

# New U.Va. SSN Policy: Short Overview

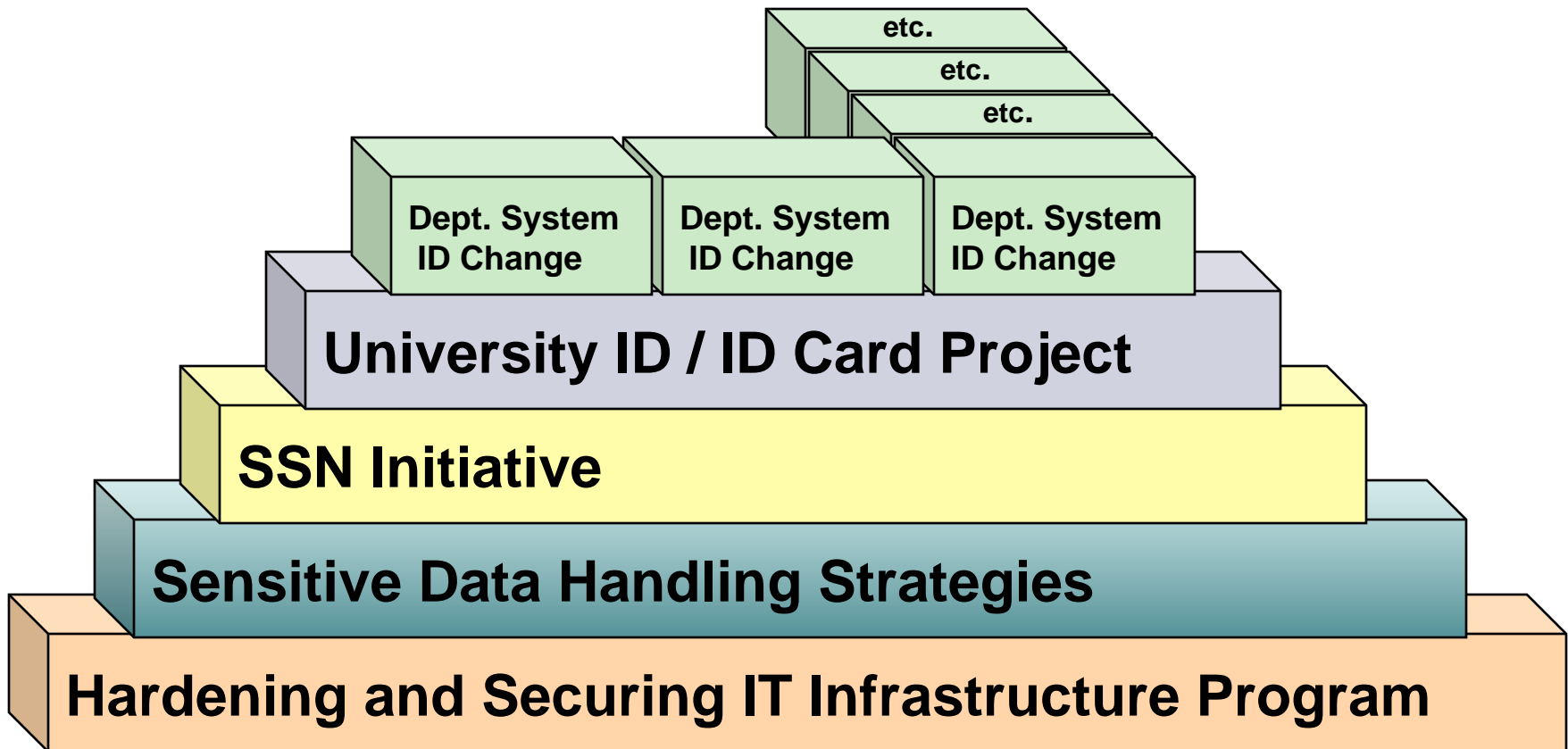
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# Multi-layered Security Strategies





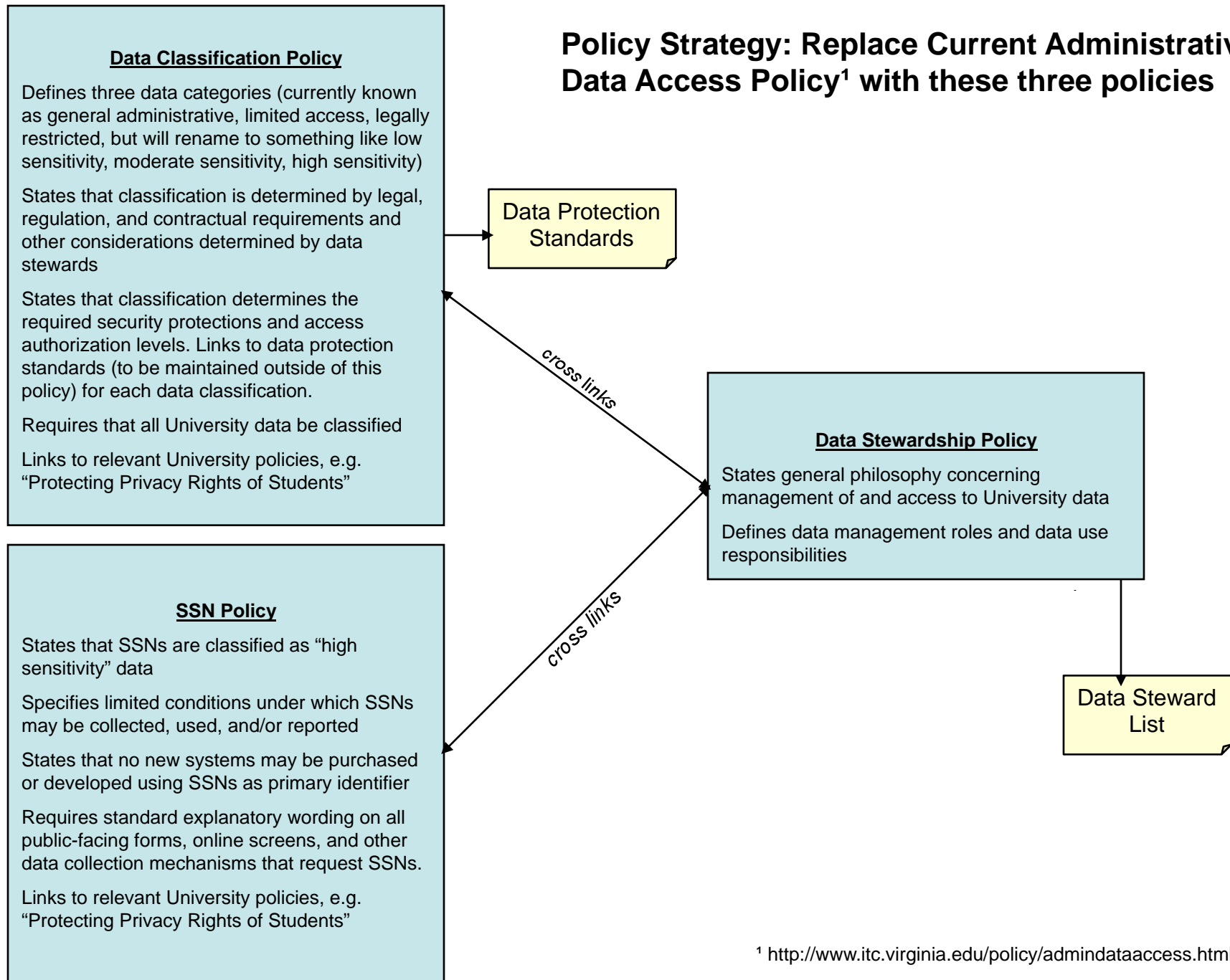
## U.Va.'s SSN Initiative

- Comprehensive initiative to phase out use of Social Security numbers (SSNs) wherever possible
- Although SSNs must be collected for selected business functions, such as meeting Federal requirements to produce W-2 tax forms and financial aid reporting, the University will be altering other business functions to use University ID numbers in place of SSNs wherever possible

# Central Effort

- New University ID cards
- New University ID numbers
- Change to ISIS Online log in
- Change to ISIS green screen look up
- Interface to allow a one-time conversion of data by reference to ISIS for student SSNs
- Changes to ongoing ISIS feeds to ensure data is mapped properly
- University ID in Integrated System
- University ID will be in new Student System

## Policy Strategy: Replace Current Administrative Data Access Policy<sup>1</sup> with these three policies

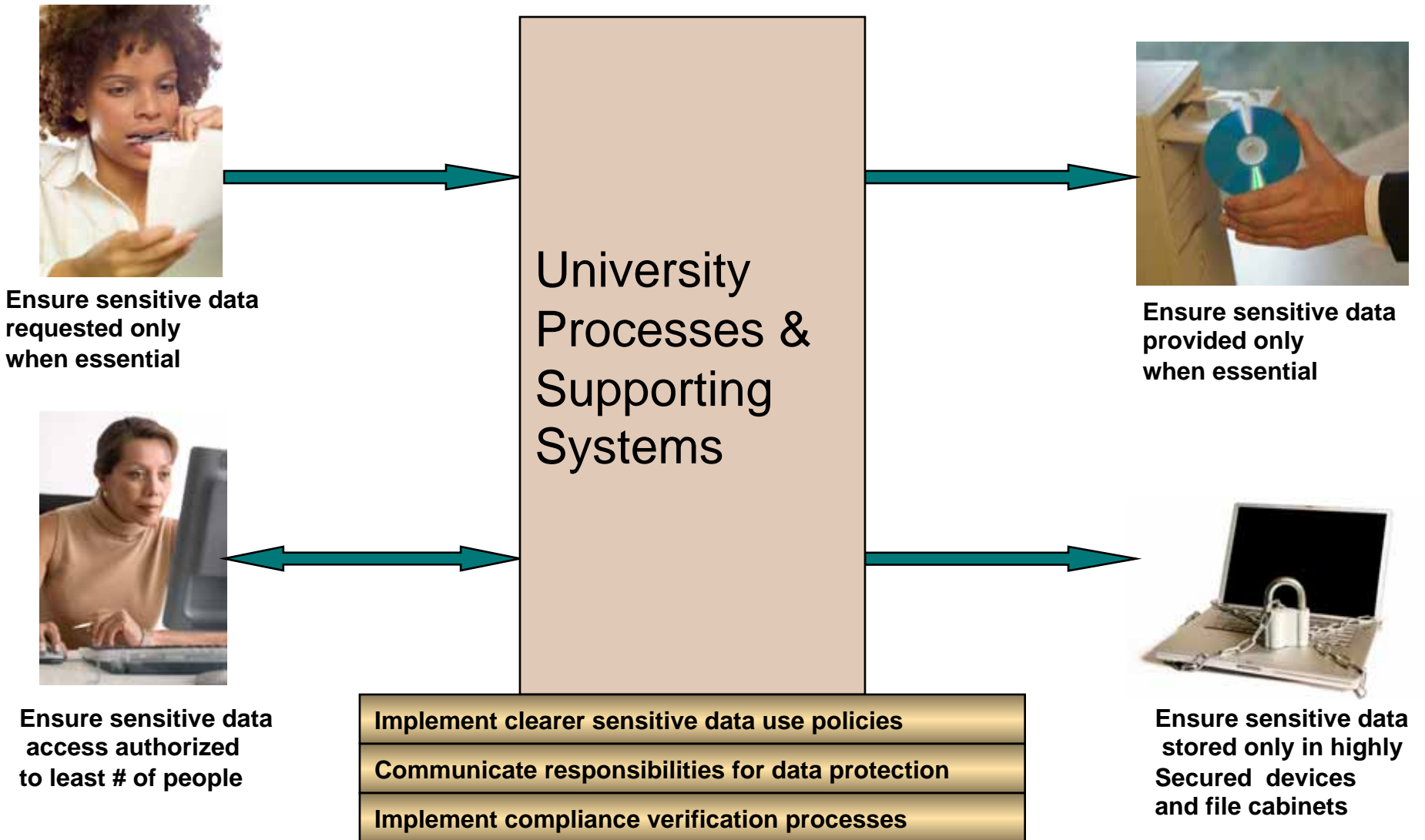


<sup>1</sup> <http://www.itc.virginia.edu/policy/admindataaccess.html>

# SSN Policy: Overview

- Protection & Use of Social Security Numbers
- specifies limited conditions under which SSNs may be collected, used and/or reported
- reduces the University's risk of unauthorized exposure of SSNs by
  - minimizing the amount of SSN data stored
  - increasing the security of these data stores
- SSNs classified as *highly sensitive data*

## Sensitive Data Handling Strategies





# SSN Policy: Implementation

- Need to get approval before using SSNs in any new way
- By July 2008, departments must identify all records and records systems within their purview that use SSNs and develop a remediation plan
- By July 2009, approved plan must be implemented



# For More Information

- SSN Initiative
  - <http://www.virginia.edu/ssninitiative>
  - [ssn-initiative@virginia.edu](mailto:ssn-initiative@virginia.edu)
- Project management team
  - Brian Davis, VP/CIO - IT Security & Policy
  - Nan Keenan, VPMB - Process Simplification
  - Valerie Larsen, College - Director, ASCIT
  - Shirley Payne, VP/CIO - IT Security & Policy
- Cross-university core team