with first-years)**
- **Academic Support for first-years**
- **Association Dean Assignments**
- **Academic Advising for Upperclass Students**
- **Academic Dean Contact Information**
- **More Academic Resources**
- **Academic Support for Student Athletes**
- **Voluntary Withdrawal from School**
- **Services and Programs at UCS**
- **Places to Study**
- **Library Information**

UNIVERSITY OF VIRGINIA
2008-2009 CLAS ACADEMIC CALENDAR

** Add/Drop/Withdrawal Dates vary by School**

Fall 2008 Semester

Fall Semester

Fall Orientation.....	Saturday - Monday, August 23-25
Final Registration.....	Monday - Friday, August 18 -29
Classes Begin.....	Tuesday, August 26
Last Day to Drop a Class.....	Friday, September 5
Last Day to Add a Class.....	Friday, September 12
Fall Reading Days.....	Saturday - Tuesday, Oct. 11-14
Last Day to Withdraw from a Course.....	Tuesday, October 21
Fall Convocation/Family Weekend.....	Friday – Sunday, October 26-28
CLAS Advising.....	Monday, October 27 – Friday, November 7
Last Day to Withdraw and Return for Spring.....	Friday, November 14
Thanksgiving Recess.....	Wednesday - Sunday, November 26 - 30
Classes End.....	Friday, December 5
Reading Days	
• Sunday, December 7; Thursday, December 11, and Sunday, December 14	
Final Exams.....	Monday, December 8 – Tuesday, December 16

January Term 2008: Friday, January 2 – Saturday, January 10

Spring 2009 Semester

Spring Semester

Final Registration.....	Wednesday - Friday, January 7-16
Classes Begin.....	Tuesday, January 13
Last Day to Drop a Class.....	Friday, January 23
Last Day to Add a Class.....	Friday, January 30
Spring Recess.....	Saturday - Sunday, February 28 – March 8
Last Day to Withdraw from a Class.....	Tuesday, March 10
CLAS Advising.....	Monday, March 23 – Friday, April 3
Last day to Withdraw and Return for Fall.....	Tuesday, April 14
Classes End.....	Tuesday, April 28
Reading Days	
• Wednesday, April 30; Sunday, May 3, and Wednesday, May 6	
Final Exams.....	Thursday, April 30 – Friday, May 8
Final Exercises.....	Sunday, May 17
Deadline to Complete authorized incompletes from Spring.....	Friday, June 5

THE ROLE OF THE SENIOR RESIDENT

Alderman, McCormick, Weedon-Malone, Brown, Hereford, IRC

The role of the Senior Resident is to provide academic support through programming initiatives and appropriate referrals. Senior Residents are not academic advisors, and are not expected to fulfill this function of the departing Graduate Advisor Program. Senior Residents will receive broad training on available resources and contacts at schools within the University.

Fall Orientation

- Lead meetings with Association Deans during O-Week (Friday before halls open)
- Distribute (or devise a system for the distribution of) advising sheets during first resident meetings
- Attend and assist with Association Deans meetings on Sunday
- Ensure that RAs help residents locate faculty offices and sign up for faculty advisor meetings during the first week of classes.

During the Year

Serve as a liaison between the residents and the academic deans.

- Consult with Area Coordinator regarding pressing academic or personal issues (medical, family, adjustment, etc.) which may impact academics and require notification to Association/Academic Deans

Act as a liaison for Association Deans by distributing information on courses, drop/add procedures, petitions, and special conditions.

- Dean Gist will forward course registration information & other special academic information from Dean Most
- Drop/Add information for CLAS and other colleges distributed through New Grounds calendar

Establish and maintain contact with Association Deans – invite to at least one staff meeting and one program per semester

- Plan a program with your Association Dean around course selections; PC for First-Year Programs will assist with coordination
- Invite your Association Dean to a staff-meeting (if the timing is conducive) or schedule a time to meet individually with your AD at least once per semester
- Invite your Association Dean to association-wide community development programs
- Promote and encourage attendance at Donuts with the Deans

Serve as referral agent for academic concerns

- Utilize effective referral techniques to address resident academic concerns
- Maintain up-to-date list of contacts for Association Dean and Academic Deans in other colleges of the University (Commerce, Nursing, Engineering, Education)
- Utilize academic resources from staff training and Resident Staff Manual

Promote & utilize area-wide academic programs (NEW GROUNDS) coordinated by Program Coordinator for First-Year Programs

- Will assist SR in arranging a staff meeting at least once a semester which includes the Association Dean.
- Will keep SRs/RAs informed about important academic deadlines.

SENIOR RESIDENTS & ASSOCIATION DEANS for 2008-2009

<u>Senior Resident</u>	<u>Address</u>	<u>Association</u>	<u>Association Dean</u>
McCORMICK ROAD			
Veronica Rivera Email: vr2z	Page Suite	Page/Emmet	Mary Stegmaier 924-3350/ms2bu
Adam Reitelbach Email: jar8y	Kent Suite	Kent/Dabney	Richard McGuire 924-3353/rrm6m
James Anderson Email: jta5d	Hancock Suite	Bonnycastle/Hancock	Gordon Stewart 924-8873/gms7y
Ryan Early Email: rfe2x	Metcalf Suite	Metcalf / Lefevre	Christine Zunz 924-8873/cmz9m
Nazia Chowdury Email: nc6m	Echols Suite	Echols/Humphreys	Mark Hadley 924-8873/mah2ar
ALDERMAN ROAD			
Taylor Harless Email: tah5v	Watson Suite A	Balz	Shawn Lyons 924-3353/stl8m
Emily Kusiak Email: ejk9j	Watson Suite B	Watson / Dobie (non-Echols Scholars)	Shawn Lyons 924-3353/ stl8m
		<i>Watson</i> (Echols Scholars)	<i>See Webb/Maupin</i> <i>Association Dean</i>
Kelly Hondula Email: klh4h	O-Hill	Kellogg	Richard McGuire 924-3353/rrm6m
RJ Jones Email: rlj5h	Tuttle Suite	Lile/Tuttle	Beverly Adams 924-3353/bca5y
Bilal Noor Email: abn5n	Cauthen Suite	Cauthen/Woody	Beverly Adams 924-3353/bca5y
Kiki Armengol Email: cma9b	Courtenay Suite	Courtenay/Dunglison	Sandra Seidel 924-3353/ss5yr
Christina Connor Email: ckc8b	Dunnington Suite	Dunnington	Sandra Seidel 924-3353/ss5yr
		Fitzhugh	Carol Gutman 924-3350/dcg3b
Ben Chrisinger Email: bwc8t	Webb Suite B	<u>Echols Scholars</u> Webb/Maupin [Echols Scholars in Watson] William Wilson, Association Dean 924-3350 / wmw2v Richard Handler – Director, Echols Program 924-8873/rh3y	
RESIDENTIAL COLLEGES			
Reem Alamiri Email: rsa3r		Hereford College	Mark Hadley 924-8873/mah2ar
Chad Johnson Email: crj9t		Weedon-Malone	Richard McGuire 924-3353/rrm6m
Meg Barry Email: meb4s		Brown College	Christine Zunz 924-8873/cmz9m
Jamelle Bouie Email: jab5sq		IRC - International Residential College	Karlin Luedtke 924-3350/kl5k

ACADEMIC ADVISING FOR UPPERCLASS STUDENTS

Academic Deans

As stated on the arts and sciences website, “The primary responsibility of the Association Dean is to advise students on academic matters and, when necessary, to refer them to various agencies and offices the University has established.”

- Useful for students who have specific problems and issues that require “administrative assistance” (e.g., transcripts, specifics for graduation, changing grades, etc) as well as larger scale matters like selecting a major and career
- May not have specific knowledge about a major BUT have general information about rules and processes related to the school in question

When you should contact a Dean

- 1) When a student has fallen seriously ill and they are going to miss a lot of class
- 2) Student needs to withdraw for the semester
- 3) Student is transferring to another school outside of the University
- 4) Student is transferring to another school inside the University
- 5) If student is having problems with their faculty or major advisor
- 6) If they are in danger of being on academic probation
- 7) Any other major issues that may negatively impact a student’s academics

Faculty/Major Advisors

Faculty or major advisors are faculty members who:

- assist students with course registration and long range planning
- help students make timely progress through their major
- for undecided students, Faculty Advisors are trained to be general advisors
- Major advisors advise within the context of their department

May not have specific knowledge about all school policies, BUT have specific knowledge about majors and general knowledge about requirements and things students should consider when building a schedule.

It is expected that faculty advisors will give a student sound academic advice, refer to other academic support services, serve as a sounding board, serve as faculty-student interaction, help students choose suitable course, and help with major selection and long range plans.

Faculty advisors are not expected to tell a student what to do, tell a student what courses or professor to take, serve all advising needs, or be the only source of information.

When you should contact your Advisor instead of your Dean:

- 1) To get your term PIN
- 2) To discuss specifics of how to meet your major requirements
- 3) To work through long range planning for your academic career

Note: When in doubt, you can always go to your Academic Dean. If necessary, they may refer you back to your advisor.

UPPERCLASS STUDENTS AND THE ACADEMIC ADVISING PROCESS

1. **In what school is the student enrolled? (i.e. Engineering, Architecture, Nursing, Commerce, Education, the College of Arts and Sciences).**

If they are in Engineering, Architecture, Nursing, Commerce, or Education they should contact their advisor or dean in that school. If, however, they are in the College, continue with question 2.

2. **Is the student a transfer student, an Echols scholar, a student athlete, or in the Transition program?**

These college students have specific deans.

- Transfers from another college or university - Dean Frank Papovich (jp).
- Echols Scholars – William Wilson, Association Dean; Richard Handler, Program Director.
- Transition Program – Karlin Luedtke.
- Student Athletes – Rachel Most (rm5f).

*** Note that the CASA association is going through a transition. In fall 2008 there will be no students in CASA. The only students who will remain in CASA are rising 2nd, 3rd and 4th year CASA students who are not student athletes). The Transition program continues to exist, but the Transition students are assigned a dean either by student athlete status, or according to their dormitory.

If the student does not fall into one of the above categories, ask question three.

3. **Where did you live as a first year?**

Unless a student falls into of the groups addressed in previously, their association deans and faculty advisors are assigned by buildings in the college. Where a student lived their first year determined who their academic dean was and who their faculty advisor was. Although their faculty advisor will change as soon as they declare a major, they will have the same association dean. Below is a listing of the first year associations and the deans tied to them. Also listed are the people who serve as deans for people who lived in Hereford, IRC, or Brown College during their first year.

McCormick Rd:

Page or Emmet	Dean Mary Stegmaier (ms2bu@virginia.edu)
Kent or Dabney	Dean Richard McGuire (rrm6m@virginia.edu)
Hancock or Bonnycastle	Dean Gordon Stewart (gms7y@virginia.edu)
Lefevre or Metcalf	Dean Christine Zunz (cmz9m@virginia.edu)
Echols or Humphreys	Dean Mark Hadley (mah2ar@virginia.edu)

Alderman Rd:

Courtney or Dungleison	Dean Sandra Seidel (ss5yr@virginia.edu)
Dunnington	Dean Sandra Seidel (ss5yr@virginia.edu)
Fitzhugh	Dean Carol Gutman (dcg3b@virginia.edu)
Tuttle or Lile	Dean Beverly Adams (bca5y@virginia.edu)
Cauthen or Woody	Dean Beverly Adams (bca5y@virginia.edu)
Balz, Dobie, Watson (not an Echols)	Dean Shawn Lyons (stl8m@virginia.edu)
Maupin, Webb, Watson (an Echols)	Dean William Wilson (wmw2v@virginia.edu)

Residential Colleges:

Hereford	Dean Mark Hadley (mah2ar@virginia.edu)
Weedon or Malone	Dean Richard McGuire (rrm6m@virginia.edu)
IRC	Dean Karlin Luedtke (kl5k@virginia.edu)
Brown	Dean Christine Zunz (cmz9m@virginia.edu)

When/If you cannot figure out who the association dean is for a student and/or they need guidance sooner rather than later, you may utilize the *Dean of the Day*.

The College of Arts and Sciences, in Garrett Hall, provides an opportunity called Dean of the Day. During the times listed below, there will be a dean available for students who have questions in Garrett Hall. Monday, Wednesday, Thursday, and Friday afternoon from 12:30–2:00 p.m., and on Tuesdays from 2:00–3:30 p.m. in Garrett Hall (no appointment is necessary).

When should a student contact their association or advising dean?

- 1) When they have fallen seriously ill and they are going to miss a lot of class
- 2) If they need to withdraw for the semester
- 3) If they are transferring to another school outside of the University
- 4) If they are transferring to another school inside the University

- 5) If they have having problems with their academic advisor
- 6) If they are in danger of being on academic probation
- 7) Any other major occurrences that may negatively impact their academics.

ACADEMIC DEAN CONTACT INFORMATION

Faculty Advisors are faculty members who serve as individual advisors to first-year students. The Association Deans of the College of Arts and Sciences are available in their offices and often in residence areas to advise students, to introduce them to academic policies of the College, and to coordinate the work of the Faculty Advisors. Faculty and administration (including Faculty Advisors and Association Deans) are invested in building relationships with students and are valuable resources for both the First-Year and Upperclass students. Resident Staff members should encourage their residents to use these resources.

COLLEGE OF ARTS & SCIENCES, Garrett Hall - 924-3351

<http://artsandsciences.virginia.edu/undergrad>

<u>Transfer Students</u>	<u>Dean</u>	<u>Phone</u>
From outside the University	Frank Papovich	924-3353
From other schools in the University	Shawn Lyons	924-3353

Special College Programs

Academic Support / Academic Achievement	Carol Gutman	924-3350
Career Counseling	Ladd Flock (UCS)	924-8900
Center for Undergraduate Excellence	Lucy Russell (Harrison Library)	924-7727
Interdisciplinary Majors	William Wilson	924-3350
Pre-Education BA/MT	Gordon Stewart	924-8873
Pre-Health Advisor	Maxine Proctor (UCS)	924-8900
Pre-Law Advisor	Eileen Oswald (UCS)	924-8900
Second Writing Requirement	William Wilson	924-3350
Special Scholars Program	Richard Handler	924-8873
Student Athletes	Rachel Most	924-8873
Transition Program	Karlin Luedtke	924-3350
Visiting International Students	Sandra Seidel	924-3353

SCHOOL OF ENGINEERING, Thornton Hall - 924-3072

Edward Berger (ejb9z)
Associate Dean, Undergraduate Programs Room A-122 924-3164

MCINTIRE SCHOOL OF COMMERCE, Monroe Hall - 924-3257

Rebecca Leonard (rl9e)
Assistant Dean for Undergraduate Student Services Room 136 924-3865

SCHOOL OF ARCHITECTURE, Campbell Hall - 924-3715

Ellen Cathey (esc4d) Room 232 982-4567
Associate Dean for Student Affairs, Director of Career Planning and Placement

SCHOOL OF EDUCATION, Ruffner Hall - 924-3334

Joanne McNergney
Assistant Dean for Admissions and Student Affairs Room 104 924-0757

SCHOOL OF NURSING, McLeod Hall - 924-2743

Theresa Carroll (tjc4g)
Asst. Dean for Undergraduate Student Services Room 1010B 924-0141

***Students considering a transfer to a different school should contact the person designated in that particular School in order to receive appropriate information.**

SPECIAL PROGRAMS

International Studies, 206 Minor Hall Rebecca Brown, Director 982-3010

Brown College at Monroe Hill
Hereford College
International Residential College

Carl Trindle, Principal
Nancy Takahashi, Principal
Brad Brown, Principal

924-3312
982-4872
924-3232

ACADEMIC RESOURCES

DEAN OF THE DAY (http://artsandsciences.virginia.edu/advising/contacts/association_deans.html)

The College of Arts and Sciences, in Garrett Hall, provides an opportunity called Dean of the Day. During the times listed below, there will be a dean available for students who have questions in Garrett Hall. Monday, Wednesday, Thursday, and Friday afternoon from 12:30–2:00 p.m., and on Tuesdays from 2:00–3:30 p.m. in Garrett Hall (no appointment is necessary).

ARTS AND SCIENCES PEER ADVISING SYSTEM (<http://artsandsciences.virginia.edu/asc/>)

Arts and Sciences Council runs a peer advising program called “Ask ASC!” which is open to any student looking for advice on classes within the College or information about the College. The program is designed to complement the current system of advising by faculty advisors and deans, and is located in the Arts and Sciences Council Office in Garrett Hall (Lower Level, B-15).

LEARNING NEEDS AND EVALUATION CENTER (<http://www.virginia.edu/studenthealth/l nec.html>)

The LNEC provides services to two groups of students: those who have been previously diagnosed with a disability condition; and those who have never been diagnosed, but begin struggling academically, and seek evaluation of their difficulties. For both groups of students, the LNEC invites participation in time management, attention, memory, anxiety, and study skills workshops held during the fall and spring semesters, and can provide brief, individual consulting on a limited basis.

THE WRITING CENTER (wc.engl.virginia.edu/)

The Writing Center offers free, individual tutoring in composition to UVa students. Writing Center tutors (all graduate students in the Department of English) help students learn how to revise their writing more effectively by working with them on such skills as focusing a thesis, structuring an essay, fashioning an appropriate style, and using correct punctuation and grammar.

TUTORING SERVICES

Students needing additional assistance in courses should contact the appropriate Director of the Undergraduate Program. Many departments (Math, Economics, Spanish-Italian-Portuguese, French, English) offer a variety of programs to help students.

ACADEMIC SUPPORT FOR STUDENT ATHLETES

The Academic Affairs Office supports the efforts of student-athletes to earn their degrees. The staff of the office focuses upon the distinctive needs of student-athletes and compliments other resources of the University available to all students. **All student-athletes who are not Echols Scholars, Transition Program Students, or Transfer students share the same Academic Dean (Rachel Most, 210 Garrett Hall).**

The services available at Academic Affairs include the following:

ORIENTATION

Student-athletes at the University of Virginia attend the same Orientation activities that all other students attend. The Academic Affairs Office does, however, provide a complimentary Orientation for each team. This Orientation focuses upon the distinctive challenges for student-athletes, the services available to them, and the expectations inherent in Virginia's philosophy of intercollegiate athletics.

ACADEMIC PLANNING

All student-athletes are expected to meet regularly with their faculty advisor and with Dean Most (Transition Program Students should meet with Dean Luedtke; Echols Scholars with Dean Handler and Transfer Students with Dean Papovich). Academic Coordinators in the Academic Affairs Office are also available to assist in academic planning. This is particularly important because of the unusual schedule demands placed upon many student-athletes. The office maintains an open door policy for all student-athletes seeking guidance.

TUTORING

The structure of the tutoring program is designed to make efficient and responsible use of tutoring. A staff of carefully selected and trained graduate students is available to work with student-athletes in their specific areas of expertise. In addition, tutors conduct review sessions during mid-term and final exam periods

LEARNING NEEDS ASSESSMENT

The Academic Affairs Office works closely with LNEC to insure that thorough learning needs assessment is available to all student-athletes. The office helps coordinate accommodations for established learning needs and arranges screening for possible undiagnosed conditions.

STUDY HALL

Study Hall is conducted daily as well as 4 evenings each week. These structured study environments are available for all student-athletes and are required of some first-year student-athletes. Quiet areas and tutors are available.

MENTORING

The Academic Affairs Office maintains a Mentoring Program for student-athletes. Mentors are specially trained advanced graduate students and Academic Coordinators who work closely with students requiring some individualized attention. Each mentor works with only a few students. The mentors assess the unique needs of each student and help formulate strategies to address those needs. They teach study skills, track student progress, and check for potential problems. Mentors are extremely valuable resources for student-athletes making the transition from high school to the University.

LEARNING SKILLS

Most learning skills such as time-management, note-taking, test-taking, and text-reading are taught on an individualized basis via mentors. The Academic Affairs Office does, however, periodically conduct workshops open to all student-athletes. The staff of the office is also available to work with any student seeking assistance.

CAREER DEVELOPMENT

University Career Services Office (UCS) is an invaluable resource for all students at the University of Virginia. The Academic Affairs Office works closely with UCS to acquaint student-athletes with the available services. In addition, a Coordinator of the Life Skills Program focuses much of his attention on the career development needs of student-athletes. The Academic Affairs Office seeks to familiarize all student-athletes with a four-year plan leading to successful career opportunities. Student-athletes are vigorously encouraged to participate in externships, internships, and other career development activities. UCS also offers walk-in hours at U-Hall for student athletes — contact Saskia Campbell for dates and times.

REFERRAL TO UNIVERSITY RESOURCES

Academic Affairs also functions as a referral center, putting student-athletes in touch with those at the University who specialize in responding to the needs of a diverse student population. The staff maintains close contacts with the various support units of the University, as well as faculty and deans. Student-athletes know that they will be directed to the appropriate person who can address their questions, whether they concern academic problems, housing issues, rules and procedures, or personal matters. An open door policy is maintained for all student-athletes.

VOLUNTARY WITHDRAWAL FROM SCHOOL

The following is the procedure that a resident must follow if he or she wishes to withdraw from school:

- **An official application to withdraw must be obtained from the dean of the school in which the student is registered, and must be approved in writing by the dean, with a statement explaining the reason for withdrawal. A student under 18 years of age must have parental approval of such withdrawal. The student must report to the Dean of Students Office (Peabody Hall) for an exit interview. The student's identification card is to be deposited with the application at the time of withdrawal.**
- The official withdrawal form will be forwarded to the University Registrar who notifies all other administrative offices of the withdrawal action. Limited tuition is refunded according to information in the [Undergraduate Record](#).
- Withdrawal from the University may impact a student's financial aid package. Please consult the Office of Financial Aid's web page at for more information:
<http://www.virginia.edu/financialaid/index.html>.
- A student who withdraws from the University for reasons of ill health must notify Student Health Services, and subsequent medical clearance from Student Health is among the requirements for re-admission of all students.
- College students who withdraw within 10 class days of the last day of class are not eligible to return in the subsequent semester, or take classes elsewhere without prior permission.
- Failure to comply with the above regulations may subject the student to academic suspension from the University by the Vice President for Student Affairs.

SERVICES AND PROGRAMS AT UNIVERSITY CAREER SERVICES

www.career.virginia.edu/

CLAS Students

Arts & Sciences Career Services coordinates career related services for CLAS students and is located within UCS in Bryant Hall at Scott Stadium. Walk-ins for resume reviews and job search information are Monday-Friday 12:00 - 3:45. Career counseling is available by calling 924-8900. A calendar of program offerings and events can be found at www.career.virginia.edu/calendar/. Arts & Sciences Career Services is an affiliate of UCS.

Commerce Students

Commerce Career Services provides workshop and counseling services for Commerce students. Programs and events are advertised in our electronic newsletter, Career Services Weekly and on our web site at www.commerce.virginia.edu/career_services or stop by the office in Monroe 102, (924-7986). Commerce Career Services is an affiliate of UCS.

Engineering Students

The Center for Engineering Career Development offers a broad range of activities, from assessment, resume critiquing, and mock interviews to developing job search skills. The office provides professional development activities designed to prepare the students for their careers through targeted workshops and seminars. The staff is available to meet with students daily. You may walk-in from 8 am-5 pm or set an appointment by calling 924-3050. The Office of Engineering Career Services is an affiliate of UCS.

Architecture Students

Students in architecture, urban and environmental planning, landscape architecture, and architectural history should see Ellen Cathey, Associate Dean of Students and Director of Career Services, for their career and job search questions. The Architecture Career Services Office (ACS) is located in 232 Campbell Hall (924-4567). Individual appointments are available. Also, a list of services and job postings can be found on our webpage at <http://www.arch.virginia.edu/career/>. The Architecture Career Services office is an affiliate of UCS.

Curry School of Education Students

Gigi Davis-White, the Curry Career Services Director, offers appointments for all Curry students, as well as CLAS/GSAS or other UVA students interested in pursuing a K-12 position. To schedule an appointment, email gigi@virginia.edu, or 924-8912. Quick fix mini appointments for quick questions or resume/cover letter critiques are also available on Tuesday and Thursdays from 4-6 during the Fall Semester and on Tuesdays from 3-5 during the Spring Semester.

Nursing Students

Holly Heilberg at UCS is the Nursing School Career Advisor and is available for walk-in appointments in McLeod Hall on Mondays and Wednesdays from noon-4pm. Students can also schedule individual appointments in UCS by emailing hollyh@virginia.edu or calling 924-7912. Visit <http://www.career.virginia.edu/students/nursing/> for complete list of services.

Pre-Professional Advising

The Pre-professional Advising office provides support for students and alumni preparing for careers in law, medicine, and the other health professions (dentistry, veterinary medicine, optometry, pharmacy, and physical therapy). Their services guide those interested in legal and health careers toward setting realistic expectations, understanding professional school admissions requirements, and maximizing their undergraduate experiences in preparation for a successful career. They offer services at every step of the process: choosing coursework, seeking experience outside the classroom, taking relevant admissions tests, establishing a credentials file, and selecting schools. They offer informational meetings for both prelaw and pre-health students of all class years. They also offer daily walk-in hours for quick consultations, as well as scheduled appointments with the pre-professional advisors. Visit <http://www.career.virginia.edu/students/preprof/> for more information about services, as well as days and times for walk-in appointments.

Specific Populations

Saskia Campbell, Assistant Director for Career Outreach Services, is available in UCS to assist students with special concerns or programs. Don't miss Diversity Career Day, held in November, at the John Paul Jones Arena

PLACES TO STUDY

When it finally becomes time to open your books, you might want to find some place other than your room to study. The following are some places you might want to try:

THE LIBRARIES

For those of you who prefer a more traditional approach to your academics, you'll be happy to know that the University of Virginia boasts more than a dozen libraries. Undergraduates should note that access to the professional school libraries (Darden, Law and Health Sciences) is limited during exam periods. Some of the libraries offer extended hours during exams. For hours of operation, services and other important information, please visit the web site for the University of Virginia Library.

THE LAWN AND GARDENS

The Lawn and Gardens are perfect for casual studying on a nice afternoon. Distractions definitely abound with Frisbees flying overhead and dogs running past, but if enjoying life is higher on your agenda than finishing a homework assignment or preparing for an exam, the Lawn and Gardens are wonderful places to study!

THE WINDOWS IN CABELL

If you have just a few minutes between classes and want to get ahead (or catch up) on a few pages of reading, you should know that the window sills in New Cabell Hall make great study nooks. Just hop up on the ledge of an unoccupied window and you should be able to squeeze in some extra study time.

STUDY LOUNGES

If you are living in University housing, then you are privileged to have access to on-site study lounges (exception is Copeley). Many of the lounges are open at all times to provide students with convenient, hassle-free study space. The benefits of using the study lounges include being close to where you live and fewer worries about making it home safely after studying late into the night.

STARBUCKS, GREENBERRY'S, JAVA CITY, BARNES AND NOBLE, ETC.

Want a mocha with that Machiavelli or a latte with that Locke? Why not try out one of the coffee shops near Grounds when you need to get work done? Some students find Starbucks, Barnes and Noble, and other venues similar to them to be great places to study. Of course, silence is not always part of the package, but if you like some background noise and a treat for your palette while you read, a coffee shop might be the place for you.

THE COLONNADES

For students living in Lambeth Field Apartments or close to it, a very short walk will bring you to the Colonnades. Apart from their historic beauty, the Colonnades are a great place to read on a nice day. If sitting on the concrete is too uncomfortable for you, move down to the grassy field and study to your heart's content.

UNIVERSITY OF VIRGINIA LIBRARY INFORMATION

If students approach you with a question that you think the Libraries could answer, please have them call one of the Library Information Desks – we are there to help and are happy to take questions over the phone. Descriptions and links to many Library services are also available on the Library's web page: www.lib.virginia.edu.

LIBRARY WEBSITES & INFO DESK NUMBERS

Clemons Library: 924-3684; <http://www.lib.virginia.edu/clemons/index.html>

Alderman Library: 924-3021; <http://www.lib.virginia.edu/alderman/>

Science & Engineering Library: 924-3628; <http://www.lib.virginia.edu/science/services/circulation.html>

Music Library: 924-7041; <http://www.lib.virginia.edu/MusicLib/>

Fine Arts Library: 924-6938; <http://www.lib.virginia.edu/fine-arts/>

Education Library: 924-7040; <http://www.lib.virginia.edu/education/services/circulation.htm>

E-MAIL REFERENCE QUESTIONS

Students can send reference questions to the Library via e-mail. All questions will receive a response within 24 Hours. E-mail: library@virginia.edu IM: UVALibRef
Website: <http://www.lib.virginia.edu/questions.html>.

LIBRARY LAPTOPS

The Libraries now have a number of laptop computers available for 3-hour checkout for in-library use only. All libraries have wireless network access in designated areas.

Alderman Library – 11

Biology/Psychology Library – 3

Clemons Library – 15

Science & Engineering Library – 8

Education Library – 3

Fine Arts Library – 3

Music Library – 2

COMPUTERS IN THE LIBRARIES

Computers with additional hardware and software are available in the following library locations:

- Robertson Media Center; <http://www.lib.virginia.edu/clemons/RMC/>
- The Digital Media Lab; <http://www.lib.virginia.edu/clemons/RMC/>
- Electronic Text Center: lab is open same hours as Alderman Library; <http://etext.lib.virginia.edu/>
- GeoStat (Geospatial & Statistical Data Center) *Same Hours and Info as Electronic Text Center listed above;* <http://fisher.lib.virginia.edu/>
- Science & Engineering Research Computing Lab - email sedigital@virginia.edu or call(434) 243-8799 for hours; <http://www.lib.virginia.edu/science/sedi/index.html>
- Fine Arts - <http://www.lib.virginia.edu/fine-arts/>
- Music - <http://www.lib.virginia.edu/MusicLib/>